

NOTICE OF MEETING

The Regular Meeting of the WCCTA Board of Directors
will be held:

DATE: July 30, 2020 (Thursday)
TIME: 6:30 PM
PLACE: Via Zoom conference call (access details
below)

**DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A
TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT.**

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public may participate remotely:

Topic: WestCAT Board Meeting
Time: July 30, 2020 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/83990416477>

Meeting ID: 839 9041 6477
One tap mobile
+16699006833,83990416477# US (San Jose)
Meeting ID: 839 9041 6477
Find your local number: <https://us02web.zoom.us/u/kbFWt7wkXX>

Public comment may be submitted via email to: info@westcat.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the committee Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

AGENDA

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a WCCTA Board Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the WestCAT Administrative Office at (510) 724-3331. Notification at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. Time limit is 3 minutes and is subject to modification by the Chair.

1.0 CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting of June 18, 2020. * Approval
- 1.2 of Expenditures of June, 2020. *
- 1.3 Receive Contractors Monthly Management Report for June, 2020. *
[Action Requested: Approve Items 1.1 and 1.2 and Receive Item 1.3]

2.0 ITEMS FOR BOARD ACTION / DISCUSSION

- 2.1 Election of Officers for FY 20/21. **[Action Requested: Solicitation of Nominations and Election of Chair and Vice Chair Positions for FY 20/21]. ***
- 2.2 Receive Recommendation from Finance and Administration Committee on Award of Contract for Operations and Maintenance of Fixed Route and Paratransit Services. **[Action Requested: Receive Finance & Administration Committee Recommendation. Formal Award of Contract for Operations and Maintenance of Fixed Route and Paratransit Services]. ^^**
- 2.3 Report on Initial Meetings of MTC Blue Ribbon Transit Recovery Task Force. **[Action Requested: Discussion and Direction to Staff]. ***

3.0 COMMITTEE REPORTS

- 3.1 General Manager's Report. **[No Action: Information Only]**
- 3.2 WCCTAC Representative Report **[No Action: Information Only]**

4.0 CORRESPONDENCE

5.0 BOARD COMMUNICATION

6.0 ADJOURNMENT

- * Enclosures
- ^^ To Be Distributed Separately

Documents provided to a majority of the Board of Directors after distribution of the packet, regarding any item on this agenda will be made available for public inspection at the Administration Counter at WCCTA located at 601 Walter Avenue, during normal business hours (Pursuant to SB 343 or California Government Code Section 54957.5 -effective July 1, 2008). If time allows, this information will also be uploaded and posted to the website prior to the meeting and made available at this link <https://www.westcat.org/Home/InsBoard>. The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

Next Board Meeting: TBD

Agenda Item 1.2

WESTERN CONTRA COSTA TRANSIT AUTHORITY

BOARD OF DIRECTORS

MEETING MINUTES

June 18, 2020

Regular Meeting -6:30 P.M.
Via Zoom Conference Call

The Board of Directors Meeting was held via teleconference due to COVID-19. Members of the public did not attend this meeting in person. Directors, staff, and the public participated remotely.

A. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

Chair Kelley called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

DIRECTORS PRESENT

Chris Kelley, Chair, Norma Martinez-Rubin, Vice-Chair, Dion Bailey, Anthony Tave, Tom Hansen, Aleida Chavez, Maureen Powers

STAFF PRESENT

Charles Anderson, General Manager, Rob Thompson, Assistant General Manager, Yvonne Morrow, Manager of Marketing and Administrative Services, Mike Furnary, Grants Manager, Erenia Rivera, Accounting Clerk, Rob Petty, IT Manager

GUESTS PRESENT

Peter Edwards, MVT General Manager, Pinole, Stuart Crust, Director of Business Development, TransTrack Solutions Group

B. APPROVAL OF AGENDA

MOTION: A motion was made by Director Tave, seconded by Vice-Chair Martinez-Rubin to approve the agenda. The motion was carried by the following vote:

Ayes: 7—Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

DUE TO COVID-19, The public was notified in advance of the meeting that public comments could be submitted via email to info@westcat.org, and comments submitted before the meeting would be provided to the Directors before or during the meeting. Any comments submitted after the meeting was called to order would be included in correspondence that would be provided to the full Board.

NONE.

1) CONSENT CALENDAR

MOTION: A motion was made by Director Powers, seconded by Director Bailey to approve Consent Calendar Items 1.1 and 1.2, and receive Item 1.3. The motion was carried by the following vote:

Ayes: 7—Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

2) ITEMS FOR BOARD ACTION / DISCUSSION

General Manager Anderson expressed his appreciation for the outstanding workforce at WestCAT, and for everything that they're doing to bring their best selves to the job, to step up, to be adaptable and flexible, and to deliver the services every day. We have excellent morale. He also extended his thanks to Peter Edwards, MVT General Manager, and his workforce for everything that they've been doing through this crisis, and before.

MVT General Manager Edwards extended his thanks and appreciation to General Manager Anderson for his leadership through this process, and for continuing to provide the resources for them to be able to continue service. The partnership is strong, and he is hopeful that we can continue going forward.

Chair Kelley provided her observations, having recently utilized the service. She thanked both General Manager Anderson, and MVT General Manager Edwards for providing a safe, clean, and socially distanced ride for her and the other passengers on board.

2.1. Discussion and Update on COVID 19 response: No Action, Information Only

General Manager Anderson introduced the item, and Assistant General Manager Thompson provided a report.

Assistant General Manager Thompson reported that all of the safety and enhanced cleaning measures that we had in place back in May in response to the pandemic are still in place. Also, we have ordered plexiglass barriers for the driver's compartments through one of the major bus manufacturers, but we're still working out some design issues involving potential glare that could obstruct the driver's view, especially at night. We are currently working on solutions to this with the manufacturer, but we're still about 30-days out on this project.

He went on to explain the necessity for back-up vehicles standing by for certain routes, to keep the capacity limits in place allowing for social distancing, and so as not to pass up any riders, since we've been seeing slight upticks in ridership. At some point, we'll get to where we can no longer offer meal deliveries, due to increasing ridership. We're not there yet, but we'll eventually have to deploy more back-up vehicles to ensure that we aren't leaving any of our passengers behind.

He concluded that as all of these things are in a constant state of change, we're part of the regional discussions between the operators and with MTC, going over all of these issues, and we're all working together to come up with some best practices and solutions.

MV General Manager Edwards stated that what Assistant General Manager Thompson outlined in his update is right on point with what MV is doing. The key to being able to keep the service going is their ability to adjust on the fly to any of the daily changes that are happening, and they've been able to accomplish this by having the manpower and the resources available for them. He thanked WestCAT again for making those resources available.

Board members asked questions and shared some observations of their own.

General Manager Anderson replied to Director Chavez's question about ridership, that we have seen some increases on some of the routes. Definitely on the J and the JPX routes, as well as on the Lynx. We're tracking all the calls for back-up and monitoring ridership, and we're reaching capacity limits on those routes in particular.

2.2. Consideration and Adoption of Resolution 2020-04 Approving the project list for the California State of Good Repair Program for FY2020 and FY2021: Formal Adoption of Resolution 2020-04

Chair Kelley introduced the item. General Manager Anderson provided a staff report. He explained that this is the required resolution for accessing these funds for the upcoming fiscal year. The amount being requested is \$80,205, which will contribute to the local match for upcoming vehicle replacements.

MOTION: A motion was made by Vice-Chair Martinez-Rubin, seconded by Director Chavez to adopt the agenda Resolution 2020-04 approving the project list for the California State of Good Repair Program for FY2020 and FY2021. The motion was carried by the following vote:

Ayes: 7—Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

2.3. Receive Bid Analysis Report from Gannett Fleming and Recommendation from Finance & Administration on Award of Contract for Bus Wash Replacement Project: Approve Award of the Bus Wash Replacement contract to Saboo, Inc. in the amount of \$1,036,530.00

Chair Kelley introduced the item. General Manager Anderson provided a staff report.

He reported that on May 28th staff received two bids, and they differed a great deal in pricing, so there were some additional steps required of Gannett Fleming, our architects, and engineers. What is in the board packets is their assessment of the bids and a side-by-side comparison of the costs along with the bidders licensing and qualifications. Gannett Fleming's assessments led them to award the contract to the low bidder, Saboo, Inc. for \$1,036,530.00.

MOTION: A motion was made by Director Chavez, seconded by Director Powers to approve the award of the Bus Wash Replacement contract to Saboo, Inc. in the amount of \$1,036,530.00. The motion was carried by the following vote:

Ayes: 7—Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

2.4. Discussion and Action on Transition of License Agreement with TransTrack Data Management System from Contractor to WCCTA: Authorize General Manager to enter into a three-year agreement with TransTrack Systems, Inc., effective 7/1/20, at an annual cost of \$46,800, \$48,204, and \$49,650, respectively, for the first three contract years

Chair Kelley introduced the item. General Manager Anderson provided a staff report.

He explained that this is the consolidated data management system that we have in place currently and it is the main tool used by our contractor to generate the monthly management report. In the extension that we awarded to MV Transportation, we removed this piece of responsibility from them in anticipation of exactly this step of taking on the licensing responsibility ongoing, and not having that be a contractor responsibility.

The two reasons for this decision are that it gives us better control of the information, and we're also heading into a bid situation and it makes it easier to have a level playing field for all potential bidders in not asking them to bring a new data management system along with them.

He concluded that staff solicited a proposal from TransTrack Systems and it was reviewed by the F&A Committee, and it is their recommendation to authorize him to enter into a three-year agreement with TransTrack Systems, Inc.

Board members asked questions and made comments. General Manager Anderson responded to questions.

General Manager Anderson explained that the contract terms allow for a 30-day cancellation option, so at any point, during that period time, we have the option of moving to another system. However, he confirmed that the staff is satisfied with the TransTrack system.

MOTION: A motion was made by Vice-Chair Martinez-Rubin, seconded by Director Hansen to authorize the General Manager to enter into a three-year agreement with TransTrack Systems, Inc., effective 7/1/20, at an annual cost of \$46,800, \$48,204, and \$49,650, respectively, for the first three contract years. The motion was carried by the following vote:

Ayes: 7—Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

- 2.5. Consideration and action on the proposal from Hanover Displays, Inc. for full retrofit of WCCTA revenue vehicle fleet with real-time GPS equipment and automated passenger counters:** Authorize General Manager to enter into a purchase agreement with Hanover Displays, Inc. for acquisition, installation, and commissioning of Hawk GPS units and automated passenger counters as outlined in quote Q061020 at a cost not-to-exceed \$760,000. Project to be funded through a previously approved Federal 5307 grant, and Transportation Development Act, and CARES Act funds

Chair Kelley introduced the item. Assistant General Manager Thompson provided a staff report.

He reminded the Board of the two existing systems on the vehicles now; the old legacy Digital Recorder System that we purchased back in 2009, which is now obsolete and is on roughly half of our fleet, and the Hanover Hawk System, which a couple of years ago the Board approved a pilot project for, which we did on the Lynx vehicles. We've fine-tuned the software and fine-tuned our data, and we have a system now that functions well and this is what we're trying to do across the entire fleet. The last two Gillig purchases we made over the last couple of years also have this system installed on them, and we have four Gillig vehicles that we're hoping to take possession of later this summer that this Hanover Hawk System will also be installed on during the manufacture of those vehicles.

This item is a request for Board authorization to purchase the necessary equipment to complete the project and to get the rest of the fleet onboard. This quote includes twenty-six full Hawk AVL units that will be installed on the remaining vehicles that don't currently have them, fourteen Hanover destination signs to replace older obsolete signs, and forty-two Automatic Passenger Counters (APC).

Assistant General Manager Thompson concluded his report, describing the benefits of having the APCs installed on all of the vehicles, explaining that the equipment provides accurate passenger count data for reporting in the National Transit Database, which will eliminate the

necessity for manual surveying of the passengers, which is a very onerous and much less accurate method.

The F&A Committee did go over this item in detail and are in agreement with the staff's recommendation to purchase the equipment and complete the project.

Board members made comments.

MOTION: A motion was made by Director Bailey, seconded by Director Chavez to authorize the General Manager to enter into a purchase agreement with Hanover Displays, Inc. for the acquisition, installation, and commissioning of Hawk GPS units and automated passenger counters as outlined in quote Q061020 at a cost not-to-exceed \$760,000. Project to be funded through a previously approved Federal 5307 grant, and Transportation Development Act and CARES Act funds The motion was carried by the following vote:

Ayes: 7—Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

2.6. Presentation and Discussion of FY2020 Adjusted Operations Budget, Interim Operations Budget for July 1, 2020, through September 30, 2020, and FY21 Capital Budget: Receive Finance and Administration Committee Recommendation. Formal approval of FY2020 Adjusted Operations Budget, Interim Operations Budget for 1st Quarter of FY21, and FY Capital Budget

Chair Kelley introduced the item. General Manager Anderson talked through the staff report first, noting that this is an unusual year, and we don't have our funding finalized yet by our funding agencies, so there is a lot of uncertainty there. There's also uncertainty about when we'll be able to have fare collection reestablished on the system, along with numerous cost issues and a lot of variability in what is going to happen over the next fiscal year. Consequently, we've delayed putting this budget together while certain pieces of information had been better identified for us. The MTC funds don't get finalized until the Commission meets in July, after the start of the new fiscal year. For that reason, we're bringing an interim budget while we're waiting for all of those other pieces of information to come together.

The interim budget term is for the period beginning July 1 through September 30, 2020, which coincides with the remainder of the extension period with MV Transportation. We're out to bid right now and bids are coming back next week, and then there will be a process to award a new contract. Hence, the costs for the period after October 1, 2020, will be better known. The Purchased Transportation line item is the largest single element of our operating budget. It is for all those reasons that we are doing the three-month extension.

After providing some background on the budget process, General Manager Anderson proceeded with the budget presentation and the discussion of the basic budget assumptions. He added that before this meeting, staff had gone over the basic budget assumptions with the F&A Committee as outlined in the budget notes.

Before adopting this budget, if the Board chooses to do so, General Manager Anderson indicated that the one thing that we do need to revise is the amount we had put into the Lease and Rent line item for fees associated with having a reserved bus bay inside the new Salesforce Transit Center. After having put together the budget documents, we received an estimate from AC Transit, the master lessee of the bus deck, that would have required payment of about \$143,000. AC has graciously adjusted that downward for us, and so we need to increase that line item from \$100,000 to \$112,000, requiring an additional \$12,000 of

CARES Act money, which is a simple in-out entry for that one line item. Otherwise, this was reviewed by the F&A Committee, and no other concerns were raised at the time, so all of the other numbers in both the adjusted and the projected three-month budget are retained.

General Manager Anderson concluded his report and offered to respond to any questions of the Board.

Board members asked questions and made comments.

General Manager Anderson responded to Director Bailey's question relating to funds the Authority is due from other agencies. General Manager Anderson confirmed that all of these funds are monitored and projected by the bodies that are responsible for administering them, such as the Contra Costa Transportation Authority and the Metropolitan Transportation Commission, and we are relying on their estimates.

To Director Bailey's second question concerning the resumption of fare collection, and possible relocation of the fareboxes, General Manager Anderson established that relocating the farebox and/or Clipper equipment is complicated, so we're looking at other options that may involve fare checking or validation, and possibly mobile ticketing. All of those are potential options.

To Director Chavez's question about driver barriers, General Manager Anderson agreed that if the manufacturer of the driver barriers were able to come up with an anti-glare treatment for the larger panels for the Gilligs, that would be a method for collecting fares. We're trying to assess what is practical and what isn't for all of the fleet. We were also collecting a fair amount of cash, and eliminating that could cause issues for unbanked individuals, as an example. We're trying to find a way to resume fare collection, but it is complicated.

To Chair Kelley's question regarding the Federal CARES Act funding amounts in the adjusted and interim budgets, General Manager Anderson said that he doesn't want to overstate what we might get because some discussions and horse-trading are ongoing at the moment, but he thinks that the number is likely to be somewhere in the area of \$1.7-\$1.8 Million as a second tranche.

General Manager Anderson confirmed for Chair Kelley that the budget estimate for Measure J includes the 19% drop in funding, as projected by the administering agency, the Contra Costa Transportation Authority.

Board members thanked the staff for their work in preparing this budget.

MOTION: A motion was made by Director Bailey, seconded by Director Chavez to approve the FY2020 Adjusted Operations Budget, Interim Operations Budget for 1st Quarter of FY21, and FY Capital Budget. The motion was carried by the following vote:

Ayes: 7—Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

General Manager Anderson thanked everyone on his staff for their hard work in helping him put this together.

- 2.7. Receive a recommendation from negotiating committee on exercising the option in the current employment agreement with WCCTA General Manager to extend the term of the agreement for two additional years, effective 7/1/20:** Approval of extension of employment agreement for General Manager services for two years, (7/1/20 through 6/30/22)

Chair Kelley introduced the item and asked Director Hansen to provide the report.

Director Hansen reported that the negotiating committee is recommending a two-year employment agreement extension with General Manager Anderson to include no salary increase in the first year, and for the second year, a salary increase based on the CPI, but only if there is a positive increase. If there is a decrease in the CPI, there will be no salary adjustment in the second year. Additionally, it is recommended that Mr. Anderson's life insurance be adjusted up to \$150,000. All other contract terms will remain the same.

MOTION: A motion was made by Vice-Chair Martinez-Rubin, seconded by Director Tave to approve the extension of the employment agreement for General Manager services for two years, (7/1/20 through 6/30/22) to include all of the recommended adjustments to salary and life insurance per the negotiating committee. The motion was carried by the following vote:

Ayes: 7—Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

3) COMMITTEE REPORTS

3.1. General Manager's Report

General Manager Anderson reported that there was a State Department of Public Health directive today requiring face coverings for everyone in the state for various activities and circumstances, one of which is waiting for or riding public transit. This makes it a statewide mandate, and it's likely to be in place for a while. The enforcement of that is being discussed around the bay region, but it is better to have a clear declaration from the state that this is what is going to protect all of us.

Secondly, the first task of MTC's newly created 30-member Blue Ribbon Transit Recovery Task Force is to take all of the facts into account and try to come up with a recommendation that MTC will act on the CARES Act second-round funding. However, they're getting into a lot of other system designs and they see it as an opportunity to recreate the Bay Area transit network. That is something that we will keep the Board apprised of and we may be asking members to take a roll in as MTC reaches out with some of the direction from that committee. It's going to be a pretty interesting process over the next 18 months.

3.2. WCCTAC Report

Director Powers reported WCCTAC has decided to suspend the travel training program for senior citizens because they can no longer take people out on transit anymore. They will consider reinstating it an appropriate time because it was such a successful program. Secondly, WCCTAC was strongly in favor of bringing the Richmond Ferry service back sooner rather than later, but safely, and she is happy to report that it is back in service again on a weekday only schedule.

Chair Kelley agreed, that a number of the WCCTAC Board were very supportive of bringing the ferry back online, and she is happy to see that it is back in operation giving those who can use it, another transit option.

Chair Kelley and Director Powers responded to Vice-Chair Martinez-Rubin's question that there have not been any recent discussions at WCCTAC concerning WestCAT's existing transit lines, or future planning of those lines.

General Manager Anderson pointed out that it is a really interesting time in terms of the discussions that are going on in the region. He recommended waiting to see what information is released by the various entities and agencies who are conducting studies, surveys, and analysis, and then, where it is not available to us, we need to substitute our own more detailed granular assessments.

CORRESPONDENCE

None.

4) BOARD COMMUNICATION

To Director Bailey's question about the status of the Hercules project, General Manager Anderson said that he would touch base with the Hercules City Manager, David Biggs, to get a sense of where the bus turnaround project in the Hercules Waterfront area is at currently. However, we're in the difficult position of trying to stretch our workforce in a backup role right now, so, he recommended that when we have a little bit more information, this item should be brought back to the Board for prioritization. Before the staff is to take any kind of action to initiate a new service, we need to have a thorough board discussion of what we know and what we make of that in terms of a planning construct for moving forward.

Director Bailey concluded that he understands the current environment staff is facing and asked that when the staff has the time, please come back to the Board with any information that they can obtain on the project.

5) ADJOURNMENT

At 8:01 p.m., Chair Kelley adjourned the regular meeting of the WCCTA Board of Directors of June 18, 2020

Chris Kelley, Chair

Date

Charles Anderson, Secretary

Date

5/4/20

A/P DISBURSEMENTS MAY 2020

AGENDA

WCCTA - WestCAT
Purchase Journal

ITEM #

1.2

Filter Criteria includes: 1) Vendor IDs from CalACT to CalACT; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/29/20	50499-10 Other Mat & Supplies, Oper 20100 Accounts Payable	m-CVO98	Respirator masks CALACT	2,550.00	2,550.00
				2,571.00	2,571.00

5/5/20

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Vendor IDs from Ross & White to Ross & White; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/16/20	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	12991	Buswash Ross & White	110,312.50	110,312.50
				<u>110,312.50</u>	<u>110,312.50</u>

5/14/20

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Vendor IDs from MV Transportation to MV Transportation; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/30/20	50800-10 Purchased Transportation, Ope	107862	Apr service	535,843.74	
	50800-41 Purchased Transp, Veh Maint		April maint	75,017.00	
	50600-10 Insurance, Operations		Apr liability ins.	11,725.65	
	50499-10 Other Mat & Supplies, Oper		COVID-19 preventive supplies	1,914.37	
	20100 Accounts Payable		MV Transportation		624,500.76
				<u>624,500.76</u>	<u>624,500.76</u>

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/13/20	50501-10 Telephone, Operations	14614675	April phone service 3/13-4/12/20	120.00	
	50501-60 Telephone, Admin		April phone service 3/13-4/12/20	60.00	
	20100 Accounts Payable		AT&T		180.00
4/2/20	50300-10 Outside Services, Operations	T113403	Annual permit renewal	379.00	
	20100 Accounts Payable		Bay Area Air Quality Management		379.00
5/7/20	50499-42 Other Mat&Suppl, Non-Veh	M-INO2530550	Janitorial supplies	323.17	
	20100 Accounts Payable		CCP Industries Inc.		323.17
5/1/20	50499-42 Other Mat&Suppl, Non-Veh	1061762	Janitorial supplies	147.90	
	20100 Accounts Payable		Central Sanitary Supply		147.90
5/1/20	50501-10 Telephone, Operations	5/20	May cell phone reimbursement	40.00	
	50501-60 Telephone, Admin		May cell phone reimbursement	20.00	
	20100 Accounts Payable		Charles Anderson		60.00
4/30/20	50499-41 Other Mat & Supplies, Veh Ma	126753	Vehicle parts	1,922.61	
	20100 Accounts Payable		Chuck's Brake & Wheel		1,922.61
5/1/20	50501-10 Telephone, Operations	100573671	May fiber optic network	1,066.67	
	50501-60 Telephone, Admin		May fiber optic network	533.33	
	20100 Accounts Payable		Comcast Business		1,600.00
6/1/20	50215-60 Fringe Benefits, Admin	6/20	May LTD	667.54	
	20200 Accrued Payroll Liabilities		May supplemental life ins.	288.77	
	20100 Accounts Payable		BCC		956.31
4/14/20	10202 A/R Accrual - MV & Insuranc	14-2020-Apr	April Ins. admin fee unit #406 DOA 3/13/19	1,332.30	
	10202 A/R Accrual - MV & Insuranc		April Ins. admin fee unit #36 DOA 8/10/19	363.57	
	10202 A/R Accrual - MV & Insuranc		April Ins. admin fee unit #408 or 404 DOA 9/19/19	261.27	
	10202 A/R Accrual - MV & Insuranc		April Ins. admin fee unit #203 DOA 2/13/20	263.83	
	10202 A/R Accrual - MV & Insuranc		April Ins. admin fee unit #114 DOA 1/15/20	436.96	
	20100 Accounts Payable		California Transit Systems		2,657.93
5/1/20	50499-41 Other Mat & Supplies, Veh Ma	3201040001	Vehicle parts	356.59	
	20100 Accounts Payable		Dentoni's Welding Works Inc.		356.59
4/28/20	50499-41	57311	Vehicle parts	1,365.63	

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Other Mat & Supplies, Veh Ma 20100 Accounts Payable		Diesel Marine Electric		1,365.63
5/3/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	50320	Bus shelter maint Don Hinkle	176.00	176.00
4/27/20	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	4/20	Water service 2/26-4/27/20 Water service 2/26-4/27/20 EBMUD	765.46 382.72	1,148.18
5/8/20	50300-10 Outside Services, Operations 20100 Accounts Payable	118	May transit consulting Mcfadden Business Enterprise LLC	4,000.00	4,000.00
5/11/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-20-115391	Motor oil, DEF, and FCAB50 Flyers Energy, LLC (RCP)	3,415.60	3,415.60
5/13/20	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	062936.03*95324	Buswash support serv. task order 3 Gannett Fleming, Inc.	3,718.13	3,718.13
4/29/20	50499-41 Other Mat & Supplies, Veh Ma 10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	M-40694284	Vehicle parts Vehicle parts unit #403 DOA? Gillig LLC	1,533.60 520.84	2,054.44
5/1/20	10400 Prepaid Expenses 20100 Accounts Payable	20-060	Customer service software FY 21 GoGovApps	4,800.00	4,800.00
4/29/20	50402-10 Tires & Tubes 20100 Accounts Payable	M-130876	Apr tires J & O's Commercial Tire Center	12,732.67	12,732.67
4/20/20	50499-41 Other Mat & Supplies, Veh Ma 50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-D791473	Vehicle parts Vehicle repair (DPF) Kenworth Pacific Holding	7,703.50 400.00	8,103.50
4/29/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	349769	Vehicle parts Napa Auto Parts Antioch	4,433.51	4,433.51
4/2/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	4648681-24	Vehicle parts New Pig Corp.	217.82	217.82
4/13/20	50300-41 Outside Service, Vehicle Main	20-5314	Towing service unit #404	530.00	

WCCTA - WestCAT

Purchase Journal

For the Period From Jul 1, 2019 to Jun 30, 2020

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		Olivers Tow		530.00
4/13/20	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-6903577-00	Vehicle repair unit #156 Pacific Power Group, LLC	12,154.64	12,154.64
5/7/20	50300-60 Outside Services, Admin 20100 Accounts Payable	2002	3 QTR accounting services Patricia A. Raedy	6,875.00	6,875.00
4/16/20	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	4/2020	April electric 3/18-4/16/20 April electric 3/18-4/16/20 PG & E	8.74 4.36	13.10
5/6/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	M5/20	Clean and remove debris on roof, remove weed at back gate, remove E-waste. RAM Welding & FAB	850.00	850.00
4/30/20	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	0851-153786748	Apr serv Apr serv Republic Services #851	565.91 282.95	848.86
4/28/20	50499-41 Other Mat & Supplies, Vch Ma 20100 Accounts Payable	6-589577	Vehicle parts S.P. Automotive	90.00	90.00
5/12/20	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	68722	Worker's comp FY 2021 Special District Risk Mgmt Authority	9,881.56	9,881.56
4/3/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	160568	Diesel Spartan Tank Lines, Inc.	14,009.13	14,009.13
4/14/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	160732	Diesel Spartan Tank Lines, Inc.	13,531.50	13,531.50
4/22/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	160892	Diesel Spartan Tank Lines, Inc.	12,186.63	12,186.63
4/29/20	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	M-2999581241	Office supplies Staples	283.17	283.17
4/1/20	50500-10 Utilities, Operations 20100 Accounts Payable	SW-0189057	Annual storm water permit 4/1/20-3/31/21 State Water Resource Control Board	1,400.00	1,400.00

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/21/20	50300-10 Outside Services, Operations 20100 Accounts Payable	4/20	Apr DAR tablets T-MOBILE	3,883.98	 3,883.98
5/1/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	82093680	Vehicle parts The Aftermarket Parts Company, LLC	296.13	 296.13
4/21/20	50300-10 Outside Services, Operations 20100 Accounts Payable	9853005623	April cell phones 3/22-4/21/20 Verizon Wireless	556.98	 556.98
4/30/20	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	4/20	Apr service Apr service Western Exterminator Co.	102.67 51.33	 154.00
4/30/20	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	1500-00553622	Waste pick up World Oil Environmental Services	110.00	 110.00
				132,403.67	132,403.67

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/8/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	39286	May monthly inspection Afforda-Test	100.00	 100.00
5/15/20	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	2689124200515M	Security alarm monitoring service (6/1-9/1/20) Security alarm monitoring service (6/1-9/1/20) Bay Alarm Company	89.36 44.68	 134.04
4/30/20	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	4/20	Office supplies Bank of America Business Card	1,842.21	 1,842.21
4/29/20	50499-10 Other Mat & Supplies, Oper 20100 Accounts Payable	M-CV098	COVID-19 Protection supplies shipping CALACT	21.00	 21.00
5/11/20	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	INO2532035	Janitorial supplies CCP Industries Inc.	110.16	 110.16
5/20/20	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	M-1074650	Janitorial supplies Central Sanitary Supply	817.70	 817.70
4/30/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-4049362397	uniform Cintas Corporation	1,040.04	 1,040.04
5/26/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-20-122458	DEF and FCAB50 Flyers Energy, LLC (RCP)	453.21	 453.21
5/29/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-19993152	DEF and motor oil (orig. 10/4/19) Flyers Energy, LLC (RCP)	640.97	 640.97
5/26/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0028	May cleaning GCI JANITORIAL SERVICES	2,301.00	 2,301.00
5/5/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	7918572	Vehicle parts Kimball Midwest	455.52	 455.52
5/9/20	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	67898123	May copier Pacific Office Automation/Lease	356.16	 356.16
5/8/20	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	733808	Excess color meter Pacific Office Automation/Service	10.30	 10.30

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/12/20	50500-10 Utilities, Operations	5/2020	May gas and electric 4/14-5/12/20	1,892.38	
	50500-60 Utilities, Admin		May gas and electric 4/14-5/12/20	946.19	
	20100 Accounts Payable		PG & E		2,838.57
5/26/20	50300-42 Outside Service, Non-Veh Mai	5/20	Remove trash on Walter Ave.	117.00	
	20100 Accounts Payable		RAM Welding & FAB		117.00
5/3/20	50300-42 Outside Service, Non-Veh Mai	5348	Pump repairs and clean out UDC	1,805.86	
	20100 Accounts Payable		Superior Undergroud Tank Serv.		1,805.86
5/20/20	10202 A/R Accrual - MV & Insuranc	M-0218	Vehicle repair unit #402 DOA	2,119.81	
	10202 A/R Accrual - MV & Insuranc		Vehicle repair unit #403 DOA	6,323.76	
	20100 Accounts Payable		Walker's Auto Body		8,443.57
5/6/20	50300-41 Outside Service, Vehicle Main	1500-00554677	Waste pick up	45.00	
	20100 Accounts Payable		World Oil Environmental Services		45.00
				21,532.31	21,532.31
				21,532.31	21,532.31

A/P DISBURSEMENTS JUNE 2020

6/8/20 at 08:10:08.78

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WCCTA - WestCAT Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/16/20	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	12991	Buswash Ross & White	110,312.50	 110,312.50
4/30/20	50800-10 Purchased Transportation, Ope 50800-41 Purchased Transp, Veh Maint 50600-10 Insurance, Operations 50499-10 Other Mat & Supplies, Oper 20100 Accounts Payable	107862	Apr service April maint Apr liability ins. COVID-19 preventive supplies MV Transportation	535,843.74 75,017.00 11,725.65 1,914.37	 624,500.76
6/1/20	50215-60 Fringe Benefits, Admin 50215-60 Fringe Benefits, Admin 20100 Accounts Payable	M-6/20	May medical ins. June medical ins. Kaiser Foundation Health Plan, Inc.	10,548.49 10,548.49	 21,096.98
				755,910.24	755,910.24

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Vendor IDs from MV Transportation to MV Transportation; 2) Unposted Transactions only; 3) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/31/20	50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 50499-10 Other Mat & Supplies, Oper 20100 Accounts Payable	108192	May service May maint May liability ins. COVID-19 preventive supplies MV Transportation	548,210.45 75,017.00 9,548.10 3,630.48	636,406.03
				636,406.03	636,406.03

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
6/1/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	39606	June inspection Afforda-Test	100.00	100.00
6/2/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	738476	Vehicle parts Alexander Dennis Inc	8,172.30	8,172.30
5/31/20	50908-10 Marketing & Advertising, Ope 20100 Accounts Payable	1255404	Classified advertising Bay Area News Group East Bay	343.80	343.80
5/28/20	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	M-INO2541951	Janitorial supplies CCP Industries Inc.	707.30	707.30
6/10/20	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	M-INO2548583	Janitorial supplies CCP Industries Inc.	671.75	671.75
6/1/20	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	6/20	June cell phone reimbursement June cell phone reimbursement Charles Anderson	40.00 20.00	60.00
5/28/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-4051656125	Uniform Cintas Corporation	1,047.30	1,047.30
6/1/20	50501-10 Telephone, Operations 50501-60 Telephone, Admin 50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	102268830	June fiber optic network June fiber optic network CR CR Comcast Business	1,066.67 533.33	637.54 318.77 643.69
6/30/20	50215-60 Fringe Benefits, Admin 20200 Accrued Payroll Liabilities 20100 Accounts Payable	7/20	July LTD July Supplemental life ins. BCC	667.54 288.77	956.31
5/20/20	10202 A/R Accrual - MV & Insuranc 10202 A/R Accrual - MV & Insuranc 10202 A/R Accrual - MV & Insuranc 10202 A/R Accrual - MV & Insuranc 10202 A/R Accrual - MV & Insuranc 10202 A/R Accrual - MV & Insuranc	14-2020 May	May Ins. admin fee Unit #150 DOA 3/21/19 Unit #116 or 112 (?) 3/13/19 Unit #? 8/1/19 Unit #408 9/19/19 Unit #? 2/29/20	6,161.85	

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		California Transit Systems		6,161.85
5/20/20	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-Y5-35525 #403	Vehicle repair units #163+ Cummins Pacific LLC	1,385.81	1,385.81
5/18/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-57339	Vehicle parts Diesel Marine Electric	3,714.51	3,714.51
6/17/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	6/20	June bus shelter maint. Don Hinkle	484.00	484.00
6/8/20	50300-10 Outside Services, Operations 20100 Accounts Payable	119	Transit consulting Electra McFadden	4,000.00	4,000.00
5/22/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-MN019420139	Vending machine annual fee, and vehicle parts Fastenal Company	337.23	337.23
6/15/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-20-133101	DEF+ motor oil Flyers Energy, LLC (RCP)	3,155.10	3,155.10
5/22/20	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	062936.03*96626	Bus wash task order 3 Gannett Fleming, Inc.	12,690.41	12,690.41
6/1/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0025	Cleaning and complete disinfection (org. 4/14/20) GCI JANITORIAL SERVICES	2,448.00	2,448.00
5/20/20	50499-41 Other Mat & Supplies, Veh Ma 10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	M-40700031	Vehicle parts Vehicle parts Gillig LLC	34,136.61 437.60	34,574.21
5/31/20	50402-10 Tires & Tubes 20100 Accounts Payable	131189	May tires J & O's Commercial Tire Center	2,481.93	2,481.93
5/29/20	50499-41 Other Mat & Supplies, Veh Ma 50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-D797020	Vehicle parts Repair units#112 #407 #114 Kenworth Pacific Holding	9,681.31 1,050.00	10,731.31
5/27/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-352058	Vehicle parts Napa Auto Parts Antioch	10,529.27	10,529.27

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
6/4/20	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	782519	Excess color meter Pacific Office Automation/Service	27.60	27.60
6/6/20	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	68331525	June copier Pacific Office Automation/Service	356.16	356.16
6/1/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	M-59459	May (partial) and June Landscaping Pacific Site Landscaping	976.27	976.27
5/15/20	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	5/20	May electric 4/17-5/15/20 May electric 4/17-5/15/20 PG & E	8.80 4.39	13.19
5/14/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	901270529	Vehicle repair unit #? Prevost Car, a division of	4,665.05	4,665.05
5/31/20	50500-10 Utilities, Operations 20100 Accounts Payable	0851-15380856	May service Republic Services #851	861.59	861.59
5/26/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-161660	Diesel Spartan Tank Lines, Inc.	40,235.68	40,235.68
5/21/20	50300-10 Outside Services, Operations 20100 Accounts Payable	5/20	May DAR tablets T-MOBILE	3,883.98	3,883.98
5/27/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-82110093	Vehicle parts The Aftermarket Parts Company, LLC	852.66	852.66
5/21/20	50300-10 Outside Services, Operations 20100 Accounts Payable	9855059873	May cell phones 4/22-5/21/20 Verizon Wireless	556.78	556.78
5/31/20	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	5/20	May service May service Western Exterminator Co.	102.66 51.34	154.00
5/6/20	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-1500-00554991	Waste pick-up World Oil Environmental Services	648.58	648.58
				159,583.93	159,583.93

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/7/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0019	April cleaning GCI JANITORIAL SERVICES	2,301.00	2,301.00
4/13/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	456920145	Remaining balance Monterey Mechanical	10.00	10.00
5/27/20	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	M-2539819861	Office supplies Staples	223.97	223.97
5/31/20	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	5/20	Office supplies Bank of America Business Card	8,446.94	8,446.94
6/1/20	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	6/20	June dental ins. Health Care Dental	886.51	886.51
6/12/20	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	6/20	June gas and electric 5/14-6/12/20 June gas and electric 5/14-6/12/20 PG & E	2,689.46 1,344.73	4,034.19
6/22/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M20-136611	DEF, motor oil, and FCAB50 Flyers Energy, LLC (RCP)	2,788.61	2,788.61
6/24/20	50300-60 Outside Services, Admin 20100 Accounts Payable	DS2020WCTI	BOD live recording 7/11/19, 9/12/19, 11/14/19, 1/9/20, 2/8/20, and 3/12/20 City Of Pinole	1,170.00	1,170.00
				19,861.22	19,861.22

WCCTA - WestCAT Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/17/20	50500-10 Utilities, Operations	19291284	FED Storm Water and Health-PRCL Tax	269.68	
	50500-60 Utilities, Admin		FED Storm Water and Health-PRCL Tax	134.84	
	20100 Accounts Payable		Contra Costa County Tax Collector		404.52
				<u>404.52</u>	<u>404.52</u>



	June FY 19/20	June FY 18/19	% Change	Year-To-Date FY 19/20	Year-To-Date FY 18/19	% Change
System Total						
Total Passengers	27,573	90,903	-69.7	954,072	1,179,607	-19.1
Revenue Passengers	0	82,564	-100.0	799,687	1,068,546	-25.2
Weekday Total Passengers	25,445	85,530	-70.3	905,205	1,123,245	-19.4
Saturday Total Passengers	1,511	3,492	-56.7	32,664	36,714	-11.0
Sunday Total Passengers	617	1,881	-67.2	16,203	19,648	-17.5
Weekday Average Passengers	1,157	4,277	-72.9	3,564	4,475	-20.4
Saturday Average Passengers	378	698	-45.8	583	656	-11.1
Sunday Average Passengers	154	376	-59.0	279	333	-16.2
Vehicle Revenue Hours	5,984.63	8,965.84	-33.3	100,735.74	109,888.28	-8.3
Total Vehicle Hours	6,372.61	9,517.41	-33.0	107,500.42	116,957.05	-8.1
Revenue Vehicle Miles	102,290.4	160,881.9	-36.4	1,794,214.2	1,992,373.6	-9.9
Total Miles	118,904.0	176,604.0	-32.7	1,994,426.9	2,186,252.1	-8.8
Dial-A-Ride Program						
Number of Weekdays	22	20	10.0	252	250	0.8
Number of Saturdays	4	5	-20.0	56	56	0.0
Total Passengers	940	2,927	-67.9	27,815	35,671	-22.0
Revenue Passengers		2,753		23,819	33,557	-29.0
Weekday Total Passengers	828	2,689	-69.2	25,728	33,331	-22.8
Saturday Total Passengers	112	238	-52.9	2,087	2,340	-10.8
Weekday Average Passengers	38	134	-71.6	102	133	-23.3
Saturday Average Passengers	28	48	-41.7	37	42	-11.9
Vehicle Revenue Hours	562.09	1,391.67	-59.6	12,891.92	15,090.22	-14.6
Total Vehicle Hours	661.87	1,494.27	-55.7	14,183.66	16,406.29	-13.5
Productivity	1.67	2.10	-20.5	2.16	2.40	-10.0
Revenue Vehicle Miles	9,492.1	18,239.0	-48.0	172,268.6	209,596.4	-17.8
Total Miles	10,719.0	19,969.0	-46.3	188,906.0	230,578.0	-18.1
Express Routes Program						
Number of Weekdays	22	20	10.0	252	250	0.8
Number of Saturdays	4	5	-20.0	56	56	0.0
Number of Sundays	4	5	-20.0	58	59	-1.7
Total Passengers	11,773	37,130	-68.3	402,110	509,134	-21.0
Revenue Passengers	0	33,771	-100.0	337,440	465,113	-27.4
Weekday Total Passengers	10,229	32,652	-68.7	362,673	462,710	-21.6
Saturday Total Passengers	927	2,597	-64.3	23,234	26,776	-13.2
Sunday Total Passengers	617	1,881	-67.2	16,203	19,648	-17.5
Weekday Average Passengers	465	1,633	-71.5	1,439	1,851	-22.3
Saturday Average Passengers	232	519	-55.3	415	478	-13.2
Sunday Average Passengers	154	376	-59.0	279	333	-16.2
Vehicle Revenue Hours	1,986.82	3,122.62	-36.4	35,793.47	38,869.09	-7.9
Total Vehicle Hours	2,081.94	3,342.96	-37.7	38,585.47	41,633.83	-7.3
Productivity	5.93	11.90	-50.2	11.23	13.10	-14.3
Revenue Vehicle Miles	27,206.4	57,002.8	-52.3	626,610.9	709,104.4	-11.6
Total Miles	28,916.4	61,019.3	-52.6	682,495.6	760,148.1	-10.2



Monthly Management Report Summary

June, FY 19/20

System & Program Summary

	June FY 19/20	June FY 18/19	% Change	Year-To-Date FY 19/20	Year-To-Date FY 18/19	% Change
Local Fixed Routes Program						
Number of Weekdays	22	20	10.0	252	250	0.8
Number of Saturdays	4	5	-20.0	56	56	0.0
Total Passengers	8,862	22,007	-59.7	251,245	302,752	-17.0
Revenue Passengers	0	17,667	-100.0	184,509	245,070	-24.7
Weekday Total Passengers	8,390	21,350	-60.7	245,038	295,804	-17.2
Saturday Total Passengers	472	657	-28.2	6,207	6,948	-10.7
Weekday Average Passengers	381	1,068	-64.3	972	1,183	-17.8
Saturday Average Passengers	118	131	-9.9	111	124	-10.5
Vehicle Revenue Hours	2,578.49	2,945.19	-12.5	35,578.65	36,925.97	-3.6
Total Vehicle Hours	2,694.57	3,086.66	-12.7	37,235.41	38,747.86	-3.9
Productivity	3.44	7.50	-54.1	7.06	8.20	-13.9
Revenue Vehicle Miles	41,037.1	45,301.1	-9.4	550,724.3	566,738.9	-2.8
Total Miles	43,408.3	47,949.6	-9.5	583,638.2	601,058.0	-2.9
Transbay Lynx Program						
Number of Weekdays	22	20	10.0	254	251	1.2
Total Passengers	5,998	28,839	-79.2	272,902	332,050	-17.8
Revenue Passengers	0	28,373	-100.0	253,919	324,806	-21.8
Weekday Total Passengers	5,998	28,839	-79.2	271,766	331,400	-18.0
Saturday Total Passengers				1,136	650	74.8
Weekday Average Passengers	273	1,442	-81.1	1,070	1,320	-18.9
Vehicle Revenue Hours	857.23	1,506.36	-43.1	16,471.70	19,003.00	-13.3
Total Vehicle Hours	934.23	1,593.52	-41.4	17,495.88	20,169.07	-13.3
Productivity	7.00	19.10	-63.4	16.57	17.50	-5.3
Revenue Vehicle Miles	24,554.8	40,339.1	-39.1	444,610.4	506,933.9	-12.3
Total Miles	26,156.4	42,022.7	-37.8	465,116.9	529,812.8	-12.2

WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation
Month & Fiscal Year- June 2020

Cash Fares for Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Cash Fare - Regular	\$ -	\$ 258,178.25	\$ -		
Cash Fare - Senior & Disabled	\$ -	\$ 37,414.00			
Cash Fare - Transfers	\$ -	\$ 35,788.75			
Cash Fare - Regional Paratransit	\$ -	\$ 5,553.00			
Cash Fare - Local Day Pass Sales	\$ -	\$ 28,461.50			
Total Estimated Cash (a)	\$ -	\$ 365,395.50	\$ -	\$ -	\$ -
Over/(Short) Cash Count	\$ -	\$ 12.44			
Bank Deposit Corrections	\$ -	\$ 5.00			
Subtotal Cash Fare Deposit	\$ -	\$ 365,412.94	\$ -	\$ -	\$ -
Prepaid Sales Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Ticket Books	\$ -	\$ 22,700.00			
Clipper Sales	\$ -	\$ 14,733.10			
Lynx 31-Day Pass Sales	\$ -	\$ 32,040.00			
Lynx Stored Ride Pass Sales	\$ -	\$ 2,380.00			
Local 31-Day Pass Sales	\$ -	\$ 27,370.00			
Local Stored Value Pass Sales	\$ -	\$ 1,330.00			
Local Day Pass Sales (In-house)	\$ -	\$ 858.00			
East Bay Value Pass Sales	\$ -	\$ -			
Summer Youth Pass	\$ -	\$ 70.00			
Returned Checks	\$ -	\$ (140.00)			
Refunds Issued from Ticket / Pass Sales	\$ -	\$ (90.00)			
Subtotal Prepaid Sales Deposit	\$ -	\$ 101,251.10	\$ -	\$ -	\$ -
Billings Issued	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
511 Contra Costa (JPX Promo)	\$ -	\$ 8,840.00			
CCC Nutrition Tickets	\$ -	\$ 1,944.00			
Lynx B1G1F	\$ -	\$ 14,350.00			
Wage Works	\$ -	\$ 59,710.00			
Capital Corridor Vouchers	\$ -	\$ 1,371.00			
WWCCTAC (S/D Clipper)	\$ -	\$ 15.00			
John Swett USD	\$ -	\$ 500.00			
511 CC	\$ -	\$ 480.00			
CCTA (37.00 SBPP)	\$ -	\$ 64,950.00			
WCCUSD SBP	\$ -	\$ 24,520.00			
City of Hercules Parking Permit Program	\$ -	\$ 13,294.27			
HTC Parking Combos	\$ -	\$ 4,380.87			
Cole Vocational	\$ -	\$ 1,545.00			
Clipper	\$ -	\$ 1,178,375.51			
*Other	\$ -	\$ 7,270.01			
*Other	\$ -	\$ 14,075.00			
Subtotal Billings	\$ -	\$ 1,395,620.66	\$ -	\$ -	\$ -
Total Passenger Revenue	\$ -	\$ 1,862,284.70	\$ -	\$ -	\$ -

	Monthly System Total	CYTD
Total Passenger Revenue Last Year	\$ 187,875.42	\$ 2,387,419.79

Preventable Accidents per Miles Driven in 12 Month
Period

June-20

	Miles	Accidents	Frequency 12 Month Period
FR	1,750,960	21	83,379
DAR	188,908	3	62,969

FR=Fixed Route, Martinez Link, Transbay, & Express
DAR=Dial-A-Ride

	Non-Preventable				Preventable			
	Month		FYTD		Month		FYTD	
	Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
FR	0	0	9	7	1	1	13	21
DAR	0	0	3	2	1	0	2	1



Passenger & Productivity Statistical Report

June, FY 19/20

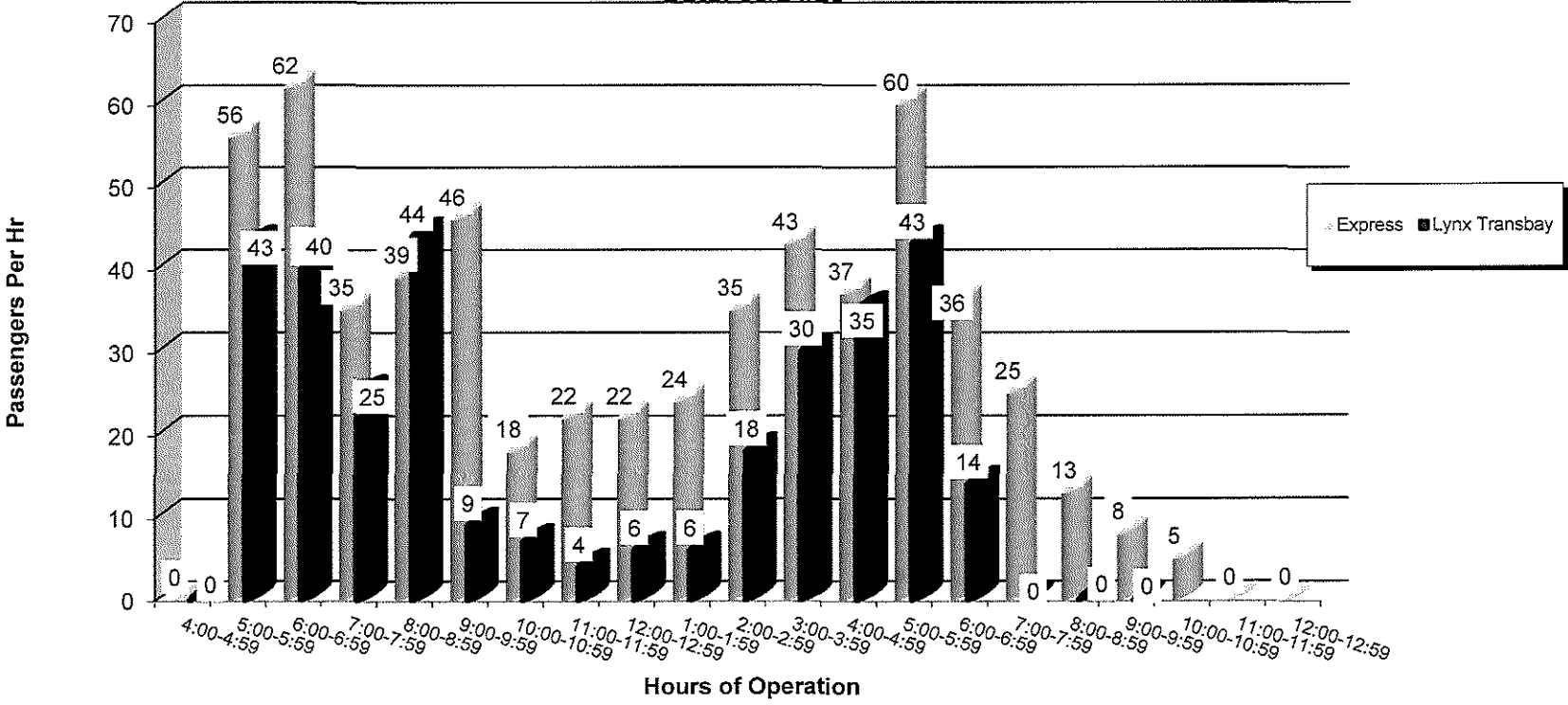
System

All Routes

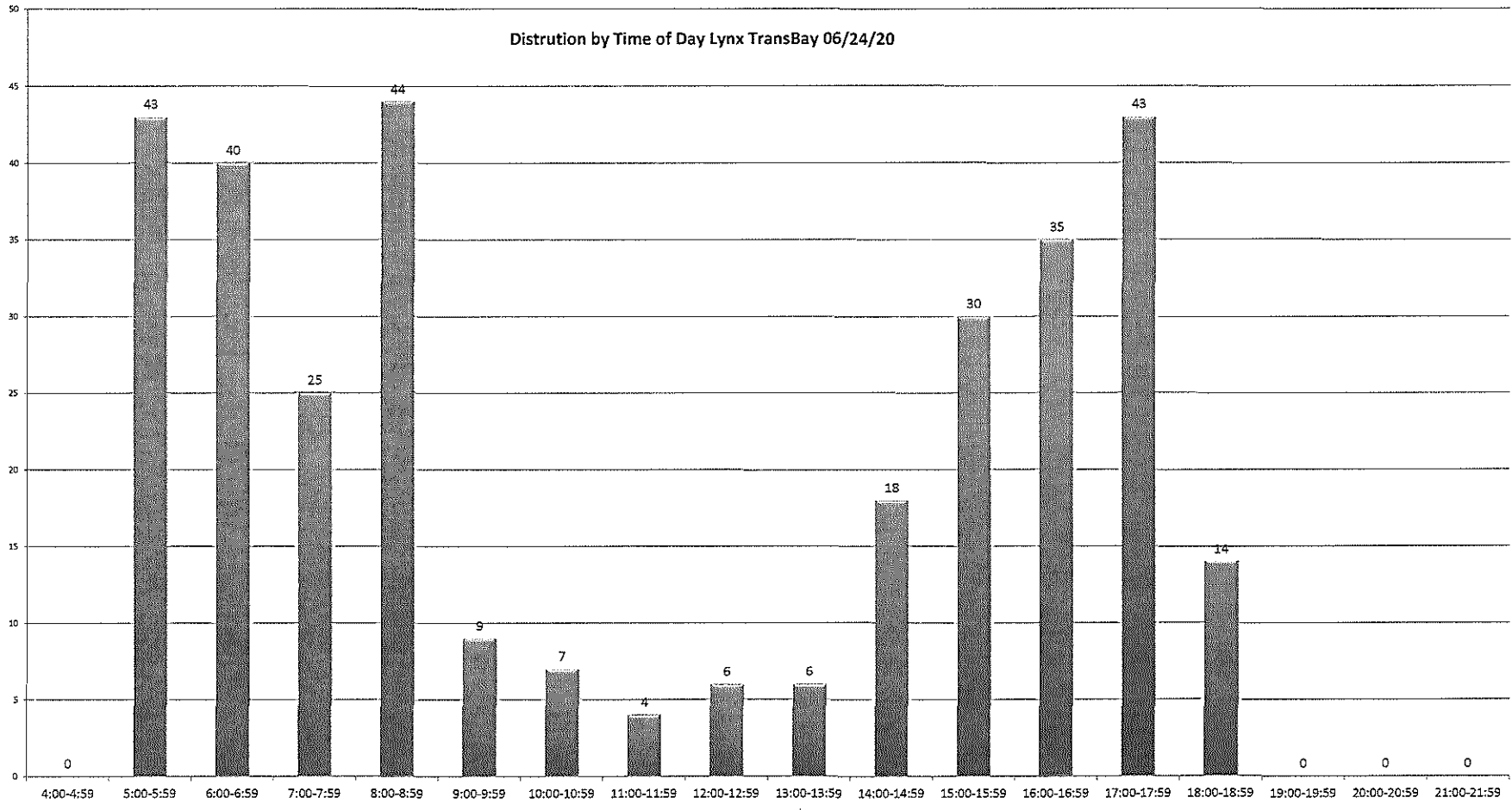
Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	June			Fiscal Year To Date			June			Fiscal Year To Date		
	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change
Route 10 Weekday	1,678	478	-71.5	26,108	22,658	-13.2	7.4	2.4	-67.2	8.9	8.1	-8.9
Route 11 Weekday	4,397	1,624	-63.1	53,653	45,520	-15.2	11.2	4.7	-58.3	10.9	9.7	-11.2
Route 11 Saturday	358	293	-18.2	3,501	3,225	-7.9	5.7	6.1	6.6	5.0	4.7	-6.8
Route 11 Total	4,755	1,917	-59.7	57,154	48,745	-14.7	10.4	4.8	-53.6	10.2	9.1	-11.1
Route 12 Weekday	2,118	713	-66.3	33,726	26,439	-21.6	7.9	3.1	-61.3	9.6	8.0	-17.6
Route 15 Weekday	1,748	514	-70.6	21,205	17,291	-18.5	7.7	2.2	-72.0	7.5	6.1	-18.3
Route 16 Weekday	3,999	1,944	-51.4	59,568	49,683	-16.6	6.8	3.1	-53.8	8.1	6.7	-16.4
Route 17 Weekday	409			6,888	4,135	-40.0	3.5			4.7	3.5	-25.5
Route 18 Weekday	358			6,922	4,216	-39.1	3.6			5.5	4.2	-24.1
Route 19 Saturday	299	179	-40.1	3,447	2,982	-13.5	4.3	3.5	-19.4	4.4	3.9	-12.3
Route 30Z Weekday	2,096	661	-68.5	26,118	20,903	-20.0	5.3	2.2	-57.6	5.3	4.5	-15.1
Route C3 Weekday	4,547	2,456	-46.0	61,616	54,193	-12.0	9.2	4.5	-51.1	9.9	8.7	-12.7
Route DAR Weekday	2,689	828	-69.2	33,331	25,728	-22.8	2.1	1.6	-23.0	2.4	2.2	-9.0
Route DAR Saturday	238	112	-52.9	2,340	2,087	-10.8	2.2	2.3	4.1	2.2	2.1	-4.9
Route DAR Total	2,927	940	-67.9	35,671	27,815	-22.0	2.1	1.7	-20.5	2.4	2.2	-8.7
Route J Weekday	16,792	6,216	-63.0	234,051	188,077	-19.6	12.2	5.8	-52.7	13.3	11.2	-16.1
Route J Saturday	2,597	927	-64.3	26,776	23,234	-13.2	11.0	6.6	-39.8	10.2	9.2	-9.4
Route J Sunday	1,881	617	-67.2	19,648	16,203	-17.5	9.5	4.6	-52.3	8.5	7.3	-13.9
Route J Total	21,270	7,760	-63.5	280,475	227,514	-18.9	11.8	5.7	-51.2	12.5	10.6	-15.3
Route JPX Weekday	11,189	4,013	-64.1	147,083	116,970	-20.5	12.5	6.3	-49.5	13.3	11.2	-15.5
Route JX Weekday	4,671			81,576	57,626	-29.4	11.1			15.5	15.2	-2.1
Route LYNX Weekday	28,839	5,998	-79.2	331,400	271,766	-18.0	19.1	7.0	-63.5	17.5	16.6	-5.2
Route LYNX Saturday				650	1,136	74.8				16.7	17.8	6.4
Route LYNX Total	28,839	5,998	-79.2	332,050	272,902	-17.8	19.1	7.0	-63.5	17.5	16.6	-5.2
Total System-Wide	90,903	27,573	-69.7	1,179,607	954,072	-19.1	10.1	4.6	-54.6	10.7	9.5	-11.8

Express Routes (J, JX, JPX), and Lynx Transbay
Ridership by Time of Day

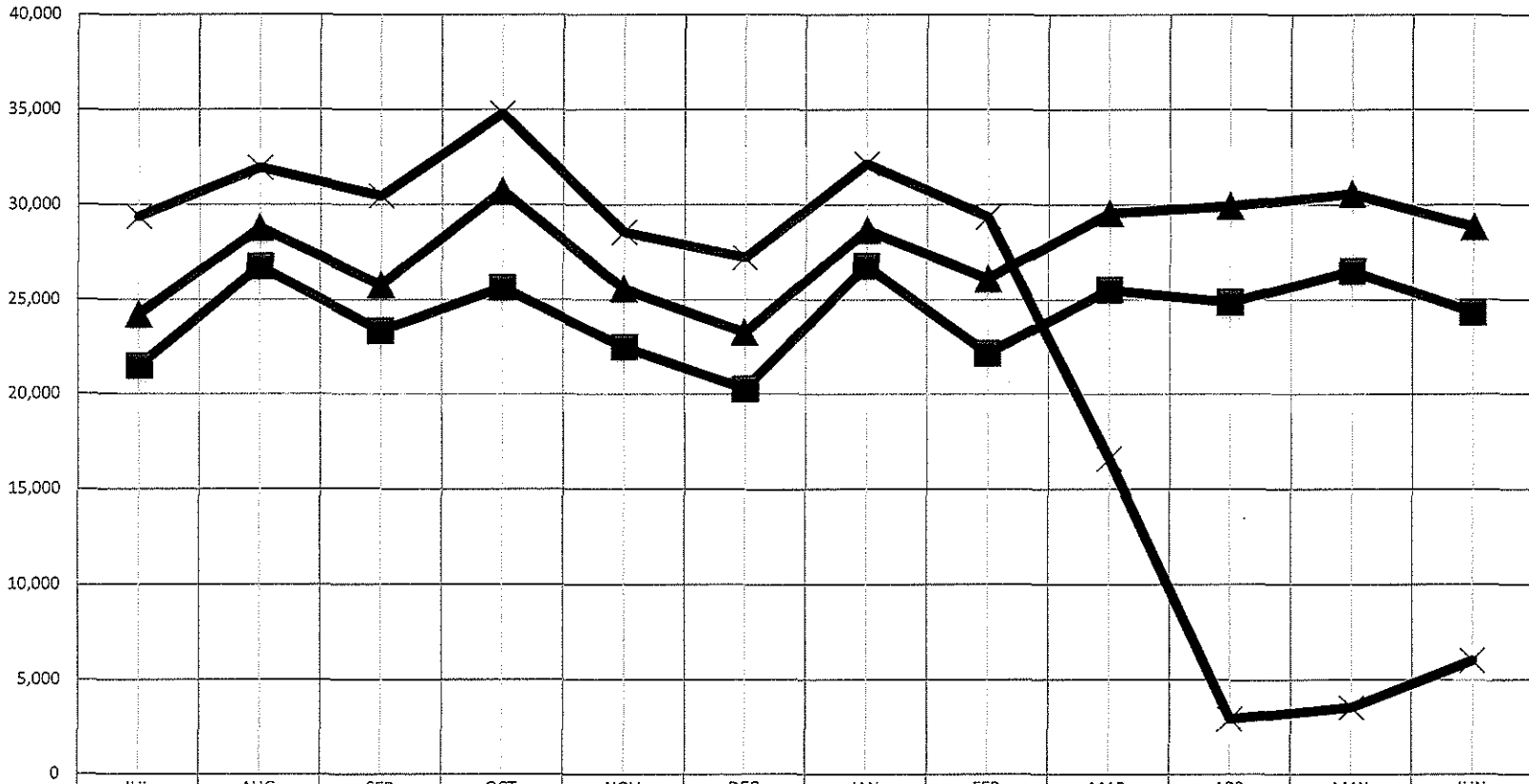
Date: 06/24/20



Distrution by Time of Day Lynx TransBay 06/24/20



WESCAT LYNX TRANSBAY 3YR STATS



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 17-18	21,476	26,751	23,360	25,643	22,501	20,270	26,787	22,149	25,525	24,862	26,509	24,354
ridership 18-19	24,228	28,770	25,776	30,717	25,571	23,265	28,671	26,100	29,548	29,919	30,584	28,839
ridership 19-20	29,377	31,950	30,473	34,801	28,565	27,211	32,156	29,354	16,590	2,903	3,523	5,998

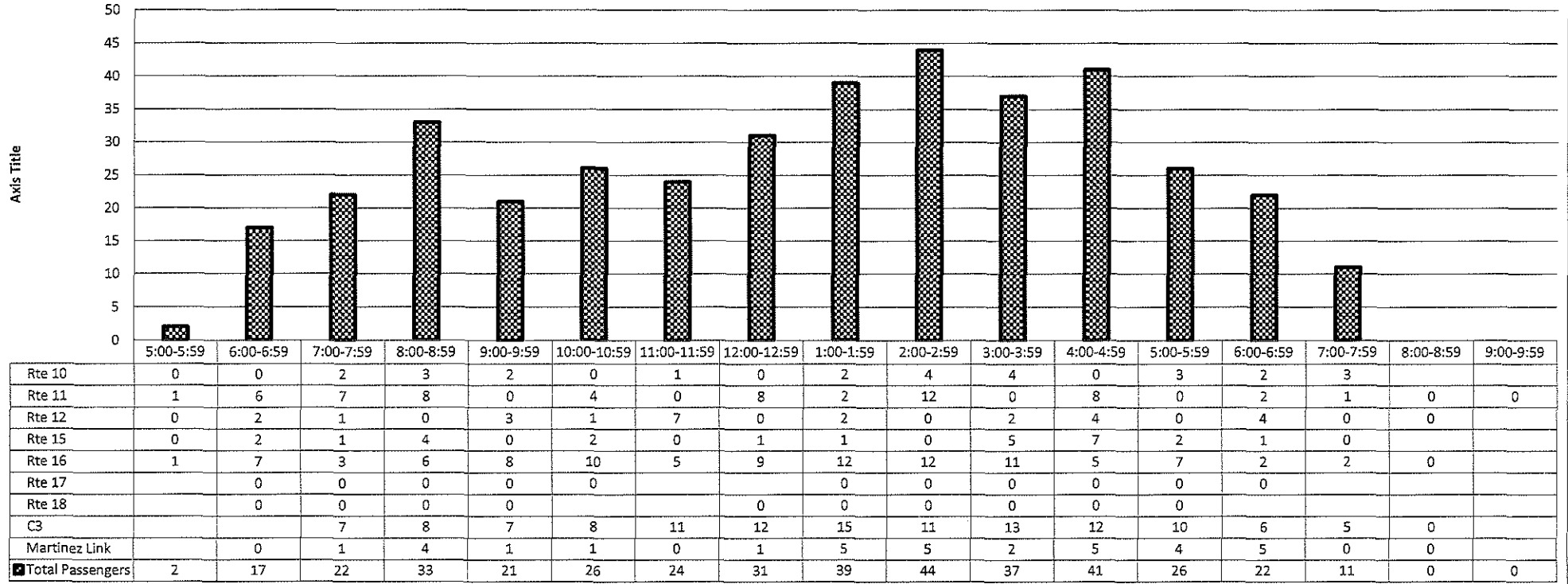
Distribution by Time of Day - Fixed Route

Date: 6/24/2020

	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	0	0	2	3	2	0	1	0	2	4	4	0	3	2	3		
Rte 11	1	6	7	8	0	4	0	8	2	12	0	8	0	2	1	0	0
Rte 12	0	2	1	0	3	1	7	0	2	0	2	4	0	4	0	0	
Rte 15	0	2	1	4	0	2	0	1	1	0	5	7	2	1	0		
Rte 16	1	7	3	6	8	10	5	9	12	12	11	5	7	2	2	0	
Rte 17		0	0	0	0	0			0	0	0	0	0	0			
Rte 18		0	0	0	0			0	0	0	0	0	0				
C3			7	8	7	8	11	12	15	11	13	12	10	6	5	0	
Martinez Link		0	1	4	1	1	0	1	5	5	2	5	4	5	0	0	
Total Passengers	2	17	22	33	21	26	24	31	39	44	37	41	26	22	11	0	0

Total Route 10	26
Total Route 11	59
Total Route 12	26
Total Route 15	26
Total Route 16	100
Total Route 17	0
Total Route 18	0
Total C3	125
Martinez Link	34
Total	396

Distribution By Time Of Day Fixed Route 06/24/20



Distribution by Time of Day - WestCAT Express

Date: 6/24/2020

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
JX		0	0	0	0							0	0	0	0	0	
JPX		33	33	10	20	23	4	7	8	9	12	14	11	29	15	10	0
J	0	23	29	25	19	23	14	15	14	15	23	29	26	31	21	15	13
Total Passengers	0	56	62	35	39	46	18	22	22	24	35	43	37	60	36	25	13

	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX				
JPX				
J	8	5	0	0
Total Passengers	8	5	0	0

JX	0
JPX	238
J	348
Total	586

Distribution by Time of Day -Lynx Transbay

Date: 6/24/2020

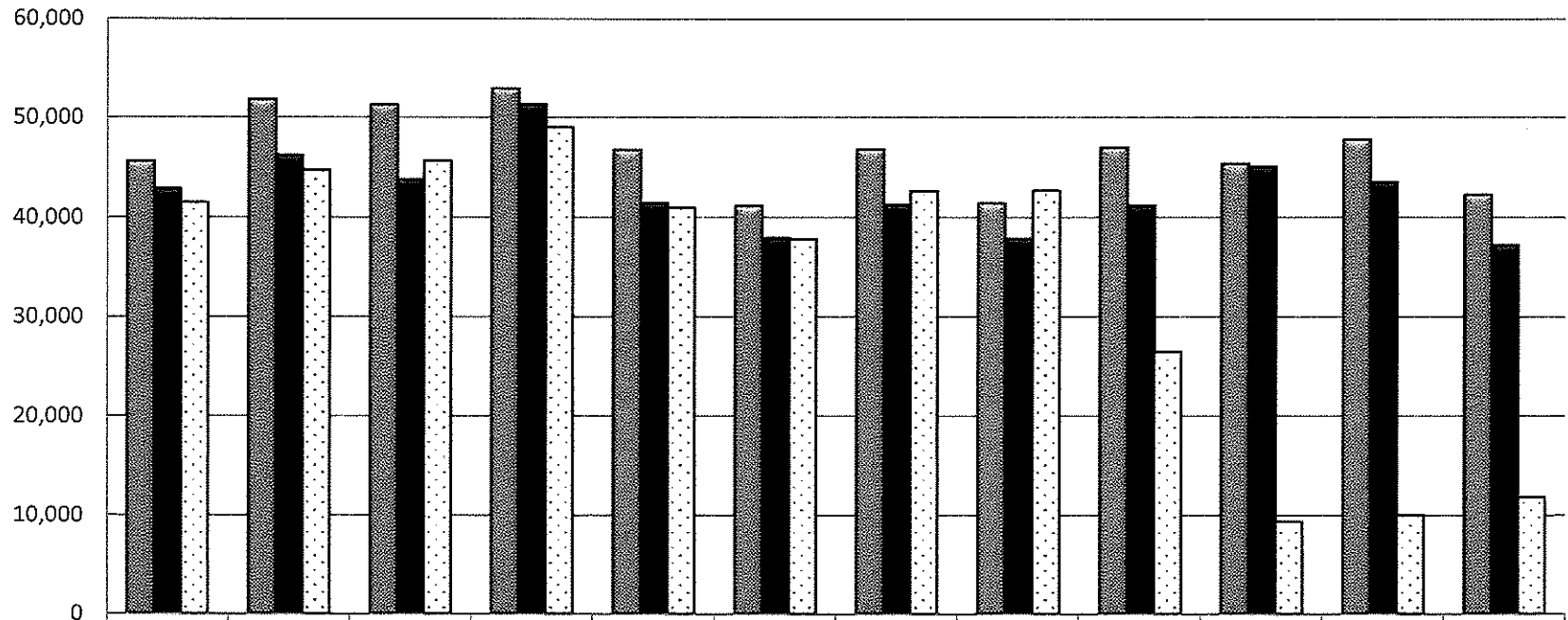
	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
TransBay LYNX	0	43	40	25	44	9	7	4	6	6	18	30	35	43	14	0	0
Total Passengers	0	43	40	25	44	9	7	4	6	6	18	30	35	43	14	0	0

	21:00-21:59
TransBay LYNX	0
Total Passengers	0

Total Lynx	324
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WESTCAT EXPRESS RIDERSHIP Includes Routes J, JX and JPX



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 17-18	45,561	51,750	51,217	52,853	46,692	41,111	46,780	41,380	46,946	45,332	47,729	42,253
ridership 18-19	42,824	46,152	43,773	51,282	41,363	37,882	41,212	37,787	41,158	45,044	43,527	37,130
ridership 19-20	41,469	44,659	45,626	48,958	40,948	37,767	42,598	42,632	26,430	9,304	9,946	11,773

Agenda Item 2.1

Election of Officers

TO: Board of Directors

DATE: July 30, 2020

FROM: General Manager

SUBJECT Election of Chair and Vice Chair for FY20/21

The WCCTA Bylaws call for annual election of the Chairperson and Vice-Chairperson at the beginning of each Fiscal Year. The new Vice-Chair heads the F& A Committee. Below is a history of the past officers and the area they represent.

The

<u>Fiscal Year</u>	<u>Chair</u>		<u>Vice-Chair</u>	
11-12	T. Hansen	(C)	M. deVera	(H)
12-13	M. deVera	(H)	P. Green	(P)
13-14	P. Green	(P)	A. Chavez	(C)
14-15	A. Chavez	(C)	M. deVera	(H)
15-16	M. DeVera	(H)	D. Long	(P)
16-17	D. Long	(P)	T. Hansen	(C)
17-18	T. Hansen	(C)	C. Kelley	(H)
18-19	C. Kelley	(H)	T. Banuelos (7/1/2018- 12/31/2018)	(P)
			Norma Martinez-Rubin (1/1/19 through 6/30/19)	(P)
19-20	C. Kelley	(H)	Norma Martinez-Rubin	(P)

Transit Agency Planning Coordination

Blue Ribbon Task Force

July 20, 2020



Photo Credit: Bay Area News Group

Bay Area Transit Overview

- The Bay Area is a diverse region both geographically and economically with transit operators providing approximately 2 million weekday trips
- Transportation funding is complex and relies on various sources from fares, local fees and taxes, to state and federal programs
- Transit agencies have evolved over time with different purposes and priorities defined by the governing and funding framework available
 - Commuter rail/ferry/bus, feeder service, local travel, school service, etc.
- The COVID-19 crisis is creating challenges to the structure of all Bay Area transit operators
- The pandemic (and its aftermath) has created challenges to both short- and long-term planning for Bay Area transit

Existing Operational Conditions and Challenges

- Most transit agencies are operating the equivalent to weekend service based on available revenue
 - Many have service changes coming up in August and September
 - Some will further reduce service based on available revenues
 - Some will gradually increase service based on demand
- Though all agencies are operating reduced service, a network of essential/high-ridership routes is preserved throughout the Bay Area
- The majority of transit service offered during the current phase of the pandemic is oriented toward service employees, essential workers and transit dependent riders.
- Many transit agencies are operating additional service as needed, in response to overcrowding and physical distancing requirements as resources allow
- Transit agencies that provide home-to-school transportation services must remain flexible as plans evolve for schools to re-open

Existing Operational Conditions and Challenges

- CARES funds are a one-time infusion of operating dollars that, for many transit agencies, will run out before the end of the calendar year
- With a possible prolonged pandemic in the region, a return of ridership, service levels and vehicle capacity is also delayed
 - This is very problematic for all transit agencies due to the reliance on fare revenue and sales taxes, among others, as major sources of operating funds
- The challenges of unknown funding and ridership growth are exacerbated by the need to plan service adjustments months in advance of implementation

Transit Operator Planning Sub- committee

- Majority of Bay Area transit agencies, large and small, are participants
- Weekly meetings began in April 2020 to discuss COVID-19 response, recovery and transit planning
- Established operating baseline and planned changes with regard to:
 - Physical distancing vehicle capacities
 - Fare collection
 - Service levels and frequencies
 - Sign-up schedule
- Peer Review for best practices with regard to service planning during the pandemic
- Coordinating on post-pandemic planning

Short-term Coordination Efforts

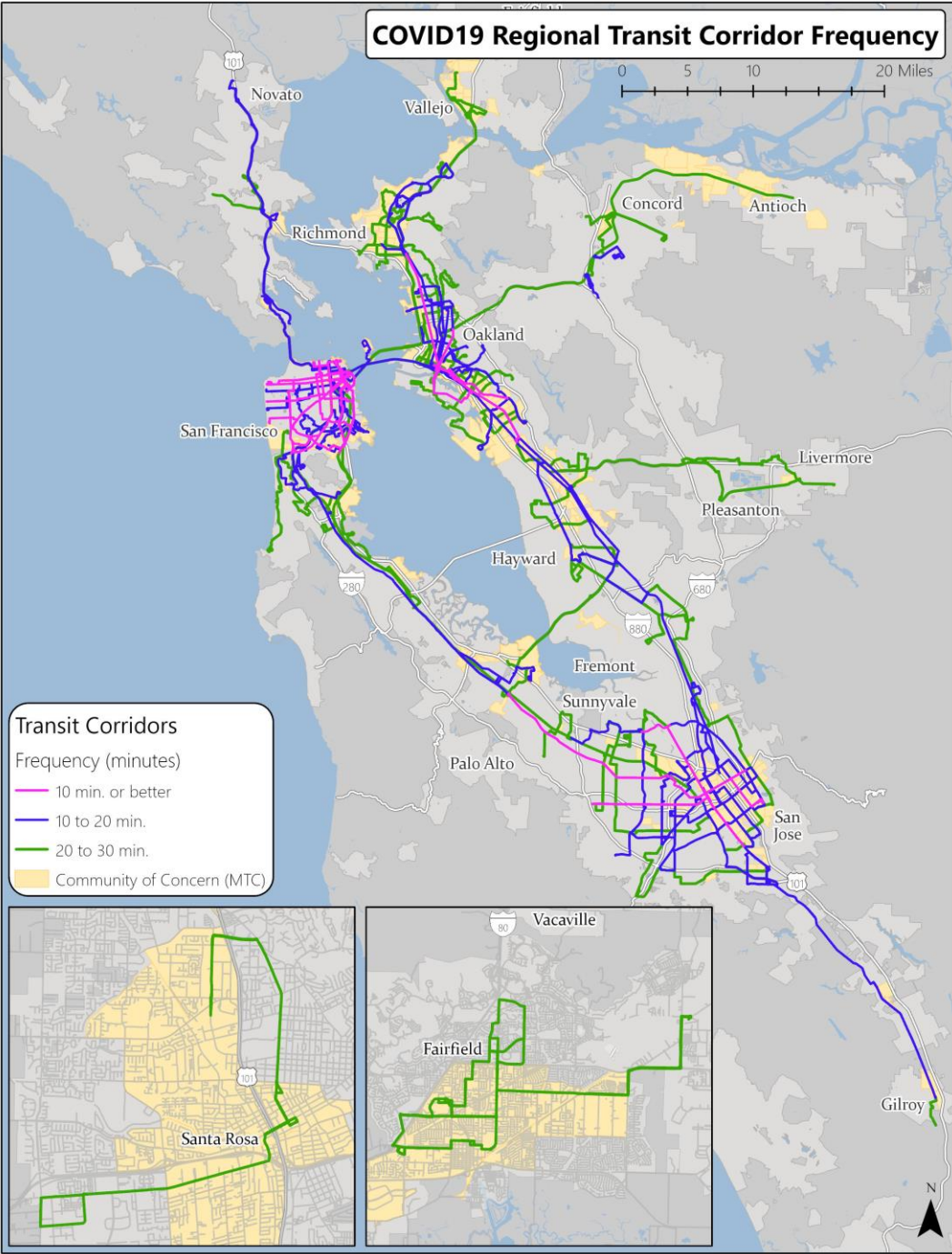
- Regional Network Map with Corridor Frequencies
- Coordinated Analysis of Initial Passenger Survey Results
 - Development of Coordinated Regional Ridership Survey
- Coordinated Transit Hub Schedule and Service Information
- Advancing Transit Priority Improvements on Bridge Crossings and Approaches, and Major Corridors
- Strategy for Quick-build Projects

Regional Network Map with Corridor Frequencies

- The regional network map is the result of a coordinated effort among the transit agencies to depict a snapshot of the large amount of high frequency service expected to be operating as of early August 2020
- Many revisions in service have taken place since the beginning of the pandemic and service will continue to evolve based on ridership demand and resources
- The high volume corridors show how the region's transit providers have focused on serving service workers, essential workers and transit dependent riders during the pandemic
- By no means does the map show all transit service currently operating in the Bay Area. Many areas do have service coverage that is operating at greater than 30-minute frequencies based on demand and available resources, and some have shifted from fixed route to demand-response service
- The transit agencies will continue to update the map based on future service changes that will enhance the network, however continued levels of funding will be needed to sustain that network

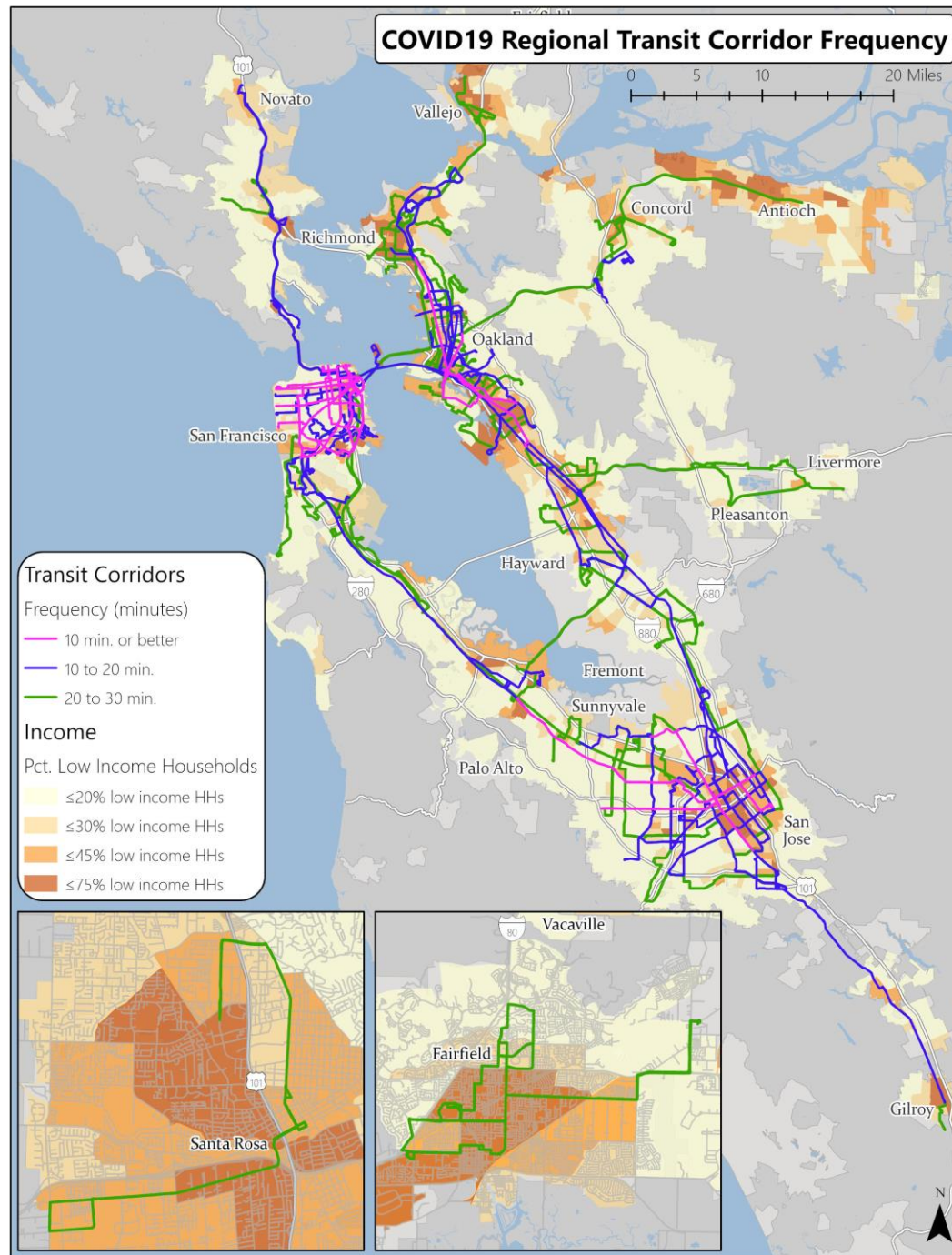
Regional Network Map with Corridor Frequencies

Proposed for August 2020



Regional Network Map with Corridor Frequencies and Low-income Households

Proposed for August 2020



Short-term Coordination Efforts

- Partner with MTC, Caltrans and CMAA to advance existing programs and strategies
 - Transit Priority Projects
 - Express Lanes
 - Dedicated Transit Lanes
 - Transit Priority on Approaches
 - Hub Signage Program
 - Clipper 2 and Clipper START
 - Fare Integration Study
 - Other short-term capital improvements

Regional Fare Coordination/Integration Study

Study Objectives:

- Develop goals for the regional fare system that will support an improved user experience, increased transit ridership and build on robust public outreach;
- Identify barriers, especially barriers related to fares and the user experience, that are impeding increased ridership;
- Identify opportunities to increase transit ridership by improving the regional fare system through regional fare coordination and integration strategies; and
- Develop a detailed implementation plan, including funding plan, for recommended improvements.

Project Status

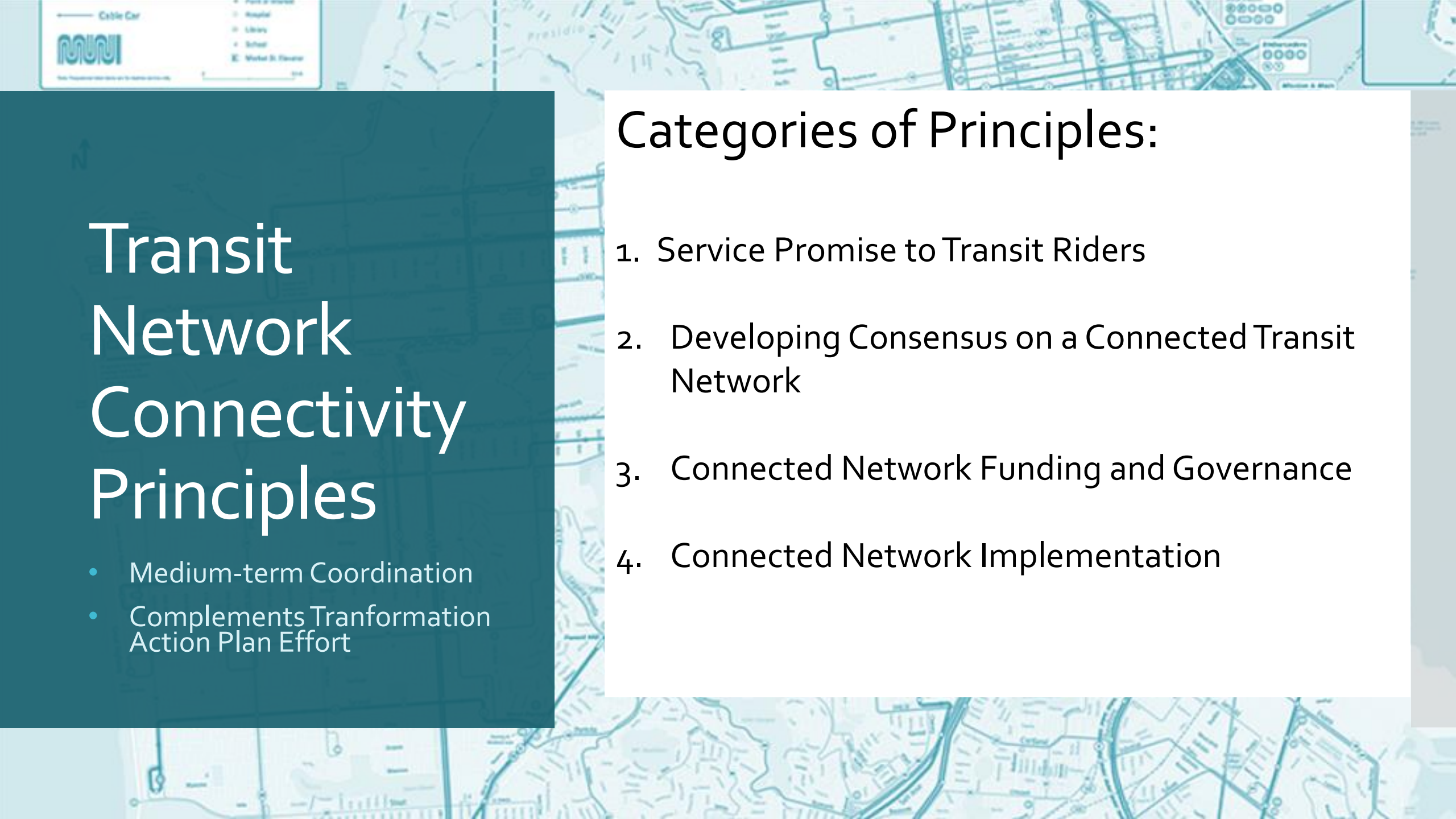
- Collecting data and developing inventory of best practices
- Engaging stakeholders and investigating barriers to transit ridership
- As of now, planning to conclude project in the second half of 2021

Fare Integration Task Force

Project Owners

BART and MTC staff provide project management






Transit Network Connectivity Principles

- Medium-term Coordination
- Complements Transformation Action Plan Effort

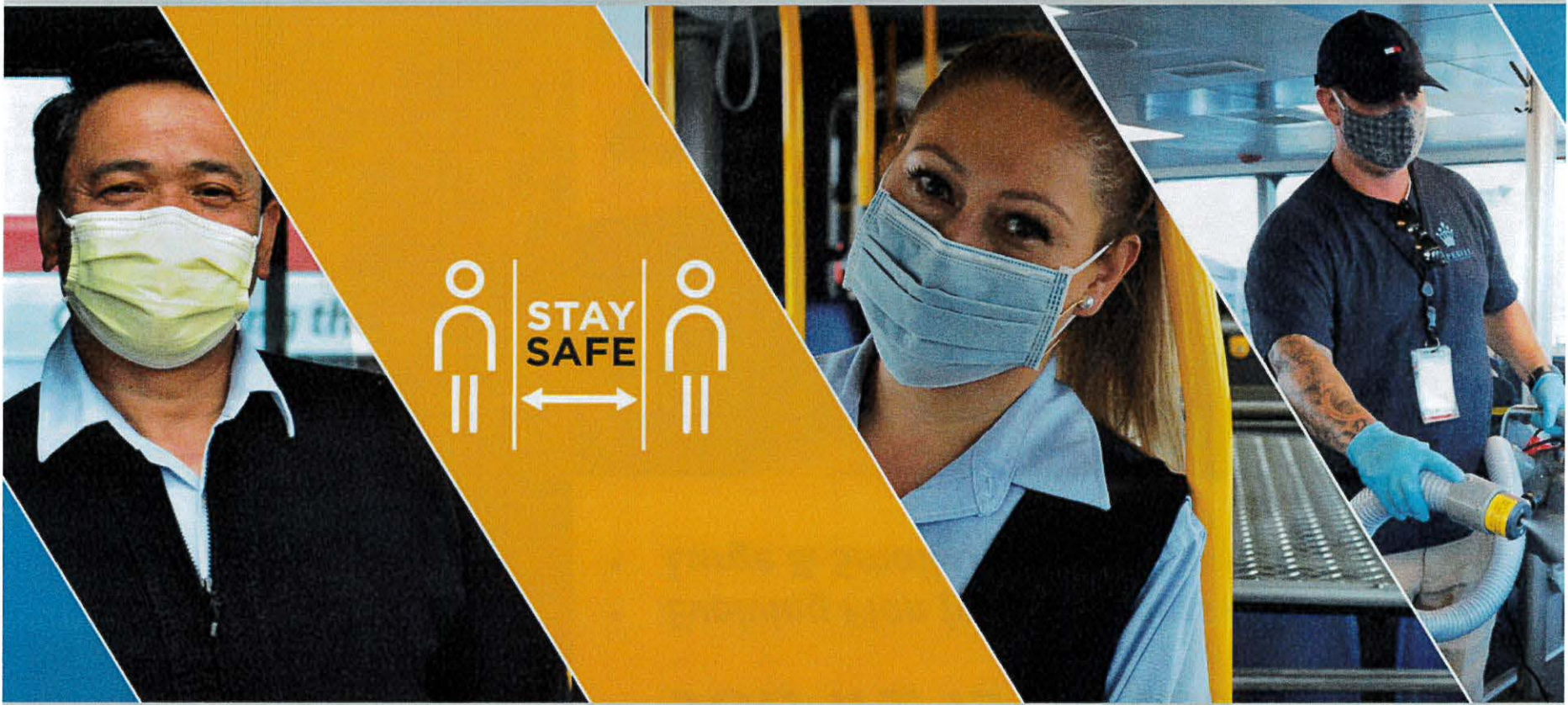
Categories of Principles:

1. Service Promise to Transit Riders
2. Developing Consensus on a Connected Transit Network
3. Connected Network Funding and Governance
4. Connected Network Implementation

A photograph of a white bus with green and yellow accents parked in front of the Golden Gate Bridge. The bridge's red-orange towers and suspension cables are visible against a clear blue sky. The water of the bay is in the foreground, and a black chain-link fence is partially visible at the bottom. The word "Discussion" is overlaid in white text on the left side of the image.

Discussion

Riding Together: Bay Area **Healthy Transit Plan**





Job #1 is Safety

- *Evolving Plan for Customers & Employees*
- *Large & Small Operators*





Recent Guidance Reinforced Roles of County Health Officials

Did not address multi-county public transit trips

COVID-19 INDUSTRY GUIDANCE:

Public and Private Passenger Carriers, Transit, and Intercity Passenger Rail

July 2, 2020

All guidance should be implemented only with county health officer approval following their review of local epidemiological data including cases per 100,000 population, rate of test positivity, and local preparedness to support a health care surge, vulnerable populations, contact tracing, and testing.

Addressing Regional Health Ordinance Limitation



- Common health & safety commitments for our passengers
- Operators initiated protocols to reduce transmission risk within and across systems
- Created a common & adaptable baseline
- Operators will own monitor, evaluate and adjust, and seek continued rider input
- Publicly shared data for transparency building confidence
- Operators will launch coordinated communications
- Inform, educate and partner with passengers & employees to reduce risks

Addressing Task Force Comments & Plan Clarifications



- Reducing Risk of Transmission
- Building Passenger Confidence
- Establishing Common Commitments
- Tie to State Pandemic Resilience Roadmap
- Enhance Paratransit Protocols
- Touchless Fares & Equity
- Distancing & Capacity
- Operator Protections
- Accountability / Quarterly Reporting

Agency Consensus



- Common Commitments
 - State Mandated Face Coverings
 - Safe Distancing & Capacity
 - Daily Cleaning & Disinfecting
 - Provide PPE for Employees
- Accountability / Data Sharing

Agency Consensus – Cleaning



- Every Operator has increased cleaning since Pandemic began
- Daily clean and disinfect in-service vehicles and stations
- Prioritizing high touch areas and high-service routes
- Following APTA Guidance
- Ongoing evaluation of innovative cleaning technologies

Accountability and Reporting



- Bay Area Operators accountable for Plan implementation
- Bay Area Operators accountable for data reporting, sharing & best practices
 - Partner with California Transit Association
 - Establish Bay Area Transit Executive Group
 - Consisting of Large and Small Operators and Paratransit
 - Data Sharing / Public Dashboard
- Success depends on partnership with riders – shared responsibility

Metrics & Dashboard



DRAFT

Agency

- ACE
- Alameda-Contra Costa Transit District
- Caltrain
- Capitol Corridor
- City of Fairfield
- County Connection
- Golden Gate Bridge, Highway and Transportation District
- Livermore Amador Valley Transport Authority
- Marin Transit
- Napa Valley Transport Authority
- Petaluma Transit
- SamTrans
- San Francisco Bay Area Rapid Transit District (BART)
- San Francisco Municipal Transportation Agency
- Santa Clara Valley Transit Authority
- Santa Rosa CityBus
- Solano County Transit
- Sonoma County Transit
- Sonoma-Marín Area Rail Transit
- Tri Delta Transit
- Union City Transit
- Water Emergency Transportation Authority
- Western Contra Costa Transit Authority

Masks / Face Coverings

Hand Sanitizer

Rider Role	Transit Agency			Rider Role	Transit Agency	
	Provide & Wear a Mask	Masks for riders	All employees required to wear masks		Post clearly requirement to wear a mask	Encouraged to carry individual hand sanitizer or wipes
●	●	●	●	●	Backorder	Backorder
●		●	●	●		
●		●	●	●		
●		●	●	●		●
●		●	●	●	Future	Future
●		●	●	●		●
●		●	●	●		
●		●	●	●	●	●
●		●	●	●		●
●		●	●	●		
●	●	●	●	●		●
●		●	●	●		
●	●	●	●	●		Hand Wash Station
●		●	●	●		●
●		●	●	●	Backorder	
●	●	●	●	●	●	
●	●	●	●	●		
●		●	●	●		●
●	●	●	●	●	●	
●		●	●	●		●

Thank you

We are all in this together

