



Western Contra Costa
Transit Authority

NOTICE OF MEETING

A Regular Meeting of the WCCTA Board of Directors
will be held:

DATE: April 9, 2026 (Thursday)
TIME: 6:30 PM
PLACE: City of Pinole Council Chambers
2131 Pear Street, Pinole, CA

Attend in Person in Pinole Council Chambers or via
Zoom ID: 862 0063 0753
<https://us02web.zoom.us/j/86200630753>
Zoom Phone Number: 1-669-900-6833
Meeting Number - 862 0063 0753

Americans with Disabilities Act: In accordance with the Americans with Disabilities Act of 1990, if you require special assistance to participate in a WCCTA Board Meeting or need a copy of the agenda or agenda packet in an accessible alternative format, please contact the WestCAT Administrative Office at (510) 724-3331. Notifying staff at least 48 hours before the meeting or when services are needed will help them make reasonable arrangements to ensure accessibility to the meeting or service.

AGENDA

- A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**
- B. APPROVAL OF AGENDA**
- C. PUBLIC COMMUNICATIONS**

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with the provisions of the Brown Act, the Board will automatically refer to staff any matters brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

1.0 CONSENT CALENDAR

If a Board member would like to discuss any item on the Consent Calendar, it may be pulled from the Consent Calendar. **Recommend Approval of all Items on the Consent Agenda as follows:**

- 1.1 Approval of Minutes of Regular Board Meeting of March 12, 2026. [Action Requested: **Approval of Minutes**] *
- 1.2 Approval of Expenditures for March 2026 [Action Requested: **Approval of Expenditures**] *
- 1.3 Receive Contractors' Monthly Management Report for October 2025, and Monthly Revenue Reconciliation Reports for September (corrected) and October 2025. [Action Requested: **Receive and File**] *

- 2.0 **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957(b): PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Title: General Manager
- 3.0 **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6: CONFERENCE WITH LABOR NEGOTIATOR**
Agency Representative: Tiffany Grimsley
Unrepresented Employee: General Manager
- 4.0 **RECONVENE TO OPEN SESSION**
- 5.0 **CONSIDERATION OF AMENDMENT TO EMPLOYMENT AGREEMENT WITH GENERAL MANAGER: Robert Thompson**
Recommendation: Consider an amendment to the employment agreement with General Manager Robert Thompson
- 6.0 **ITEMS FOR BOARD ACTION / DISCUSSION**
 - 6.1 Consideration and Approval of Summer Youth Free Rides Program and Free Weekend Rides for all Passengers [**Action Requested: Approval of Summer Youth Free Rides Program and Free Weekend Rides for All Passengers**] *
 - 6.2 Legislative and Funding Update [**Action Requested: Discussion and Direction to Staff**] *
- 7.0 **COMMITTEE REPORTS**
 - 7.1 General Manager's Report [**No Action: Information Only**]
 - 7.2 WCCTC Representative Report [**No Action: Information Only**]
- 8.0 **CORRESPONDENCE**
- 9.0 **BOARD COMMUNICATION / ITEMS FOR FUTURE BOARD MEETINGS**
- 10.0 **ADJOURNMENT**

* Enclosures
^^For Distribution

Next Board Meeting: Thursday, May 14, 2026

Agendas for regular Board of Directors meetings are posted at least 72 hours before the meeting at the WCCTA Administrative Office and on the Authority's website: <https://www.westcat.org/Home/InsBoard>.

Documents provided to a majority of the Board of Directors after the packet is distributed regarding any item on this agenda will be available for public inspection at the Administration Counter at WCCTA, 601 Walter Avenue, during regular business hours (Pursuant to SB 343 or California Government Code Section 54957.5 - effective July 1, 2008). In addition to the meeting agendas and packets, this information will also be uploaded and posted to the Authority's website: <https://www.westcat.org/Home/InsBoard>. The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

WCCTA Board meetings are prerecorded, and recordings are available on request. To request a recording, please call 510-724-3331 or email info@westcat.org and provide the date of the recording(s) you are requesting.



Western Contra Costa
Transit Authority

Agenda Item 1.1

WESTERN CONTRA COSTA TRANSIT AUTHORITY

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

March 12, 2026,

Regular Meeting 6:30 PM

Pinole City Council Chambers

The Board of Directors Meeting was held in person.

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Chair Grimsley called the meeting to order at 6:34 PM and led the Pledge of Allegiance.

DIRECTORS PRESENT

Chair Tiffany Grimsley, Tom Hansen, Norma Martinez-Rubin, Dion Bailey, Camron Sasai, and Jerry Parsons

STAFF PRESENT

Rob Thompson, General Manager; Yvonne Morrow, Chief Financial Officer; Finn Wurtz, Transit Planner; Christina Lotfy, Accounting Technician; Mica Mcfadden, Operations Manager; and Roseann Maraspini, Finance Manager.

GUESTS PRESENT

Bob Saunders, MV Transportation General Manager, Chris Kelley

B. APPROVAL OF AGENDA

Following an inquiry to the Board, the Board reported no conflicts with any items on the agenda.

MOTION: A motion was made by Director Parsons, seconded by Director Sasai, to Approve the Agenda. The motion was carried by the following vote:

Ayes: 6– (Parsons, Hansen, Grimsley, Bailey, Sasai, Martinez-Rubin)

C. PUBLIC COMMUNICATIONS

NONE.

1) **CONSENT CALENDAR**

Following an inquiry to the Board, the Board reported no conflicts with any items on the Consent Calendar.

MOTION: A motion was made by Bailey, seconded by Director Parson to Approve Consent Calendar. The motion was carried by the following vote:

Ayes: 6– (Parsons, Hansen, Grimsley, Bailey, Sasai, Martinez-Rubin)

2) **CLOSED SESSION according to GOVERNMENT CODE SECTION 54957(b): PUBLIC EMPLOYEE PERFORMANCE EVALUATION OF GENERAL MANAGER**

The Board went into a closed session at 6:36 pm.

3) **RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 7:37 pm. No reportable action.

4) **REGULAR ITEMS FOR BOARD ACTION/ DISCUSSION**

4.1 Consideration and Approval of Update to WestCAT Procurement Policy to General Manager Approval Limit [**Action Requested: Approval of Update to WestCAT Procurement Policy- General Manager Approval Limit**].

GM Thompson explained WestCAT's procurement policies state that "All contracts for goods or services in excess of \$40,000 must be awarded by approval of the Board". This \$40,000 limit was established in February 2018; prior to that, the authority limit for the General Manager was set at \$25,000. As costs continue to increase, the purchasing power of \$40,000 is being eroded year over year. Regular fuel invoices are edging close to this current limit, as are several annual software agreements we have with vendors. An increased limit would enable the General Manager to make necessary purchases without calling a Board meeting or waiting for the next scheduled meeting. In August 2024, the Board amended the current policy to allow the General Manager to consult with the Board Chair in emergencies when costs exceed the approved authority. Staff polled the other East Bay Bus operators, County Connection, Tri Delta, and LAVTA, all have approvals set at \$100,000.

Director Sasai motioned to increase GM Thompson's approval limit to \$70,000.

MOTION: A motion was made by Director Sasai, seconded by Director Bailey, to Update WestCAT Procurement Policy- General Manager Approval Limit to \$70,000. The motion was carried by the following vote:

Ayes: 6– (Parsons, Hansen, Grimsley, Bailey, Sasai, Martinez-Rubin)

4.2 Authorize General Manager to Undertake a Competitive Procurement Process for the Award of a Contract to Repair and Replace the Administrative, Maintenance, and Operations Facility Roof. [**Action Required: Authorize the General Manager to Begin a Competitive Procurement Process to Repair and Replace the Facility Roof**].

GM Thompson reported that staff have determined we need to replace the entire roof at the Administration, Operations, and Maintenance Facility. This consists of 2 separate flat roofs. The roof above the Maintenance portion of the facility was originally installed in 1990, while work was undertaken on other parts of the roof (an addition to the facility in the late 1990's, and work on the main section in 2015), The entire roof, a number of skylights, and the flashing are in need of replacement. Staff is working on the most effective method of Competitive Procurement based on the WestCAT Procurement Policies. And will seek to issue a Request for Quotes (RFQ), Request for Proposal (RFP) or an Invitation to Bid (IFB) after consulting with our attorney on the best approach for this project.

GM Thompson requested the approval to undertake a competitive procurement process for the award of a contract to repair and replace the administrative, maintenance, and operations facility roof.

MOTION: A motion was made by Director Martinez- Rubin, seconded by Director Bailey, to Authorize the General Manager to Begin a Competitive Procurement Process to Repair and Replace the Facility Roof. The motion was carried by the following vote:

Ayes: 6– (Parsons, Hansen, Grimsley, Bailey, Sasai, Martinez-Rubin)

4.3 Legislative and Funding Update [Action Requested: Discussion and Direction to Staff].

General Manager Thompson reported that Senator Arreguin had introduced SB1408, which would allow Contra Costa Transportation Authority (CCTA) to place a Measure on the ballot to effectively extend Measure J once it expires in 2034. As part of the Bill, CCTA has proposed language that the bus transit operators have concerns over; we have consulted our lobbyists and attorneys to respond to the language that we feel gives CCTA additional authority over transit agencies' autonomy. The operators and the CCTA CEO Tim Haille have had an initial meeting, and will continue to work with the Senator's staff and CCTA to refine the language and offer potential amendments.

GM Thompson answered a number of questions from the Directors about specific concerns with the bill language in its current form.

5) COMMITTEE REPORTS

5.1 General Manager's Report. [No Action: Information Only]

GM Thompson introduced the new WestCAT Finance Manager Roseann Maraspini.

GM Thompson also reported that Pinole Middle School will be merging with another school in El Sobrante, which will require students to use transportation to Pinole Middle School. A meeting is scheduled in the coming weeks to discuss the issue between the School District, WestCAT, and AC Transit.

5.2 WCCTAC Representative Report. [No Action: Information Only]

Chair Hansen reported that WCCTAC discussed how to deal with alternates for CCTA, Clipper 2.0, and the San Pablo Dam Road interchange.

6) CORRESPONDENCE

NONE.

7) **BOARD COMMUNICATION / ITEMS FOR FUTURE BOARD MEETINGS**

NONE.

8) **ADJOURNMENT**

Chair Grimsley adjourned the meeting at 8:02 PM. The next meeting is scheduled for April 9, 2026.

_____	_____
Chair Tiffany Grimsley	Date
_____	_____
Robert Thompson, Secretary	Date



AGENDA ITEM 1.2
EXPENDITURES MARCH 2026

Expense Approval Report
By Fund

Western Contra Costa Transit Authority, C.

Payable Dates 2/25/2026 - 3/31/2026 Post Dates 2/25/2026 - 3/31/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
Fund: 1 - FUND 1						
02/25/2026	1-503000-41	15958401	Outside Service, Vehicle Maint	Pape Kenworth	Freight (vehicle parts Bus 205)	292.16
02/25/2026	1-504020-10	177834	Tires & Tubes	J & O's Commercial Tire Center	February tires	2,276.26
02/25/2026	1-504990-41	260219-000896	Other Mat & Supplies,Veh Maint	MCI Sales and Service Inc.	Vehicle parts (Bus 207)	605.75
02/25/2026	1-504990-41	3495-499516	Other Mat & Supplies,Veh Maint	O'Reilly Auto Enterprises, LLC	Maintenance supplies (gloves)	<u>*Previously Approved</u> 64.80
02/26/2026	1-504990-42	11349605	Other Mat&Suppl, Non-Veh Maint	Brady Industries	Janitorial supplies	139.45
02/26/2026	1-504990-41	15959538	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 168)	48.44
02/26/2026	1-503000-42	261075	Outside Service, Non-Veh Maint	ECO-CHEK Compliance, Inc.	Annual inspection	1,529.98
02/26/2026	1-504012-10	866057	Diesel	Western States Oil Co.	Diesel	32,514.06
02/27/2026	1-504990-41	15962668	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (stock)	523.07
02/27/2026	1-504990-41	41411273	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (stock)	2,944.49
02/28/2026	1-505000-10	0851-155886195	Utilities, Operations	Republic Services #851	February garbage	889.29
02/28/2026	1-505000-60	0851-155886195	Utilities, Admin	Republic Services #851	February garbage	444.65
02/28/2026	1-506000-10	2/2026	Insurance, Operations	MV Transportation	February liability insurance	16,610.49
02/28/2026	1-508000-10	2/2026	Purchased Transportation, Oper	MV Transportation	Less: CR for road sups	-1,119.09
02/28/2026	1-508000-10	2/2026	Purchased Transportation, Oper	MV Transportation	February service	727,775.00
02/28/2026	1-508000-10	2/2026	Purchased Transportation, Oper	MV Transportation	Less: February estimate	-792,978.73
02/28/2026	1-508000-41	2/2026	Purchased Transp, Veh Maint	MV Transportation	February maintenance	98,839.17
02/28/2026	1-505010-10	INV-20460-22026	Telephone, Operations	STREAMS	February phone service	820.31
02/28/2026	1-505010-60	INV-20460-22026	Telephone, Admin	STREAMS	February phone service	410.16
03/01/2026	1-503000-42	149922	Outside Service, Non-Veh Maint	Vanguard Cleaning Systems	March cleaning service	3,299.99
03/01/2026	1-503000-42	4214407	Outside Service, Non-Veh Maint	Pacific Site Management	March landscaping	609.08
03/02/2026	1-503000-42	1512588	Outside Service, Non-Veh Maint	Rogers Machinery Company, Inc.	Rogers air compressor annual service	2,363.99
03/02/2026	1-503000-42	1512589	Outside Service, Non-Veh Maint	Rogers Machinery Company, Inc.	Rogers air compressor repair	705.00

Expense Approval Report

Payable Dates: 2/25/2026 - 3/31/2026 Post Dates: 2/25/2026 - 3/31/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
03/02/2026	1-202000	18413	Accrued Payroll Liabilities	BCC	March supplemental insurance	247.06
03/02/2026	1-502150-60	18413	Fringe Benefits, Admin	BCC	March LTD	515.87
03/02/2026	1-504013-10	26-587206	Lubricants	Flyers Energy, LLC	Anti-freeze	341.02
03/02/2026	1-504013-10	26-587207	Lubricants	Flyers Energy, LLC	DEF	1,196.31
03/02/2026	1-504990-41	41411834	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 402/stock)	1,672.98
03/02/2026	1-504990-41	41411835	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (stock)	1,031.54
03/02/2026	1-504990-41	4261240467	Other Mat & Supplies,Veh Maint	Cintas Corporation	March uniforms	320.54
03/02/2026	1-503000-43	52288	O/S Service, Non-Veh, Computer	R-Computer	March IT services	3,980.00
03/02/2026	1-111020	Stmt 2/3 - 3/2/26	Maintenance Equipment	Bank of America Commerical CC	Equipment City: 3 power cord reels for bus lift	1,576.00
03/02/2026	1-111040	Stmt 2/3 - 3/2/26	Facility Repairs	Bank of America Commerical CC	Castleworks (Moore Mech.): Facility HVAC project	1,000.00
03/02/2026	1-503000-42	Stmt 2/3 - 3/2/26	Outside Service, Non-Veh Maint	Bank of America Commerical CC	Contra Costa Transfer: Yard waste disposal	89.00
03/02/2026	1-503000-43	Stmt 2/3 - 3/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Adobe: Acrobat Standard DC 8 licenses annual	119.92
03/02/2026	1-503000-43	Stmt 2/3 - 3/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Grammarly: Grammar and spell check	75.00
03/02/2026	1-503000-43	Stmt 2/3 - 3/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Sage: Refund Final monthly charge	-194.60
03/02/2026	1-503000-43	Stmt 2/3 - 3/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Microsoft: Office 365 monthly license fee	39.39
03/02/2026	1-504013-10	Stmt 2/3 - 3/2/26	Lubricants	Bank of America Commerical CC	O'Reilly: DEF	504.95
03/02/2026	1-504100-10	Stmt 2/3 - 3/2/26	Postage, Operations	Bank of America Commerical CC	Stamps.com: February stamps	66.67
03/02/2026	1-504100-10	Stmt 2/3 - 3/2/26	Postage, Operations	Bank of America Commerical CC	Stamps.com: Recurring monthly service charge	20.66
03/02/2026	1-504100-60	Stmt 2/3 - 3/2/26	Postage, Admin	Bank of America Commerical CC	Stamps.com: Recurring monthly service charge	10.33
03/02/2026	1-504100-60	Stmt 2/3 - 3/2/26	Postage, Admin	Bank of America Commerical CC	Stamps.com: February stamps	33.33
03/02/2026	1-504990-41	Stmt 2/3 - 3/2/26	Other Mat & Supplies,Veh Maint	Bank of America Commerical CC	MCI Sales: Vehicle parts #207 Inv# 260128-000402	2,057.06
03/02/2026	1-504990-42	Stmt 2/3 - 3/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	NW Pump & Equip: Return Fueling hoses/parts	-1,213.91
03/02/2026	1-504990-42	Stmt 2/3 - 3/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	Grainger: Facilities sup. (sign post, welding PPE)	196.71
03/02/2026	1-504990-42	Stmt 2/3 - 3/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	NuAqua Systems: Water filtration system kitchen	64.46

Expense Approval Report

Payable Dates: 2/25/2026 - 3/31/2026 Post Dates: 2/25/2026 - 3/31/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
03/02/2026	1-504990-42	Stmt 2/3 - 3/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	Best Buy: TV driver break room	292.64
03/02/2026	1-504990-42	Stmt 2/3 - 3/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	Rubenstein Supply: Facilities supplies	26.16
03/02/2026	1-509020-60	Stmt 2/3 - 3/2/26	Travel Expense, Admin	Bank of America Commerical CC	Metropolis Parking: Rob CCTA workshop	13.49
03/02/2026	1-509080-10	Stmt 2/3 - 3/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	CustomInk: WestCAT Evolution sweatshirts	659.46
03/02/2026	1-509080-10	Stmt 2/3 - 3/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Twilio: Emergency messaging software for ridership	455.13
03/02/2026	1-509080-10	Stmt 2/3 - 3/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	GetStreamline: DocAccess for website accessibility	150.00
03/02/2026	1-509080-10	Stmt 2/3 - 3/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	CustomInk: WestCAT Evolution Ambassador backpack	70.56
03/02/2026	1-509080-10	Stmt 2/3 - 3/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Upwork: Social media marketing	210.00
03/02/2026	1-509990-60	Stmt 2/3 - 3/2/26	Miscellaneous Exp, Admin	Bank of America Commerical CC	Tachikawa: Roseann onboarding lunch	43.59
03/03/2026	1-505010-10	001003585508	Telephone, Operations	Comcast Business	March fiber network (3/1 - 3/31/26)	913.59
03/03/2026	1-505010-60	001003585508	Telephone, Admin	Comcast Business	March fiber network (3/1 - 3/31/26)	456.80
03/03/2026	1-504990-41	104235787	Other Mat & Supplies,Veh Maint	Kimball Midwest	Vehicle parts	369.79
03/03/2026	1-508000-10	137489	Purchased Transportation, Oper	MV Transportation	Estimated March service	842,135.17
03/03/2026	1-504990-41	41412391	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (stock)	283.97
03/03/2026	1-505000-10	529260 3/26	Utilities, Operations	East Bay Municipal Utility District	Water service (12/22/25 - 2/25/26)	783.12
03/03/2026	1-505000-60	529260 3/26	Utilities, Admin	East Bay Municipal Utility District	Water service (12/22/25 - 2/25/26)	391.56
03/03/2026	1-505000-10	529339 3/26	Utilities, Operations	East Bay Municipal Utility District	Water service (12/22/25 - 2/25/26)	611.60
03/03/2026	1-505000-60	529339 3/26	Utilities, Admin	East Bay Municipal Utility District	Water service (12/22/25 - 2/25/26)	305.80
03/03/2026	1-504990-41	572268	Other Mat & Supplies,Veh Maint	Distributor Operations Inc	Vehicle parts	1,013.46
03/03/2026	1-111040	615507327	Facility Repairs	Moore Mechanical	Thermostat installation	1,455.29
03/04/2026	1-504990-41	15966109	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 177)	665.25
03/05/2026	1-504990-41	15974078	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 412)	1,349.24
03/05/2026	1-503000-42	22854632	Outside Service, Non-Veh Maint	Bay Alarm Company	Repair wires for connecting to duct detectors	755.00

Expense Approval Report

Payable Dates: 2/25/2026 - 3/31/2026 Post Dates: 2/25/2026 - 3/31/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
03/06/2026	1-102040	14-2026-February	A/R Accrual - MV Liability Ins	CalTIP	February insurance & admin fees	654.69
03/06/2026	1-504990-41	15976553	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 407)	133.91
03/06/2026	1-504990-41	3495-100631	Other Mat & Supplies,Veh Maint	O'Reilly Auto Enterprises, LLC	Maintenance supplies	18.85
03/06/2026	1-503000-41	71467	Outside Service, Vehicle Maint	Ron Turley Associates	Fleet mgmt software Classic Access (4/1 - 6/30/26)	593.41
03/06/2026	1-504012-10	866169	Diesel	Western States Oil Co.	Diesel	42,495.92
03/06/2026	1-503000-10	INV0000002133	Outside Services, Operations	TransTrack Systems, Inc.	March maintenance & support	5,484.75
03/08/2026	1-503000-60	2/2026	Outside Services, Admin	Politico Group, Inc.	February consulting services	2,500.00
03/08/2026	1-512000-60	596146148	Rentals & Leases, Admin	Pacific Office Automation	March copier (3/1 - 3/31/26)	340.68
03/09/2026	1-504990-41	4262006607	Other Mat & Supplies,Veh Maint	Cintas Corporation	March uniforms	320.54
03/09/2026	1-504990-42	9834570690	Other Mat&Suppl, Non-Veh Maint	Grainger	Facilities supplies (sign post, fuel nozzle)	352.56
03/09/2026	1-503000-60	C50089.00-11	Outside Services, Admin	EKI Environment & Water, Inc	January litigation support	3,643.90
03/10/2026	1-503000-60	1550237	Outside Services, Admin	Hanson Bridgett LLP	February legal services	210.00
03/10/2026	1-504990-41	15957385	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (# 7)	273.39
03/10/2026	1-504990-41	15982704	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (# 7)	858.58
03/10/2026	1-504990-41	3495-101259	Other Mat & Supplies,Veh Maint	O'Reilly Auto Enterprises, LLC	Maintenance supplies (gloves)	86.40
03/10/2026	1-502150-42	4/2026	Fringe Benefits, Non-Veh Maint	Kaiser Foundation Health Plan, Inc.	April medical insurance	3,104.17
03/10/2026	1-502150-60	4/2026	Fringe Benefits, Admin	Kaiser Foundation Health Plan, Inc.	April medical insurance	14,579.41
03/10/2026	1-503000-42	I500-01343918	Outside Service, Non-Veh Maint	Asbury Environmental Services	Waste disposal (bus wash water tank)	2,815.00
03/11/2026	1-504990-41	3495-101327	Other Mat & Supplies,Veh Maint	O'Reilly Auto Enterprises, LLC	Maintenance supplies	18.41
03/11/2026	1-504990-41	3495-101371	Other Mat & Supplies,Veh Maint	O'Reilly Auto Enterprises, LLC	Vehicle parts	290.97
03/11/2026	1-504990-41	3980796	Other Mat & Supplies,Veh Maint	Muncie Reclamation and Supply Company	Vehicle parts (stock)	230.25
03/11/2026	1-504990-41	41415776	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (stock)	160.66
03/12/2026	1-503000-41	260205-000380	Outside Service, Vehicle Maint	MCI Sales and Service Inc.	Vehicle repair (Bus 602)	9,964.00
03/12/2026	1-504990-41	260205-000380	Other Mat & Supplies,Veh Maint	MCI Sales and Service Inc.	Vehicle parts (Bus 602)	5,667.45
03/12/2026	1-504990-41	3/2026	Other Mat & Supplies,Veh Maint	Petty Cash - WCCTA/ Christina Loffy	Vehicle parts	27.16

Expense Approval Report

Payable Dates: 2/25/2026 - 3/31/2026 Post Dates: 2/25/2026 - 3/31/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
03/12/2026	1-509020-60	3/2026	Travel Expense, Admin	Petty Cash - WCCTA/ Christina Lotfy	Parking CCTA conference	13.49
03/12/2026	1-509990-10	3/2026	Miscellaneous Exp, Operations	Petty Cash - WCCTA/ Christina Lotfy	Al & Gladys retirement gifts	213.90
03/12/2026	1-504990-41	41416418	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 407)	430.04
03/13/2026	1-505010-10	000024958153	Telephone, Operations	AT&T	Feb. - Mar. phone service	120.65
03/13/2026	1-505010-60	000024958153	Telephone, Admin	AT&T	Feb. - Mar. phone service	60.32
03/13/2026	1-504990-41	15982907	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 405)	7,123.25
03/13/2026	1-504990-41	15990333	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 416)	871.42
03/13/2026	1-504990-41	15990365	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 416)	865.91
03/13/2026	1-504990-41	3495-101680	Other Mat & Supplies,Veh Maint	O'Reilly Auto Enterprises, LLC	Vehicle parts	100.72
03/13/2026	1-504990-41	41416946	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 407)	289.29
03/13/2026	1-504990-41	41416947	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 414)	676.38
03/13/2026	1-503000-41	I500-01346465	Outside Service, Vehicle Maint	Asbury Environmental Services	Waste removal & admin fee	103.00
03/13/2026	1-504990-42	Stmt 3/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	Facilities supplies (ext. cord, muriatic acid)	78.10
03/13/2026	1-504990-42	Stmt 3/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	Facilities supplies (batteries)	23.89
03/13/2026	1-504990-42	Stmt 3/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	Facilities supplies (see receipts for description)	77.61
03/13/2026	1-504990-42	Stmt 3/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	Facilities supplies (caution tape, utility pouch)	68.59
03/13/2026	1-504990-42	Stmt 3/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	Facilities supplies (grill, charcoal, hose)	229.38
03/14/2026	1-505010-10	40006034163	Telephone, Operations	Nextiva, Inc.	Mar. - Apr. phone service	1,150.78
03/14/2026	1-505010-60	40006034163	Telephone, Admin	Nextiva, Inc.	Mar. - Apr. phone service	575.39
03/15/2026	1-503000-42	92729221	Outside Service, Non-Veh Maint	Western Exterminator Co.	March pest control	242.78
03/16/2026	1-504020-10	178162	Tires & Tubes	J & O's Commercial Tire Center	March tires	6,639.16
03/16/2026	1-503000-42	22513171	Outside Service, Non-Veh Maint	R&S Erection of Richmond, Inc.	Gates quarterly maintenance	770.00
03/16/2026	1-503000-42	22513203	Outside Service, Non-Veh Maint	R&S Erection of Richmond, Inc.	Sliding back gate repair	785.00
03/16/2026	1-504013-10	26-596319	Lubricants	Flyers Energy, LLC	Anti-freeze	406.80
03/16/2026	1-504013-10	26-596320	Lubricants	Flyers Energy, LLC	Mobil Delvac & DEF	3,345.84
03/16/2026	1-504013-10	26-596321	Lubricants	Flyers Energy, LLC	ATF	3,045.18

Expense Approval Report

Payable Dates: 2/25/2026 - 3/31/2026 Post Dates: 2/25/2026 - 3/31/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
03/16/2026	1-504990-41	41417479	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 407)	51.53
03/16/2026	1-504990-41	41417480	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (stock)	1,496.30
03/16/2026	1-504990-41	4262746414	Other Mat & Supplies,Veh Maint	Cintas Corporation	March uniforms	320.54
03/16/2026	1-111040	74549	Facility Repairs	My Generator Guy	Generac generator repair	4,950.54
03/16/2026	1-504011-10	866347	Gas	Western States Oil Co.	Gas	19,849.66
03/16/2026	1-504012-10	866347	Diesel	Western States Oil Co.	Diesel	22,260.88
03/17/2026	1-504990-41	41418049	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (stock)	207.51
03/19/2026	1-503000-42	3/2026	Outside Service, Non-Veh Maint	Michael Harteau	Backflow testing	240.00
03/24/2026	1-509990-10	3/26	Miscellaneous Exp, Operations	Andramica Mcfadden	Driver appreciation day	72.98
Fund 1 - FUND 1 Total:						1,139,350.60
Grand Total:						1,139,350.60

Report Summary

Fund Summary

Fund	Payment Amount
1 - FUND 1	<u>1,139,350.60</u>
Grand Total:	1,139,350.60

Account Summary

Account Number	Account Name	Payment Amount
1-102040	A/R Accrual - MV Liability..	654.69
1-111020	Maintenance Equipment	1,576.00
1-111040	Facility Repairs	7,405.83
1-202000	Accrued Payroll Liabilities	247.06
1-502150-42	Fringe Benefits, Non-Veh...	3,104.17
1-502150-60	Fringe Benefits, Admin	15,095.28
1-503000-10	Outside Services, Operat...	5,484.75
1-503000-41	Outside Service, Vehicle...	10,952.57
1-503000-42	Outside Service, Non-Ve...	14,204.82
1-503000-43	O/S Service, Non-Veh, C...	4,019.71
1-503000-60	Outside Services, Admin	6,353.90
1-504011-10	Gas	19,849.66
1-504012-10	Diesel	97,270.86
1-504013-10	Lubricants	8,840.10
1-504020-10	Tires & Tubes	8,915.42
1-504100-10	Postage, Operations	87.33
1-504100-60	Postage, Admin	43.66
1-504990-41	Other Mat & Supplies,V...	33,469.84
1-504990-42	Other Mat&Suppl, Non-...	335.64
1-505000-10	Utilities, Operations	2,284.01
1-505000-60	Utilities, Admin	1,142.01
1-505010-10	Telephone, Operations	3,005.33
1-505010-60	Telephone, Admin	1,502.67
1-506000-10	Insurance, Operations	16,610.49
1-508000-10	Purchased Transportatio...	775,812.35
1-508000-41	Purchased Transp, Veh ...	98,839.17
1-509020-60	Travel Expense, Admin	26.98
1-509080-10	Marketing & Advertising,...	1,545.15
1-509990-10	Miscellaneous Exp, Oper...	286.88
1-509990-60	Miscellaneous Exp, Adm...	43.59
1-512000-60	Rentals & Leases, Admin	<u>340.68</u>
Grand Total:	1,139,350.60	

Project Account Summary

Project Account Key
****None****

Payment Amount
1,139,350.60
1,139,350.60

Grand Total:



	October FY 25/26	October FY 24/25	% Change	Year-To-Date FY 25/26	Year-To-Date FY 24/25	% Change
System Total						
Total Passengers	76,388	69,851	9.4	258,393	242,671	6.5
Revenue Passengers	72,997	63,436	15.1	230,315	226,783	1.6
Weekday Total Passengers	72,015	65,809	9.4	241,959	225,234	7.4
Saturday Total Passengers	2,547	2,535	0.5	9,740	10,343	-5.8
Sunday Total Passengers	1,826	1,507	21.2	6,694	7,094	-5.6
Weekday Average Passengers	3,131	2,861	9.4	2,781	2,589	7.4
Saturday Average Passengers	637	634	0.5	573	608	-5.8
Sunday Average Passengers	457	377	21.2	352	373	-5.6
Vehicle Revenue Hours	7,288.50	7,150.63	1.9	27,722.47	27,392.57	1.2
Total Vehicle Hours	7,675.24	7,679.56	-0.1	29,284.67	29,314.36	-0.1
Revenue Vehicle Miles	120,057.6	126,784.1	-5.3	460,298.7	483,395.7	-4.8
Total Miles	146,329.0	143,571.0	1.9	563,703.9	569,838.1	-1.1
Dial-A-Ride Program						
Number of Weekdays	23	23	0.0	87	87	0.0
Number of Saturdays	4	4	0.0	17	17	0.0
Total Passengers	1,813	1,850	-2.0	6,709	6,857	-2.2
Revenue Passengers	1,739	1,654	5.1	6,414	6,400	0.2
Weekday Total Passengers	1,646	1,686	-2.4	6,086	6,219	-2.1
Saturday Total Passengers	167	164	1.8	623	638	-2.4
Weekday Average Passengers	72	73	-1.4	70	71	-1.4
Saturday Average Passengers	42	41	2.4	37	38	-2.6
Vehicle Revenue Hours	989.33	918.18	7.7	3,623.23	3,620.76	0.1
Total Vehicle Hours	1,030.55	955.34	7.9	3,828.55	3,765.91	1.7
Productivity	1.83	2.01	-9.0	1.85	1.89	-2.1
Revenue Vehicle Miles	9,036.9	8,369.9	8.0	33,041.5	32,410.2	1.9
Total Miles	9,975.2	9,543.7	4.5	36,583.6	36,279.4	0.8
Express Routes Program						
Number of Weekdays	23	23	0.0	87	87	0.0
Number of Saturdays	4	4	0.0	17	17	0.0
Number of Sundays	4	4	0.0	19	19	0.0
Total Passengers	31,039	29,697	4.5	103,845	107,617	-3.5
Revenue Passengers	29,479	27,487	7.2	98,969	102,167	-3.1
Weekday Total Passengers	27,228	26,308	3.5	89,754	92,578	-3.1
Saturday Total Passengers	1,985	1,882	5.5	7,397	7,945	-6.9
Sunday Total Passengers	1,826	1,507	21.2	6,694	7,094	-5.6
Weekday Average Passengers	1,184	1,144	3.5	1,032	1,064	-3.0
Saturday Average Passengers	496	471	5.3	435	467	-6.9
Sunday Average Passengers	457	377	21.2	352	373	-5.6
Vehicle Revenue Hours	2,501.72	2,539.23	-1.5	9,799.23	9,804.26	-0.1
Total Vehicle Hours	2,639.90	2,730.78	-3.3	10,353.71	10,503.79	-1.4
Productivity	12.41	11.70	6.1	10.60	10.98	-3.5
Revenue Vehicle Miles	38,543.6	44,161.8	-12.7	151,498.5	169,773.7	-10.8
Total Miles	41,169.1	49,106.7	-16.2	162,117.0	188,174.6	-13.8



Monthly Management Report Summary

October, FY 25/26

System & Program Summary

	October FY 25/26	October FY 24/25	% Change	Year-To-Date FY 25/26	Year-To-Date FY 24/25	% Change
Local Fixed Routes Program						
Number of Weekdays	23	23	0.0	87	87	0.0
Number of Saturdays	4	4	0.0	17	17	0.0
Total Passengers	20,219	23,029	-12.2	69,316	71,228	-2.7
Revenue Passengers	18,630	20,177	-7.7	63,847	63,403	0.7
Weekday Total Passengers	19,824	22,540	-12.0	67,596	69,468	-2.7
Saturday Total Passengers	395	489	-19.2	1,720	1,760	-2.3
Weekday Average Passengers	862	980	-12.0	777	798	-2.6
Saturday Average Passengers	99	122	-18.9	101	104	-2.9
Vehicle Revenue Hours	2,476.14	2,487.13	-0.4	9,337.95	9,253.89	0.9
Total Vehicle Hours	2,578.83	2,668.75	-3.4	9,735.26	9,882.80	-1.5
Productivity	8.17	9.26	-11.8	7.42	7.70	-3.6
Revenue Vehicle Miles	37,372.2	39,289.8	-4.9	142,850.2	148,955.0	-4.1
Total Miles	39,125.2	42,152.3	-7.2	149,640.4	159,111.1	-6.0
Transbay Lynx Program						
Number of Weekdays	23	23	0.0	87	87	0.0
Total Passengers	23,317	15,275	52.6	78,523	56,969	37.8
Revenue Passengers	23,149	14,118	64.0	61,085	54,813	11.4
Weekday Total Passengers	23,317	15,275	52.6	78,523	56,969	37.8
Weekday Average Passengers	1,014	664	52.7	903	655	37.9
Vehicle Revenue Hours	1,321.31	1,206.09	9.6	4,962.06	4,713.66	5.3
Total Vehicle Hours	1,425.96	1,324.69	7.6	5,367.15	5,161.86	4.0
Productivity	17.65	12.66	39.4	15.82	12.09	30.9
Revenue Vehicle Miles	35,104.9	34,962.6	0.4	132,908.5	132,256.8	0.5
Total Miles	37,335.9	36,919.8	1.1	141,921.5	139,647.6	1.6

Preventable Accidents per Miles Driven in 12 Month
Period

October-25

	Miles	Accidents	Frequency 12 Month Period
FR	1,529,489	16	95,593
DAR	143,146	0	143,146

FR=Fixed Route, Martinez Link, Transbay, & Express
DAR=Dial-A-Ride

	Non-Preventable			Preventable		
	Month	FYTD		Month	FYTD	
	Last Year	Current	Last Year	Current	Last Year	Current
FR	1	7	5	1	0	10
DAR	0	2	1	0	0	1

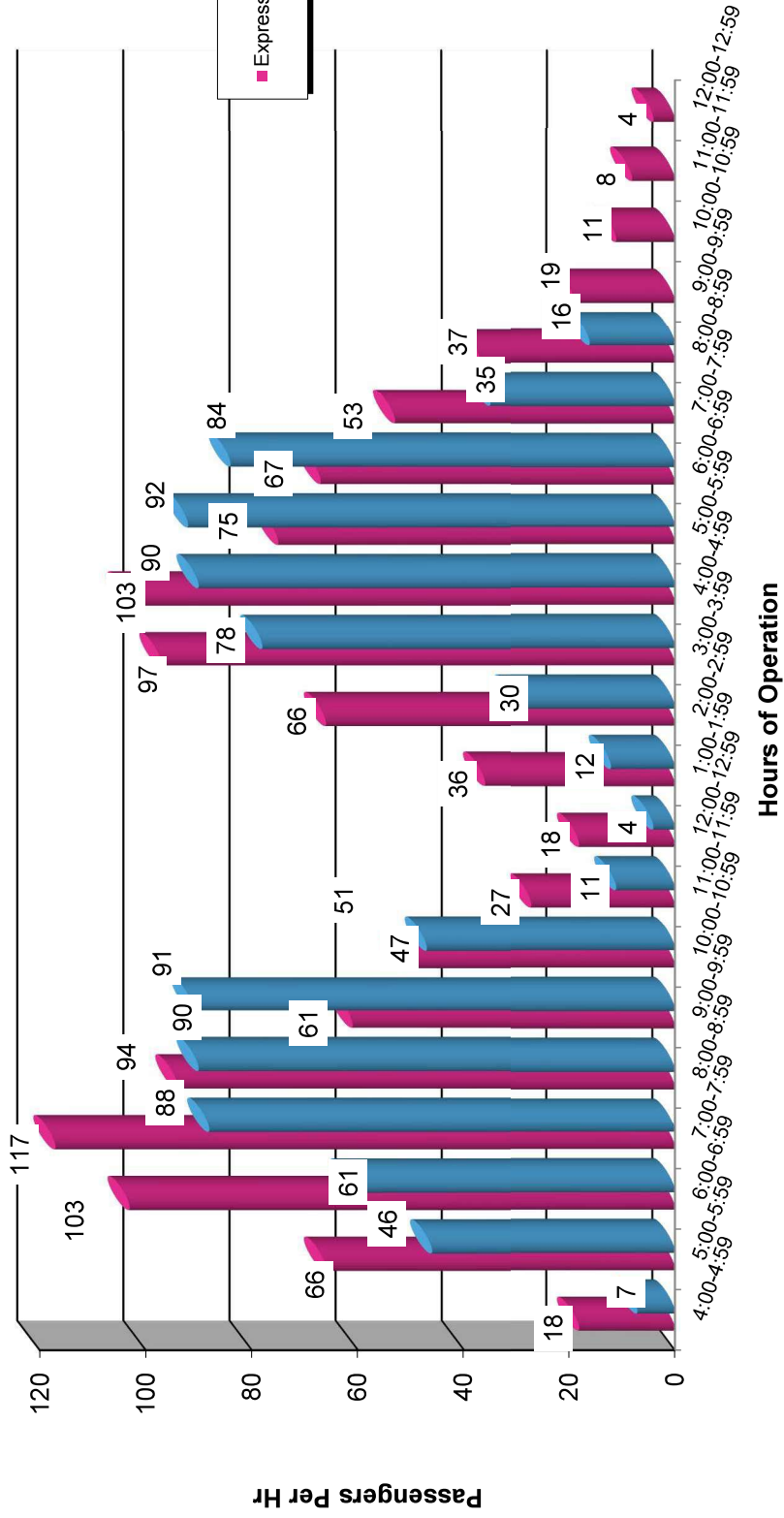


Passenger & Productivity Statistical Report

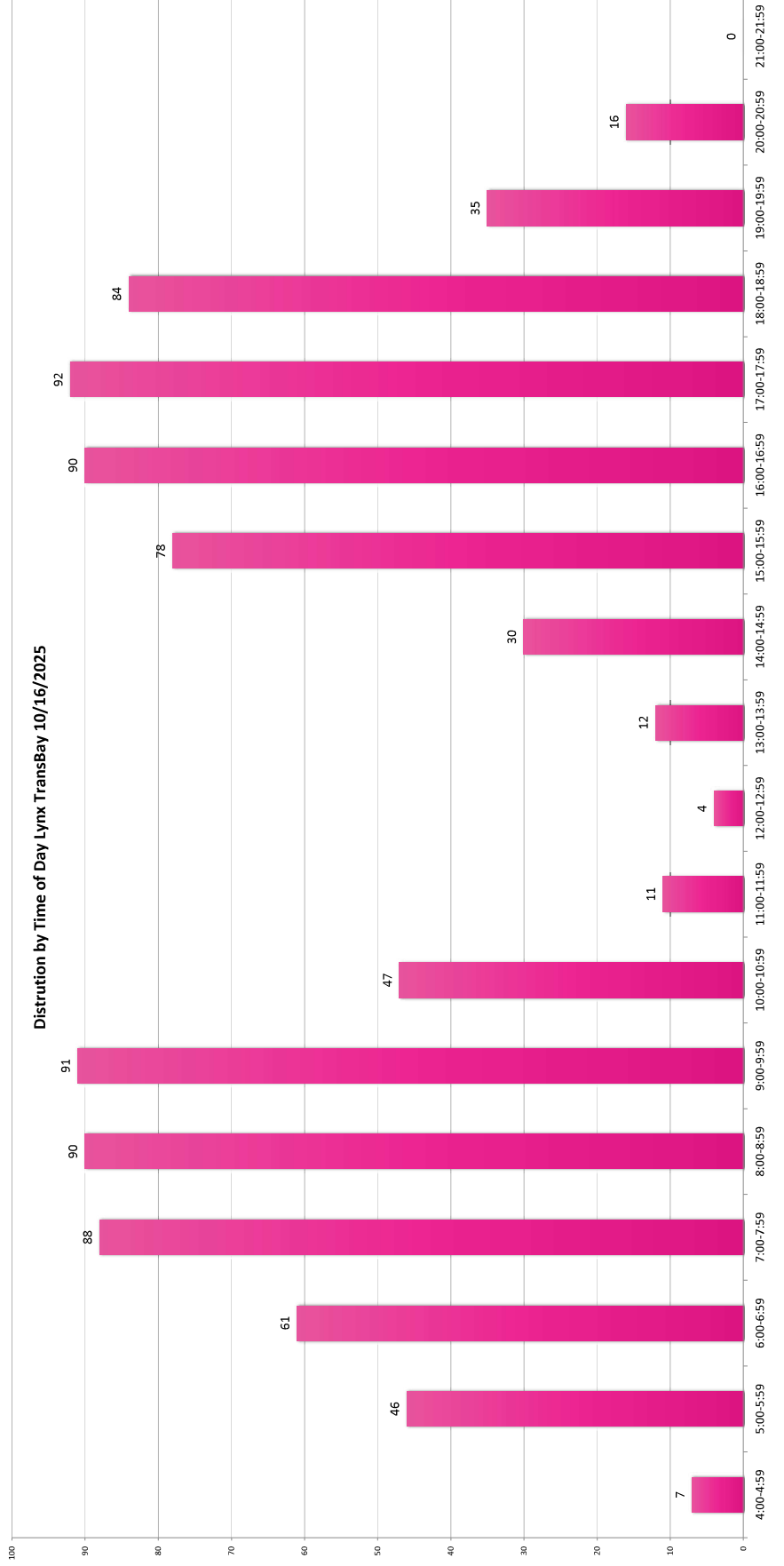
October, FY 25/26
System
All Routes

Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	October			Fiscal Year To Date			October			Fiscal Year To Date		
	FY 24/25	FY 25/26	% Change	FY 24/25	FY 25/26	% Change	FY 24/25	FY 25/26	% Change	FY 24/25	FY 25/26	% Change
Route 10 Weekday	1,675	1,603	-4.3	5,129	5,441	6.1	9.0	9.2	1.3	8.1	8.2	1.3
Route 11 Weekday	2,866	3,008	5.0	9,632	10,155	5.4	9.3	10.4	12.3	8.8	9.3	5.1
Route 11 Saturday	265	197	-25.7	902	922	2.2	5.4	4.3	-19.7	4.3	4.7	10.7
Route 11 Total	3,131	3,205	2.4	10,534	11,077	5.2	8.7	9.6	9.6	8.1	8.6	6.2
Route 12 Weekday	2,601	2,180	-16.2	6,939	6,379	-8.1	13.2	11.8	-10.5	10.1	9.1	-9.8
Route 15 Weekday	1,371	1,207	-12.0	5,235	4,408	-15.8	7.9	5.9	-24.4	8.0	5.8	-26.7
Route 16 Weekday	5,952	5,072	-14.8	17,373	17,021	-2.0	9.2	7.9	-14.2	7.1	7.0	-0.9
Route 19 Saturday	224	198	-11.6	858	798	-7.0	4.6	3.9	-14.7	4.1	3.7	-10.8
Route 30Z Weekday	1,260	1,417	12.5	4,764	5,198	9.1	4.4	4.6	5.5	4.4	4.8	9.4
Route C3 Weekday	6,815	5,337	-21.7	20,396	18,994	-6.9	11.6	9.2	-20.4	9.2	8.7	-5.9
Route DAR Weekday	1,686	1,646	-2.4	6,219	6,086	-2.1	2.0	1.8	-9.0	1.9	1.8	-2.5
Route DAR Saturday	164	167	1.8	638	623	-2.4	2.1	1.9	-9.5	2.0	2.0	0.9
Route DAR Total	1,850	1,813	-2.0	6,857	6,709	-2.2	2.0	1.8	-9.0	1.9	1.9	-2.2
Route J Weekday	15,702	16,879	7.5	55,376	53,938	-2.6	13.5	14.7	9.1	12.8	12.5	-2.4
Route J Saturday	1,882	1,985	5.5	7,945	7,397	-6.9	11.6	12.1	4.6	11.5	9.1	-21.2
Route J Sunday	1,507	1,826	21.2	7,094	6,694	-5.6	9.3	11.2	20.6	9.2	8.6	-6.3
Route J Total	19,091	20,690	8.4	70,415	68,029	-3.4	12.8	14.0	9.5	12.2	11.5	-5.4
Route JPX Weekday	7,860	7,736	-1.6	28,322	26,899	-5.0	11.1	11.2	0.4	10.5	10.3	-2.2
Route JX Weekday	2,746	2,613	-4.8	8,880	8,917	0.4	8.0	7.8	-2.3	6.7	7.0	4.2
Route LYNX Weekday	15,275	23,317	52.6	56,969	78,523	37.8	12.7	17.6	39.3	12.1	15.8	30.9
Total System-Wide	69,851	76,388	9.4	242,671	258,393	6.5	9.8	10.5	7.3	8.9	9.3	5.2

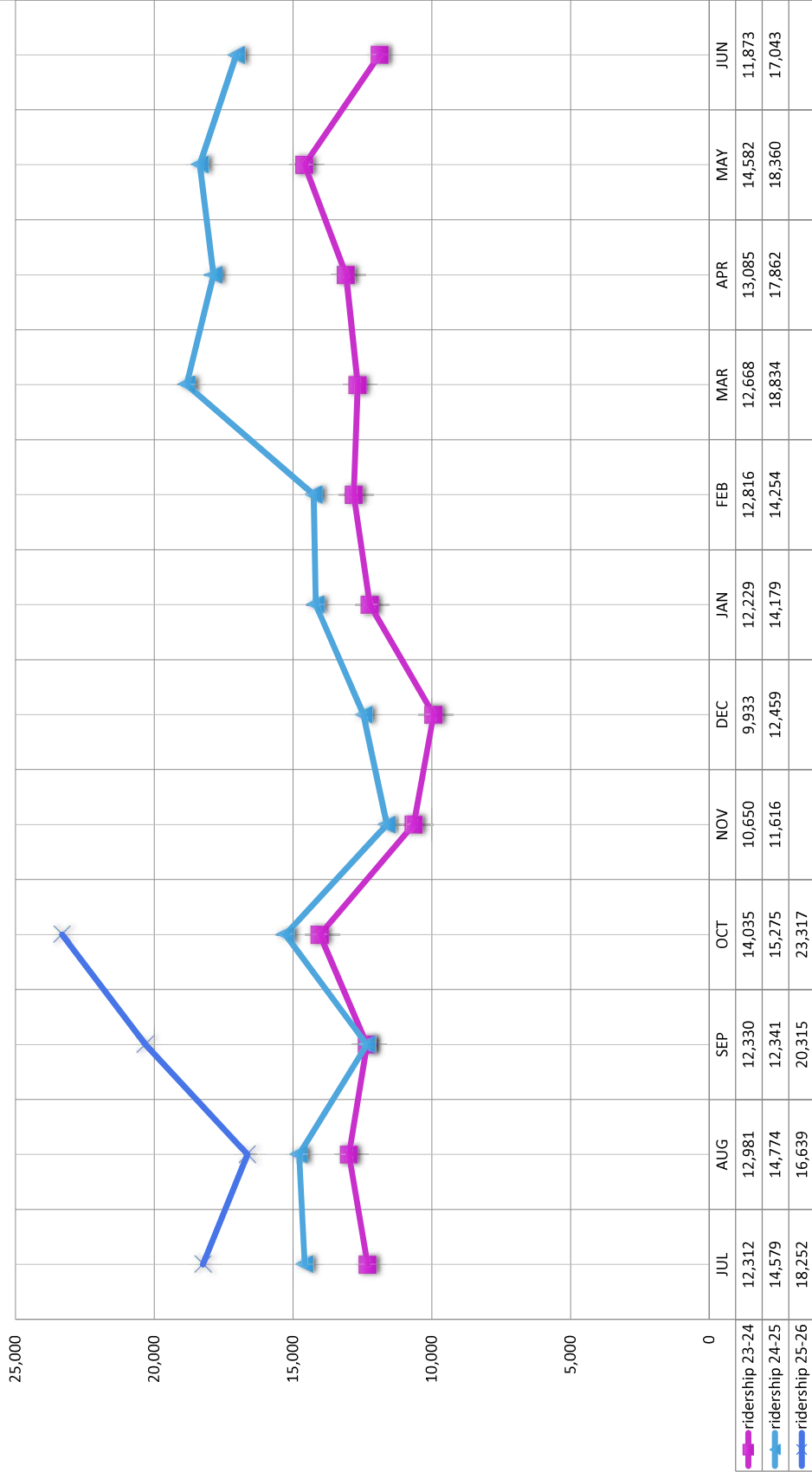
**Express Routes (J, JX, JPX), and Lynx Transbay
Ridership by Time of Day
Date:10/16/2025**



Distribution by Time of Day Lynx TransBay 10/16/2025

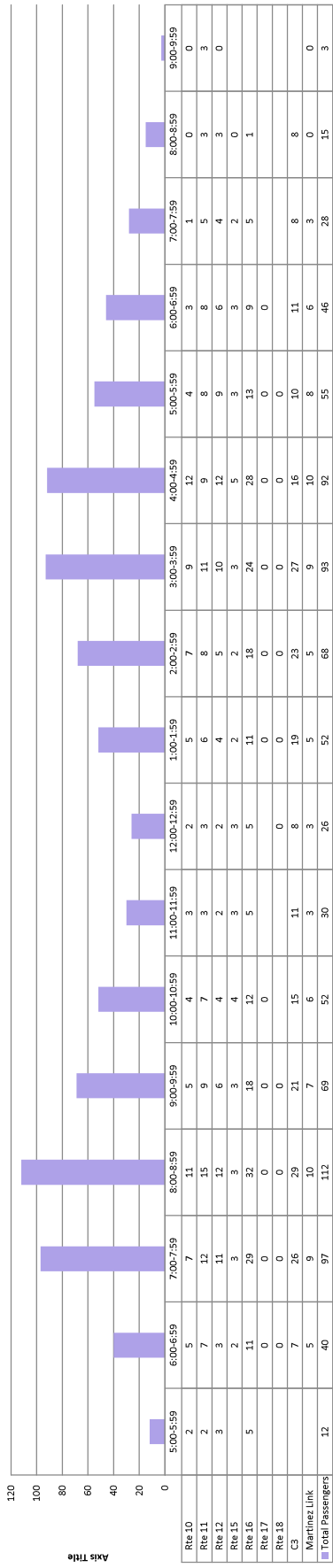


WESCAT LYNX TRANSBAY 3YR STATS



Distribution by Time of Day - Fixed Route																	
Date:	10/16/2025																
	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	2	5	7	11	5	4	3	2	5	7	9	12	4	3	1	0	0
Rte 11	2	7	12	15	9	7	3	3	6	8	11	9	8	8	5	3	3
Rte 12	3	3	11	12	6	4	2	2	4	5	10	12	9	6	4	3	0
Rte 15	2	3	3	4	3	4	3	3	2	2	3	5	3	3	2	0	0
Rte 16	5	11	29	32	18	12	5	5	11	18	24	28	13	9	5	1	
Rte 17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Rte 18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
C3	7	7	26	29	21	15	11	8	19	23	27	16	10	11	8	8	
Martinez Link	5	5	9	10	7	6	3	3	5	5	9	10	8	6	3	0	0
Total Passengers	12	40	97	112	69	52	30	26	52	68	93	92	55	46	28	15	3
Total Route 10					80												
Total Route 11					119												
Total Route 12					96												
Total Route 15					41												
Total Route 16					226												
Total Route 17					0												
Total Route 18					0												
Total C3					239												
Martinez Link					89												
Total					890												

Distribution By Time Of Day Fixed Route 10/16/2025



Distribution by Time of Day - WestCAT Express

Date: 10/16/2025

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX		6	15	25	14							18	21	9	4	3	8	0	0	0	
JPX		15	26	31	21	19	18	9	8	17	29	24	32	18	22	16	8	0	0	0	
J	18	45	62	61	59	42	33	18	10	19	37	55	50	48	41	34	29	19	11	8	4
Total Passengers	18	66	103	117	94	61	51	27	18	36	66	97	103	75	67	53	37	19	4	8	4
21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59																		

Distribution by Time of Day - Lynx Transbay

Date: 10/16/2025

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59	21:00-21:59		
TransBay LYNX	7	46	61	88	90	91	47	11	4	12	30	78	90	92	84	35	16	0		
Total Passengers	7	46	61	88	90	91	47	11	4	12	30	78	90	92	84	35	16	0		
21:00-21:59																				
TransBay LYNX	0																			
Total Passengers	0																			
Total LYNX																				

formula created from page 7

WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation

Month & Fiscal Year - October 2025

Cash Fares for Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Cash Fare - General Public	\$ 11,320.10	\$ 40,492.81		\$ 3,076.50	\$ 8,243.60
Cash Fare - Senior & Disabled	\$ 3,011.50	\$ 11,100.50	\$ 752.50	\$ 617.25	\$ 1,641.75
Cash Fare - Transfers	\$ 357.75	\$ 1,465.39	\$ 12.00	\$ 13.25	\$ 332.50
Cash Fare - Regional Paratransit	\$ 207.00	\$ 711.00	\$ 207.00		
Cash Fare - Local Day Pass Sales	\$ 2,042.00	\$ 7,856.00			\$ 2,042.00
Total Estimated Cash (a)	\$ 16,938.35	\$ 61,625.70	\$ 971.50	\$ 3,707.00	\$ 12,259.85
Over/(Short) Cash Count	\$ 1.90	\$ 14.26	\$ (0.35)	\$ 4.49	\$ (2.24)
Bank Deposit Corrections	\$ -	\$ 42.53			
Subtotal Cash Fare Deposit	\$ 16,940.25	\$ 61,682.49	\$ 971.15	\$ 3,711.49	\$ 12,257.61
Prepaid Sales Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Ticket Books	\$ 1,055.00	\$ 3,295.00	\$ 1,055.00		
Summer Youth Pass (SYP)	\$ -	\$ -			
Clipper Sales	\$ 231.00	\$ 1,405.00		\$ 280.00	\$ 231.00
Lynx 31-Day Pass Sales - GP	\$ 280.00	\$ 2,240.00		\$ 350.00	
Lynx 31-Day Pass Sales - SNR/DSBLD	\$ 350.00	\$ 770.00		\$ 350.00	\$ 1,000.00
Lynx Stored Ride Pass Sales	\$ 350.00	\$ 520.00			\$ 280.00
Local 31-Day Pass Sales - GP	\$ 1,000.00	\$ 3,680.00			
Local 31-Day Pass Sales - SNR/DSBLD	\$ 280.00	\$ 1,120.00			
Local Stored Value Pass Sales	\$ -	\$ -			
Local Day Pass Sales (Prepaid)	\$ 17.50	\$ 422.50			\$ 17.50
Shopify (Shipping Fees)	\$ 34.00	\$ 132.00	\$ 11.00	\$ 15.00	\$ 8.00
Over payment	\$ -	\$ -			
Returned Checks	\$ -	\$ -			
Refunds issued from Ticket / Pass Sales	\$ -	\$ -			
Subtotal Prepaid Sales Deposit	\$ 3,597.50	\$ 13,584.50	\$ 1,066.00	\$ 995.00	\$ 1,536.50
Billings Issued	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
CCC Nutrition Tickets	\$ 141.00	\$ 500.00	\$ 141.00		
Lynx B1G1F - GP 31-Day Pass	\$ -	\$ -			
Lynx B1G1F - SNR/DSBLD 31-Day Pass	\$ -	\$ -			
Wage Works - Local GP 31-Day Pass	\$ 40.00	\$ 160.00			\$ 40.00
Wage Works - Local SNR/DSBLD -31-Day Pass	\$ -	\$ -			
Wage Works - Lynx GP 31-Day Pass	\$ -	\$ 3,360.00			
Wage Works - Lynx SNR/DSBLD 31-Day Pass	\$ -	\$ -			
Wage Works - Lynx 10 Ride Pass	\$ 840.00	\$ 890.00		\$ 840.00	
Wage Works - Local Stored Value Pass	\$ -	\$ -			
Capital Corridor Vouchers (Annually)	\$ -	\$ -			
511 Contra Costa (BOGO LYNX)	\$ -	\$ -			
10 Ride LYNX Promo	\$ -	\$ 850.00			
511 CC Summer Youth Pass	\$ -	\$ -			\$ 11,100.00
WCCUSD (\$37.00 SBPP)	\$ 11,100.00	\$ 27,750.00			
BART Parking	\$ -	\$ 611.02			
CCTA Summer Youth Pass	\$ -	\$ -			
CCTA Life Program	\$ -	\$ 3,060.00			
Clipper	\$ 87,987.88	\$ 304,659.78		\$ 54,033.49	\$ 33,954.39
CCC Health Services	\$ -	\$ -			
CCC Employee & Human Services	\$ -	\$ -			
Contra Costa College	\$ -	\$ -			
Clipper Start - MITC	\$ -	\$ -			
Pass 2 Class Program	\$ -	\$ 14,280.00			
*Other	\$ -	\$ -			
Subtotal Billings	\$ 100,108.88	\$ 356,120.80	\$ 141.00	\$ 54,873.49	\$ 45,094.39
Total Passenger Revenue	\$ 120,646.63	\$ 431,387.79	\$ 2,178.15	\$ 59,579.98	\$ 58,888.50

Monthly System Total	CYTD
\$ 116,734.28	\$ 497,847.00

Total Passenger Revenue Last Year

WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation

Month & Fiscal Year- September 2025 - Corrected

Cash Fares for Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Cash Fare - General Public	\$ 9,259.10	\$ 29,172.71		\$ 126.75	\$ 9,132.35
Cash Fare - Senior & Disabled	\$ 2,275.50	\$ 8,089.00	\$ 668.75	\$ 28.00	\$ 1,578.75
Cash Fare - Transfers	\$ 285.50	\$ 1,107.64	\$ 10.00		\$ 275.50
Cash Fare - Regional Paratransit	\$ 183.00	\$ 504.00	\$ 183.00		
Cash Fare - Local Day Pass Sales	\$ 1,973.50	\$ 5,814.00			\$ 1,973.50
Total Estimated Cash (a)	\$ 13,976.60	\$ 44,687.35	\$ 861.75	\$ 154.75	\$ 12,960.10
Over/(Short) Cash Count	\$ 3.22	\$ 12.36	\$ (0.31)		\$ 3.53
Bank Deposit Corrections	\$ -	\$ 42.53			
Subtotal Cash Fare Deposit	\$ 13,979.82	\$ 44,742.24	\$ 861.44	\$ 154.75	\$ 12,963.63
Prepaid Sales Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Ticket Books	\$ 690.00	\$ 2,240.00	\$ 690.00		
Summer Youth Pass (SYP)	\$ -	\$ -			
Clipper Sales	\$ 786.00	\$ 1,174.00		\$ 140.00	\$ 646.00
Lynx 31-Day Pass Sales - GP	\$ 560.00	\$ 1,960.00		\$ 560.00	
Lynx 31-Day Pass Sales - SNR/DSBLD	\$ 140.00	\$ 420.00		\$ 140.00	
Lynx Stored Ride Pass Sales	\$ -	\$ 170.00			
Local 31-Day Pass Sales - GP	\$ 1,240.00	\$ 2,680.00			\$ 1,240.00
Local 31-Day Pass Sales -SNR/DSBLD	\$ 440.00	\$ 840.00			\$ 440.00
Local Stored Value Pass Sales	\$ -	\$ -			
Local Day Pass Sales (Prepaid)	\$ 132.50	\$ 405.00			\$ 132.50
Shopify (Shipping Fees)	\$ 37.00	\$ 98.00	\$ 10.00	\$ 10.00	\$ 17.00
Over payment	\$ -	\$ -			
Returned Checks	\$ -	\$ -			
Refunds Issued from Ticket / Pass Sales	\$ -	\$ -			
Subtotal Prepaid Sales Deposit	\$ 4,025.50	\$ 9,987.00	\$ 700.00	\$ 850.00	\$ 2,475.50
Billings Issued	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
CCC Nutrition Tickets	\$ 109.00	\$ 359.00	\$ 109.00		
Lynx B1G1F - GP 31-Day Pass	\$ -	\$ -			
Lynx B1G1F - SNR/DSBLD 31-Day Pass	\$ -	\$ -			
Wage Works - Local GP 31-Day Pass	\$ 40.00	\$ 120.00			\$ 40.00
Wage Works - Local SNR/DSBLD -31-Day Pass	\$ -	\$ -			
Wage Works - Lynx GP 31-Day Pass	\$ 980.00	\$ 3,360.00		\$ 980.00	
Wage Works - Lynx SNR/DSBLD 31-Day Pass	\$ -	\$ -			
Wage Works - Lynx 10 Ride Pass	\$ -	\$ 50.00			
Wage Works - Local Stored Value Pass	\$ -	\$ -			
Capital Corridor Vouchers (Annually)	\$ -	\$ -			
511 Contra Costa (BOGO LYNX)	\$ -	\$ -			
10 Ride LYNX Promo	\$ 850.00	\$ 850.00		\$ 850.00	
511 CC Summer Youth Pass	\$ -	\$ -			
WCCUSD (\$37.00 SBPP)	\$ -	\$ 16,650.00			
BART Parking (\$1.35)	\$ 611.02	\$ 611.02			\$ 611.02
CCTA Summer Youth Pass	\$ -	\$ -			
CCTA Life Program	\$ 3,060.00	\$ 3,060.00	\$ 3,060.00		
Clipper	\$ 41,584.66	\$ 216,671.90		\$ 2,835.19	\$ 38,749.47
CCC Health Services	\$ -	\$ -			
CCC Employee & Human Services	\$ -	\$ -			
Contra Costa College	\$ -	\$ -			
Clipper Start - MTC	\$ -	\$ -			
Pass 2 Class Program	\$ -	\$ 14,280.00			
*Other	\$ -	\$ -			
Subtotal Billings	\$ 47,234.68	\$ 256,011.92	\$ 3,169.00	\$ 4,665.19	\$ 39,400.49
Total Passenger Revenue	\$ 65,240.00	\$ 310,741.16	\$ 4,730.44	\$ 5,669.94	\$ 54,839.62

	Monthly System Total	CYTD
Total Passenger Revenue Last Year	\$ 161,654.16	\$ 381,112.72

Agenda Item 6.1

Staff Report: Consideration and Approval of Summer Youth Free Rides Program and Free Weekend Rides for all Passengers

Background

WestCAT has collaborated with other Contra Costa Agencies to provide Free summer Youth rides for the past couple of years. This program was created based on the original Free Summer Youth Pass that was part of the county-wide Summer Youth Camp program. This year, County Connection, Tri Delta and WestCAT are working together to once again offer free Youth rides over the summer.

Discussion

WestCAT has \$45,020 of Low Carbon Transit Operations Program (LCTOP) funds that must be expended by August 3. Last year, offering Free Rides in June and July, 6,591 trips were taken on WestCAT, totaling around \$12,000 in eligible reimbursement. WestCAT is working with County Connection and Tri Delta to coordinate a joint marketing campaign to encourage youth ridership during this promotion.

In addition, WestCAT is proposing to offer free rides to all passengers on weekends in June and July (and potentially May) to ensure we can fully draw down the available funds. Staff are looking at ridership on weekends and are working on the exact start date of this additional program. We are currently targeting May 11th or 18th to start and run this program through the last weekend in July.

We do not anticipate that we would require any additional funding above the \$45,020 in LCTOP funds.

Requested Action

Staff recommends the Board Approval of the Summer Youth Free Rides Program and Free Weekend Rides for all Passengers