



NOTICE OF MEETING

A Regular Meeting of the WCCTA Board of Directors
will be held:

DATE: July 14, 2022 (Thursday)
TIME: 6:30 PM
PLACE: Via Zoom conference call (access details below)

Remote Participation

As a result of the COVID-19 public health emergency and pursuant to Assembly Bill 361 (2021), there will be no physical location for the Board Meeting. Board members will attend via teleconference and members of the public are invited to attend the meeting and participate remotely. Pursuant to Assembly Bill 361 (2021), Board members: Aleida Andrino-Chavez, Dion Bailey, Tiffany Grimsley, Tom Hansen, Norma Martinez-Rubin, Maureen Toms, and Maureen Powers may be attending this meeting via teleconference, as may WCCTA Alternate Board Members. Any votes conducted during the teleconferencing session will be conducted by roll call.

The public may observe and address the WCCTA Board in the following ways.

Remote Viewing/Listening Webinar

To observe the meeting by video conference, utilizing the Zoom platform, please click on this link to join the webinar at the noticed meeting time:

Topic: July 2022 Regular Board Meeting
Time: July 14, 2022 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/87285727097>

Meeting ID: 872 8572 7097
One tap mobile
+16699006833,,87285727097# US (San Jose)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 669 444 9171 US

Meeting ID: 872 8572 7097
Find your local number: <https://us02web.zoom.us/j/87285727097>

Public Comment via Teleconference

Members of the public may address the Board during the initial public comment portion of the meeting or during the comment period for agenda items. Participants may use the chat function on Zoom or physically raise their hands to be recognized.

Public comments may be submitted via email to info@westcat.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the committee Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a WCCTA Board Meeting or you need a copy of the agenda or the agenda packet in an appropriate alternative format, please contact the WestCAT Administrative Office at (510) 724-3331. Notification at least 48 hours before the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangement can be made to provide accessibility to the meeting or service.

AGENDA

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

1.0 CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting of June 9th, 2022 and Special Board Meeting of June 23rd, 2022. *
- 1.2 Approval of Expenditures of June, 2022. *
- 1.3 Receive Contractors Monthly Management Report, April 2022. * **[Action Requested: Approve Items 1.1 and 1.2 and Receive Item 1.3]**

2.0 ITEMS FOR BOARD ACTION / DISCUSSION

- 2.1 Election of WCCTA Board Officers for FY22-23. **[Action Requested: Nomination and Election of Board Chair and Vice-Chair for FY22-23]**
- 2.2 Appointment of Robert Thompson as WCCTA General Manager and Authorization for the Board Chair to Execute the *Agreement for General Manager Services* Appointing Robert Thompson as the Authority's General Manager. **[Action Requested: Formal Appointment of Robert Thompson as General Manager and Authorization for the Board Chair to Execute an Employment Agreement with Robert Thompson as the Authority's General Manager.] ***
- 2.3 Adoption of Resolution 2022-14 Honoring Charles Anderson on his Retirement. **[Action Requested: Formal Adoption of Resolution 2022-14] ***

3.0 COMMITTEE REPORTS

- 3.1 General Manager's Report. **[No Action: Information Only]**
- 3.2 WCCTAC Representative Report **[No Action: Information Only]**

4.0 CORRESPONDENCE

5.0 BOARD COMMUNICATION

6.0 ADJOURNMENT

- * Enclosures
- ^^ To Be Distributed Separately

Documents provided to a majority of the Board of Directors after distribution of the packet, regarding any item on this agenda will be made available for public inspection at the Administration Counter at WCCTA located at 601 Walter Avenue, during normal business hours (Pursuant to SB 343 or California Government Code Section 54957.5 - effective July 1, 2008). This information will also be uploaded and posted to the website before the meeting and made available at this link [WestCAT Board of Directors](#). The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

Next Board Meeting Aug 11th 2022

WCCTA Board meetings are prerecorded and posted for public viewing on the Authority's website at this link: [WestCAT Board of Directors](#).



Western Contra Costa
Transit Authority

Agenda Item 1.1

WESTERN CONTRA COSTA TRANSIT

AUTHORITY BOARD OF DIRECTORS

REGULAR MEETING MINUTES

June 9, 2022

Regular Meeting

6:30 P.M. via Zoom Conference Call

The Board of Directors Meeting was held via teleconference due to COVID-19. Members of the public did not attend this meeting. Director and staff participated remotely.

A. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

Chair Andrino-Chavez called the meeting to order at 6:31 PM and led the Pledge of Allegiance.

DIRECTORS PRESENT

Chair Aleida Andrino-Chavez, Tiffany Grimsley, Vice-Chair Dion Bailey, Maureen Powers, Tom Hansen, Maureen Toms, and Norma Martinez-Rubin

STAFF PRESENT

Rob Thompson, Assistant General Manager, Rob Petty, IT Manager, Debora Harris, Accounting Analyst, Yvonne Morrow, CFO

B. APPROVAL OF AGENDA

Following an inquiry to the Board, the Board reported there were no conflicts with any items on the agenda.

MOTION: A motion was made by Director Toms, seconded by Vice-Chair Bailey to Approve the Agenda. The motion was carried by the following vote:

Ayes: 7– Andrino-Chavez, Grimsley, Bailey, Powers, Hansen, Toms, Martinez-Rubin

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

DUE TO COVID-19, The public was notified in advance of the meeting that public comments could be submitted via email to info@westcat.org, and comments submitted before the meeting would be provided to the Directors before or during the meeting. Any comments submitted after the meeting was called to order would be included in correspondence that would be provided to the full Board.

NONE.

1) CONSENT CALENDAR

Chair Andrino-Chavez introduced the item.

Following an inquiry to the Board, the Board reported there were no conflicts with any of the items on the Consent Calendar.

MOTION: A motion was made by Director Martinez-Rubin, seconded by Director Hansen to Approve Consent Calendar Items 1.1 and 1.2, and Receive Item 1.3. The motion was carried by the following vote:

Ayes: 7– Andrino-Chavez, Grimsley, Bailey, Powers, Hansen, Toms, Martinez-Rubin

2) ITEMS FOR BOARD ACTION / DISCUSSION

- 2.1 Adoption of Resolution 2022-11, Finding that there is a Proclaimed State of Emergency, Finding that Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency, and Authorizing Remote Teleconferenced Meetings of the Legislative Bodies of the Western Contra Costa Transit Authority for the 30-Day Period Beginning June 13th, 2022, Pursuant to AB 361.** Action Requested: Formal Adoption of Resolution 2022-11

MOTION: A motion was made by Director Toms, seconded by Chair Andrino-Chavez to Adopt Resolution 2022-11. The motion was carried by the following vote:

Ayes: 7– Andrino-Chavez, Grimsley, Bailey, Powers, Hansen, Toms, Martinez-Rubin

- 2.2 Adoption of Resolution 2022-12 Formal Appointment of Robert Thompson as Director and Debora Harris as Alternate to Represent Western Contra Costa Transit Authority on the Board of Directors of the California Indemnity Pool Joint Powers Authority.** Action Requested: Formal Adoption of Resolution 2022-12

Chair Andrino-Chavez introduced the item and AGM Thompson provided a brief staff report.

MOTION: A motion was made by Director Toms, seconded by Director Powers to Adopt Resolution 2022-12. The motion was carried by the following vote:

Ayes: 7– Andrino-Chavez, Grimsley, Bailey, Powers, Hansen, Toms, Martinez-Rubin

- 2.3 Consideration of Proposal from Samsara Networks, Inc. for continued Access and Utilization of Cloud Hosted Fleet Tracking Equipment on 71 Vehicles for a 36-Month Term.** Action Requested: Formal Approval for General Manager to extend the Agreement with Samsara Networks, Inc. for 36 Month Term for continued Access and Utilization of Cloud Hosted Fleet Tracking Equipment on 71 Vehicles at a cost Not to Exceed \$132,000

Chair Andrino-Chavez introduced the item and AGM Thompson provided the initial staff report and requested IT Manager Petty to go over some of the benefits and the ways that we use this system daily.

Mr. Petty provided an overview of the system and its benefits.

AGM Thompson piggy-backed on Mr. Petty's comments explaining the advantages of the system to WestCAT's contractor, MV Transportation, and for outside law enforcement. He then went over the actual costs and setup. He explained that it is a 3-year agreement, and it is an upfront cost. The reason for the 3-year agreement is that there is a fairly significant discount versus a monthly cost. It is also worth noting that over the previous contract that just expired, it is only a 1.5% increase per month per unit.

Mr. Petty made some additional comments on the system.

Vice-Chair Bailey thanked staff for the report and asked a question about Samsara as a company.

Mr. Petty and AGM Thompson both responded. Mr. Thompson established that the staff is confident that this is a successful company that has been in operation for several years. They are growing in size, and with everything that we know about them in terms of interactions, the service contract that we have with them, and the availability of replacement parts, we are highly confident that this is an established company and one that we will have an ongoing relationship with.

Director Martinez-Rubin asked about the term of the previous contract with Samsara, and AGM Thompson confirmed that it was also 3 years.

Director Martinez-Rubin commented on the City of Pinole's usage of this particular system through WestCAT.

AGM Thompson confirmed that it is a valuable tool.

Chair Andrino-Chavez asked Mr. Petty to elaborate on how the system detects distracted driving and Mr. Petty replied.

In response to Chair Andrino-Chavez's second question, AGM Thompson confirmed that we are using TDA funds for this contract. It is an upfront cost, but in terms of our budget, we would show it in our financials over the next three years as an annual cost.

MOTION: A motion was made by Director Martinez-Rubin, seconded by Vice-Chair Bailey to Approve the General Manager to extend the Agreement with Samsara Networks, Inc. for 36 Month Term for continued Access and Utilization of Cloud Hosted Fleet Tracking Equipment on 71 Vehicles at a cost Not to Exceed \$132,000.

The motion was carried by the following vote:

Ayes: 7– Andrino-Chavez, Grimsley, Bailey, Powers, Hansen, Toms, Martinez-Rubin

3) COMMITTEE REPORTS

3.1 General Manager's Report. No Action: Information Only

Chair Andrino-Chavez introduced the item and AGM Thompson provided a report on the following:

1. Staff is planning an additional Board meeting this month, and the date has not been finalized, but it will likely be June 23rd. The two main items for discussion are the annual budget and hopefully the contract to engage with a new auditing firm to conduct our annual financial audit. Staff will reach out to the Board, but if the Directors can put a placeholder for that date, it would be helpful.

3.2 WCCTAC Representative Report. No Action: Information Only

Chair Andrino-Chavez introduced the item and Director Powers provided a report on the following:

1. The draft 2023 Work Program Budget and Dues
 - a. WestCAT dues remain discounted because of the size of the agency and will be \$37,339 for FY22/23
2. Bike to Wherever Day
3. The Richmond Moves Shuttle pilot program for the City of Richmond, with the vehicles being funded by Cap-and-Trade dollars

Director Powers responded to Chair Andrino-Chavez's question saying that she believes that the Richmond Moves Shuttle is for everybody, not just persons with disabilities.

AGM Thompson confirmed that the vehicles are equipped for persons with disabilities.

There was some additional discussion amongst staff and the Directors.

Directors Grimsley and Toms confirmed that Najari Smith of Richmond City Rides was Contra Costa's 2022 Bike Champion of the Year.

4) CORRESPONDENCE

NONE.

5) BOARD COMMUNICATION

Director Powers mentioned that since staff sent her a lovely plant in remembrance of her husband Gary Minor who recently passed away, there is going to be a Celebration of Life for him, to be held on June 29th, and anyone who would like to attend is welcome. She will provide the details to anyone who calls to inquire. It will be in Crockett and at the Scout's Hall.

Director Martinez-Rubin announced that the City of Pinole will hold its annual car show on Sunday, June 26th, affecting San Pablo Avenue between Tennent Avenue and Pinole Valley Road so there will be some rerouting of WestCAT buses during that time.

AGM Thompson confirmed that our operator is aware of the event, and our plan is in place to reroute the buses during the event.

6) ADJOURNMENT

At 7:05 PM, Chair Andrino-Chavez adjourned the regular meeting of the WCCTA Board of Directors of June 9, 2022.

The next meeting is TBD.

Aleida Andrino-Chavez, Chair

Date

Robert Thompson, Secretary

Date



Western Contra Costa
Transit Authority

Agenda Item 1.1

WESTERN CONTRA COSTA TRANSIT

AUTHORITY BOARD OF DIRECTORS

SPECIAL MEETING MINUTES

June 23, 2022

Special Meeting

6:30 P.M. via Zoom Conference Call

The Board of Directors Meeting was held via teleconference due to COVID-19. One member of the public attended this meeting remotely. Directors and staff took part remotely.

A. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

Chair Andrino-Chavez called the meeting to order at 6:30 PM and led the Pledge of Allegiance.

DIRECTORS PRESENT

Chair Aleida Andrino-Chavez, Vice-Chair Dion Bailey, Maureen Powers, Tom Hansen, Maureen Toms, and Norma Martinez-Rubin

STAFF PRESENT

Charles Anderson, General Manager, Rob Thompson, Assistant General Manager, Rob Petty, IT Manager, Andramica McFadden, Administrative Services Coordinator

GUESTS PRESENT

Stuart Crust, Transtrack Director of Business Development

B. APPROVAL OF AGENDA

Following an inquiry to the Board, the Board reported there were no conflicts with any items on the agenda.

MOTION: A motion was made by Director Toms, seconded by Vice-Chair Bailey to Approve the Agenda. The motion was carried by the following vote:

Ayes: 6– Toms, Bailey, Hansen, Powers, Andrino-Chavez, Martinez-Rubin

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of

general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

DUE TO COVID-19, The public was notified in advance of the meeting that public comments could be submitted via email to info@westcat.org, and comments submitted before the meeting would be provided to the Directors before or during the meeting. Any comments submitted after the meeting was called to order would be included in correspondence that would be provided to the full Board.

NONE.

1) ITEMS FOR BOARD ACTION / DISCUSSION

- 1.1 **Adoption of Resolution 2022-13, Finding that there is a Proclaimed State of Emergency, Finding that Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency, and Authorizing Remote Teleconferenced Meetings of the Legislative Bodies of the Western Contra Costa Transit Authority for the 30-Day Period Beginning July 13, 2022, Pursuant to AB 361.** Action Requested: Formal Adoption of Resolution 2022-13

MOTION: A motion was made by Director Toms, seconded by Director Powers to Adopt Resolution 2022-13. The motion was carried by the following vote:

Ayes: 6– Hansen, Powers, Martinez-Rubin, Bailey, Toms, Andrino-Chavez

- 1.2 **Formal Appointment of Robert Thompson as Primary Member to Represent Western Contra Costa Transit Authority on the following Contra Costa Transportation Authority Subcommittee: Bus Transit Coordinating Committee, Accessible Transportation Strategic Plan Task Force, Paratransit Coordinating Council, and the Technical Coordinating Committee.** Action Requested: Formal Appointment of Robert Thompson as Primary Member to Represent Western Contra Costa Transit Authority on the Contra Costa Transportation Authority Subcommittees

Chair Andrino-Chavez introduced the item and General Manager Anderson supplied a staff report.

MOTION: A motion was made by Director Toms, seconded by Chair Andrino-Chavez to Appoint Robert Thompson as Primary Member to Represent Western Contra Costa Transit Authority on the Contra Costa Transportation Authority Subcommittees. The motion was carried by the following vote:

Ayes: 6– Hansen, Powers, Toms, Bailey, Martinez-Rubin, Andrino-Chavez

- 1.3 **Presentation and Adoption of FY21-22 Adjusted Operations Budget and Proposed FY22-23 Capital and Operations Budget.** Action Requested: Formal Adoption of Adjusted FY21-22 and Proposed FY22-23 Operations and Capital Budget or Direction to Staff

Chair Andrino-Chavez introduced the item and General Manager Anderson presented the staff report on the FY21-22 Adjusted Operations Budget and Proposed FY22-23 Operations Budget.

GM Anderson concluded his report by saying that staff is proposing that this budget be adopted now and the commitment from staff is that we will return earlier than usual to the Board for a mid-year budget review, which is expected to be toward the end of 2022. At that time, any adjustments, any added capacity, and any implications to what services we offer can be presented in the budget context.

Director Martinez-Rubin had a question about the insurance line item, noting that the rates are considerably lower in the proposed year than in the year closing, which is ordinarily not the case with insurance rates.

GM Anderson replied that it is here where you can see the benefit of our participation in the CalTIP self-insurance pool, of which we are a founding member. He explained that we do make loss fund deposits for anticipated losses during the year. Once all claims are settled for a year, there is a process for reconciling a member's actual losses with deposited amounts, and crediting excess funds back to the member. He then explained the factors affecting the reduction in the rates in greater detail, including WCCTA's good loss history. He concluded that even though the market conditions were not ideal for the private insurers, due to the factors he detailed, this was a good year for the members of the pool.

GM Anderson asked Assistant General Manager Thompson to present the FY22-23 Capital Budget. AGM Thompson presented the staff report.

AGM Thompson concluded his report by confirming that although the bus replacements are an action of the budget tonight, we will come back to the Board with the finalized numbers for formal approval before we purchase any vehicles because it is likely that we may have more State of Good Repair or Net Bridge Toll monies to apply to that budget in upcoming years. Right now, we are committing prior year funds, but that is not necessarily the amount that we will end up using.

Chair Andrino-Chavez asked a question regarding the RM2 funds for the Lynx/JX. AGM Thompson replied that we are not currently operating the JX, but it has not been removed from the system, only suspended and we hope that we would begin operating the JX again this year. That is the plan.

At the request of Chair Andrino-Chavez, GM Anderson reminded the Board what the \$5.7 million in Accrual for Short Range Transit Plan Needs is for.

Chair Andrino-Chavez thanked Mr. Anderson and Mr. Thompson for their reports.

AGM Thompson replied to Director Martinez-Rubin's question about when staff is proposing the mid-year review of the budget, stating that realistically it will likely be October or November. Staff will likely meet with the F&A Committee first and have a discussion and if needed, staff will then go to the full Board for any required actions on the budget.

MOTION: A motion was made by Director Martinez-Rubin, seconded by Director Powers to Adopt Adjusted FY21-22 and Proposed FY22-23 Operations and Capital Budget. The motion was carried by the following vote:

Ayes: 6– Hansen, Powers, Toms, Bailey, Martinez-Rubin, Andrino-Chavez

1.4 Formal Award of Contract for Independent Financial Auditor Services to Maze and Associates for an Initial 2-year fixed term with 3 Additional Option Years. Action Requested: Formal Award of Contract for Independent Financial Auditor Services to Maze and Associates

Chair Andrino-Chavez introduced the item and GM Anderson presented the staff report.

GM Anderson announced that staff are very satisfied with the proposal from Maze and Associates and based on our background checks and our assessment of the price proposed, staff is recommending that the Board award to Maze and Associates for the initial 2-year fixed term with 3 additional option years.

GM Anderson confirmed for Director Martinez-Rubin that the auditing firm's role is to audit the financial statements of the Authority after the year is closed and they are auditing for the FY2022 fiscal year. Staff provides the financial statements and all of the necessary supporting materials to them, and they go through their checks, look at compliance, and provide an independent report to the Board presenting the results of their audit.

For the current fiscal year, they will also conduct a federal single audit as referenced in the staff report because we have met the threshold amount of federal funding that triggers this requirement. We did ask them to propose a price for additional services that we could engage their assistance with some of the required reporting, but that would be a separate matter independent of the award of the contract and the pricing that they have proposed.

MOTION: A motion was made by Director Toms, seconded by Director Powers to Award Contract for Independent Financial Auditor Service to Maze and Associates. The motion was carried by the following vote:

Ayes: 6– Martinez-Rubin, Hansen, Bailey, Powers, Toms, Andrino-Chavez

2) COMMITTEE REPORTS

2.1 General Manager's Report. No Action: Information Only

Chair Andrino-Chavez introduced the item and GM Anderson supplied a report on the following:

1. Bus Wash Project Update

3) CORRESPONDENCE

NONE.

4) BOARD COMMUNICATION

NONE.

5) ADJOURN TO CLOSED SESSION (Pursuant to Section 54957(b) of the Ralph M. Brown Act)

Chair Andrino-Chavez adjourned the regular meeting of the WCCTA Board of Directors to a closed session at 7:15 PM to conduct a conference with Labor Negotiator Agency Representatives: Tom Hansen, Norma Martinez-Rubin, and Dion Bailey. Unrepresented Employee: General Manager

6) RECONVENE TO OPEN SESSION

6.1 Report of Actions Taken During Closed Session

Chair Andrino-Chavez reconvened to open session at 7:33 PM and reported that direction was given to the negotiating committee to confer with the candidate for the General Manager position and present a final agreement and resolution at the July 14th, 2022, regular meeting of the Western Contra Costa Transit Authority.

7) ADJOURNMENT

At 7:35 PM, Chair Andrino-Chavez adjourned the special meeting of the WCCTA Board of Directors of June 23, 2022.

The next meeting is TBD.

Aleida Andrino-Chavez, Chair

Date

Charles Anderson, Secretary

Date

AGENDA ITEM 1.2WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/19/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	49301	May inspection Afforda-Test	100.00	 100.00
6/1/22	11103 Office Equipment & Furniture 50499-43 OtherMat&Sup-Non-Veh, Co 20100 Accounts Payable	171Y-66YD-YYL9	Computer equipment & supplies (TDA) Computer equipment & supplies Amazon Capital Services, Inc.	4,272.95 889.21	 5,162.16
5/25/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	52238	Vehicle repair (units 31, 34 & 207) Arctic Woolf & Cub	1,093.28	 1,093.28
6/3/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	62204	Vehicle repair (units 36, 38 & 39) Arctic Woolf & Cub	1,822.53	 1,822.53
5/16/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	52230	Vehicle repair (unit 205) Artic Woolf & Cub	1,956.63	 1,956.63
5/20/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	52229	Vehicle repair (unit 207) Artic Woolf & Cub	984.12	 984.12
5/20/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	52231	Vehicle repair (unit 168) Artic Woolf & Cub	200.00	 200.00
5/20/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	52232	Vehicle repair (unit 171) Artic Woolf & Cub	200.00	 200.00
5/25/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	52237	Vehicle repair (units 32 & 39) Artic Woolf & Cub	1,130.00	 1,130.00
6/6/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	62205	Vehicle repair (unit 36) Artic Woolf & Cub	2,087.16	 2,087.16
6/15/22	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	19614416	Security monitoring (6/1 - 9/1/2022) Security monitoring (6/1 - 9/1/2022) Bay Alarm Company	89.36 44.68	 134.04
6/4/22	11103 Office Equipment & Furniture 50499-43 OtherMat&Sup-Non-Veh, Co 50300-42 Outside Service, Non-Veh Mai 50300-43 O/S Service, Non-Veh, Compu 50300-43 O/S Service, Non-Veh, Compu 50300-43	6/4/2022	Walmart.com (HP Color Laser Duplex Printer) - TDA Google Drive (transferring large files & storage) BLN*Restro Limited (Software for restoring damage due to ransomware attack) Dropbox (recurring monthly billing for 8 licenses) Zoom Microsoft Office (365 Business	905.43 29.99 41.95 200.00 13.76 2,640.00	

AGENDA ITEM 1.2 cont.WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	O/S Service, Non-Veh, Compu 50903-60		Premium for 10 licenses)		
	Fees 50903-60		Microsoft Office (365 Business Premium fee)	5.00	
	Fees 50410-10		Finance charge	3.15	
	Postage, Operations 50410-60		Stamps (May 2022)	16.67	
	Postage, Admin 50410-10		Stamps (May 2022)	33.33	
	Postage, Operations 50410-60		Stamps.com (Recurring monthly service charge)	16.66	
	Postage, Admin 50410-10		Stamps.com (Recurring monthly service charge)	8.33	
	Postage, Operations 50410-60		Stamps (May 2022)	66.67	
	Postage, Admin 50903-60		Stamps (May 2022)	33.33	
	Fees 20100		Finance charge	8.39	
	Accounts Payable		Bank of America Business Card		4,022.66
1/10/22	10202 A/R Accrual - MV & Insuranc 20100	14-2021-DEC	December insurance & admin fee	199.03	
	Accounts Payable		CalTIP		199.03
6/13/22	10202 A/R Accrual - MV & Insuranc 20100	14-2022-MAY	May insurance & admin fee	204.89	
	Accounts Payable		CalTIP		204.89
6/1/22	50501-10 Telephone, Operations 50501-60	6/2022	June cell phone reimbursement	40.00	
	Telephone, Admin 20100		June cell phone reimbursement	20.00	
	Accounts Payable		Charles Anderson		60.00
5/31/22	50499-41 Other Mat & Supplies, Veh Ma 20100	134450	Vehicle parts	2,601.32	
	Accounts Payable		Chuck's Brake & Wheel		2,601.32
5/26/22	50499-41 Other Mat & Supplies, Veh Ma 50499-10	4120625732	May uniform	491.01	
	Other Mat & Supplies, Oper 20100		May uniform	127.00	
	Accounts Payable		Cintas Corporation		618.01
6/9/22	50499-41 Other Mat & Supplies, Veh Ma 50499-10	4122008701	June uniforms	349.48	
	Other Mat & Supplies, Oper 20100		June uniforms	127.00	
	Accounts Payable		Cintas Corporation		476.48
6/13/22	50499-41 Other Mat & Supplies, Veh Ma 50499-10	4121262861	June uniforms	362.36	
	Other Mat & Supplies, Oper 20100		June uniforms	127.00	
	Accounts Payable		Cintas Corporation		489.36
6/1/22	50501-10 Telephone, Operations 50501-60	001000375937	June fiber optic network	1,066.66	
	Telephone, Admin 20100		June fiber optic network	533.34	
	Accounts Payable		Comcast Business		1,600.00

AGENDA ITEM 1.2 cont.WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
6/1/22	50215-60 Fringe Benefits, Admin 20200 Accrued Payroll Liabilities 20100 Accounts Payable	6/2022	June LTD June supplemental life insurance BCC	927.48 446.01	1,373.49
5/28/22	50300-41 Outside Service, Vehicle Main 50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	Y5-71294	Vehicle repair (unit 413) Vehicle parts (unit 413) Cummins Pacific LLC	2,922.82 2,197.47	5,120.29
6/13/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	07-42411	Vehicle parts Cummins Pacific LLC	160.00	160.00
3/30/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	06P2413	Vehicle parts Dentoni's Welding Works Inc.	1,509.04	1,509.04
5/10/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	58252	Vehicle parts Diesel Marine Electric	334.74	334.74
6/1/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	58278	Vehicle parts Diesel Marine Electric	2,765.70	2,765.70
6/17/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	58283	Vehicle parts Diesel Marine Electric	817.64	817.64
4/25/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-513319	DEF & Mobil Oil Flyers Energy, LLC (RCP)	2,738.65	2,738.65
5/23/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-535956	Anti-freeze Flyers Energy, LLC (RCP)	415.15	415.15
5/23/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-535957	DEF & Mobil Oil Flyers Energy, LLC (RCP)	2,517.07	2,517.07
6/1/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-544251	DEF Flyers Energy, LLC (RCP)	1,087.62	1,087.62
6/8/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-552042	Anti-freeze Flyers Energy, LLC (RCP)	391.53	391.53
6/8/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-552043	Mobil Flyers Energy, LLC (RCP)	778.05	778.05
6/2/22	50300-42	INV0095	May cleaning	2,301.00	

AGENDA ITEM 1.2 cont.WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Outside Service, Non-Veh Mai 20100 Accounts Payable		GCI JANITORIAL SERVICES		2,301.00
5/25/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	40924097	Vehicle parts Gillig LLC	1,209.36	1,209.36
6/6/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	40927179	Vehicle parts Gillig LLC	126.30	126.30
6/7/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	40927639	Vehicle parts Gillig LLC	8.50	8.50
6/9/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	40928456	Vehicle parts Gillig LLC	48.50	48.50
5/13/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	1037	Landscaping for corner lot Golden Bay Tree Services, LLC	2,800.00	2,800.00
6/14/22	50300-43 O/S Service, Non-Veh, Compu 20100 Accounts Payable	SON22000539S	Hosting fee for Hawk subscription Hanover Displays, Inc.	14,335.00	14,335.00
6/7/22	10400 Prepaid Expenses 20100 Accounts Payable	7/2022	July dental insurance Health Care Dental	673.52	673.52
5/19/22	50402-10 Tires & Tubes 20100 Accounts Payable	149313	May tires J & O's Commercial Tire Center	6,861.52	6,861.52
5/20/22	50402-10 Tires & Tubes 20100 Accounts Payable	149299	May tires J & O's Commercial Tire Center	341.51	341.51
5/27/22	50402-10 Tires & Tubes 20100 Accounts Payable	149464	May tires J & O's Commercial Tire Center	1,149.45	1,149.45
6/3/22	50402-10 Tires & Tubes 20100 Accounts Payable	149615	June tires J & O's Commercial Tire Center	2,774.61	2,774.61
6/9/22	50402-10 Tires & Tubes 20100 Accounts Payable	149760	June tires J & O's Commercial Tire Center	2,872.81	2,872.81
6/30/22	10400 Prepaid Expenses 20100 Accounts Payable	7/2022	July medical insurance Kaiser Foundation Health Plan, Inc.	9,464.24	9,464.24
6/9/22	50499-41 Other Mat & Supplies, Veh Ma	100013866	Vehicle parts	422.95	

AGENDA ITEM 1.2 cont.WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		Kimball Midwest		422.95
4/4/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	11507	Repair to main water line Kurt's Plumbing & Heating	1,200.00	1,200.00
5/5/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	11529	Bathroom repair (men) Kurt's Plumbing & Heating	275.00	275.00
5/26/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	11540	Repair to main water line Kurt's Plumbing & Heating	1,200.00	1,200.00
5/13/22	50499-41 Other Mat & Supplies, Veh Ma 50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	467207	Vehicle parts (unit 200) Vehicle repair (unit 200) MCI Service Parts, Inc.	52.17 2,619.67	2,671.84
5/17/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	2283	Shop equipment for bus lift Makai Solutions	1,809.66	1,809.66
6/1/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	2300	Shop equipment for bus lift Makai Solutions	1,709.66	1,709.66
6/3/22	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	119238	Estimated June service MV Transportation	661,061.06	661,061.06
6/3/22	50600-10 Insurance, Operations 50800-41 Purchased Transp, Veh Maint 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 20100 Accounts Payable	5/2022	May liability insuramce May maintenance May service Less: May estimate MV Transportation	15,841.03 68,817.00 599,096.20	659,507.53 24,246.70
5/28/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	412311	Vehicle parts Lim Automative Supply, Inc.	4,757.68	4,757.68
5/3/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D913643	Vehicle parts (unit 167) NorCal Kenworth	78.27	78.27
5/24/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D912746	Vehicle parts (unit 201) NorCal Kenworth	38.39	38.39
5/26/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D913172	Vehicle parts (unit 167) NorCal Kenworth	1,385.33	1,385.33

AGENDA ITEM 1.2 cont.WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
6/1/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D913948	Vehicle parts (unit 162) NorCal Kenworth	161.82	161.82
6/8/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D915099	vehicle parts NorCal Kenworth	866.74	866.74
6/10/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D9515488	Vehicle parts (un it 168) NorCal Kenworth	804.87	804.87
6/13/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D915810	Vehicle parts (407) NorCal Kenworth	195.40	195.40
6/14/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D915940	Vehicle parts (unit 411) NorCal Kenworth	1,275.28	1,275.28
5/17/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	22-13008	Towing service (unit 603) Olivers Tow	1,717.58	1,717.58
5/19/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	22-13027	Towing service (unit 206) Olivers Tow	786.09	786.09
5/23/22	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	76477869	June copier Pacific Office Automation/Lease	357.79	357.79
6/1/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	61683	June landscaping Pacific Site Management	591.34	591.34
5/31/22	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	INV-20460-52022	May & June phone service May & June phone service STREAMS	755.51 377.75	1,133.26
5/18/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	5/2022 (A)	April gas & electric (4/14 - 5/12/2022) April gas & electric (4/14 - 5/12/2022) PG & E	1,946.48 973.24	2,919.72
5/20/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	5/22	May electric (4/16 - 5/16/22) May electric (4/16 - 5/16/22) PG & E	9.52 4.76	14.28
6/3/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	901826566	Vehicle parts (unit 205) Prevost Car, a division of	446.93	446.93

AGENDA ITEM 1.2 cont.WCCTA - WestCAT
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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/31/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	105155C	Back door repair R & S Erection of Richmond, Inc.	320.00	320.00
5/3/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	0851-154502822	May service May service Republic Services #851	587.46 293.73	881.19
6/3/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	6-743924	Vehicle parts S.P. Automotive	196.29	196.29
6/10/22	50300-43 O/S Service, Non-Veh, Compu 10400 Prepaid Expenses 20100 Accounts Payable	Q-330746	Samsara License (6/13/22 - 6/30/22) Samsara License (7/2022 - 6/13/ 2025)) Samara Southern Creations	2,134.01 135,321.28	137,455.29
5/16/22	10400 Prepaid Expenses 20100 Accounts Payable	71904	Workers Comp (FY 2022 - 2023) Special District Risk Mgmt Authority	9,822.28	9,822.28
4/1/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	0305	Vehicle repair (unit 203) Solano Diesel Repair	1,222.18	1,222.18
6/7/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	SWO012578-1	Vehicle repair (unit 168) SONSRAY FLEET SERVICES	1,765.88	1,765.88
5/1/22	50300-10 Outside Services, Operations 20100 Accounts Payable	5/2022	May DAR, Tablets & phones T-MOBILE	1,865.04	1,865.04
5/21/22	50300-10 Outside Services, Operations 20100 Accounts Payable	9907009691	May cell phones (5/22 - 6/21/22) Verizon Wireless	55.91	55.91
6/9/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	200554	Replace latch in shop Walkers Hydraulics, Inc.	167.76	167.76
5/18/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	827944	Diesel Western States Oil CO.	44,183.95	44,183.95
5/27/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	828266	Diesel Western States Oil CO.	45,013.99	45,013.99
6/7/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	828552	Diesel Western States Oil CO.	49,406.40	49,406.40
6/9/22	50401-10 Fuel & Lubricants	828674	Gas	17,095.99	

AGENDA ITEM 1.2 cont.WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		Western States Oil CO.		17,095.99
6/10/22	50300-10 Outside Services, Operations	24358253	June pest control maintenance	120.87	
	50300-60 Outside Services, Admin		June pest control maintenance	60.43	
	20100 Accounts Payable		Western Exterminator Co.		181.30
				1,771,385.58	1,771,385.58
				1,771,385.58	1,771,385.58

AGENDA ITEM 1.2 cont.WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
6/15/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	49610	June inspection Afforda-Test	100.00	 100.00
6/6/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	62206	Vehicle repair (unit 38) Arctic Woolf & Cub	1,721.91	 1,721.91
6/13/22	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	000018346122	May & June phone service May & June phone service AT&T	104.64 52.32	 156.96
6/28/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	134899	Vehicle parts Chuck's Brake & Wheel	4,550.71	 4,550.71
6/16/22	50499-41 Other Mat & Supplies,Veh Ma 50499-10 Other Mat & Supplies, Oper 20100 Accounts Payable	4122666879	June uniforms June uniforms Cintas Corporation	349.48 127.00	 476.48
6/23/22	50499-41 Other Mat & Supplies,Veh Ma 50499-10 Other Mat & Supplies, Oper 20100 Accounts Payable	4123368314	June uniforms June uniforms Cintas Corporation	364.29 127.00	 491.29
6/14/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	58294	Vehicle parts Diesel Marine Electric	795.69	 795.69
6/21/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	58304	Vehicle parts Diesel Marine Electric	2,518.76	 2,518.76
6/17/22	50300-60 Outside Services, Admin 20100 Accounts Payable	7-791-78477	Return college degree to sender that was sent mistakenly to WESTCAT. Federal Express Corporation	37.37	 37.37
6/13/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-555725	Mobil Flyers Energy, LLC (RCP)	2,573.47	 2,573.47
6/15/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-557739	DEF & Mobil Flyers Energy, LLC (RCP)	1,858.05	 1,858.05
6/21/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-562878	Anti-freeze Flyers Energy, LLC (RCP)	96.21	 96.21
6/21/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-562879	Mobil Flyers Energy, LLC (RCP)	612.43	 612.43

AGENDA ITEM 1.2 cont.WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
6/28/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	90174901	Batteries for repair of fareboxes GENFARE/ SPX Corporation	406.49	406.49
6/14/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	40929812	Vehicle parts Gillig LLC	257.65	257.65
6/14/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	40929813	Vehicle parts (unit 402) Gillig LLC	559.20	559.20
6/17/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	40930990	Vehicle parts (unit 412) Gillig LLC	37.80	37.80
6/21/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	40931960	Vehicle parts Gillig LLC	33.42	33.42
6/21/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	40931961	Vehicle parts (unit 406) Gillig LLC	106.71	106.71
6/17/22	50300-60 Outside Services, Admin 20100 Accounts Payable	1322396	May legal services Hanson Bridgett LPP	1,705.00	1,705.00
6/14/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	338440	Vehicle parts Hilltop Ford	137.13	137.13
6/16/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	338515	Vehicle parts Hilltop Ford	63.60	63.60
6/24/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	338841	Vehicle parts Hilltop Ford	499.58	499.58
6/24/22	50402-10 Tires & Tubes 20100 Accounts Payable	150117	June Tires J & O's Commercial Tire Center	1,764.47	1,764.47
6/25/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	4214460	Vehicle parts Lim Automative Supply, Inc.	7,552.59	7,552.59
6/15/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	6407.27	Vehicle parts (unit 166) NorCal Kenworth	6,407.27	6,407.27
6/20/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D916751	Vehicle parts NorCal Kenworth	344.22	344.22
6/22/22	50499-41	D917172	Vehicle parts (unit 408)	273.62	

AGENDA ITEM 1.2 cont.WCCTA - WestCAT
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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Other Mat & Supplies,Veh Ma 20100 Accounts Payable		NorCal Kenworth		273.62
6/24/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D917516	Vehicle parts (unit 401) NorCal Kenworth	1,591.36	1,591.36
6/28/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D918066	Vehicle parts (unit 408) NorCal Kenworth	4,110.39	4,110.39
6/28/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D918068	Vehicle parts (unit 404) NorCal Kenworth	307.26	307.26
6/24/22	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	202204-Westcat	April Pilot program Central Contra Costa Transit Authority	851.01	851.01
6/24/22	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	202205-Westcat	May Pilot program Central Contra Costa Transit Authority	1,061.39	1,061.39
6/16/22	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	225889	May & June color meter Pacific Office Automation/Service	48.36	48.36
6/16/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	6/22 (A)	June gas & electric (5/13 - 6/11/22) June gas & electric (5/13 - 6/11/22) PG & E	2,458.72 1,229.36	3,688.08
6/21/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	6/2022	June electric (5/17 - 6/14/22) June electric (5/17 - 6/14/22) PG & E	9.60 4.79	14.39
6/24/22	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	11R	Bus wash project (TDA) Saboo Inc.	135,701.62	135,701.62
6/21/22	50300-10 Outside Services, Operations 20100 Accounts Payable	6/2022	June DAR, Tablets & Phones T-MOBILE	1,865.04	1,865.04
6/16/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	828845	Diesel Western States Oil CO.	49,087.72	49,087.72
6/24/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	829100	Diesel Western States Oil CO.	46,865.89	46,865.89
6/27/22	50300-43 O/S Service, Non-Veh, Compu 20100	22060761	Netcloud Renewal (11/30/21 - 11/29/24) Wireless N WiFi	12,153.78	12,153.78

AGENDA ITEM 1.2 cont.

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accounts Payable			293,484.37	293,484.37



System & Program Summary

	April FY 21/22	April FY 20/21	% Change	Year-To-Date FY 21/22	Year-To-Date FY 20/21	% Change
System Total						
Total Passengers	46,379	30,175	53.7	430,052	275,680	56.0
Revenue Passengers	41,350	26,321	57.1	384,192	71,621	436.4
Weekday Total Passengers	43,338	28,009	54.7	401,825	251,248	59.9
Saturday Total Passengers	2,117	1,525	38.8	18,294	16,307	12.2
Sunday Total Passengers	924	641	44.1	9,933	8,125	22.3
Weekday Average Passengers	2,064	1,273	62.1	1,895	1,196	58.4
Saturday Average Passengers	423	381	11.0	398	347	14.7
Sunday Average Passengers	231	160	44.4	207	169	22.5
Vehicle Revenue Hours	6,729.10	6,171.26	9.0	65,276.47	59,264.62	10.1
Total Vehicle Hours	7,138.39	6,504.70	9.7	69,371.08	62,675.53	10.7
Revenue Vehicle Miles	111,777.0	100,370.6	11.4	1,075,045.2	968,883.0	11.0
Total Miles	134,079.0	120,514.0	11.3	1,280,533.9	1,166,671.3	9.8
Dial-A-Ride Program						
Number of Weekdays	21	22	-4.5	210	209	0.5
Number of Saturdays	5	4	25.0	46	47	-2.1
Total Passengers	1,658	1,243	33.4	15,634	10,267	52.3
Revenue Passengers	1,604	1,158	38.5	14,945	3,128	377.8
Weekday Total Passengers	1,480	1,129	31.1	13,841	9,028	53.3
Saturday Total Passengers	178	114	56.1	1,793	1,239	44.7
Weekday Average Passengers	70	51	37.3	66	43	53.5
Saturday Average Passengers	36	29	24.1	39	26	50.0
Vehicle Revenue Hours	937.92	683.44	37.2	8,384.17	6,297.33	33.1
Total Vehicle Hours	980.98	728.34	34.7	8,918.40	6,936.29	28.6
Productivity	1.77	1.82	-2.7	1.86	1.63	14.1
Revenue Vehicle Miles	9,265.1	6,579.9	40.8	83,106.3	62,617.6	32.7
Total Miles	10,328.7	7,443.9	38.8	94,063.2	72,455.0	29.8
Express Routes Program						
Number of Weekdays	21	22	-4.5	210	209	0.5
Number of Saturdays	5	4	25.0	46	47	-2.1
Number of Sundays	4	4	0.0	48	48	0.0
Total Passengers	18,769	13,611	37.9	177,199	121,538	45.8
Revenue Passengers	16,715	12,134	37.8	159,359	32,115	396.2
Weekday Total Passengers	16,440	11,905	38.1	154,902	102,097	51.7
Saturday Total Passengers	1,405	1,065	31.9	12,364	11,316	9.3
Sunday Total Passengers	924	641	44.1	9,933	8,125	22.3
Weekday Average Passengers	783	541	44.7	738	489	50.9
Saturday Average Passengers	281	266	5.6	269	241	11.6
Sunday Average Passengers	231	160	44.4	207	169	22.5
Vehicle Revenue Hours	2,147.00	2,006.52	7.0	21,138.69	19,736.17	7.1
Total Vehicle Hours	2,284.07	2,101.64	8.7	22,476.64	20,661.34	8.8
Productivity	8.74	6.78	28.9	8.38	6.16	36.0
Revenue Vehicle Miles	33,606.0	27,341.5	22.9	318,448.5	271,596.9	17.3
Total Miles	36,072.3	29,051.5	24.2	342,538.5	288,227.5	18.8



Monthly Management Report Summary

April, FY 21/22

System & Program Summary

	April FY 21/22	April FY 20/21	% Change	Year-To-Date FY 21/22	Year-To-Date FY 20/21	% Change
Local Fixed Routes Program						
Number of Weekdays	21	22	-4.5	210	209	0.5
Number of Saturdays	5	4	25.0	46	47	-2.1
Total Passengers	14,091	9,022	56.2	136,913	81,070	68.9
Revenue Passengers	11,394	6,906	65.0	111,747	18,462	505.3
Weekday Total Passengers	13,557	8,676	56.3	132,776	77,318	71.7
Saturday Total Passengers	534	346	54.3	4,137	3,752	10.3
Weekday Average Passengers	646	394	64.0	632	370	70.8
Saturday Average Passengers	107	87	23.0	90	80	12.5
Vehicle Revenue Hours	2,576.94	2,585.91	-0.3	25,644.26	24,776.98	3.5
Total Vehicle Hours	2,708.45	2,702.33	0.2	26,948.79	25,885.77	4.1
Productivity	5.47	3.49	56.7	5.34	3.27	63.3
Revenue Vehicle Miles	36,964.9	41,069.4	-10.0	376,533.5	393,914.5	-4.4
Total Miles	39,488.5	43,447.0	-9.1	401,714.0	416,602.9	-3.6
Transbay Lynx Program						
Number of Weekdays	21	22	-4.5	212	211	0.5
Total Passengers	11,861	6,299	88.3	100,306	62,805	59.7
Revenue Passengers	11,637	6,123	90.1	98,141	17,916	447.8
Weekday Total Passengers	11,861	6,299	88.3	100,306	62,805	59.7
Weekday Average Passengers	565	286	97.6	473	298	58.7
Vehicle Revenue Hours	1,067.24	895.39	19.2	10,109.35	8,454.14	19.6
Total Vehicle Hours	1,164.89	972.39	19.8	11,027.25	9,192.13	20.0
Productivity	11.11	7.03	58.0	9.92	7.43	33.5
Revenue Vehicle Miles	31,941.0	25,379.8	25.9	296,956.9	240,753.9	23.3
Total Miles	33,723.9	26,981.4	25.0	314,205.3	256,105.1	22.7

WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation

Month & Fiscal Year- April 2022

Cash Fares for Deposit	Monthly System	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
	Total				
Cash Fare - Regular	\$ 13,901.00	\$ 111,511.25	\$ -	\$ 6,234.25	\$ 7,666.75
Cash Fare - Senior & Disabled	\$ 3,461.25	\$ 27,617.25	\$ 1,008.75	\$ 631.50	\$ 1,821.00
Cash Fare - Transfers	\$ 1,161.00	\$ 9,957.75	\$ 19.50	\$ 27.50	\$ 1,114.00
Cash Fare - Regional Paratransit	\$ 402.00	\$ 3,519.00	\$ 402.00		
Cash Fare - Local Day Pass Sales	\$ 1,801.50	\$ 14,531.50		\$ 1.50	\$ 1,800.00
Total Estimated Cash (a)	\$ 20,726.75	\$ 167,136.75	\$ 1,430.25	\$ 6,894.75	\$ 12,401.75
Over/(Short) Cash Count	\$ 1.12	\$ 11.61	\$ (0.20)	\$ 0.71	\$ 0.61
Bank Deposit Corrections	\$ -	\$ -			
Subtotal Cash Fare Deposit	\$ 20,727.87	\$ 167,148.36	\$ 1,430.05	\$ 6,895.46	\$ 12,402.36
Prepaid Sales Deposit	Monthly System	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
	Total				
Ticket Books	\$ 655.00	\$ 3,920.00	\$ 655.00		
Clipper Sales	\$ 265.00	\$ 535.00		\$ 140.00	\$ 125.00
Lynx 31-Day Pass Sales	\$ 1,470.00	\$ 12,430.00		\$ 1,470.00	
Lynx Stored Ride Pass Sales	\$ 50.00	\$ 1,640.00		\$ 50.00	
Local 31-Day Pass Sales	\$ 1,100.00	\$ 32,445.00			\$ 1,100.00
Local Stored Value Pass Sales	\$ -	\$ 7.50			
Local Day Pass Sales (In-house)	\$ -	\$ 87.50			
East Bay Value Pass Sales	\$ -	\$ -			
Summer Youth Pass	\$ -	\$ -			
Returned Checks	\$ -	\$ -			
Refunds Issued from Ticket / Pass Sales	\$ -	\$ (280.00)			
Subtotal Prepaid Sales Deposit	\$ 3,540.00	\$ 50,785.00	\$ 655.00	\$ 1,660.00	\$ 1,225.00
Billings Issued	Monthly System	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
	Total				
511 Contra Costa (JPX Promo)	\$ -	\$ -			
CCC Nutrition Tickets	\$ 83.00	\$ 842.00	\$ 83.00		
Lynx B1G1F	\$ -	\$ 1,610.00			
Wage Works	\$ 610.00	\$ 7,830.00		\$ 590.00	\$ 20.00
Capital Corridor Vouchers	\$ -	\$ -			
WWCCTAC (S/D Clipper)	\$ -	\$ -			
John Swett USD	\$ -	\$ -			
511 CC	\$ -	\$ -			
CCTA (37.00 SBPP)	\$ -	\$ 40,600.00			
WCCUSD SBP	\$ -	\$ -			
City of Hercules Parking Permit Program	\$ 57.75	\$ 408.51			\$ 57.75
HTC Parking Combos	\$ -	\$ -			
MTC(Clipper Start Program)	\$ 271.62	\$ 271.62			\$ 271.62
Clipper	\$ 66,940.95	\$ 487,767.00		\$ 47,655.00	\$ 19,285.95
*Other	\$ -	\$ 1,400.00			
*Other LCTOP Fare Subsidy	\$ -	\$ 116,304.75			
*Other Pass 2 Class Program	\$ -	\$ 40,000.00			
Subtotal Billings	\$ 67,963.32	\$ 697,033.88	\$ 83.00	\$ 48,245.00	\$ 19,635.32
Total Passenger Revenue	\$ 92,231.19	\$ 914,967.24	\$ 2,168.05	\$ 56,800.46	\$ 33,262.68

	Monthly System	CYTD
	Total	
Total Passenger Revenue Last Year	\$ 50,630.10	\$ 143,987.26

Preventable Accidents per Miles Driven in 12 Month
Period

April-22

	Miles	Accidents	Frequency 12 Month Period
FR	1,325,339	8	165,667
DAR	143,244	2	71,622

FR=Fixed Route, Martinez Link, Transbay, & Express
DAR=Dial-A-Ride

	Non-Preventable				Preventable			
	Month		FYTD		Month		FYTD	
	Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
FR	0	0	7	8	0	1	11	10
DAR	0	1	5	3	0	0	2	2



Passenger & Productivity Statistical Report

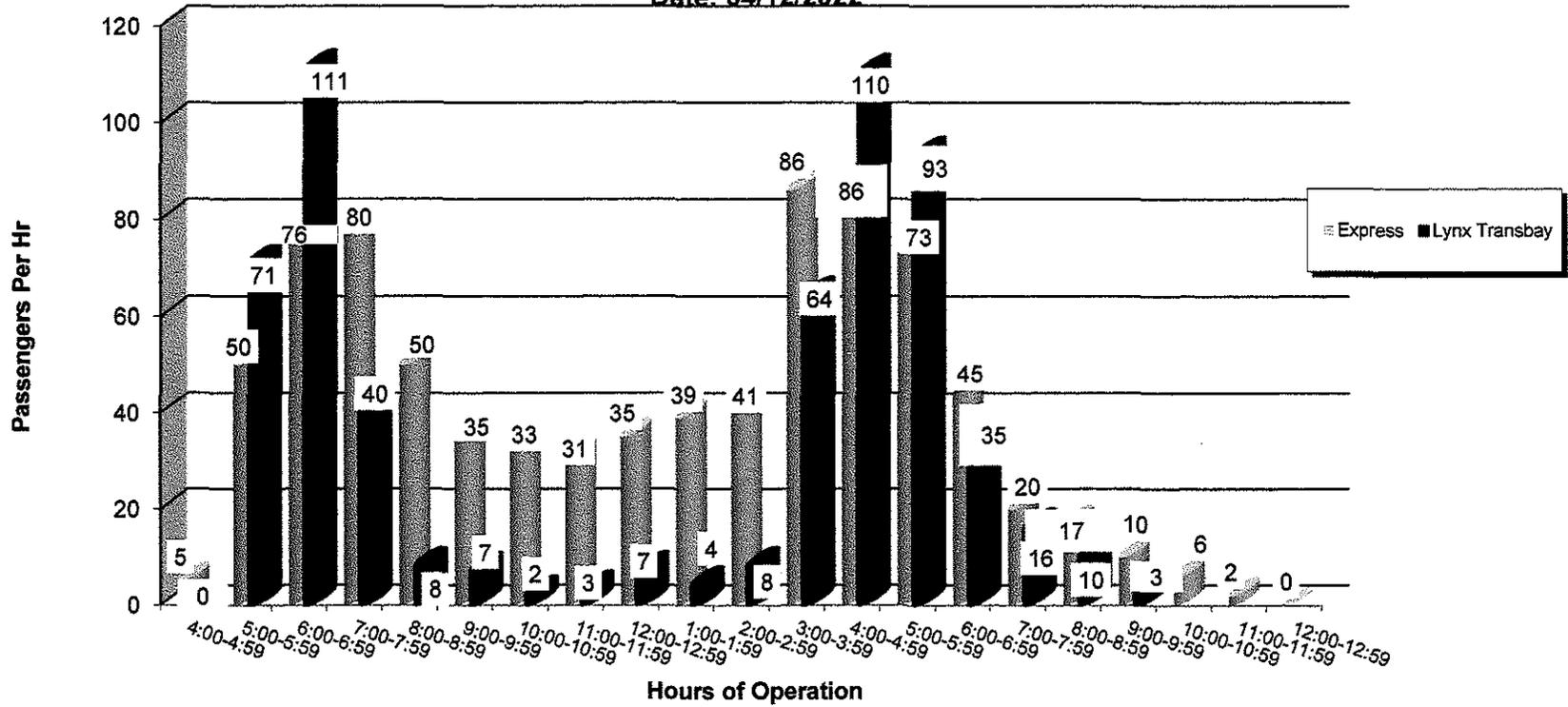
April, FY 21/22

System

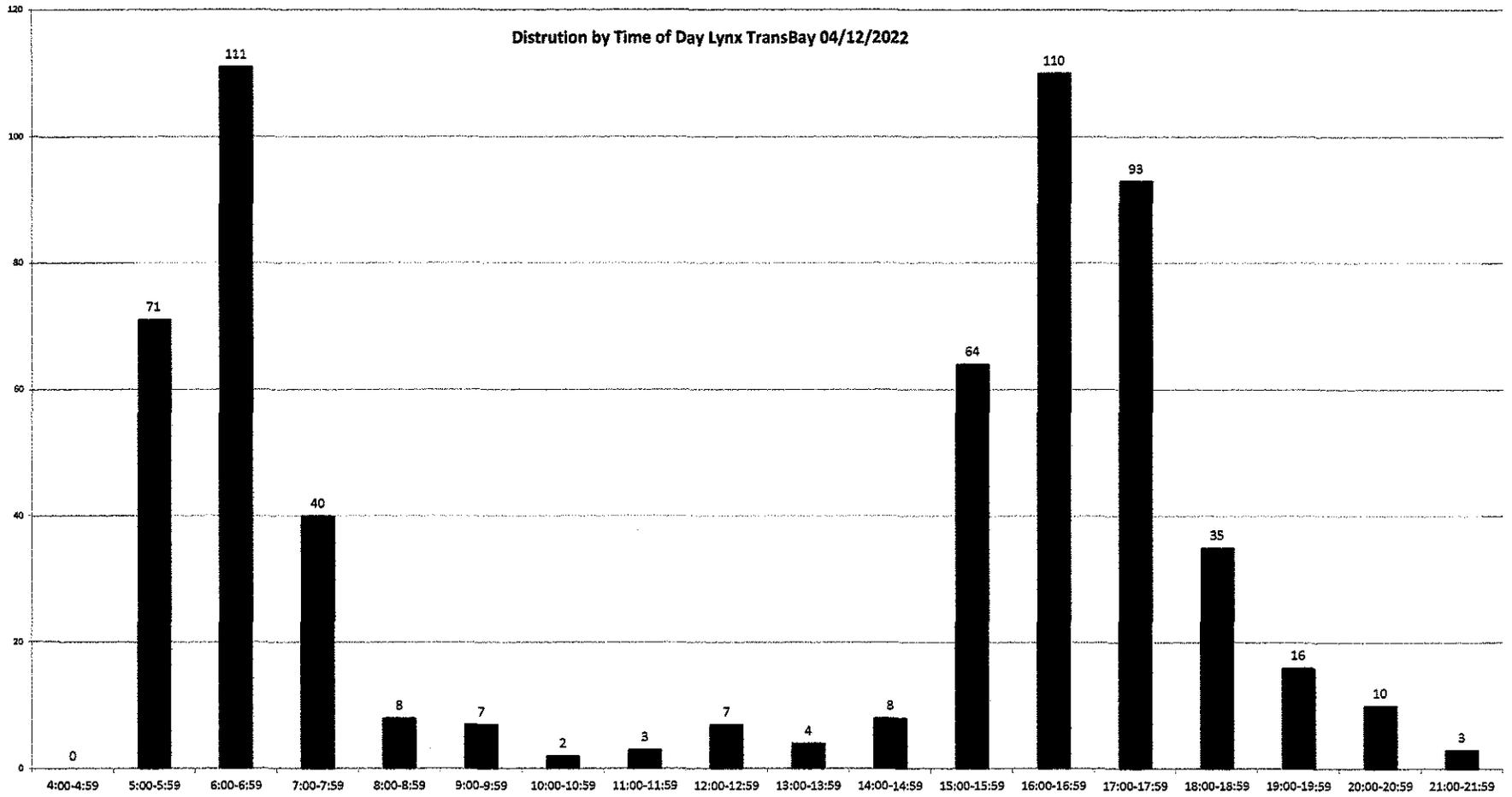
All Routes

Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	April			Fiscal Year To Date			April			Fiscal Year To Date		
	FY 20/21	FY 21/22	% Change	FY 20/21	FY 21/22	% Change	FY 20/21	FY 21/22	% Change	FY 20/21	FY 21/22	% Change
Route 10 Weekday	743	1,641	120.9	5,667	14,402	154.1	3.8	6.0	58.3	3.0	5.5	82.6
Route 11 Weekday	1,532	2,098	36.9	14,773	23,339	58.0	4.3	6.0	37.7	4.4	6.7	51.5
Route 11 Saturday	168	267	58.9	1,934	2,112	9.2	3.5	4.4	26.3	3.4	3.8	11.4
Route 11 Total	1,700	2,365	39.1	16,707	25,451	52.3	4.2	5.7	35.6	4.3	6.3	47.4
Route 12 Weekday	754	1,731	129.6	6,198	13,807	122.8	3.3	6.6	101.8	2.8	5.3	87.7
Route 15 Weekday	737	1,009	36.9	5,516	8,801	59.6	3.1	5.7	81.9	2.4	4.6	88.0
Route 16 Weekday	2,223	2,888	29.9	17,692	32,468	83.5	3.6	4.9	36.2	3.0	5.5	82.5
Route 19 Saturday	178	267	50.0	1,818	2,025	11.4	3.5	4.1	18.7	3.0	3.4	13.0
Route 30Z Weekday	556	1,084	95.0	5,457	7,953	45.7	1.9	4.1	118.0	1.9	2.9	52.1
Route C3 Weekday	2,131	3,106	45.8	22,015	32,006	45.4	3.9	5.9	52.4	4.2	6.1	44.6
Route DAR Weekday	1,129	1,480	31.1	9,028	13,841	53.3	1.8	1.8	-3.8	1.6	1.8	14.6
Route DAR Saturday	114	178	56.1	1,239	1,793	44.7	1.7	1.9	6.5	1.9	2.2	13.6
Route DAR Total	1,243	1,658	33.4	10,267	15,634	52.3	1.8	1.8	-2.8	1.6	1.9	14.4
Route J Weekday	6,698	9,615	43.6	57,848	91,081	57.4	6.2	7.9	28.5	5.6	7.7	38.4
Route J Saturday	1,065	1,405	31.9	11,316	12,364	9.3	7.6	8.4	9.8	6.9	8.0	16.4
Route J Sunday	641	924	44.1	8,125	9,933	22.3	4.8	6.9	44.1	5.0	6.2	23.7
Route J Total	8,404	11,944	42.1	77,289	113,378	46.7	6.2	7.9	27.5	5.7	7.6	33.9
Route JPX Weekday	5,207	6,825	31.1	44,249	63,821	44.2	8.1	10.9	34.3	7.2	10.3	41.9
Route LYNX Weekday	6,299	11,861	88.3	62,805	100,306	59.7	7.0	11.1	58.0	7.4	9.9	33.6
Total System-Wide	30,175	46,379	53.7	275,680	430,052	56.0	4.9	6.9	41.0	4.7	6.6	41.6

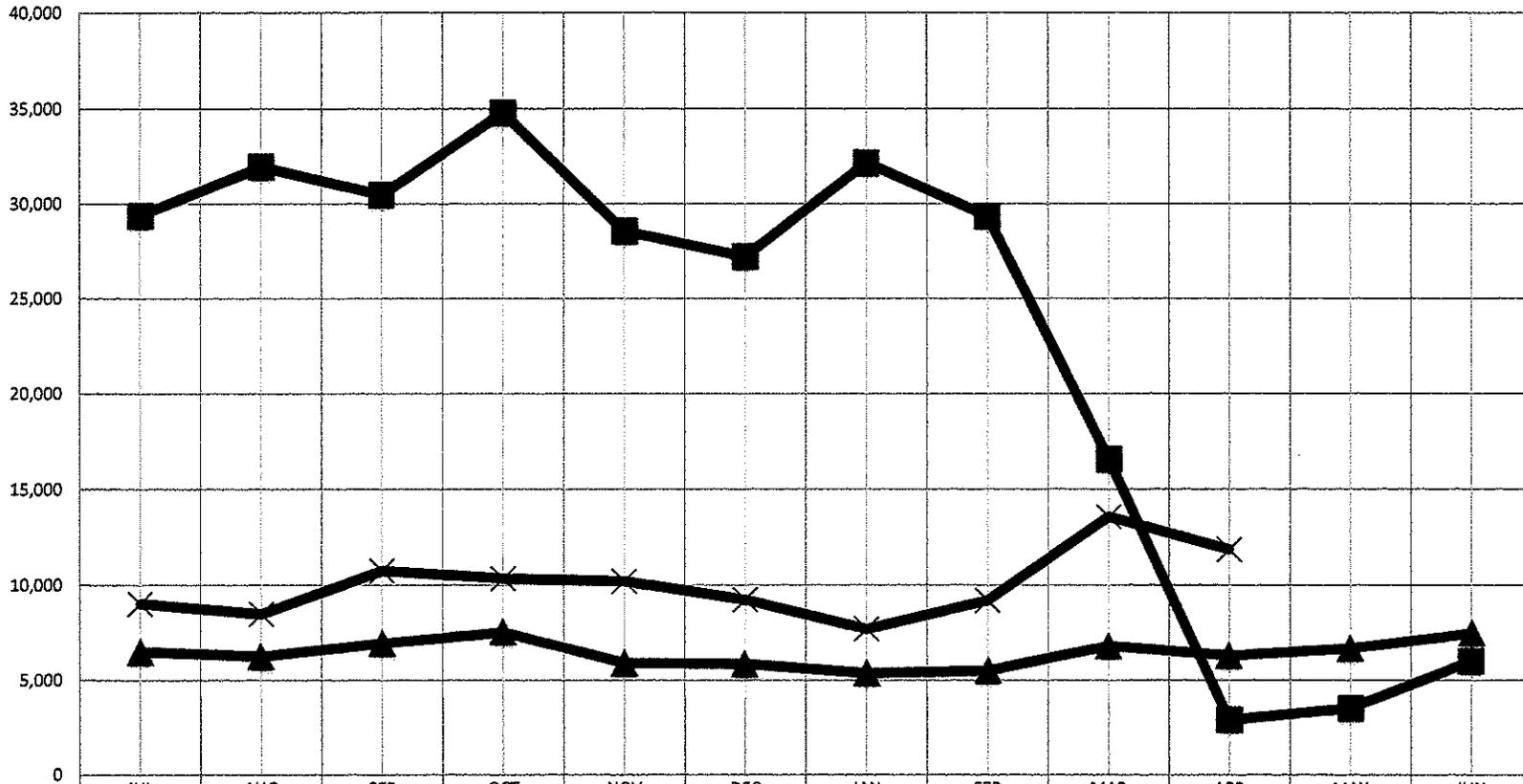
**Express Routes (J, JX, JPX), and Lynx Transbay
Ridership by Time of Day
Date: 04/12/2022**



Distrution by Time of Day Lynx TransBay 04/12/2022



WESCAT LYNX TRANSBAY 3YR STATS



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 19-20	29,377	31,950	30,473	34,801	28,565	27,211	32,156	29,354	16,590	2,903	3,523	5,998
ridership 20-21	6,469	6,233	6,937	7,520	5,877	5,835	5,358	5,489	6,788	6,299	6,672	7,482
ridership 21-22	9,025	8,469	10,738	10,338	10,205	9,225	7,688	9,191	13,566	11,861		

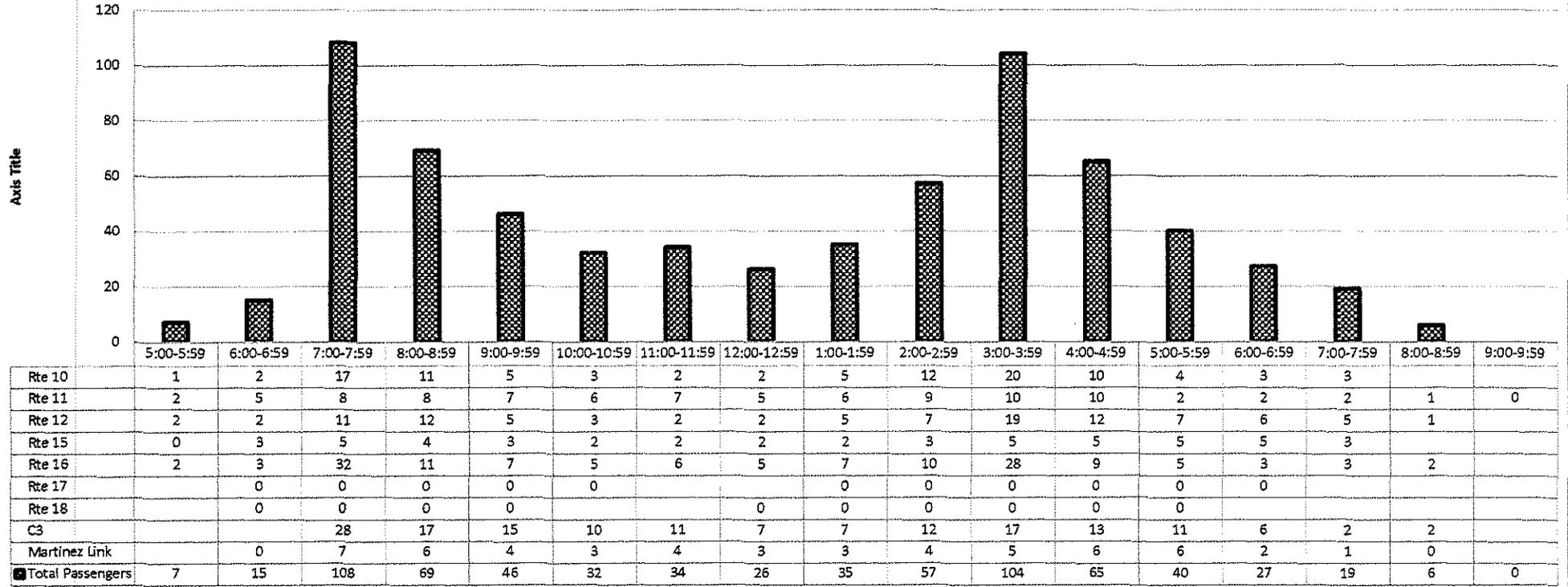
Distribution by Time of Day - Fixed Route

Date: 4/12/2022

	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	1	2	17	11	5	3	2	2	5	12	20	10	4	3	3		
Rte 11	2	5	8	8	7	6	7	5	6	9	10	10	2	2	2	1	0
Rte 12	2	2	11	12	5	3	2	2	5	7	19	12	7	6	5	1	
Rte 15	0	3	5	4	3	2	2	2	2	3	5	5	5	5	3		
Rte 16	2	3	32	11	7	5	6	5	7	10	28	9	5	3	3	2	
Rte 17		0	0	0	0	0			0	0	0	0	0	0			
Rte 18		0	0	0	0			0	0	0	0	0	0				
C3			28	17	15	10	11	7	7	12	17	13	11	6	2	2	
Martinez Link		0	7	6	4	3	4	3	3	4	5	6	6	2	1	0	
Total Passengers	7	15	108	69	46	32	34	26	35	57	104	65	40	27	19	6	0

Total Route 10	100
Total Route 11	90
Total Route 12	101
Total Route 15	49
Total Route 16	138
Total Route 17	0
Total Route 18	0
Total C3	158
Martinez Link	54
Total	690

Distrubtion By Time Of Day Fixed Route 04/12/2022



Distribution by Time of Day - WestCAT Express

Date: 4/12/2022

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
JX		0	0	0	0							0	0	0	0	0	
JPX		23	40	30	18	15	13	13	15	17	16	28	45	34	20	7	6
J		5	27	36	50	32	20	20	18	20	22	25	58	41	39	25	13
Total Passengers	5	50	76	80	50	35	33	31	35	39	41	86	86	73	45	20	17

	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX				
JPX				
J	10	6	2	0
Total Passengers	10	6	2	0

JX	0
JPX	340
J	480
Total	820

Distribution by Time of Day -Lynx Transbay

Date: 4/12/2022

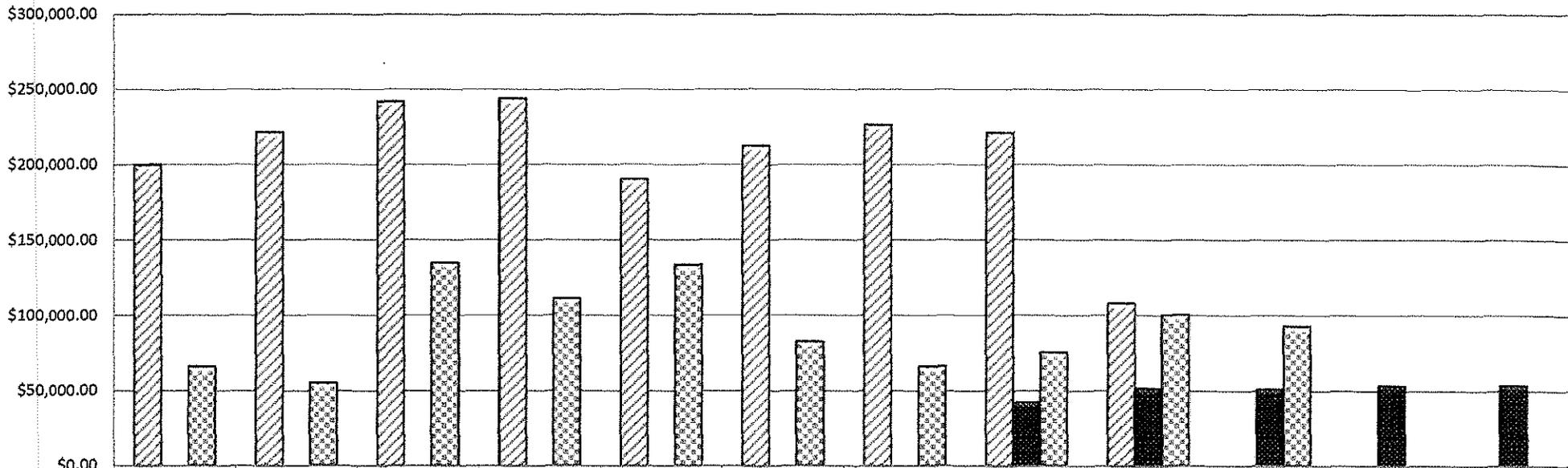
	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
TransBay LYNX	0	71	111	40	8	7	2	3	7	4	8	64	110	93	35	16	10
Total Passengers	0	71	111	40	8	7	2	3	7	4	8	64	110	93	35	16	10

	21:00-21:59
TransBay LYNX	3
Total Passengers	3

Total Lynx	592
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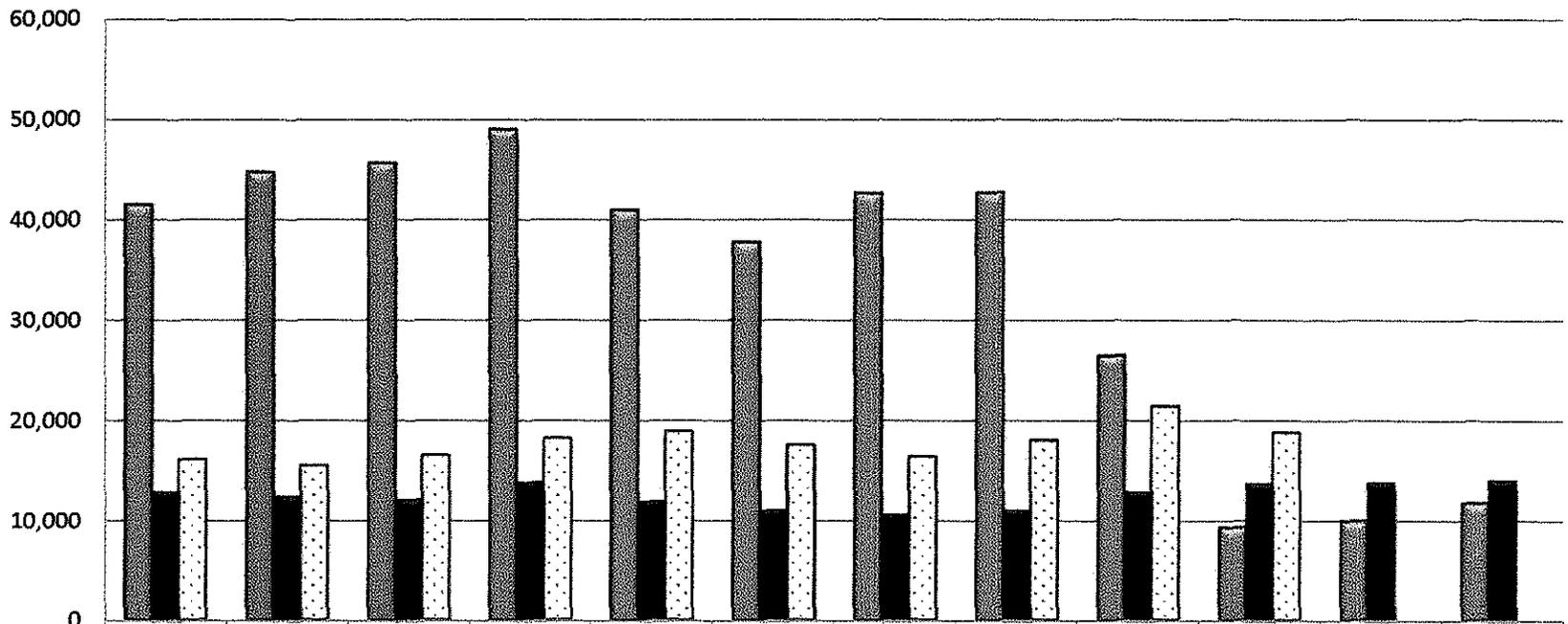
WESTCAT FAREBOX REVENUE



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Revenue 19-20	\$199,206.18	\$221,340.72	\$241,336.85	\$243,362.84	\$190,009.53	\$212,229.82	\$226,083.56	\$220,936.01	\$107,779.19	\$0.00	\$0.00	\$0.00
Revenue 20-21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,085.62	\$51,271.54	\$50,630.10	\$53,126.81	\$53,382.71
Revenue 21-22	\$65,568.28	\$54,882.12	\$134,681.42	\$110,941.80	\$133,041.12	\$82,347.87	\$65,795.54	\$75,238.49	\$100,239.41	\$92,231.19		



WESTCAT EXPRESS RIDERSHIP Includes Routes J, JX and JPX



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 19-20	41,469	44,659	45,626	48,958	40,948	37,767	42,598	42,632	26,430	9,304	9,946	11,773
ridership 20-21	12,788	12,338	11,991	13,743	11,855	10,982	10,523	10,939	12,768	13,611	13,744	13,954
ridership 21-22	16,075	15,456	16,516	18,189	18,856	17,543	16,357	18,045	21,393	18,769		

Agenda Item 2.1

Election of Officers

TO: Board of Directors

DATE: July 14, 2022

FROM: General Manager

SUBJECT Election of Chair and Vice Chair for FY22/23

The WCCTA Bylaws call for annual election of the Chairperson and Vice-Chairperson at the beginning of each Fiscal Year. The new Vice-Chair heads the F& A Committee. Below is a history of the past officers and the area they represent.

The

<u>Fiscal Year</u>	<u>Chair</u>		<u>Vice-Chair</u>	
11-12	T. Hansen	(C)	M. deVera	(H)
12-13	M. deVera	(H)	P. Green	(P)
13-14	P. Green	(P)	A. Chavez	(C)
14-15	A. Chavez	(C)	M. deVera	(H)
15-16	M. DeVera	(H)	D. Long	(P)
16-17	D. Long	(P)	T. Hansen	(C)
17-18	T. Hansen	(C)	C. Kelley	(H)
18-19	C. Kelley	(H)	T. Banuelos (7/1/2018- 12/31/2018)	(P)
			N. Martinez-Rubin (1/1/19 through 6/30/19)	(P)
19-20	C. Kelley	(H)	N. Martinez-Rubin	(P)
20-21	N. Martinez-Rubin	(P)	A. Chavez	(C)
21-22	A. Chavez	(C)	D. Bailey	(H)

AGENDA ITEM 2.2

AGREEMENT FOR GENERAL MANAGER SERVICES

This Agreement made and entered into this 1st day of July 2022 by and between Western Contra Costa Transit Authority, a Public Transit System, ("WCCTA", herein), and Robert Thompson ("THOMPSON", herein) sets forth the following recitals:

Witnesseth:

Whereas, THOMPSON has worked at WCCTA since August 21, 2006; and

Whereas, THOMPSON has the background qualifications, credentials, and experience to perform services as General Manager of WCCTA, according to the terms and provisions of this Agreement; and

Whereas, WCCTA desires to utilize the services of THOMPSON as its General Manager, and THOMPSON desires to provide such services; and

Whereas, the parties have mutually negotiated and agreed to the compensation package THOMPSON shall receive in providing services as General Manager,

Now, therefore, in consideration of the mutual covenants herein contained, the parties agree as follows:

- 1) THOMPSON shall render full-time professional services to WCCTA as General Manager of WCCTA. He shall at all times faithfully, industriously and to the best of his ability, perform all duties that may be required of him as General Manager.
- 2) THOMPSON shall be paid compensation and receive benefits as follows:
 - a) WCCTA shall pay THOMPSON a salary of \$15,000.00 per month, in semi-monthly installments, for the period July 1, 2022, through June 30, 2025. At the beginning of the second and third years of the contract (on July 1, 2023, and July 1, 2024) THOMPSON's monthly gross salary will be increased by \$1041.67. THOMPSON's gross salary, as increased by the prior sentence, shall also be increased in the second and third years of the agreement in an amount equal to the cost of living factor given to other members of the WCCTA

administrative staff. This cost-of-living factor will utilize the Bureau of Labor Standards "All Urban Consumer" index for the San Francisco-Oakland-San Jose Metropolitan area, and it will be calculated as the percentage change in this index between the prior BLS April report and the most recent April report.

- b) The Board retains the option of extending this Agreement for two additional one-year terms, provided the parties reach an agreement on a mutually acceptable compensation package for each option year.
- c) In each year of this agreement, THOMPSON will contribute 7.0% of gross salary toward the employee portion covering his participation in the California Public Employees Retirement System (CalPERS) 2% @ 55 program. WCCTA shall continue to cover all remaining costs of THOMPSON's participation in the CalPERS 2% @ 55 program. In addition, WCCTA shall make regular contributions to Mission Square's deferred compensation program equal to 1% (one percent) of THOMPSON's salary during each pay period.
- d) WCCTA shall provide membership for THOMPSON, and, at his option, for his dependents in a medical plan selected by THOMPSON from any available plans offered by WCCTA.
- e) WCCTA shall provide membership in a group dental plan selected by WCCTA providing such benefits as determined by the Authority.
- f) WCCTA shall reimburse THOMPSON for expenses reasonably necessarily incurred in the performance of his services as General Manager.
- g) WCCTA shall pay the costs of attendance at the annual American Public Transit Association (APTA) national conference, California Transit Association annual conferences, CalACT spring and autumn conferences, and attendance at other professional meetings as having been mutually agreed upon between WCCTA and THOMPSON.
- h) THOMPSON shall be permitted to be absent from WCCTA during working days to attend professional meetings and to attend to such outside professional duties in the public transportation field as having been mutually agreed upon by WCCTA and THOMPSON. Attendance at such meetings and accomplishment of approved

professional duties shall be considered fully compensated service time and shall not be considered vacation time.

- i) WCCTA shall provide group life insurance in the amount of \$100,000 in such company and subject to such conditions as determined by WCCTA. THOMPSON at his option and expense may increase the amount of life insurance coverage to the extent permitted by the insurance company.
 - j) WCCTA shall provide long term disability insurance, for such terms and subject to such conditions as determined by WCCTA.
 - k) THOMPSON shall be entitled to vacation leave of twenty-five (25) working days each year, administrative leave of ten (10) working days each year, and paid bereavement leave of five (5) working days each year for his immediate family if needed. THOMPSON shall be entitled to thirteen (13) holidays per year as designated by the WCCTA Board of Directors.
 - l) Vacation leave will accrue monthly at the rate outlined in Section 2 (k) of this agreement until the balance in the vacation account reaches 160 hours. When this accrual cap is reached, THOMPSON will not earn additional vacation until THOMPSON has taken vacation such that the accrued amount falls below the cap.
 - m) THOMPSON shall be provided with a cellular telephone and data plan.
- 3) THOMPSON shall accrue sick leave benefits at the rate of eight (8) hours per month of service that THOMPSON has been in a pay status for twelve (12) or more days during the month. Sick leave benefits shall be applied as credits in cases where an illness or injury prevents THOMPSON from performing his services, functions, and duties. One hour of accrued sick leave benefits is to be deducted for each hour THOMPSON is not able to work. No more than six (6) months of total sick time shall be accrued at any given time. WCCTA shall not pay for unused sick time. In the event of termination, sick leave shall not accrue beyond the predetermined date of separation, including retirement or termination by THOMPSON or WCCTA.
- 4) The parties recognize that a significant component of the performance of THOMPSON's job duties involves travel, excluding regular commute travel, to events and meetings away from WCCTA premises.

Accordingly, WCCTA shall pay THOMPSON a car allowance of \$500 per month.

- 5) This Agreement will commence July 1, 2022, for an initial three-year term, extending through June 30, 2025. The WCCTA Board shall give THOMPSON (120) one hundred twenty-day notice prior to the expiration of this Agreement of renewal or non-renewal of the Agreement. Should the Board not provide the required 120-day notice and take no formal action to terminate or renew the Agreement prior to its expiration, the terms of the Agreement shall remain in full force and effect for a minimum of 120 days beyond its formal expiration date, or until the Board approves a new contract.
- 6) THOMPSON's services as General Manager of WCCTA may be terminated at any time (except as provided in section 5 above within the last 120 days of the Agreement), with or without cause by either THOMPSON or WCCTA by (60) sixty-days written notice of such termination to the other; provided, by facsimile or personal delivery of such notice to the Chairman of the WCCTA Board of Directors. In the case of THOMPSON, such notice shall be provided by facsimile or personal delivery of such notice to THOMPSON. However, should WCCTA terminate THOMPSON, WCCTA shall pay THOMPSON an amount that equals (180) one hundred and eighty days beyond the last day of employment. THOMPSON shall be entitled to be paid for any accrued and unused vacation and administrative leave time up to the date of notice of termination, subject to the limitations provided in 2(k). Nothing in this Agreement shall be construed as creating any expectation in THOMPSON to the right to be retained as General Manager of WCCTA, and nothing shall impair the right of WCCTA to terminate THOMPSON for any reason.
- 7) This Agreement constitutes the entire agreement between the parties and contains all the agreements between them with respect to the subject matter hereof. It also supersedes any and all other agreements or contracts, either oral or written, between the parties with respect to the subject matter hereof.
- 8) Except as otherwise specifically provided, the terms and conditions of this Agreement may be amended at any time by mutual agreement of the parties, provided that before any amendment shall be valid or effective, it shall have been reduced to writing and signed by WCCTA and THOMPSON.

- 9) The invalidity or unenforceability of any particular provision of this Agreement shall not affect its other provisions, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision had been omitted.
- 10) Any other provision of this Agreement notwithstanding, if this Agreement is terminated, the maximum cash settlement that Employee may receive shall be an amount equal to the monthly salary of the Employee multiplied by the number of months remaining on the unexpired term of this Agreement or 18 months, whichever is less. In addition, any cash settlement related to Employee's termination shall be fully reimbursed in the event Employee is convicted of a crime involving an abuse of his office or position, as defined in Government Code Section 53243.4.
- 11) This Agreement shall be binding upon and inure to the benefit of WCCTA, any successors and interests, and shall be binding upon and inure to the benefit of THOMPSON.
- 12) This Agreement shall be construed and enforced under and in accordance with the laws of the State of California.
- 13) Provisions required by California Government Code:
 - a) Section 53243. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides paid leave salary offered by the local agency to the officer or employee pending an investigation shall require that any salary provided for that purpose be fully reimbursed if the officer or employee is convicted of a crime involving abuse of his or her office or positions.
 - b) Section 53243.1. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides funds for the legal criminal defense of an officer or employee shall require that any funds provided for that purpose be fully reimbursed to the local agency if the officer or employee is convicted of a crime involving abuse of his or her office or position.
 - c) Section 53243.2. On or after January 1, 2012, any contract of employment between an employee and a local agency employer shall include provisions that provide that, regardless of the term of

the contract, if the contract is terminated, any cash settlement related to the termination that an employee may receive from the local agency shall be fully reimbursed to the local agency if the employee is convicted of a crime involving abuse of his or her office or position.

- d) Section 53243.3. On or after January 1, 2012, if a local agency provides, in the absence of a contractual obligation, for any of the payments described in this article, then the employee or officer receiving any payments provided for those purposes shall fully reimburse the local agency that provided those payments in the event that the employee or officer is convicted of a crime involving the abuse of his or her office or position.

The intent of this Section is to satisfy the requirements in Government Code sections 53243, 53243.1, 53243.2, and 53243.3 and this Agreement shall be interpreted consistent with these statutes.

This Agreement executed as of the day and year first above written.

WESTERN CONTRA COSTA TRANSIT AUTHORITY

By

Chair, Board of Directors

Date

ROBERT THOMPSON

Robert Thompson

Date



RESOLUTION NO. 2022-14

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
WESTERN CONTRA COSTA TRANSIT AUTHORITY
HONORING CHARLES ANDERSON
ON HIS RETIREMENT**

WHEREAS, Charles Anderson has served with distinction as Transit Planner and General Manager for the Western Contra Costa Transit Authority (WCCTA) from July 1, 1987, to July 15, 2022; and

WHEREAS, Charles provided valuable expertise and leadership in the planning and management of various WCCTA functions, with an emphasis on efficient and cost-effective fixed route and paratransit services; and

WHEREAS, Charles began his career at WCCTA in 1986 as an MTC intern, was hired as a full-time Planner in 1987, and became the agency's second only General Manager in 1992; and

WHEREAS, Charles has overseen the growth of WCCTA, including in 1987 the agency evolved from an all Dial-A-Ride service to a fully-fledged fixed-route system. In 1998 took over the responsibility for express bus service previously operated by BART and in 2005 the implementation of Transbay commuter service to San Francisco for West County residents; and

WHEREAS, Charles has overseen the agency during the COVID-19 pandemic that resulted in significant changes in protocol, procedures, and a reduction in service levels; and

WHEREAS, Charles and WCCTA's efforts have been recognized widely throughout the industry; and

WHEREAS, Charles has served on the Board of Directors of the California Transit Indemnity Pool (CalTIP) since 1987, and as Chair between 2005 and 2018. Charles also has served on the Executive Committee of the California Transit Association (CTA) as well as the Board of Directors of the California Association of Coordinated Transportation (CalACT); and

WHEREAS, Charles conducted the above work with professionalism and dedication and is proudest of offering the residents of Western Contra Costa County a high level of transit service within a limited budget; and

NOW, THEREFORE, BE IT RESOLVED, in honor of Charles's retirement on July 15th 2022, the Board of Directors of the Western Contra Costa Transit Authority and staff:

Express their deepest appreciation in honor of your dedication and years of loyal service to WCCTA.

APPROVED AND ADOPTED THIS 14TH DAY OF JULY 2022.

WCCTA
Chair, Board of Directors

WCCTA
Vice-Chair, Board of Directors