



Western Contra Costa
Transit Authority

NOTICE OF MEETING

A Regular Meeting of the WCCTA Board of Directors
will be held:

DATE: October 13th, 2022 (Wednesday)
TIME: 6:30 PM
PLACE: Via Zoom conference call (access details
below)

Remote Participation

As a result of the COVID-19 public health emergency and pursuant to Assembly Bill 361 (2021), there will be no physical location for the Board Meeting. Board members will attend via teleconference and members of the public are invited to attend the meeting and participate remotely. Pursuant to Assembly Bill 361 (2021), Board members: Aleida Andrino-Chavez, Dion Bailey, Tiffany Grimsley, Tom Hansen, Norma Martinez-Rubin, Maureen Toms, and Maureen Powers may be attending this meeting via teleconference, as may WCCTA Alternate Board Members. Any votes conducted during the teleconferencing session will be conducted by roll call.

The public may observe and address the WCCTA Board in the following ways.

Remote Viewing/Listening Webinar

To observe the meeting by video conference, utilizing the Zoom platform, please click on this link to join the webinar at the noticed meeting time:

WestCAT is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/5355285443?pwd=TEF6THhTM2lZQ250VU02YW5uUERodz09>

Meeting ID: 535 528 5443

Passcode: 601601

One tap mobile

+16699006833,,5355285443# US (San Jose)

+16694449171,,5355285443# US

Dial by your location

+1 669 900 6833 US (San Jose)

Public Comment via Teleconference

Members of the public may address the Board during the initial public comment portion of the meeting or during the comment period for agenda items. Participants may use the chat function on Zoom or physically raise their hands to be recognized.

Public comments may be submitted via email to info@westcat.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the committee Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a WCCTA Board Meeting or you need a copy of the agenda or the agenda packet in an appropriate alternative format, please contact the WestCAT Administrative Office at (510) 724-3331. Notification at least 48 hours before the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangement can be made to provide accessibility to the meeting or service.

AGENDA

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

1.0 CONSENT CALENDAR

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar

- 1.1 Approval of Minutes of Regular Board Meeting of July 14th, 2022. * **[Action Requested: Approval of July 14th Minutes]** *
- 1.2 Approval of Expenditures of August and September 2022. ***[Action Requested: Approval of August and September Expenditures]** *
- 1.3 Adoption of Resolution 2022-17, Finding that there is a Proclaimed State of Emergency, Finding that Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency, and Authorizing Remote Teleconferenced Meetings of the Legislative Bodies of the Western Contra Costa Transit Authority for the 30-Day Period Beginning October 14th, 2022 or until its next scheduled meeting, Pursuant to AB 361. **[Action Requested: Formal Adoption of Resolution 2022-17]** *

2.0 ITEMS FOR BOARD ACTION / DISCUSSION

- 2.1 Discussion regarding WCCTA Finance and Administration Subcommittee meetings [**Action Requested: Direction to Staff**] *
- 2.2 Discussion Regarding Format of Future WCCTA Board Meetings [**Action Requested: Direction to Staff**] *
- 2.3 2022 Amended and Restated Clipper MOU. [**Recommendation: Authorize the General Manager to sign the Amended and Restated Clipper Memorandum of Understanding and to continue participation in the Clipper Program.**] *
- 2.4 Update on WestCAT Marketing and Promotional Activities. [**Action Required: Information Only**] *

3.0 COMMITTEE REPORTS

- 3.1 General Manager's Report. [**No Action: Information Only**]
- 3.2 WCCTAC Representative Report [**No Action: Information Only**]

4.0 CORRESPONDENCE

5.0 BOARD COMMUNICATION

6.0 ADJOURNMENT

* Enclosures

Documents provided to a majority of the Board of Directors after distribution of the packet, regarding any item on this agenda will be made available for public inspection at the Administration Counter at WCCTA located at 601 Walter Avenue, during normal business hours (Pursuant to SB 343 or California Government Code Section 54957.5 -effective July 1, 2008). This information will also be uploaded and posted to the website before the meeting and made available at this link [WestCAT Board of Directors](#). The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

Next Board Meeting November 10th, 2022

WCCTA Board meetings are prerecorded and posted for public viewing on the Authority's website at this link: [WestCAT Board of Directors](#).



Western Contra Costa
Transit Authority

Agenda Item 1.1

WESTERN CONTRA COSTA TRANSIT

AUTHORITY BOARD OF DIRECTORS

REGULAR MEETING MINUTES

July 14, 2022

Regular Meeting

6:30 P.M. via Zoom Conference Call

The Board of Directors Meeting was held via teleconference due to COVID-19. Members of the public did not attend this meeting. Director and staff participated remotely.

A. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

Chair Andrino-Chavez called the meeting to order at 6:31 PM and led the Pledge of Allegiance.

DIRECTORS PRESENT

Chair Aleida Andrino-Chavez, Vice-Chair Dion Bailey, Tom Hansen, Maureen Toms, Maureen Powers, Norma Martinez-Rubin, and Chris Kelley (arrived at 6:35 PM)

STAFF PRESENT

Rob Thompson, General Manager, Charles Anderson, Retiring General Manager, Rob Petty, IT, Facilities & Fleet Manager, Debora Harris, Finance Manager, Yvonne Morrow, Chief Financial and Administrative Officer, Andramica McFadden, Administrative Services Coordinator, and Mike Furnary, Transit Grants and Compliance Manager

GUESTS PRESENT

Peter Edwards, MVT General Manager

B. APPROVAL OF AGENDA

Following an inquiry to the Board, the Board reported there were no conflicts with any items on the agenda.

MOTION: A motion was made by Director Martinez-Rubin, seconded by Director Powers to Approve the Agenda. The motion was carried by the following vote:

Ayes: 6– Bailey, Toms, Martinez-Rubin, Hansen, Andrino-Chavez, Powers

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

DUE TO COVID-19, The public was notified in advance of the meeting that public comments could be submitted via email to info@westcat.org, and comments submitted before the meeting would be provided to the Directors before or during the meeting. Any comments submitted after the meeting was called to order would be included in correspondence that would be provided to the full Board.

NONE.

1) **CONSENT CALENDAR**

Chair Andrino-Chavez introduced the item.

Following an inquiry to the Board, the Board reported there were no conflicts with any of the items on the Consent Calendar.

Alternate Director Chris Kelley arrived at 6:35 PM and confirmed that she will be acting in the place of Director Grimsley due to her absence from tonight's meeting.

MOTION: A motion was made by Director Martinez-Rubin, seconded by Director Bailey to Approve Consent Calendar Items 1.1 and 1.2, and Receive Item 1.3. The motion was carried by the following vote:

Ayes: 7– Bailey, Toms, Martinez-Rubin, Hansen, Andrino-Chavez, Powers, Kelley

2) **ITEMS FOR BOARD ACTION / DISCUSSION**

2.1 **Election of WCCTA Board Officers for FY22-23.** Action Requested: Nomination and Election of Board Chair and Vice-Chair for FY22-23

Chair Andrino-Chavez introduced the item and incoming GM Thompson provided some background on the nomination and election process of Chair and Vice-Chair for the WCCTA Board of Directors.

Incoming GM Thompson turned the item over to Chair Andrino-Chavez to conduct the nominations.

Directors made their nominations as follows:

MOTION 1): A motion was made by Director Toms, seconded by Director Hansen to appoint Director Bailey as Chair of the WCCTA Board of Directors for FY 22/23.

MOTION 2): A motion was made by Director Martinez-Rubin, seconded by Alternate Director Kelley to appoint Director Toms as Vice-Chair of the WCCTA Board of Directors for FY 22/23. Both motions were carried by the following vote:

Ayes: 7– Bailey, Toms, Martinez-Rubin, Hansen, Andrino-Chavez, Powers, Kelley

At this time, outgoing Chair Andrino-Chavez turned over the virtual gavel to the newly appointed Chair Dion Bailey to conduct the rest of the meeting.

2.2 **Appointment of Robert Thompson as WCCTA General Manager and Authorization for the**

Board Chair to Execute the Agreement for General Manager Services Appointing Robert Thompson as the Authority's General Manager. Action Requested: Formal Appointment of Robert Thompson as General Manager and Authorization for the Board Chair to Execute an Employment Agreement with Robert Thompson as the Authority's General Manager. Chair Bailey introduced the item.

Before addressing Item 2.2, through the Chair, outgoing GM Anderson took a moment to extend his thanks to Director Andrino-Chavez for her services as Chair over the past year that were complicated by the fact that the meetings were all conducted virtually via Zoom due to the pandemic.

Incoming Chair Bailey added his thanks to Director Andrino-Chavez for her service and example. He has some big footsteps to follow.

Director Andrino-Chavez expressed her appreciation and gratitude to the WCCTA Board and staff and stated that it was a pleasure and an honor to serve one of the agencies that she holds very close to her heart. She concluded by extending her best wishes to the new Chair Bailey and Vice-Chair Toms for another year of leadership under the new management at WCCTA.

Incoming GM Thompson continued with the report. He stated that there is no staff report, but the contract is contained in the Board packet for review, and he encouraged the Board to approve this item.

MOTION: A motion was made by Director Toms, seconded by Director Hansen to Formally Appoint Robert Thompson as General Manager and Authorize the Board Chair to Execute an Employment Agreement with Robert Thompson as the Authority's General Manager. The motion was carried by the following vote:

Ayes: 7– Toms, Martinez-Rubin, Bailey, Hansen, Andrino-Chavez, Powers, Kelley

Chair Bailey congratulated GM Thompson and added that the Board is looking forward to working with him, adding that he also is following in some big footsteps.

GM Thompson stated that he is looking forward to working with all of the Board as well and carrying on with the work that we have been doing with Charlie. We have a great staff, so hopefully, it should all fall into place fairly quickly.

2.3 Adoption of Resolution 2022-14 Honoring Charles Anderson on his Retirement. Action Requested: Formal Adoption of Resolution 2022-14

Chair Bailey introduced the item and GM Thompson shared the resolution on the screen for everyone, and Director Hansen read the resolution out.

Outgoing GM Anderson extended his thanks and appreciation to the Board and staff for recognizing him in this manner. He stated that it has been an honor to serve this Board over the years, we've accomplished a lot and the generosity of the Board members in allowing us to do the job and carry out the Board's direction has been exemplary. We have had a wonderful working relationship, particularly with this current Board, as well as many throughout his tenure at WCCTA. He added that in the region, he thinks that the odds are kind of stacked against the small operators, but with the support of the community and the number of adventures we've had together, the management and policy board has been incredibly fulfilling for him, and he is honored to have been in this role for this length of time. He thinks that the Board is well positioned now with the current staff and the current manager to carry that work a large step forward. He thanked the Board for all of their support over the years, concluding that it is bittersweet to have this be his last Board meeting, but he does have some plans.

Director Powers extended her congratulations and good wishes to Mr. Anderson.

MOTION: A motion was made by Director Toms, seconded by Director Hansen to Adopt Resolution 2022-14 Honoring Charles Anderson on his Retirement. The motion was carried by the following vote:

Ayes: 7– Martinez-Rubin, Andrino-Chavez, Hansen, Bailey, Kelley, Powers, Toms

Director Kelley extended her thanks to Mr. Anderson for his leadership, insight, and dedication to WestCAT for all of these years, having taken it from a very small bus agency to what it is today. Through all of its changes and expansions of all the routes, the express buses, that Lynx, and going through COVID and now coming out of it. It's been wonderful to work with Charlie, and she knows he will still keep an eye on how things are going from afar. Charlie is beloved by everyone, staff, and drivers alike, which was very obvious to her at his retirement party. WestCAT is truly a family. She has enjoyed working with everyone for all of these years, and she thanked Charlie again for all of his years of service and wished him all the best for the future.

Director Powers added that next to Director Hansen, she believes that she is the longest living Board member, and she has been through a lot with this organization and Mr. Anderson, who has guided this agency and the Board extremely well and she wished him the best in his retirement.

Director Martinez-Rubin thanked Mr. Anderson for his service and dedication to making possible the availability of public transit to so many in Contra Costa County. She has learned so much about the agency from him and very much appreciated all of the time he spent with her in the past several years and wished him the best in his retirement.

Director Toms reminded Mr. Anderson that when they first met, she was a parent of a Paratransit customer trying to figure that world out for her son, and Mr. Anderson was very helpful then. Now, sitting on this Board, she can see how the services do help the public. Her world then was really around Paratransit and Dial-A-Ride, and her day job now is about transportation, so Director Toms appreciated having Charlie's leadership in this agency and sees that it's the leadership that helps us serve the community and she extended her thanks to him.

MVT General Manager Edwards said that having arrived at the agency only two years ago, he can see clearly the kind of atmosphere that Mr. Anderson built over the years. It may come as some surprise, but it is something that is not the same everywhere else and it's much appreciated. Charlie embraced Peter and allowed him to come in and put his own flavor on how we were doing things, and his leadership has been really inspiring, so Peter is sad to see Charlie go, but he definitely deserves it, and he hopes that he enjoys himself.

Director Hansen was thinking about Mr. Anderson's upcoming retirement and having been here awhile himself, he was thinking of all of the adventures that they had been through together and he wanted to say how much he appreciated working with Charlie over all of these years. It's been a pleasure and an honor. He was thinking about the way Charlie navigated all of the pitfalls, all of the times that he had to fight off consolidation, and about the size of the budget when he first joined the Board compared to what it is now, and how the Lynx has taken off and been so successful. In thinking back, one of the greatest compliments to Charlie was how much City Council Members liked being on this Board. After all, he made it so easy for them and they looked forward to coming rather than dreading it because he and his staff did such a fabulous job making sure that the Board were prepared but didn't overload them. Director Hansen concluded that it has been a real pleasure working with Charlie and wished him a lot of fun on his travels.

Director Andrino-Chavez said it has been a real pleasure to work with and also for Charlie. It was actually at the beginning of her career that she worked six and a half years for Mr. Anderson at the agency, and it was a great experience. Now, sitting on the Board of Directors, she thinks that with all of the problems that have arisen, such as facing the challenges imposed by the big transit operators seemingly against the smaller transit operators at times, he navigated all of these ordeals in a very professional and smart way. It didn't seem reactionary, his thinking was all logical and that is how he approached every problem, and she learned a lot from him from that perspective and she applied that to other aspects of transportation like bicycle, pedestrian, vehicle transportation that she had the opportunity to work on in different venues, and now regional transportation. Also, in his dealings with different jurisdictions along corridors. The lessons that she learned from Charlie were very useful for her and she thanked him very much, and her experience on this Board has also been great.

Chair Bailey said that he has learned a lot from Charlie over the past few years, and he is probably one of the shortest serving members on the Board but has learned a lot just from coming in and asking questions about new service in Hercules and having Charlie explain how money works, or talking about some of the services that we do provide, explaining how the Lynx is funded, and all of those things that a new Director coming in doesn't

always understand. All of the times that he did come in, Mr. Anderson was patient and watching him and his staff learn how to adapt during COVID, was pretty amazing. He's learned a lot and is grateful for the opportunity. He has heard positive things from the staff and as Director Kelley said, it has been a great pleasure working with Mr. Anderson through this and he wished him well and safe travels.

Director Powers made some final comments regarding Charlie's positive influence throughout the transportation industry.

WestCAT staff member, Mike Furnary said he didn't get to participate in Charlie's retirement party, because unfortunately he returned from vacation with COVID and is staying home to recover. However, he wanted to thank Charlie for bringing him onboard at WestCAT, it's a different kind of workplace in such a good way that words cannot express how nice it is to work here, and in thinking about how everybody at WestCAT works and how they treat people, it comes from the way that Charlie has treated everybody. Mike has been working for over thirty years and said you can definitely see that people part of an organization are a reflection of the leadership and when you have a good leader, you have good people underneath them and they've learned to do so by observing the person who has led them.

He thanked Charlie for treating everyone so well at WestCAT adding that it is probably the biggest part of WestCAT's success. Charlie doesn't see employees, he sees people. Charlie sees these people as an extension of his own family, so when people say WestCAT is family, they're right, and it's really because of the way that he treats people. Mike said to his wife and everybody that he has spoken with that WestCAT is the last place he's going to work and the very best place, and he thanked Charlie very much for the man that he is, and the way that he treats people. He'll miss him terribly and is so sorry that he didn't get to celebrate with him in person.

Other WestCAT staff members on the conference call, extended their thanks and good wishes to Mr. Anderson in the comments.

GM Thompson said Mike captured it perfectly; everything about the reason why the staff at WestCAT are who we are now and how we interact with one another is all down to Charlie and the team he built. The one thing that he did want to say is that if he didn't already know that there were big shoes to fill, he certainly does after hearing everyone's comments tonight. He wished Charlie all the best and said that it has been a pleasure learning from him over the last sixteen years, attending meetings with him, and interacting with him daily, it's been fantastic. Over the last couple of weeks, he's had the pleasure of attending numerous meetings where Charlie's colleagues have all expressed similar sentiments to what he's heard today, and it's been heartening to hear all of those comments from all of the people that Rob respects in the industry who in turn respect Charlie. It was a great experience, and Rob is looking forward to carrying on with everything that Charlie has taught him and to the next chapter, not just for him, but for us as an agency.

Outgoing GM Anderson concluded that he can't necessarily take credit for the quality that all our staff and the contractor's staff bring to bear every day. It was his goal in any kind of management decision he made to have a place where he would like to work in. He thinks that we have excellent, deep staff resources to continue the work. Rob is well positioned, as he has been training and getting ready for this transition, which Charlie believes will be a seamless one; in continuing the work and advancing the work of the agency. It has been his honor to be here for this length of tenure, and he has really enjoyed it. He has enjoyed all of the people that he has met over the years. It is going to be a bit of a transition for him, but he has really enjoyed it. He ended by extending his thanks to everyone, and for their comments.

3) COMMITTEE REPORTS

3.1 General Manager's Report. No Action: Information Only

Chair Bailey introduced the item and GM Thompson provided a report on the following:

1. He will be reaching out to the Board over the next couple of days with his new contact information and to chat about anything anyone might have on their minds

2. An issue relating to SB 361, and course of action. Need to convene the F&A Committee and the Board of Directors in August. Suggested date: August 11th.

3.2 WCCTAC Representative Report. No Action: Information Only

Director Powers was unable to attend due to personal reasons, but there will be two upcoming meetings to report on the next time.

4) CORRESPONDENCE

NONE.

5) BOARD COMMUNICATION

NONE.

6) ADJOURNMENT

At 7:14 PM, Chair Andrino-Chavez adjourned the regular meeting of the WCCTA Board of Directors of July 14, 2022.

The next meeting is TBD.

Dion Bailey, Chair

Date

Robert Thompson, Secretary

Date

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accounts Payable				
8/11/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	4128099922	August uniform Cintas Corporation	521.23	521.23
8/1/22	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	001000430264	August fiber optic network August fiber optic network Comcast Business	1,066.67 533.33	1,600.00
7/27/22	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	2330 (A)	Balance due on invoice# 2330 for Bus wash (TDA). Contra Costa Fire Equipment	25.00	25.00
8/15/22	50215-60 Fringe Benefits, Admin 20200 Accrued Payroll Liabilities 20100 Accounts Payable	11360	September LTD September Supplemental life insurance BCC	717.29 197.60	914.89
7/30/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	Y5-74223	Vehicle repair (unit #159) Cummins Sales & Service	1,885.86	1,885.86
8/2/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	Y9-53887	Vehicle parts (unit 204) Cummins Sales & Service	151.34	151.34
8/15/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	06P3775	Vehicle parts Dentoni's Welding Works Inc.	1,046.01	1,046.01
8/16/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	58370	Vehicle parts Diesel Marine Electric	795.69	795.69
8/3/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-601141	DEF & Mobil Flyers Energy, LLC (RCP)	2,611.48	2,611.48
8/15/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-610713	Anti-Freeze Flyers Energy, LLC (RCP)	302.94	302.94
8/16/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-610714	DEF Flyers Energy, LLC (RCP)	1,207.94	1,207.94
8/16/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-610715	Mobil Flyers Energy, LLC (RCP)	2,902.30	2,902.30
8/16/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0108	July cleaning services GCI JANITORIAL SERVICES	2,301.00	2,301.00

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
8/2/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	40944471	Vehicle parts (unit 409) doa 7/14/22 Gillig LLC	117.66	117.66
8/8/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	40946061	Vehicle parts Gillig LLC	53.03	53.03
8/11/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	40947033	Vehicle parts (unit 405) Gillig LLC	3.38	3.38
8/12/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	40947380	Vehicle parts (Unit #409) doa 7/14/22. Gillig LLC	102.62	102.62
8/16/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	40948413	Vehicle parts Gillig LLC	106.09	106.09
8/16/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	40948414	Vehicle parts (unit #409) doa 7/14/22. Gillig LLC	1,058.47	1,058.47
8/16/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	40948415	Vehicle parts (unit 416) Gillig LLC	147.03	147.03
8/10/22	50300-60 Outside Services, Admin 20100 Accounts Payable	1326420	July legal services Hanson Bridgett LPP	1,030.00	1,030.00
8/8/22	50215-60 Fringe Benefits, Admin 50215-43 Fringe Benefits, Non-Veh, Co 20100 Accounts Payable	318475	September Dental insurance September Dental insurance Health Care Dental	523.71 54.52	578.23
8/8/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	340471FOW	Vehicle parts Hilltop Ford	188.85	188.85
7/26/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	184726	Tire repair J & O's Commercial Tire Center	129.34	129.34
8/9/22	50402-10 Tires & Tubes 20100 Accounts Payable	151184	August Tires J & O's Commercial Tire Center	2,000.02	2,000.02
8/2/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	100165281	Vehicle parts Kimball Midwest	316.16	316.16
7/30/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	417093	Vehicle parts Lim Automotive Supply Inc.	8,329.81	8,329.81

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
8/1/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	61880	August landscaping Pacific Site Management	591.34 	 591.34
7/31/22	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	INV-20460-72022	July & August phone service July & August phone service STREAMS	761.16 380.58 	 1,141.74
7/31/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	0851-154555647	July garabage service July garbage service Republic Services #851	587.46 293.73 	 881.19
8/27/22	50300-42 Outside Service, Non-Veh Mai 50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	200585	Work on shop equipment Parts for work on shop equipment Walkers Hydraulics, Inc.	930.00 2,073.62 	 3,003.62
8/27/22	50300-42 Outside Service, Non-Veh Mai 50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	200586	Work on shop equipment Parts for work on shop equipment Walkers Hydraulics, Inc.	620.00 645.81 	 1,265.81
8/5/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	830386	Diesel Western States Oil CO.	37,311.76 	 37,311.76
8/10/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	830527	Diesel & Gas Western States Oil CO.	34,540.66 	 34,540.66
8/5/22	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	26214366	August pest control maintenance August pest control maintenance Western Exterminator Co.	120.87 60.43 	 181.30
7/29/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	1500-00847612	Waste pickup World Oil Environmental Services	45.00 	 45.00
				115,860.90	115,860.90

AP disbursements

Aug & Sept 2022

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
8/11/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	50516	August inspection Afforda-Test	100.00	100.00
9/1/22	50499-10 Other Mat & Supplies, Oper 50908-10 Marketing & Advertising, Ope 50499-60 Other Mat & Supplies, Admin 50499-41 Other Mat & Supplies, Veh Ma 50499-60 Other Mat & Supplies, Admin 50499-42 Other Mat&Suppl, Non-Veh 50300-41 Outside Service, Vehicle Main 11105 Oper, Maint & Admin Facility 11103 Office Equipment & Furniture 20100 Accounts Payable	17FW-Q3GM-R	400 Comment/suggestion cards Parchment paper for certificate & certificate holder. Office supplies Vehicle supplies (vehicle repair parts, equipment & supplies). Shipping & tax Facility supplies & equipment Vehicle supplies (vehicle repair parts, equipment & supplies). OSHA approved First Aid Kit for Workplace (TDA) Metal storage cabinet for workshop (TDA) Amazon Capital Services, Inc.	18.09 71.95 367.33 3,503.71 596.09 548.79 164.67 618.00 337.89	6,226.52
8/13/22	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	000018645193	July & August phone service July & August phone service AT&T	112.49 56.25	168.74
8/31/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	0630	Training (shop machinery) East Bay Automotive Equipment, LLC	570.00	570.00
9/4/22	50999-60 Miscellaneous Exp, Admin 50401-10 Fuel & Lubricants 50300-43 O/S Service, Non-Veh, Compu 50499-10 Other Mat & Supplies, Oper 50908-10 Marketing & Advertising, Ope 50499-42 Other Mat&Suppl, Non-Veh 50499-42 Other Mat&Suppl, Non-Veh 50300-43 O/S Service, Non-Veh, Compu 50300-11 Outside svcs, Bank/Pyroll/Fee 50499-10 Other Mat & Supplies, Oper 50499-42 Other Mat&Suppl, Non-Veh 50499-42 Other Mat&Suppl, Non-Veh 50300-11 Outside svcs, Bank/Pyroll/Fee 50902-60 Travel Expense, Admin 50908-10 Marketing & Advertising, Ope 50908-10 Marketing & Advertising, Ope 50410-10	8/5/22 - 9/4/22	Kinders Meats & Deli - (Meeting with AC Transit) Oliver's Hardware - (Fuel for forklift) Dropbox - (Recurring monthly billing for 8 licenses) Lowes- (Paint to repair bus stops on routes) Twilio- (Emergency messaging software for ridership) Walmart.com - (Facility equipment) Dolan's - (Facility supplies) Zoom - (Recurring mnthly billing) Microsoft office - (Office 365 premium monthly fee for additional support) Walmart.com - (4 pack Clorox disinfecting wipes for shop) Walmart.com - (Mechanical Lube meter) Walmart.com - (Facility equipment) Walmart.com (Delivery tip) CALACT (Conference-Rob Thompson) Starbucks coffee (Driver's appreciation gist cards) Amazon.com (Driver's appreciation gift cards) Stamps.com (Recurring monthly service	57.13 33.17 240.00 70.16 50.18 87.79 307.01 13.76 5.00 16.62 572.10 306.86 15.00 520.00 100.00 875.00 16.66	

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Postage, Operations 50410-60		chrg) Stamps.com (Recurring monthly service	8.33	
	Postage, Admin 50410-10		chrg) Stamps.com (August postage)	66.67	
	Postage, Operations 50410-60		Stamps.com (August postage)	33.33	
	Postage, Admin 50300-43		GODaddy.com - (SSLRenewal for website)	99.99	
	O/S Service, Non-Veh, Compu 50908-10		Safeway (Driver's appreciation gift cards)	1,025.00	
	Marketing & Advertising, Ope 50902-60		Sheraton (San Diego) - Meal	21.19	
	Travel Expense, Admin 50902-60		Oakland Airport - (parking)	36.00	
	Travel Expense, Admin 50902-60		Sheraton San Diego (CAL TIP conference Hotel stay & meal)	269.93	
	Travel Expense, Admin 50999-60		1-800-Flowers.com (Donesha Mother's funeral)	163.51	
	Miscellaneous Exp, Admin 50499-10		Hartland Clarke Check Print- (Deposit books for Vault)	79.67	
	Other Mat & Supplies, Oper 20100		Bank of America Business Card		5,090.06
	Accounts Payable				
8/31/22	50499-41 Other Mat & Supplies, Veh Ma 20100	135349	Vehicle parts Chuck's Brake & Wheel	2,275.90	2,275.90
	Accounts Payable				
8/23/22	11105 Oper, Maint & Admin Facility 20100	1398	Supplies for Bus wash (TDA) Cinchem LLC	4,861.64	4,861.64
	Accounts Payable				
9/6/22	11105 Oper, Maint & Admin Facility 20100	1408	Supplies for Bus wash (TDA) Cinchem LLC	15,393.06	15,393.06
	Accounts Payable				
8/25/22	50499-41 Other Mat & Supplies, Veh Ma 20100	4129461162	August uniform Cintas Corporation	521.23	521.23
	Accounts Payable				
9/1/22	50499-41 Other Mat & Supplies, Veh Ma 20100	4130161146	September uniform Cintas Corporation	521.23	521.23
	Accounts Payable				
9/1/22	50501-10 Telephone, Operations 50501-60	001000466126	September fiber optic network September fiber optic network	1,066.67 533.33	
	Telephone, Admin 20100		Comcast Business		1,600.00
	Accounts Payable				
8/15/22	50215-60 Fringe Benefits, Admin 20200	11361	October LTD & Supplemental insurance October LTD & Supplemental insurance	751.49 197.60	
	Accrued Payroll Liabilities 20100		BCC		949.09
	Accounts Payable				
8/23/22	50300-41 Outside Service, Vehicle Main 50499-41	Y5-75297	Vehicle repair (unit 161) Vehicle parts (unit 161)	7,171.49 7,498.65	
	Other Mat & Supplies, Veh Ma 20100		Cummins Sales & Service		14,670.14
	Accounts Payable				
8/11/22	50499-41	4977aa	Shop supplies (10 cases black gloves)	829.38	

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Other Mat & Supplies,Veh Ma 20100 Accounts Payable		Daglow Janitorial & Medical Supply		829.38
8/29/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	4984aar	Shop supplies (clear safety gloves) Daglow Janitorial & Medical Supply	281.43	281.43
8/17/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	06P3792	Vehicle parts Dentoni's Welding Works Inc.	1,639.44	1,639.44
8/23/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	58381	Vehicle parts Diesel Marine Electric	795.69	795.69
8/24/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	58385	Vehicle parts Diesel Marine Electric	3,177.26	3,177.26
8/29/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	52926-8/2022	Water service (6/24 - 8/23/2022) Water service (6/24 - 8/23/2022) East Bay Municipal Utility District	1,115.13 557.56	1,672.69
8/29/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	529339-8/2022	Water service (6/24 - 8/23/2022) Water service (6/24 - 8/23/2022) East Bay Municipal Utility District	644.38 322.19	966.57
8/30/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-624005	Mobil Flyers Energy, LLC (RCP)	2,288.41	2,288.41
9/7/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-629547	Mobil Flyers Energy, LLC (RCP)	955.19	955.19
9/7/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	22-629908	Anti-freeze Flyers Energy, LLC (RCP)	716.38	716.38
8/18/22	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	0000012500	Bus wash scope - Task 5 (TDA) Gannett Fleming, Inc.	18,056.97	18,056.97
8/11/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	40953901	Vehicle parts Gillig LLC	55.33	55.33
8/23/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	40950792	Vehicle parts (unit 409) Gillig LLC	23.05	23.05
8/23/22	50499-41 Other Mat & Supplies,Veh Ma 20100	40951194	Vehicle parts Gillig LLC	247.24	247.24

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accounts Payable				
8/25/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	40951682	Vehicle parts (unit 409) Gillig LLC	27.81	27.81
8/29/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	40952590	Vehicle parts (unit 409) Gillig LLC	8,045.30	8,045.30
8/31/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	40953414	Vehicle parts (unit 410) Gillig LLC	654.49	654.49
9/7/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	40955050	Vehicle parts (unit 409) Gillig LLC	5,512.84	5,512.84
9/7/22	50215-60 Fringe Benefits, Admin 50215-43 Fringe Benefits, Non-Veh, Co 20100 Accounts Payable	320293	October Dental insurance October Dental insurance Health Care Dental	619.00 54.52	673.52
9/7/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	338572FOW	Vehicle parts Hilltop Ford	460.95	460.95
8/19/22	50402-10 Tires & Tubes 20100 Accounts Payable	151474	August tires J & O's Commercial Tire Center	2,712.57	2,712.57
8/31/22	50402-10 Tires & Tubes 20100 Accounts Payable	151778	August tires J & O's Commercial Tire Center	3,012.04	3,012.04
10/1/22	50215-43 Fringe Benefits, Non-Veh, Co 50215-60 Fringe Benefits, Admin 20100 Accounts Payable	10/2022	October medical insurance October medical insurance Kaiser Foundation Health Plan, Inc.	1,134.79 7,925.08	9,059.87
8/29/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	100243421	Vehicle parts Kimball Midwest	402.39	402.39
8/19/22	50908-10 Marketing & Advertising, Ope 20100 Accounts Payable	SIN10489625	Business Polo shirts & cardigan Land's End Business Outfitters	298.61	298.61
8/27/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	419210	Vehicle parts Lim Automotive Supply Inc.	3,803.52	3,803.52
8/31/22	50300-60 Outside Services, Admin 20100 Accounts Payable	46537	FY 21/22 year end Audit Maze & Associates Accountancy Corp.	12,600.00	12,600.00

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
9/6/22	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	120336	Estimated September service MV Transportation	678,996.48	678,996.48
9/6/22	50600-10 Insurance, Operations 50800-41 Purchased Transp, Veh Maint 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 20100 Accounts Payable	8/2022	August liability nsurance August maintenance August service Less: August estimate MV Transportation	16,301.27 87,856.00 632,857.61	705,277.44 31,737.44
8/2/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D923271	Vehicle parts (unit 204) NorCal Kenworth	384.08	384.08
8/2/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D923274	Vehicle parts (unit 204) NorCal Kenworth	141.49	141.49
8/11/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D924880	Vehicle parts (unit 156) NorCal Kenworth	187.74	187.74
8/15/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D925260	Vehicle parts NorCal Kenworth	53.16	53.16
8/19/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D926175	Vehicle parts NorCal Kenworth	1,513.65	1,513.65
8/24/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	D926824	Vehicle parts (unit 601) NorCal Kenworth	2,228.62	2,228.62
8/24/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D926911	Vehicle parts (unit 411) NorCal Kenworth	6,482.86	6,482.86
8/24/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	D926912	Vehicle parts (unit 601) NorCal Kenworth	845.00	845.00
8/24/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D927986	Vehicle parts (unit 405) NorCal Kenworth	326.65	326.65
8/25/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D927066	Vehicle parts (unit 200) NorCal Kenworth	3,371.84	3,371.84
8/25/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	D927092	Vehicle parts (unit 401) NorCal Kenworth	1,095.67	1,095.67

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
8/29/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D927535	Vehicle parts (unit 411) NorCal Kenworth	1,755.26	1,755.26
8/29/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	G106706	DPF Cleaning (unit 168) NorCal Kenworth	400.00	400.00
8/30/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	D927824	Vehicle parts (unit 601) NorCal Kenworth	604.94	604.94
8/30/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D927864	Vehicle parts NorCal Kenworth	1,650.77	1,650.77
8/30/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	G106675	DPF cleaning (unit 200) NorCal Kenworth	520.53	520.53
8/31/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D927498	Vehicle parts (unit 411) NorCal Kenworth	837.78	837.78
9/1/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D928231	Vehicle parts NorCal Kenworth	380.96	380.96
9/2/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D928495	Vehicle parts (unit 164) NorCal Kenworth	380.09	380.09
9/6/22	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	D928695	Vehicle parts NorCal Kenworth	50.38	50.38
8/3/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	22-13894	Replace left axle on unit 601 Olivers Tow	1,148.74	1,148.74
8/23/22	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	77399938	September copier & fees Pacific Office Automation/Lease	357.79	357.79
8/23/22	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	376364	July-August Black & color meter Pacific Office Automation/Service	165.88	165.88
8/29/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	6918298-00	Vehicle repair (unit 162) Pacific Power Group, LLC	2,218.80	2,218.80
9/1/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	61980	September Landscaping Pacific Site Management	591.34	591.34
8/10/22	50300-41	257289	Vehicle repair	4,658.64	

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Outside Service, Vehicle Main 20100 Accounts Payable		Pankey's Radiator Shop, Inc.		4,658.64
8/3/22	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	INV-20460-820	August & September phone service	761.16	
			August & September phone service	380.58	
			STREAMS		1,141.74
8/18/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	8/2022	August gas & electric (7/14 - 8/12/2022)	3,033.54	
			August gas & electric (7/14 - 8/12/2022)	1,516.77	
			PG & E		4,550.31
8/23/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	8/2022	August gas & electric (7/16 - 8/16/2022)	9.62	
			August gas & electric (7/16 - 8/16/2022)	4.81	
			Pacific Gas & Electric		14.43
8/31/22	50300-10 Outside Services, Operations 20100 Accounts Payable	78813	DAR tickets	723.14	
			Prestige Printing & Graphics		723.14
8/31/22	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	106012G	Install keys & switches for Bus wash (TDA) R & S Erection of Richmond, Inc.	2,066.50	
					2,066.50
8/31/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	0851-15458875	August garbage service	587.46	
			August garbage service	293.73	
			Republic Services #851		881.19
9/7/22	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	INV-130033 (A)	Balance due for Bus wash project (TDA) Sequoia Signs & Graphics Inc.	2,355.29	
					2,355.29
8/12/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	SWO032458-1	Vehicle repair (unit 156)	1,180.25	
			SONSRAY FLEET SERVICES		1,180.25
8/25/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	SWO036362-1	Vehicle repair (unit 414)	839.87	
			SONSRAY FLEET SERVICES		839.87
8/25/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	SWO036396-1	Vehicle repair (unit 156)	639.90	
			SONSRAY FLEET SERVICES		639.90
8/26/22	50499-41 Other Mat & Supplies, Veh Ma 50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	SWO032830-1	Vehicle parts (unit 166)	1,985.91	
			Vehicle repair (unit 166)	1,347.50	
			SONSRAY FLEET SERVICES		3,333.41
8/26/22	50300-41 Outside Service, Vehicle Main	SWO033613-1	Vehicle repair (unit 170)	870.55	

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable		Vehicle parts (unit 170) SONSRAY FLEET SERVICES	2,825.94	3,696.49
7/14/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	144143	Balance on inv#11768 for bike rack replacement (unit 207) Sportsworks Global LLC	217.84	217.84
8/21/22	50300-10 Outside Services, Operations 20100 Accounts Payable	8/2022	August DAR, Tablets & Phones T-MOBILE	2,221.05	2,221.05
8/1/22	50300-10 Outside Services, Operations 20100 Accounts Payable	INV0000001073	August maintenance & support TransTrack Systems, Inc.	4,137.50	4,137.50
9/7/22	10400 Prepaid Expenses 20100 Accounts Payable	4995	GTFS Subscription renewal (10/19/2022 - 10/18/2023). Trillium Solutions, Inc.	4,900.00	4,900.00
9/13/22	50300-10 Outside Services, Operations 20100 Accounts Payable	9913978717	August cell phone (8/22 - 9/21/22) Verizon Wireless	54.26	54.26
8/19/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	830847	Diesel Western States Oil CO.	37,438.44	37,438.44
8/30/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	831145	Diesel Western States Oil CO.	43,308.00	43,308.00
9/6/22	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	27036313	September pest control maintenance September pest control maintenance Western Exterminator Co.	120.87 60.43	181.30
				1,694,161.48	1,694,161.48

AP disbursements

Aug & Sept 2022

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
9/9/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	50935	September inspection Afforda-Test	100.00	100.00
9/22/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	92243	Vehicle service (unit 207) Arctic Woolf & Cub	460.00	460.00
9/22/22	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	000018780798	September & October phone service September & October phone service AT&T	110.39 55.20	165.59
9/15/22	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	19860690	Security monitoring (9/1 - 12/1/2022) Security monitoring (9/1/ - 12/1/2022) Bay Alarm Company	89.36 44.68	134.04
8/15/22	10204 A/R Accrual - MV Liability In 20100 Accounts Payable	14-2022-Jul	July insurance & admin fee CalTIP	20.91	20.91
9/19/22	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	1276365	Janitorial supplies Central Sanitary Supply	1,741.28	1,741.28
9/27/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	135618	Vehicle parts Chuck's Brake & Wheel	4,208.65	4,208.65
9/13/22	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	1415	Janitorial supplies Cinchem LLC	397.25	397.25
7/14/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	4125384870	July uniform Cintas Corporation	507.15	507.15
8/18/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	4128785149	August uniform Cintas Corporation	521.23	521.23
9/8/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	4130801463	September uniform Cintas Corporation	521.23	521.23
9/15/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	4131542243	September uniform Cintas Corporation	521.23	521.23
9/22/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	4132206381	September uniform Cintas Corporation	521.23	521.23
9/29/22	50499-41 Other Mat & Supplies,Veh Ma	4132903440	September uniform	521.23	

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		Cintas Corporation		521.23
9/9/22	50500-10 Utilities, Operations	22-294829	FY 22/23 Sewer usage	2,869.07	
	50500-60 Utilities, Admin		FY 22/23 Sewer usage	1,434.53	
	20100 Accounts Payable		Contra Costa County Tax Collector		4,303.60
9/9/22	50500-10 Utilities, Operations	22-294839	FY 22/23 Fed Storm water permit	25.05	
	50500-60 Utilities, Admin		FY 22/23 Fed Storm water permit	12.53	
	20100 Accounts Payable		Contra Costa County Tax Collector		37.58
10/4/22	50215-60 Fringe Benefits, Admin	11636	November LTD	717.29	
	20200 Accrued Payroll Liabilities		November Supplemental life insurance	197.60	
	20100 Accounts Payable		BCC		914.89
9/26/22	50499-41 Other Mat & Supplies, Veh Ma	58427	Vehicle parts	2,606.56	
	20100 Accounts Payable		Diesel Marine Electric		2,606.56
9/21/22	50401-10 Fuel & Lubricants	22-641272	DEF	864.99	
	20100 Accounts Payable		Flyers Energy, LLC (RCP)		864.99
9/27/22	50401-10 Fuel & Lubricants	22-646133	Mobil	1,355.36	
	20100 Accounts Payable		Flyers Energy, LLC (RCP)		1,355.36
9/30/22	11105 Oper, Maint & Admin Facility	0000013971	Bus wash scope - Task order 5	13,243.51	
	20100 Accounts Payable		Gannett Fleming, Inc.		13,243.51
8/2/22	11101 Transp. Vehicles & Equipment	90185139	Vehicle parts - Fareboxes (TDA)	6,436.75	
	20100 Accounts Payable		GENFARE/ SPX Corporation		6,436.75
9/20/22	10202 A/R Accrual - MV & Insuranc	40958841	Vehicle parts (unit 407) DOA 8/26/22	1,714.13	
	20100 Accounts Payable		Gillig LLC		1,714.13
9/22/22	10202 A/R Accrual - MV & Insuranc	40959664	Vehicle parts (Unit 407) DOA 8/6/22	116.47	
	20100 Accounts Payable		Gillig LLC		116.47
9/28/22	10202 A/R Accrual - MV & Insuranc	40961655	Vehicle parts (unit 409) DOA 7/14/22	1,246.65	
	20100 Accounts Payable		Gillig LLC		1,246.65
9/29/22	10202 A/R Accrual - MV & Insuranc	40962120	Vehicle parts (unit 407) DOA 8/26/22	287.97	
	20100 Accounts Payable		Gillig LLC		287.97
9/29/22	10202 A/R Accrual - MV & Insuranc	40962121	Vehicle parts (unit 407) DOA 8/26/22	399.99	

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		Gillig LLC		399.99
9/29/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	40962122	Vehicle parts (unit 409) DOA 7/14/22 Gillig LLC	428.13	428.13
9/13/22	11105 Oper, Maint & Admin Facility 50300-60 Outside Services, Admin 20100 Accounts Payable	1329022	August Legal services Bus wash - (TDA) August Legal services Hanson Bridgett LPP	175.00 1,607.50	1,782.50
10/5/22	50215-60 Fringe Benefits, Admin 50215-43 Fringe Benefits, Non-Veh, Co 20100 Accounts Payable	321403	November Dental Insurance November Dental Insurance Health Care Dental	619.00 54.52	673.52
9/13/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	341763FOW	Vehicle parts Hilltop Ford	440.98	440.98
9/13/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	341938FOW	Vehicle parts Hilltop Ford	274.27	274.27
9/21/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	342205FOW	Vehicle parts Hilltop Ford	67.61	67.61
9/23/22	50402-10 Tires & Tubes 20100 Accounts Payable	152323	September Tires J & O's Commercial Tire Center	4,672.90	4,672.90
9/26/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	100331312	Vehicle parts Kimball Midwest	335.10	335.10
8/18/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	11592	Service to main sewer line Kurt's Plumbing & Heating	3,500.00	3,500.00
9/21/22	11104 Facility Repairs 20100 Accounts Payable	11612	Toilet repair - (TDA) Kurt's Plumbing & Heating	675.00	675.00
9/22/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	11607	Service to main water line Kurt's Plumbing & Heating	2,000.00	2,000.00
9/28/22	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	421425	Vehicle parts Lim Automotive Supply Inc.	8,156.30	8,156.30
10/3/22	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	120578	Estimated October service MV Transportation	683,896.32	683,896.32

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
10/3/22	50600-10 Insurance, Operations	9/2022	September liability insurance	15,897.95	
	50800-41 Purchased Transp, Veh Maint		September maintenance	87,856.00	
	50800-10 Purchased Transportation, Ope		August service	600,680.13	
	50800-10 Purchased Transportation, Ope		Less: September estimate		678,996.48
	20100 Accounts Payable		MV Transportation		25,437.60
9/12/22	50499-41 Other Mat & Supplies,Veh Ma	D929630	Vehicle parts (unit 161)	14.97	
	20100 Accounts Payable		NorCal Kenworth		14.97
9/12/22	50499-41 Other Mat & Supplies,Veh Ma	D929631	Vehicle parts (unit 158)	448.46	
	20100 Accounts Payable		NorCal Kenworth		448.46
9/13/22	50499-41 Other Mat & Supplies,Veh Ma	D929805	Vehicle parts (unit 203)	172.47	
	20100 Accounts Payable		NorCal Kenworth		172.47
9/20/22	50499-41 Other Mat & Supplies,Veh Ma	D930957	Vehicle parts	1,289.45	
	20100 Accounts Payable		NorCal Kenworth		1,289.45
9/21/22	50499-41 Other Mat & Supplies,Veh Ma	D931092	Vehicle parts (unit 203)	363.21	
	20100 Accounts Payable		NorCal Kenworth		363.21
9/28/22	50499-41 Other Mat & Supplies,Veh Ma	D932192	Vehicle parts (unit 168)	321.16	
	20100 Accounts Payable		NorCal Kenworth		321.16
9/30/22	50499-41 Other Mat & Supplies,Veh Ma	D932618	Vehicle parts (unit161)	220.77	
	20100 Accounts Payable		NorCal Kenworth		220.77
9/30/22	50499-41 Other Mat & Supplies,Veh Ma	D932631	Vehicle parts (unit 171)	346.70	
	20100 Accounts Payable		NorCal Kenworth		346.70
9/30/22	50300-41 Outside Service, Vehicle Main	G106985	DPF Cleaning (unit 163)	485.34	
	20100 Accounts Payable		NorCal Kenworth		485.34
10/3/22	50499-41 Other Mat & Supplies,Veh Ma	D932948	Vehicle parts (unit 169)	203.63	
	20100 Accounts Payable		NorCal Kenworth		203.63
9/15/22	50800-10 Purchased Transportation, Ope	202207 - Westcat	July Pilot Program	2,038.99	
	20100 Accounts Payable		Central Contra Costa Transit Authority		2,038.99
9/15/22	50800-10 Purchased Transportation, Ope	202208-Westcat	August Pilot Program	2,289.15	
	20100 Accounts Payable		Central Contra Costa Transit Authority		2,289.15

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
9/17/22	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	77609961	Property Tax & Admin fee Pacific Office Automation/Lease	59.70	59.70
9/30/22	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	INV-20460-92022	September & October phone service September & October phone service STREAMS	758.13 379.07	1,137.20
8/3/22	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	12	Bus wash project - (TDA) Saboo Inc.	139,817.50	139,817.50
9/29/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	SWO038387-1	Vehicle repair (unit 414) SONSRAY FLEET SERVICES	652.50	652.50
9/21/22	50300-10 Outside Services, Operations 20100 Accounts Payable	9/2022	September DAR, Tablets & phone T-MOBILE	2,215.45	2,215.45
9/21/22	50300-10 Outside Services, Operations 20100 Accounts Payable	9916332247	September cell phone (9/21 - 10/22/22) Veritech	53.93	53.93
9/13/22	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	0926	Vehicle parts (unit 410) DOA 2/17/22 Walker's Auto Body	8,421.27	8,421.27
9/13/22	50901-60 Dues & Subscriptions, Admin 20100 Accounts Payable	21809	FY 22/23 Dues WCCTAC	37,339.00	37,339.00
9/8/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	831479	Diesel Western States Oil CO.	38,789.02	38,789.02
9/12/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	831800	Diesel Western States Oil CO.	36,991.48	36,991.48
9/27/22	50401-10 Fuel & Lubricants 20100 Accounts Payable	832104	Diesel Western States Oil CO.	37,591.58	37,591.58
9/19/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	I500-00860685	Waste pickup - (metal, oil & gasoline filters) World Oil Environmental Services	110.00	110.00
9/19/22	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	I500-00861036	Waste pick up - (Oil) World Oil Environmental Services	332.07	332.07
9/19/22	50300-41 Outside Service, Vehicle Main 20100	I500-008660684	Waste pickup - (Oil) World Oil Environmental Services	307.07	307.07

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accounts Payable			1,767,218.25	1,767,218.25

**WESTERN CONTRA COSTA TRANSIT AUTHORITY
RESOLUTION NO. 2022-17**

RESOLUTION FINDING THAT THERE IS A PROCLAIMED STATE OF EMERGENCY; FINDING THAT MEETING IN PERSON WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES AS A RESULT OF THE STATE OF EMERGENCY; AND AUTHORIZING REMOTE TELECONFERENCED MEETINGS OF THE LEGISLATIVE BODIES OF THE WESTERN CONTRA COSTA TRANSIT AUTHORITY FOR THE 30-DAY PERIOD BEGINNING OCTOBER 14th, 2022 or until its next scheduled meeting PURSUANT TO AB 361

WHEREAS, the Western Contra Costa Transit Authority ("WCCTA") is a joint exercise of powers authority formed pursuant to Government Code Section 6500, et. seq. by and between the City of Pinole, the City of Hercules, and the County of Contra Costa); and

WHEREAS, all WCCTA meetings are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch WCCTA's legislative bodies conduct their business; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of the novel coronavirus disease 2019 ("COVID-19"); and

WHEREAS, On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, as a result of Executive Order N-29-20, staff set up virtual meetings for all WCCTA Board meetings and meetings of all WCCTA legislative bodies; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, ends the provisions of Executive Order N-29-20 that allows local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (2021) which allows for local legislative bodies and advisory bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the WCCTA Board make specified findings. AB 361 (2021) took effect immediately; and

WHEREAS, AB 361 (2021) requires that the Governor declare a State of Emergency pursuant to Government Code section 8625; and

WHEREAS, AB 361 (2021) further requires that state or local officials have imposed or recommended measures to promote social distancing, or, requires that the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in WCCTA's jurisdiction, specifically, Governor Newsom has declared a State of Emergency due to COVID-19; and

WHEREAS, since issuing Executive Order N-08-21, the highly contagious Delta and Omicron variants of COVID-19 have emerged, causing an increase in COVID-19 cases throughout the State and Contra Costa County; and

WHEREAS, on August 2, 2021, in response to the Delta variant of COVID-19, the Contra Costa County Health Officer issued an order for nearly all individuals to wear masks when inside public spaces and on September 14, 2021, issued an order requiring operators of specified dining establishments, entertainment venues and fitness facilities to restrict entry based on COVID-19 vaccination status or testing; and

WHEREAS, the Centers for Disease Control and Prevention (“CDC”) continues to recommend physical distancing of at least 6 feet from others outside of the household; and

WHEREAS, because of the rise in cases due to the Delta and Omicron variants of COVID-19, the WCCTA Board of Directors is concerned about the health and safety of all individuals who intend to attend WCCTA Board meetings and meetings of WCCTA’s other legislative bodies; and

WHEREAS, the WCCTA Board of Directors hereby finds that the presence of COVID-19 and the increase of cases due to the Delta variant would present imminent risks to the health or safety of attendees, including the legislative bodies and staff, should WCCTA’s legislative bodies hold in person meetings; and

WHEREAS, WCCTA shall ensure that its meetings comply with the provisions required by AB 361 (2021) for holding teleconferenced meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Western Contra Costa Transit Authority as follows:

1. The above recitals are true and correct, and incorporated into this Resolution.
2. In compliance with AB 361 (2021), and in order to continue to conduct teleconference meetings without complying with the usual teleconference meeting requirements of the Brown Act, the WCCTA Board of Directors makes the following findings:
 - a) The WCCTA Board of Directors has considered the circumstances of the state of emergency; and
 - b) The state of emergency, as declared by the Governor, continues to directly impact the ability of the WCCTA Board of Directors and WCCTA’s legislative bodies, as well as staff and members of the public, from meeting safely in person; and
 - c) The CDC continues to recommend physical distancing of at least six feet due to COVID-19 and as a result of the presence of COVID-19 and the increase of cases due to the Delta variant, meeting in person would present imminent risks to the health or safety of attendees, the legislative bodies and staff.
3. The WCCTA Board of Directors and WCCTA’s legislative bodies may continue to meet remotely in compliance with AB 361, in order to better ensure the health and safety of the public.

4. The WCCTA Board of Directors will revisit the need to conduct meetings remotely within 30 days of the October 14th, 2022 effective date of this resolution, or at its next scheduled meeting

Regularly passed and adopted this 13th day of October 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dion Bailey, Chair, Board of Directors

ATTEST: _____
Clerk to the Board

Agenda Item 2.1

Staff Report – Finance and Administration Subcommittee

At the August Board Meeting staff informed the Board they would return with a proposed set of meeting dates for the WCCTA Finance and Administration Committee to meet every quarter.

Historically this group has met ad hoc, with the change in General Manager it was felt that setting up a more formal set of dates would be beneficial to all parties. Meetings may still be arranged on other dates if items come up that need direction before being presented to the full board, but having dates on the calendar will allow staff to prepare items around those dates to ensure timely action is taken by the Board.

The Committee is comprised of the current Chair, Vice Chair, and the previous Chair, at this time Director Bailey is the Board Chair, Maureen Toms the Vice Chair, and Aleida Andrino-Chavez the previous Chair. The F&A committee is chaired by the Board Vice Chair, Maureen Toms

Staff polled the committee members to set up a date that is before a regular meeting of the board to allow items to be presented and discussed before final Agenda packets are prepared for the board.

Staff are proposing the following dates and times be placed on the calendar, all meetings are subject to cancellation if there are insufficient agenda items,

- October Thursday 27th, 2022 – 6:30 PM
- January Thursday 26th, 2023 – 6:30 PM
- April Thursday 27th, 2023 – 6:30 PM
- July Thursday 27th, 2023 – 6:30 PM
- October Thursday 26th, 2023 – 6:30 PM

Recommendation: Discussion and direction to staff

Agenda Item 2.2

Staff Report – Discussion regarding future Board Meetings

Before the pandemic, WCCTA Board had historically met at the City of Pinole Council Chambers, this was a practice established many years ago to allow the meeting to be broadcast on local cable TV. Before that, the Board had met in person at the WestCAT Administrative offices in Pinole. With pending changes to the rules surrounding the Brown Act and how Board meetings may be held going forward, staff wanted to give the Board the opportunity to discuss the item.

As mentioned previously, one of the driving factors in holding the Board meeting at the Pinole City Council Chambers was to allow the broadcasting of the meeting on local cable TV. The WCCTA Board has been meeting remotely for over 2 years and we have been able to maintain the practice of making the meeting available to be viewed by people not actually in attendance by utilizing Zoom. Interested parties can view live, or after the event as all recordings are available on the WCCTA website.

If the Board wish to return to the Pinole Chambers we would need to re-engage and establish a new contract with Pinole TV, to that end we hope to have a new quote from Pinole TV related to the cost of utilizing their services and the Pinole City Council Chamber for potential hybrid and full in-person meetings in the coming weeks. The last quote we received was for a minimum annual cost of \$2,500, for monthly recordings and broadcasts on the cable TV network.

One other option would be to upgrade the current audio equipment that WestCAT has and use the training/meeting room at the Administration Facility to hold Board meetings and continue to use the Zoom format for people to participate remotely.

Staff is proposing that we continue to hold Virtual meetings through the end of this calendar year and then work towards either a hybrid approach or full in-person meetings going forward.

Recommendation: Discussion and direction to staff

Agenda Item 2.3

Staff Report – 2022 Amended and Restated Clipper MOU

The Amended and Restated Clipper Memorandum of Understanding (MOU) was entered into on February 19, 2016, by the Metropolitan Transportation Commission (MTC) and the transit operators participating in the Clipper program, including WestCAT. In addition to defining roles and responsibilities related to the Clipper program, the MOU, which was originally approved by WestCAT’s Board of Directors in September 2015, defines the operating cost and revenue allocation formulas among the operators and MTC.

In 2018, MTC began work on the Next Generation Clipper (C2) system, which will implement an account-based payment system. A new MOU was developed to incorporate the implementation of the C2 system, including a revised cost-sharing formula. Operations and Maintenance (O&M) costs for the account-based system will be split 50/50 between MTC and the transit operators. Subsequent allocation amongst the operators will mainly be based on Clipper ridership, whereas the formula for the current system is based on a combination of cards used, transactions, and revenue processing. Some costs, such as those for payment services (i.e., credit card fees), will continue to be allocated based on revenue. The MOU and cost-sharing agreements were approved by the Clipper Executive Board at its August meeting and are now being circulated to the transit operators for approval. The MOU has also been reviewed by WestCAT staff, and no significant concerns or issues are noted. All transit operators are required to approve this MOU in order to continue participating in the Clipper program. Per Resolution No. 3866, “MTC is required to evaluate an operator’s compliance with coordination improvements prior to an operator receiving allocations for State Transit Assistance (STA) funds.” Failure to approve the MOU would risk WestCAT’s eligibility for STA funds going forward.

While O&M costs for the C2 system are expected to be higher due to the additional functionality, MTC will be covering a larger portion of those costs compared to the current system. WestCAT’s share of Clipper ridership is less than 1%, which is similar to our current share of fees. Thus, the staff does not anticipate any significant financial impact as a result of the change to the allocation formula.

Here are the total WestCAT share of the Clipper costs for the previous four fiscal years:

FY18/19	\$58,249.12
FY19/20	\$45,559.47
FY20-21	\$35,951.66
FY21-22	\$33,490.99

Currently, about 50% of WestCAT riders use a Clipper card to pay for rides on the system, we would anticipate this number to keep increasing steadily upward.

Recommendation: Staff recommends that WestCAT Board authorize the General Manager to sign the Amended and Restated Clipper Memorandum of Understanding, to continue participation in the Clipper Program.

WESTCAT

OCTOBER 2022 UPDATES

FREE RIDES FOR THE MONTH OF OCTOBER

Every day throughout the month of October, ALL RIDES WILL BE FREE!! As our way of saying thank you. To all our passengers for their patience and understanding during these challenging past couple years. We are offering all of our transit services, including Lynx, and Dial-A-Ride, absolutely free of charge all month-long beginning October 1st and ending October 31st!

WestCAT received funds from the Low Carbon Transit Operations Program (LCTOP) in order to be able to fund this promotion.



FREE RIDES

For the entire month of October!!!!

YOU HAVE NO EXCUSE...
TRY TRANSIT!

WESTCAT 

www.westcat.org Information Line (510) 724-7993

COMMUNITY UPDATES

NATIONAL NIGHT OUT- PINOLE

WestCAT and MV's staff had a blast on October 4th. Celebrating Pinole's National Night Out. It was so good to see the community out, having fun, and enjoying all the vendors. Just like the good ol' days before the pandemic interrupted our lives.

We're looking forward to attending more community events with Wes. Did you catch his dance moves?



STAFF STRATIGIC PLANNING DAY

WestCAT staff spent the entire day on Wednesday, September 28th. Discussing financial outlook, facility improvements, community involvement, the future of WestCAT, ridership, agency goals, staffing needs, individual goals, along with riding a few local routes.

Going forward, Strategic Planning Days will be done on the regular.



TEAMWORK, MAKES THE DREAM WORK

The appearance of the facility and Walter Ave. has been a pet peeve of Rob Thompson for quite some time. After working with the City to complete some initial vegetation removal, both Rob & MV General Manager, Peter Edwards, along with other staff members volunteered to clean up the trash on Walter Ave. on Saturday, October 1st.

Our next project will be focusing on cleaning up our empty lot on the corner Pinole Shores.



MEET THE CEO'S TRANSIT RIDE

#MeetThe CEO's transit ride on Friday, September 9th was a great success, with 11 General Manager/CEO's riding AC Transit, BART, Muni and WETA alongside transit riders. WestCAT's GM, Rob Thompson was along for the ride. Let's make this an annual event during Transit Month, maybe next time we can explore more of the Bay Area transit systems.



ROAD TO ZERO



Staff attended this event that took place on Thursday, August 25th at the Richmond Ferry Terminal and was hosted by Chevron, California Fuel Cell Partnership, the City of Richmond Mayor's Office and other partners. The event brought together energy transition experts, regional businesses, government representatives and community leaders to discuss the role hydrogen will play in the San Francisco Bay Area's energy transition in the journey toward a lower carbon future. A number of presentations were given by leading experts, including Mike Hursh (AC Transit General Manager) detailing his organization's goal in moving towards a hydrogen fleet.

SENIOR TRAVEL TRAINING

Pinole Senior Center and San Pablo Senior Center had a total of five trips take place in August and September, using WestCAT. Each trip had approximately 15 Seniors and 5 volunteers. Utilized WestCAT's C3 and Lynx routes. The purpose of these trips was to educate seniors how safe, easy, and cheap it is to use public transportation.





The Contra Costa Transportation Authority (CCTA) hosted a Board Retreat on September 15 and 16, 2022 in Lafayette. The participants discussed five key transportation topics in small groups, including: the Future of Roads, the Future of Transit, Transportation Equity, Sustainability and Climate Change, and Technology and Innovation. Elected attendees from West County included: WestCAT Board Member and CCTA Ex-Officio member Maureen Powers; CCTA Chair and WestCAT alternative Director, Chris Kelley, Staff participants included Rob Thompson.

ONGOING PROGRAMS

LYNX BUY ONE GET ONE FREE

511 Contra Costa is sponsoring a buy one, get one free promotion on 31-day Lynx passes! Lynx 31-Day Passes can be used on the Lynx as well as WestCAT's local routes. To apply for a free pass, passengers must purchase pass, then complete application. This program will be discontinued in the near future.



NEW LYNX PROMOTION – COMING SOON NOVEMBER 2022

511 Contra Costa is working on phasing out the old BOGO model, where passengers have to purchase a pass to receive a pass. We set up unique promo codes for free 10-ride Lynx passes for qualifying applicants through our Shopify. The program will be ongoing, but all of the details have not been released yet.

STUDENT PROGRAMS



Pass2Class offers free bus passes to Contra Costa students at the beginning of the school year to encourage the use of bus transportation to and from school. Pass2Class reduces traffic congestion and air pollution by reducing the number of cars being driven to school.

The 2022 program offers free County Connection, Tri Delta Transit, WestCAT, or AC Transit bus passes for up to two (2) students per household for up to two months.

The total of applications received exceeded expectations this year. WCCTAC ordered 700 monthly passes in total. The program is no longer accepting applications.

STUDENT BUS PASS PROGRAM

On average 400 pass are purchased in bulk by West Contra Costa Unified School District- Student Recruitment & Retention Dept.



MV TRANSIT UPDATES

Safety Meetings: Safety Meetings are held Bi-Monthly to update the Employees on current changes in Laws/Policies/Procedures/Current Events as well as various Training Topics. Operator Safe Driving will be mentioned at every Meeting.

SAFETY AWARDS

The Katherine McClary Award is a Quarterly Award for Safety presented by MV Transportation.

For the 2nd Quarter, the Katherine McClary Award was presented to Qunitious Perkins. Qunitious was checking around his vehicle before departing from Hercules Transit Center. Prior to moving his vehicle, he observed a man lying in front of his front bumper. His quick action and following the safety protocols prevented a potentially serious accident,



RECRUITMENT

The number of bus drivers across the US is declining. Many are retiring or seeking higher-paying jobs that require less in-person contact. This shortage has caused a major challenge for transportation agencies. As they try to revive their systems and win riders back after taking steep losses throughout the pandemic. Partnering with WestCAT, MV has continued to put a strong focus on recruiting. Since July 2021. MV has implemented a new hiring program using new software called iCIMS. iCIMS is designed to expedite the hiring process while also allowing us to filter through applicants to find quality employees.