

## **NOTICE OF MEETING**

A Regular Meeting of the WCCTA Board of Directors  
will be held:

**DATE:** April 20, 2023 (Thursday)  
**TIME:** 6:30 PM  
**PLACE:** Pinole City Chambers,  
2131 Pear Street, Pinole CA

**Americans With Disabilities Act:** In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a WCCTA Board Meeting or you need a copy of the agenda or the agenda packet in an appropriate alternative format, please contact the WestCAT Administrative Office at (510) 724-3331. Notification at least 48 hours before the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

## **AGENDA**

### **A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

### **B. APPROVAL OF AGENDA**

### **C. PUBLIC COMMUNICATIONS**

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

### **1.0 CONSENT CALENDAR**

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar: **Recommend Approval of all Items on the Consent Agenda as follows:**

- 1.1 Approval of Minutes of Regular Board Meeting of January 12, 2023. **[Action Requested: Approval of Minutes] \***
- 1.2 Approval of Expenditures for February and March 2023. **[Action Requested: Approval of Expenditures] \***
- 1.3 Receive Contractors Monthly Management Report, January and February 2023. **[Action Requested: Receive and File] \***
- 1.4 WestCAT Marketing Update **[Action Requested: Information Only] \***

### **2.0 ITEMS FOR BOARD ACTION / DISCUSSION**

- 2.1 Presentation and Discussion of 2<sup>nd</sup> Quarter Financial and Operating Data Report **[Action Requested: Information Only] \***
- 2.2 Consideration and Adoption of Resolution 2023-03 Authorizing the Execution of Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) Local Match for Zero-Emission Bus Purchase. **[Action Requested: Formal Adoption of Resolution 2023-03] \***
- 2.3 Consideration and Adoption of the WCCTA Zero-Emission Rollout Plan. **[Action Requested: Formal Adoption of Resolution 2023-04 WCCTA Zero-Emission Rollout Plan] \***
- 2.4 Discussion of Upcoming Vehicle Replacements. **[Action Requested: Direction to Staff] \***

### **3.0 COMMITTEE REPORTS**

- 3.1 General Manager's Report. **[No Action: Information Only]**
- 3.2 WCCTAC Representative Report **[No Action: Information Only]**

### **4.0 CORRESPONDENCE**

### **5.0 BOARD COMMUNICATION**

### **6.0 ADJOURNMENT**

\* Enclosures

Documents provided to a majority of the Board of Directors after distribution of the packet, regarding any item on this agenda, will be made available for public inspection at the Administration Counter at WCCTA located at 601 Walter Avenue, during normal business hours (Pursuant to SB 343 or California Government Code Section 54957.5 -effective July 1, 2008). This information will also be uploaded and posted to the website before the meeting and made available at this link [WestCAT Board of Directors](#). The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

**Next Board Meeting Thursday, May 11, 2023**

WCCTA Board meetings are prerecorded and posted for public viewing on the Authority's website at this link: [WestCAT Board of Directors](#).



Western Contra Costa  
Transit Authority

## Agenda Item 1.1

### WESTERN CONTRA COSTA TRANSIT AUTHORITY

#### BOARD OF DIRECTORS

#### REGULAR MEETING MINUTES

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January 12, 2023

Regular Meeting

6:30 P.M. via Zoom Conference Call

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The Board of Directors Meeting was held via teleconference due to COVID-19. Members of the public did not attend this meeting. Directors and staff participated remotely.

#### **A. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE**

Vice-Chair Toms called the meeting to order at 6:31 PM and led the Pledge of Allegiance.

##### DIRECTORS PRESENT

Vice-Chair Maureen Toms, Tom Hansen, Tiffany Grimsley, Cameron Sasai, and Maureen Powers (arrived at 6:32 PM), Aleida Andrino-Chavez (arrived at 6:46 PM)

GM Thompson welcomed WCCTA's newest Director, Cameron Sasai to the Board.

##### STAFF PRESENT

Rob Thompson, General Manager, Rob Petty, IT, Facilities & Fleet Manager, Andramica McFadden, Administrative Services Coordinator, Mike Furnary, Transit Grants and Compliance Manager, Debora Harris, Finance Manager, Yvonne Morrow, Chief Financial and Administrative Officer

##### GUESTS PRESENT

Treslyian Edwards, MVT General Manager, Susann Poggioli, TransTrack Solutions Group, Business Development Manager

#### **B. APPROVAL OF AGENDA**

Following an inquiry to the Board, the Board reported there were no conflicts with any items on the Agenda.

**MOTION: A motion was made by Director Hansen, seconded by Director Grimsley to Approve the Agenda.** The motion was carried by the following vote:

**Ayes: 5–** Grimsley, Powers, Hansen, Toms, Sasai

**C. PUBLIC COMMUNICATIONS**

NONE.

**1) CONSENT CALENDAR**

Following an inquiry to the Board, the Board reported there were no conflicts with any of the items on the Consent Calendar.

**MOTION: A motion was made by Director Powers, seconded by Director Hansen to Approve Consent Calendar.** The motion was carried by the following vote:

**Ayes: 5–** Grimsley, Powers, Hansen, Toms, Sasai

**2) ITEMS FOR BOARD ACTION I DISCUSSION**

**2.1 Presentation and Discussion of 1st Quarter Financial and Operating Data Report.** Action Requested: Information Only

Vice-Chair Toms introduced the item, and Chief Financial and Administrative Officer (CFAO) Yvonne Morrow gave the staff report outlining the various functional and object classifications as they appear in the income statement and as they compare to the budget in the first quarter (July 1, 2022-September 30, 2022).

Director Powers asked a question relating to how the revenues are presented in the income statement and CFAO Morrow responded.

CFAO Morrow and GM Thompson made some concluding remarks.

Director Andrino-Chavez arrived at 6:46 PM.

**2.2 Presentation and Discussion of MTC Network Management.** Action Requested: Information Only

Vice-Chair Toms introduced the item. GM Thompson provided a PowerPoint Presentation as a supplement to the staff report that was included in the packet.

GM Thompson provided a summary of the Regional Network Management (RNM) Business Case Progress Update webinar that was presented by MTC earlier this afternoon and attended by Board Members from all of the transit agencies. He asked our Board members who took part to fill in any gaps, and then they can all respond to questions. There is also a staff report in the packet that outlines where we are in this process.

Director Powers commented on the webinar that she had attended. She voiced her concern and that of the small operators about how this will be financed and concluded that we should watch how MTC is planning to do so once the official implementation plan is released.

Vice-Chair Toms was also in attendance and noted that one of the actions brought up was wayfinding, but the entities that implement wayfinding were not at the table and that is going to be your local public works planning departments, whether it is a county or a city. When those implementation measures are known, that is something that we as council members and representatives of unincorporated county need to communicate to our planning departments. Transit agencies like them, but they don't plan them. So that is something to keep in mind as far as implementation.

GM Thompson agreed, and it is acknowledged that they will need to be involved but added that a lot of the wayfinding refers more to how that exists internally within transit systems, but anything that is on the street will need to involve other agencies.

**2.3 Discussion and Presentation of Draft FY22 WCCTA Short-Range Transit Plan.** Action Requested: Approval and Adoption of WCCTA Short-Range Transit Plan

Vice-Chair Toms introduced the item.

GM Thompson said that for the benefit of the newest Board Member, he would reiterate some of the things that were discussed at the November Board meeting on this item. He also confirmed that all of the comments that were made during that meeting were incorporated into the document as well as comments from MTC confirming that this is what they were looking for. The goal tonight is to have the Board adopt our Short-Range Transit Plan and submit it to MTC.

He continued that it is worth mentioning that at our November meeting, Director Hansen suggested we approve this plan and then come back at subsequent meetings and take smaller portions and have much more in-depth discussions on some of the decision points that the Board may have to take over the coming years as we know more about our funding, as we make some decisions on our service levels and as we see ridership coming back. Thus, over the next few months, he would like to take the approach of picking the topic and having a more in-depth strategic planning discussion with the Board over some of these issues because they are really important.

GM Thompson continued with a short PowerPoint Presentation and staff report.

Board Members thanked GM Thompson for the presentation and provided comments and suggestions.

Director Grimsley said that when we have discussions later, she is obviously very interested in extending transit to the Hercules Hub, but in going through the other scenarios, in terms of the span of service, she is also interested in the distinct differences in ridership during different times of the day, and also the exploration of other sources of funding to lessen the impact on existing revenue sources.

Director Sasai thanked GM Thompson for keeping him up to speed on the plan. He is interested in micro-transit, which is an idea included in the plan, and also in how we can slowly incorporate zero-emissions vehicles into the fleet. So, he still has a question about what a micro-transit fleet would look like in comparison to our Paratransit fleet in terms of rider capacity.

GM Thompson replied that he doesn't have a definite answer but mentioned that staff is separately exploring some Paratransit vehicles and looking at some accessible van options that are out there that can accommodate 2-3 riders and 1- 2 wheelchairs. In terms of micro-transit, there are a lot of companies out there that do this for other transit agencies, and they are who we need to engage to come up with the parameters of how a pilot may work, and we are starting those initial conversations and exploring the idea so that we can come to the Board with a more defined approach to that.

Director Andrino-Chavez mentioned that as we begin to recover from the effects of the pandemic, some employers will keep a hybrid schedule, however, if we're going to talk about equity, she pointed out that most service employees do not have that option, they have to be present, and there is no transportation option for them other than the buses. The other thing that she stressed was the education opportunities and we do have Route C3, which is the route that serves Contra Costa College, and it is a great service. There are also opportunities at Diablo Valley and there is a large employment center there, but limited transit options if you want to take transit to that area

of Pleasant Hill where the community college is. Also, as GM Thompson mentioned, in the Emeryville area there's a lot of employment there and no direct transit options there. Thus, it would be good to look at those markets when the Board can evaluate them and to have good data supporting these potential services and approaches. However, she doesn't know how these markets that are not traditionally served by transit will play into this new network management at MTC in addition to the connections that everybody thinks about, such as going to the BART stations. She also really likes the idea of micro-transit, it's good for the suburban areas that are not really strong transit ridership for the local destinations.

GM Thompson added to the micro-transit discussion, that it is worth mentioning that it doesn't work everywhere. Many agencies have tried, and it didn't work. That is why you need a company that specializes in that to come in and evaluate the system to see if it makes sense. Anecdotally, this was something that he and the previous General Manager Charlie looked into several years ago for a specific area in Pinole, and it was determined that in that case, it did not make sense. But micro-transit has come a long way since then, and there are definitely areas within our community where micro-transit might work. That is why we are open to going down that route again. Also, going back to why the Blue Ribbon Task Force was formed, we are trying to improve the rider experience and if we can do that by adapting how we provide service, then that is how we need to do it.

Director Powers said that as the Tara Hills representative, she would appreciate the micro-transit consideration again. But the other thing that the Board needs to keep in mind and keep coordinating with Alameda County is the idea of an express bus that would go all the way from downtown Oakland to Hercules, maybe not all the same bus, but the same line. They are currently only considering going as far as the Hilltop area. But she thinks that we need to keep stressing the importance of that express bus, and since it was not mentioned expressly in the plan, she wanted to make sure that we called it out.

Director Andrino-Chavez agreed with Director Powers, especially for these markets that are not served by BART directly. She thinks that once you go beyond two transfers, people get disappointed and revert to their cars if they have that option.

Director Sasai echoed Director Andrino-Chavez's comments regarding serving Diablo Valley College, as a former student of the Pleasant Hill campus himself, traveling there every day from Pinole and he does not recall receiving much communication on transportation options and he thinks that we can do better.

**MOTION: A motion was made by Director Andrino-Chavez, seconded by Director Powers to Approve and Adopt WCCTA Short-Range Transit Plan.** The motion was carried by the following vote:

**Ayes: 6–** Grimsley, Powers, Hansen, Sasai, Toms, Andrino-Chavez

**2.4 Authorization for General Manager to Enter Into a Contract with Transtrack to Provide National Transit Database (NTD) APC Certification.** Action Requested: Authorize General Manager to Enter Into a Contract with Transtrack Systems to Provide an Automatic Vehicle Location and Automated Passenger Counter module and NTD Certification for an Amount Not to Exceed \$84,800

Vice-Chair Toms introduced the item and GM Thompson provided the staff report.

GM Thompson said that this item is to do with the Automatic Passenger Counters (APCs) that are on our buses and how we will use the data that we get from them. He explained what they are, how they function, what types of data we can get from them, and how the data will be used. He also explained the issues related to the current process for collecting and reporting required data

to the National Transit Database (NTD). He said that currently, we are not getting the accurate information that we perhaps could. Ultimately, this proposal would give us the ability to use the APCs to lessen a great deal of manpower and administrative burden on the MV drivers and staff, as well as the Authority, and how we go about this reporting element.

We've been talking about this with several different vendors for a few years on how to proceed and which way to go, and we're recommending we contract with Transtrack, a company that we've been doing business with since 2013. Basically, all of the data that is generated throughout our entire system is currently housed in the Transtrack system and the monthly management data report that is part of the Board's Consent Calendar every month is generated with the data that are housed in the Transtrack system. One of our goals has always been to find a way to have all of our data flow into the Transtrack system. Sometimes that's through other software systems uploading data to it, and sometimes it's working with Transtrack utilizing modules within their system to make use of the data that we can generate.

In this proposal, we would contract with Transtrack to set up the system to validate all of the data that we're getting from the Automatic Passenger Counters and get them through the extensive National Transit Database certification process, which is the bulk of the initial set up costs. In addition, because of the way that our routes are set up, we have to go through the process twice, and he explained why that is. Also, when staff spoke to some of the other vendors, the APC data that they would collect would still not be tied into all of our information that is housed in the Transtrack system.

The other part is that because our Automatic Passenger Counters are tied in with our Automatic Vehicle Location System, we get the bonus of all of our on-time performance data being imported in the same kind of feed, which will also give us some more KPIs and some more performance measures that we would then be able to present to the Board in a more user-friendly format, possibly. It will also allow staff to track and analyze the data better. More than what we are currently able to do. Currently, we have all the raw data and no ability to analyze it and that is part of what this system will also do.

GM Thompson concluded that in the staff report, there is a list of the services that this will provide, but he is happy to go into more detail. Ultimately, what staff is asking for with this item tonight is approval to enter into this agreement with Transtrack for an amount not to exceed \$84,800.

Director Powers asked some questions about how the APCs do the actual counts, and whether the driver plays a part in collecting passenger data as well.

IT Manager Petty and GM Thompson responded.

Vice-Chair Toms stated that this is exciting. Having the data will help with the previous two agenda items that we just discussed. When she was speaking with GM Thompson earlier, he mentioned that one of the affordable housing projects had requested data for the bus stop on San Pablo Avenue. She does know that when a city or county is considering reducing parking on a project, the success of local transit is important. Also when they are looking for financing, especially for affordable housing projects, the proximity to good bus stops is really important.

**MOTION: A motion was made by Director Andrino-Chavez, seconded by Director Grimsley to Authorize the General Manager to Enter Into a Contract with Transtrack Systems to Provide an Automatic Vehicle Location and Automated Passenger Counter module and NTD Certification for an Amount Not to Exceed \$84,800.** The motion was carried by the following vote:

**Ayes: 6–** Grimsley, Powers, Hansen, Sasai, Toms, Andrino-Chavez

### 3) **COMMITTEE REPORTS**

#### 3.1 **General Manager's Report.** No Action: Information Only.

GM Thompson provided a report on the following:

- 1) Appreciation of the MV Transit staff and drivers for their outstanding performance during the adverse weather over the last several weeks, it's been tough out there.
- 2) Update on remote teleconferenced meetings of the Legislative Bodies of the Western Contra Costa Transit Authority. We will be required to go back to in-person meetings in March, and we have started the conversation again with Pinole TV and City of Pinole staff about going back to the format we had pre-COVID. That is an ongoing conversation. We will keep the Board up to date on that, but we will have to begin meeting in person in March.
- 3) Recognition of and appreciation for Directors Maureen Powers and Aleida Andrino-Chavez's long-time commitment and service on the WCCTA Board of Directors. They have both elected not to be reappointed by the Contra Costa Board of Supervisors.

Director Andrino-Chavez made some final comments regarding her retirement from the WCCTA Board of Directors. She expressed her gratitude and appreciation for the Board and the staff. She is honored to have been a member of the Board for so long, and also to have worked at WestCAT.

Director Powers also expressed her gratitude and appreciation for the Board and the staff of both WestCAT and MV, emphasizing that she has learned a lot serving on this Board, as well as being WestCAT's representative on the WCCTAC Board for several years, and the small bus operator representative at CCTA.

Both expressed their continued advocacy of WestCAT and public transportation, and a willingness to remain in contact with staff in the future.

Vice-Chair Toms thanked both Director Powers and Director Andrino-Chavez for being incredible advocates for their communities. She concluded that the unincorporated communities of Tara Hills and Rodeo are really lucky to have them. The community of Crockett is also lucky to have Board Member Tom Hansen.

Chair Toms expressed her appreciation to both Directors for their service.

Director Hanson said that he will miss both Directors, it has been a long time serving with them and it has been a pleasure, and he thanked them both for their service.

#### 3.2 **WCCTAC Representative Report.** No Action: Information Only.

GM Thompson mentioned that because of the departure of both Directors Powers and Andrino-Chavez, does mean a change to our representative on the WCCTAC Board. Upon confirming with the Executive Director of WCCTAC and speaking with Director Hansen today, the WCCTAC bylaws state that the only representatives eligible from WestCAT who can serve on WCCTAC a non-elected appointees from the County.

We will make an official announcement about the representative at our next meeting because we have to take a look at our F&A Committee position as well. Thus, we will bring both those items for action at the next meeting. Because of this, GM Thompson informed the WCCTAC Executive Director that we may not have a representative at the January meeting, but we will have one for February.

**BOARD COMMUNICATION**

NONE

**4) CORRESPONDENCE**

NONE.

**5) ADJOURNMENT**

At 8:04 PM, Vice-Chair Toms adjourned the regular meeting of the WCCTA Board of Directors on January 12, 2023.

The next meeting is scheduled for February 9, 2023.

\_\_\_\_\_  
**Maureen Toms, Vice-Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Robert Thompson, Secretary**

\_\_\_\_\_  
**Date**

**AGENDA ITEM 1.2**WCCTA - WestCAT  
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/20/22	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	8	IT work (12/20 - 12/22/22)  Alexander L Petty	600.00	600.00
1/10/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	10	IT work (1/10 - 1/13/23)  Alexander L Petty	800.00	800.00
1/17/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	11	IT work (1/17 - 1/19/23)  Alexander L Petty	600.00	600.00
1/24/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	12	IT work (1/24 - 1/26/23)  Alexander L Petty	600.00	600.00
1/30/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	13	IT work & facilities maintenance  Alexander L Petty	950.00	950.00
2/1/23	50499-42 Other Mat&Suppl, Non-Veh 50499-43 OtherMat&Sup-Non-Veh, Co 50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	1976-6MHR-7J33	Building maintenance  Office/computer supplies  Shipping, handling + taxes  Amazon Capital Services, Inc.	667.78  455.11  120.46	1,243.35
12/13/22	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	000019216981	Nov & Dec phone svc  Nov & Dec phone svc  AT&T	108.73  54.37	163.10
1/13/23	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	000019362897	Dec & Jan phone svc  Dec & Jan phone svc  AT&T	109.77  54.88	164.65
1/15/23	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	20265087	Monitoring Fee - Fire (2/1 - 5/1/23)  Monitoring Fee - Fire (2/1 - 5/1/23)  Bay Alarm Company	432.76  216.38	649.14
1/10/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	04P4257	Vehicle parts  Betts	365.11	365.11
1/4/23	11103 Office Equipment & Furniture  50499-41 Other Mat & Supplies, Veh Ma 50903-60 Fees, Admin 50499-43 OtherMat&Sup-Non-Veh, Co 50300-43 O/S Service, Non-Veh, Compu	Stmt 12/5/22 -1/4/23	Walmart.com (Mini PC for displaycamera (Dispatch Office) - TDA Glass on the mive (Windshield repair-unit 37) Walmart.com (Delivery tip fee)  Walmart.com (Printer ink)  Dropbox (Recurring monthly billing for 8 licenses)	628.98  465.86  15.00  330.62  240.00	

WCCTA - WestCAT  
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	50499-42 Other Mat&Suppl, Non-Veh		The home Depot (Shop consumables & tools)	371.46	
	50499-42 Other Mat&Suppl, Non-Veh		Ace Hardware (Supplies for bldg maintenance)	28.52	
	50300-43 O/S Service, Non-Veh, Compu		Zoom (Recurring monthly billing)	13.76	
	50300-43 O/S Service, Non-Veh, Compu		Microsoft (Office 365 Business Premium mthly fee for additional support)	5.00	
	50300-43 O/S Service, Non-Veh, Compu		Shopify (Annual subscription renewal)	312.00	
	50999-60 Miscellaneous Exp, Admin		1-800-FLOWERS (Flower's for Aledia's Mother funeral).	113.23	
	50901-60 Dues & Subscriptions, Admin		SHRM (HR Membership- Mica)	229.00	
	50908-10 Marketing & Advertising, Ope		Lucky (Driver's appreciation gift cards)	1,530.75	
	50410-10 Postage, Operations		Stamps.com (Reccuring mthly svc chrg)	16.66	
	50410-60 Postage, Admin		Stamps.com (Recurring mthly svc chrg)	8.33	
	20100 Accounts Payable		Bank of America Business Card		4,309.17
2/2/23	10204 A/R Accrual - MV Liability In	14-2023-Jan	Jan ins & admin fee	1,079.54	
	20100 Accounts Payable		CalTIP		1,079.54
1/26/23	50499-41 Other Mat & Supplies,Veh Ma	136278	Vehicle parts	12,888.48	
	20100 Accounts Payable		Chuck's Brake & Wheel		12,888.48
1/27/23	50499-41 Other Mat & Supplies,Veh Ma	136447	Vehicle parts	4,823.67	
	20100 Accounts Payable		Chuck's Brake & Wheel		4,823.67
1/27/23	50499-42 Other Mat&Suppl, Non-Veh	1473	Cleaning supplies for bldg & busses	427.13	
	20100 Accounts Payable		Cinchem LLC		427.13
1/12/23	50499-41 Other Mat & Supplies,Veh Ma	4143340564	Jan uniforms	615.98	
	20100 Accounts Payable		Cintas Corporation		615.98
1/19/23	50499-41 Other Mat & Supplies,Veh Ma	4144001038	Jan uniforms	615.98	
	20100 Accounts Payable		Cintas Corporation		615.98
1/26/23	50499-41 Other Mat & Supplies,Veh Ma	4144730508	Jan uniforms	615.98	
	20100 Accounts Payable		Cintas Corporation		615.98
2/2/23	50499-41 Other Mat & Supplies,Veh Ma	4145424128	Feb uniforms	632.71	
	20100 Accounts Payable		Cintas Corporation		632.71
2/1/23	50501-10 Telephone, Operations	001000630567	Feb fiber network (2/1 - 2/28/23)	1,066.67	
	50501-60 Telephone, Admin		Feb fiber network (2/1 - 2/28/23)	533.33	
	20100 Accounts Payable		Comcast Business		1,600.00

WCCTA - WestCAT  
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
2/1/23	50215-60 Fringe Benefits, Admin 20200	12055	Feb LTD	717.29	
	Accrued Payroll Liabilities 20100		Feb Supplemental Life	197.60	
	Accounts Payable		BCC		914.89
2/2/23	50499-41 Other Mat & Supplies, Veh Ma 20100	58563	Vehicle parts	2,189.51	
	Accounts Payable		Diesel Marine Electric		2,189.51
1/18/23	50401-10 Fuel & Lubricants 20100	23-733131	Anti-Freeze	557.56	
	Accounts Payable		Flyers Energy, LLC (RCP)		557.56
1/18/23	50401-10 Fuel & Lubricants 20100	23-733132	DEF & Mobil	2,902.20	
	Accounts Payable		Flyers Energy, LLC (RCP)		2,902.20
1/23/23	50401-10 Fuel & Lubricants 20100	23-736580	DEF	1,036.45	
	Accounts Payable		Flyers Energy, LLC (RCP)		1,036.45
1/30/23	50401-10 Fuel & Lubricants 20100	23-741865	DEF	1,139.34	
	Accounts Payable		Flyers Energy, LLC (RCP)		1,139.34
1/30/23	11105 Oper, Maint & Admin Facility 20100	0000018765	Bus wash scope - Task order 5 - (TDA)	2,472.68	
	Accounts Payable		Gannett Fleming, Inc.		2,472.68
1/16/23	50300-42 Outside Service, Non-Veh Mai 20100	INV0158	Dec cleaning svcs	2,301.00	
	Accounts Payable		GCI JANITORIAL SERVICES		2,301.00
1/30/23	50300-42 Outside Service, Non-Veh Mai 20100	INV0159	Jan cleaning svcs	2,301.00	
	Accounts Payable		GCI JANITORIAL SERVICES		2,301.00
1/30/23	10202 A/R Accrual - MV & Insuranc 20100	41004192	Vehicle parts (unit 409) DOA 7/14/22	704.22	
	Accounts Payable		Gillig LLC		704.22
2/7/23	10202 A/R Accrual - MV & Insuranc 20100	41005755	Vehicle parts (unit 409) DOA 7/14/22	72.47	
	Accounts Payable		Gillig LLC		72.47
1/17/23	50300-60 Outside Services, Admin 20100	1338732	Dec legal svcs	717.50	
	Accounts Payable		Hanson Bridgett LPP		717.50
3/1/23	50215-43 Fringe Benefits, Non-Veh, Co 50215-60	3/2023	Mar dental ins	54.52	
	Fringe Benefits, Admin 20100		Mar dental ins	619.00	
	Accounts Payable		Health Care Dental		673.52
1/10/23	50499-41 Other Mat & Supplies, Veh Ma	345999FOW	Vehicle parts	50.38	

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		Hilltop Ford		50.38
1/12/23	50402-10 Tires & Tubes 20100 Accounts Payable	154806	Jan Tires J & O's Commercial Tire Center	4,638.32	4,638.32
1/26/23	50402-10 Tires & Tubes 20100 Accounts Payable	155127	Jan Tires J & O's Commercial Tire Center	1,806.11	1,806.11
3/1/23	50215-43 Fringe Benefits, Non-Veh, Co 50215-60 Fringe Benefits, Admin 20100 Accounts Payable	3/2023	Mar medical ins Mar medical ins Kaiser Foundation Health Plan, Inc.	1,253.27 9,236.61	10,489.88
2/2/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	100723768	Vehicle parts Kimball Midwest	423.12	423.12
1/11/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	11660	Qtrly hydro-jet drain cleaning Kurt's Plumbing & Heating	675.00	675.00
1/28/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	429427	Vehicle parts Lim Automotive Supply Inc.	6,058.32	6,058.32
1/31/23	50300-60 Outside Services, Admin 20100 Accounts Payable	48029	Single Audit Report Maze & Associates Accountancy Corp.	4,040.00	4,040.00
1/31/23	50600-10 Insurance, Operations 50800-41 Purchased Transp, Veh Maint 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 20100 Accounts Payable	1/2023	Jan liability ins Jan maintenance Jan svc Less: Jan estimate MV Transportation	15,952.60 87,856.00 599,440.14	673,261.44 29,987.30
2/2/23	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	122294	February pre-pay invoice MV Transportation	634,341.12	634,341.12
1/11/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11667581	vehicle parts (unit 168) Pape Kenworth	21,505.71	21,505.71
1/12/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11670109	vehicle parts Pape Kenworth	650.27	650.27
1/12/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11670326	Vehicle parts (unit 169) Pape Kenworth	8,604.33	8,604.33

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/16/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11675798	Vehicle parts (unit 169) Pape Kenworth	2,873.24	2,873.24
1/18/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11680652	Vehicle parts (unit 203) Pape Kenworth	737.61	737.61
1/18/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11681173	vehicle parts (unit 161) Pape Kenworth	130.01	130.01
1/19/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11683997	vehicle parts (unit 173) Pape Kenworth	309.26	309.26
1/20/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11686775	vehicle parts Pape Kenworth	20.22	20.22
1/23/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11691381	Vehicle parts (unit 164) Pape Kenworth	188.54	188.54
1/24/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11693517	vehicle parts (unit 174) Pape Kenworth	4,166.98	4,166.98
1/26/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11699271	Vehicle parts (unit 162) Pape Kenworth	11,849.21	11,849.21
1/30/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11704658	Vehicle parts (unit 162) Pape Kenworth	386.85	386.85
1/31/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	10462	DPF Cleaning (unit 168) Pape Kenworth	339.87	339.87
1/31/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11709110	Vehicle parts (unit 162) Pape Kenworth	421.07	421.07
2/2/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11713808	vehicle parts Pape Kenworth	107.20	107.20
2/2/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11713829	Vehicle parts (unit 406) Pape Kenworth	1,450.72	1,450.72
2/2/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11714129	vehicle parts (unit 161) Pape Kenworth	267.33	267.33
2/7/23	50499-41	11723479	Vehicle parts (unit 201)	372.24	

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Other Mat & Supplies,Veh Ma 20100 Accounts Payable		Pape Kenworth		372.24
2/7/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	11723494	Vehicle parts (unit 201)	5,047.58	
			Pape Kenworth		5,047.58
1/24/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	23-15693	Towing svc (unit 206)	1,532.94	
			Olivers Tow		1,532.94
1/16/23	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	866330	Dec black & color meter	200.39	
			Pacific Office Automation/Service		200.39
1/23/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	6920734-00	Vehicle repair (unit 204)	1,179.00	
			Pacific Power Group, LLC		1,179.00
2/1/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	62421	Feb landscaping	591.34	
			Pacific Site Management		591.34
1/31/23	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	INV-20460-12023	Jan phone svc	761.22	
			Jan phone svc	380.61	
			STREAMS		1,141.83
12/20/22	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	12/2022	Dec gas & electric (11/16 - 12/14/22)	9.66	
			Dec gas & electric (11/16 - 12/14/22)	4.84	
			Pacific Gas & Electric		14.50
1/20/23	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	1/2023	Jan gas & electric (12/15/22 - 1/13/23)	7.74	
			Jan gas & electric (12/15/22 - 1/16/23)	3.87	
			Pacific Gas & Electric		11.61
2/2/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	107534G	Sliding gate repair	390.00	
			R & S Erection of Richmond, Inc.		390.00
1/18/23	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	55836	Trash capture filters for storm drain - (TDA) - Bus wash project. Revel Environmental Manufacturing, Inc.	11,408.29	
					11,408.29
1/31/23	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	0851-154728983	Jan garbage	588.48	
			Jan garbage	294.24	
			Republic Services #851		882.72
1/27/23	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	3216852491	Office Supples	112.67	
			Staples		112.67

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1/21/23	50300-10 Outside Services, Operations 20100 Accounts Payable	1/2023	Jan DAR, Tablets, & Phones  T-MOBILE	5,602.10	5,602.10
1/24/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	82918640	Vehicle parts (unit 601)  The Aftermarket Parts Company, LLC	1,268.77	1,268.77
1/26/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	82921631	Vehicle parts (unit 206)  The Aftermarket Parts Company, LLC	21.99	21.99
1/7/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	0000V446E9013	Shipping RMA radios for repair  UPS	7.00	7.00
1/14/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	0000V446E9023	Shipping RMA radios for repair  UPS	13.00	13.00
2/4/23	50903-60 Fees, Admin 20100 Accounts Payable	0000V446E9053	Late fee  UPS	1.04	1.04
2/13/23	50300-10 Outside Services, Operations 20100 Accounts Payable	9925848396	Jan cell phone (1/22 - 2/21/23)  Verizon Wireless	51.87	51.87
1/13/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	835416	Diesel  Western States Oil CO.	33,409.06	33,409.06
1/16/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	835417	Gas  Western States Oil CO.	14,787.89	14,787.89
1/25/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	835783	Diesel  Western States Oil CO.	37,521.10	37,521.10
2/3/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	836012	Diesel  Western States Oil CO.	33,123.22	33,123.22
1/20/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	I500-00895507	Waste pickup  World Oil Environmental Services	45.00	45.00
				1,620,242.89	1,620,242.89
				1,620,242.89	1,620,242.89

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<b>Date</b>	<b>Account ID Account Description</b>	<b>Invoice/CM #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
2/24/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	53077	Annual certification & spill bucket test Afforda-Test	1,038.00	1,038.00
2/24/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	53299	Feb inspection Afforda-Test	110.00	110.00
2/7/23	50300-43 O/S Service, Non-Veh, Compu 20100 Accounts Payable	14	IT work (2/7/23 - 2/9/23) Alexander L Petty	600.00	600.00
2/13/23	50300-43 O/S Service, Non-Veh, Compu 20100 Accounts Payable	15	IT work (2/13 - 2/15/23) Alexander L Petty	600.00	600.00
2/21/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	16	IT/Facility work (2/21 - 2/25/23) Alexander L Petty	700.00	700.00
2/28/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	17	IT/Facility maintenance (2/28 - 3/3/23) Alexander L Petty	700.00	700.00
3/1/23	50499-41 Other Mat & Supplies, Veh Ma 50499-60 Other Mat & Supplies, Admin 50499-42 Other Mat&Suppl, Non-Veh 11103 Office Equipment & Furniture 50903-60 Fees, Admin 20100 Accounts Payable	1WC3-NKJK-3RC3	Vehicle parts Supplies (Admin) Facilities supplies Office Equip/Furniture-TDA Taxes Amazon Capital Services, Inc.	681.90 49.12 77.46 3,584.82 428.30	4,821.60
2/13/23	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	000019508637	Jan & Feb phone svc Jan & Feb phone svc AT&T	109.77 54.88	164.65
2/15/23	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	20342731	Security monitoring (3/1 - 6/1/2023) Security monitoring (3/1/ - 6/1/2023) Bay Alarm Company	89.36 44.68	134.04
2/4/23	50908-10 Marketing & Advertising, Ope 50401-10 Fuel & Lubricants 50499-10 Other Mat & Supplies, Oper 50499-10 Other Mat & Supplies, Oper 50499-42 Other Mat&Suppl, Non-Veh 11104 Facility Repairs 50300-43	Stmt 1/5/-2/4/23	Twilio (Emergency messaging software for ridership) Oliver's Hardware (Fuel for forklift) Keywelocksmiths.com (Spare keys & Debora's key's) Keywelocksmiths.com (Spare Key) Walmart.com (Bldg maintenance-Ant & Roach baits- 20 pks) Lowe's (Bldg maintenance-Sump Pump)-TDA Dropbox (recurring mthly billing	50.75 42.29 24.11 24.12 118.90 665.06 240.00	

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	O/S Service, Non-Veh, Compu 11102		for 8 licenses)		
	Maintenance Equipment 11103		Harbor Freight Tools (Tools for servicing fuel systems)-TDA	265.45	
	Office Equipment & Furniture 50499-43		Bestbuy.com (Computer Network/Equip Upgrades & Repairs)-TDA	866.03	
	OtherMat&Sup-Non-Veh, Co 50300-43		Walmart.com (Cell phone parts)	136.62	
	O/S Service, Non-Veh, Compu 11103		Microsoft (Office 365 Business premium mthly fee for additional support)	5.00	
	Office Equipment & Furniture 50499-60		Walamrt.com (Computer Network Equip/Upgrades & Repairs)-TDA	662.07	
	Other Mat & Supplies, Admin 50300-43		Big 5 Sporting Goods (Deposit bags for vault)	218.50	
	O/S Service, Non-Veh, Compu 50300-42		Zoom (Recurring monthly billing)	13.76	
	Outside Service, Non-Veh Mai 11103		Lowe's (Facilities supplies)	54.84	
	Office Equipment & Furniture 11103		Walmart.com (Computer Network Equip/Upgrades & Repairs)-TDA	185.77	
	Office Equipment & Furniture 11103		Bestbuy.com (Computer Network Equip/Upgrades & Repairs)	143.73	
	Office Equipment & Furniture 50499-43		Walmart.com (Computer Network Equip/Upgrades & Repairs) - TDA	131.27	
	OtherMat&Sup-Non-Veh, Co 11104		Walmart.com (Computer Network Equip/Upgrades & Repairs) - TDA	6.29	
	Facility Repairs 11104		The Home Depot (Bldg maintenance-Roof repair Denise & Norma Jean's Office)- TDA	519.00	
	Facility Repairs 50499-43		The Home Depot (Bldg maintenance-Roof repair Denise & Norma Jean's Office)- TDA	109.91	
	OtherMat&Sup-Non-Veh, Co 50499-42		Walmart.com (Computer parts)	8.33	
	Other Mat&Suppl, Non-Veh 50410-10		The Home Depot (Bldg maintenance)	15.27	
	Postage, Operations 50410-60		Stamps.com (Jan postage)	66.67	
	Postage, Admin 50410-10		Stamps.com (Jan postage)	33.33	
	Postage, Operations 50410-60		Stamps.com (Jan postage)	66.67	
	Postage, Admin 50410-10		Stamps.com (Jan postage)	33.33	
	Postage, Operations 50410-60		Stamps.com (Recurring mthly svc chrg)	16.66	
	Postage, Admin 50908-10		Stamps.com (Recurring mthly svc crg)	8.33	
	Marketing & Advertising, Ope 50902-60		Docucopies.com (Printing - Bus schedules)	1,408.48	
	Travel Expense, Admin 20100		City of Sacramento (Parking - Rob T conference).	18.00	
	Accounts Payable		Bank of America Business Card		6,158.54
3/3/23	10204 A/R Accrual - MV Liability In 20100 Accounts Payable	14-2023-Feb	Feb ins & admin fee  CalTIP	176.14	  176.14
2/9/23	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	202210 - Westcat	Oct pilot program  Central Contra Costa Transit Authority	3,367.49	  3,367.49
2/9/23	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	202211 - Westcat	Nov pilot program	2,259.59	2,259.59

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2/9/23	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	202212 - Westcat	Dec pilot program	1,683.41	1,683.41
2/28/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	136943	Vehicle parts Chuck's Brake & Wheel	1,354.89	1,354.89
2/9/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	4146115286	Feb uniform Cintas Corporation	632.71	632.71
2/16/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	4146825295	Feb uniforms Cintas Corporation	632.71	632.71
2/23/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	414752627	Feb uniform Cintas Corporation	632.71	632.71
3/2/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	4148215139	Mar uniforms Cintas Corporation	632.71	632.71
3/1/23	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	001000649106	Mar fiber network (3/1 - 3/3/23) Mar fiber network (3/1 - 3/3/23) Comcast Business	1,066.67 533.33	1,600.00
3/5/23	50215-60 Fringe Benefits, Admin 20200 Accrued Payroll Liabilities 20100 Accounts Payable	12056	Mar LTD & Supplemental life Mar LTD & supplemental Life BCC	717.29 197.60	914.89
2/13/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	Y5-82344	Vehicle repair (unit 403) Cummins Sales & Service	829.81	829.81
3/2/23	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	52926-2/2023	Water svc (12/21/22 -2/24/23) Water svc (12/21/22 - 2/24/23) East Bay Municipal Utility District	396.19 198.09	594.28
3/2/23	50500-60 Utilities, Admin 50500-10 Utilities, Operations 20100 Accounts Payable	529339 - 2/2023	Water svc (12/21/22 - 2/24/23) Water svc (12/21/22 - 2/24/23) East Bay Municipal Utility District	323.43 646.87	970.30
2/27/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	23-764668	Anti-Freeze Flyers Energy, LLC (RCP)	527.01	527.01
2/27/23	50401-10 Fuel & Lubricants 20100	23-764669	DEF & Mobil Flyers Energy, LLC (RCP)	2,005.79	2,005.79

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	Accounts Payable				
3/6/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	23-769859	DEF  Flyers Energy, LLC (RCP)	950.72	950.72
3/1/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	62506	Mar landscaping  GCI JANITORIAL SERVICES	591.34	591.34
3/1/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0172	Feb cleaning svcs  GCI JANITORIAL SERVICES	2,301.00	2,301.00
2/13/23	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	41007691	Vehicle parts (unit 409)  Gillig LLC	65.86	65.86
2/13/23	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	41007692	Vehicle parts (unit 409)  Gillig LLC	405.01	405.01
2/14/23	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	41008378	Vehicle parts (unit 409)  Gillig LLC	32.93	32.93
2/23/23	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	41011783	Vehicle parts (unit 409)  Gillig LLC	6.48	6.48
2/28/23	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	41013620	Vehicle parts (unit 409)  Gillig LLC	1,296.96	1,296.96
2/28/23	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	41013621	Vehicle parts (unit 409)  Gillig LLC	285.35	285.35
3/7/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	41016368	Vehicle parts (unit 204)  Gillig LLC	1,768.63	1,768.63
2/10/23	50300-60 Outside Services, Admin 20100 Accounts Payable	1340728	January legal svcs  Hanson Bridgett LPP	2,633.75	2,633.75
4/1/23	50215-60 Fringe Benefits, Admin 50215-43 Fringe Benefits, Non-Veh, Co 20100 Accounts Payable	328896	Apr dental ins  Apr dental ins  Health Care Dental	619.00 54.52	673.52
3/6/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	348066FOW	vehicle parts  Hilltop Ford	142.46	142.46
2/9/23	50402-10 Tires & Tubes	155495	Feb tires	4,109.96	

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		J & O's Commercial Tire Center		4,109.96
2/17/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	155708	Tire repair J & O's Commercial Tire Center	1,119.45	1,119.45
2/28/23	50402-10 Tires & Tubes 20100 Accounts Payable	155947	Feb tires J & O's Commercial Tire Center	4,857.65	4,857.65
3/3/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	156003	Tire repair J & O's Commercial Tire Center	1,399.32	1,399.32
4/1/23	50215-43 Fringe Benefits, Non-Veh, Co 50215-60 Fringe Benefits, Admin 20100 Accounts Payable	4/2023	Apr medical ins Apr medical ins Kaiser Foundation Health Plan, Inc.	1,253.27 9,236.61	10,489.88
3/2/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	100813342	vehicle parts Kimball Midwest	413.86	413.86
3/1/23	50110-60 ADA, Sec 15 Data, SRTP, Ad 20100 Accounts Payable	015543	Job classification, planning & development Koff & Associates	1,968.75	1,968.75
2/25/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	431420	Vehicle parts Lim Automotive Supply Inc.	3,806.27	3,806.27
2/21/23	50300-60 Outside Services, Admin 20100 Accounts Payable	48349	Single Audit Act Report Maze & Associates Accountancy Corp.	1,010.00	1,010.00
2/28/23	50600-10 Insurance, Operations 50800-41 Purchased Transp, Veh Maint 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 20100 Accounts Payable	2/2023	Feb liability ins Feb maintenance Feb svc Less: Feb estimate Less: Road Sups & Dispatcher rev hrs (345.59). MV Transportation	15,072.25 87,856.00 563,654.05	634,341.13 9,674.40 22,566.77
3/7/23	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	122928	Mar pre-pay invoice MV Transportation	704,553.60	704,553.60
2/14/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11738010	Vehicle parts (unit 410) Pape Kenworth	397.42	397.42
2/14/23	10202 A/R Accrual - MV & Insuranc 20100	2/14/23	Vehicle parts (unit 172) Pape Kenworth	2,763.49	2,763.49

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accounts Payable				
2/15/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	11739131	Vehicle parts (unit 201)  Pape Kenworth	2,334.11	2,334.11
2/16/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	11743786	Vehicle parts (unit 201)  Pape Kenworth	1,484.40	1,484.40
2/22/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	10643	DPF cleaning (unit 162)  Pape Kenworth	540.08	540.08
2/23/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	11757572	Vehicle parts (unit 201)  Pape Kenworth	108.19	108.19
2/24/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	11760091	Vehicle parts (unit 603)  Pape Kenworth	2,763.49	2,763.49
3/7/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	11782781	vehicle parts (unit 201)  Pape Kenworth	140.01	140.01
2/11/23	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	78955878	Feb copier  Pacific Office Automation/Lease	383.06	383.06
2/28/23	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	INV-20460-22023	Feb phone svc  Feb phone svc  STREAMS	761.22  380.61	1,141.83
1/18/23	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	1/2023	Jan gas & electric  Jan gas & electric  PG & E	3,871.17  1,935.58	5,806.75
2/16/23	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	2/2023	Feb gas & electric  Feb gas & electric  PG & E	5,313.13  2,656.57	7,969.70
2/21/23	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	2/2023	Feb gas & electric (1/14-2/14/23)  Feb gas & electric (1/14 - 2/14/23)  Pacific Gas & Electric	10.21  5.11	15.32
3/3/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	902062204	Vehicle parts (unit 206)  Prevost Car, a division of	514.16	514.16
3/6/23	50499-41	902063377	Vehicle parts (unit 206)	440.28	

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	Other Mat & Supplies,Veh Ma 20100 Accounts Payable		Prevost Car, a division of		440.28
3/6/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	902063378	Vehicle parts (unit 206)	35.53	
			Prevost Car, a division of		35.53
2/23/23	11104 Facility Repairs 20100 Accounts Payable	107817G	Repairs to front gate (upper parking lot)-TDA R & S Erection of Richmond, Inc.	3,356.00	
					3,356.00
2/28/23	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	0851-154753058	Feb garbage	588.48	
			Feb garbage	294.24	
			Republic Services #851		882.72
3/8/23	50908-10 Marketing & Advertising, Ope 20100 Accounts Payable	5508	Website maintenance & updates	920.00	
			Rico Visuals		920.00
8/18/22	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	15772	Bus wash manufacturing-TDA	44,125.00	
			Ross & White		44,125.00
2/23/23	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	3231684601	Office supplies	87.76	
			Staples		87.76
2/25/23	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	11647454720	Office Supplies	65.81	
			Staples Business Credit		65.81
2/7/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	6152	Unnderground Tank svc	382.50	
			Superior Undergroud Tank Serv.		382.50
2/16/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	6176	Undeerground Tank svc	382.50	
			Superior Undergroud Tank Serv.		382.50
2/21/23	50300-10 Outside Services, Operations 20100 Accounts Payable	2/2023	Feb DAR, Tablets, & Phones	2,404.33	
			T-MOBILE		2,404.33
1/31/23	50300-10 Outside Services, Operations 20100 Accounts Payable	INV0000001194	Jan maintenance & support	4,137.50	
			TransTrack Systems, Inc.		4,137.50
1/31/23	11102 Maintenance Equipment 20100 Accounts Payable	INV0000001204	RTA Project (Tasks:593-1 to 593-3)-TDA TransTrack Systems, Inc.	8,000.00	
					8,000.00
1/31/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0000001211	Hanover signs/AVL-APC (Task 603-1 & Task 603-2) TransTrack Systems, Inc.	1,200.00	
					1,200.00

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<b>Date</b>	<b>Account ID Account Description</b>	<b>Invoice/CM #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
2/14/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	836318	Diesel  Western States Oil CO.	32,696.41	32,696.41
2/24/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	836630	Diesel  Western States Oil CO.	31,164.27	31,164.27
3/3/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	836829	Diesel & gas  Western States Oil CO.	33,010.31	33,010.31
2/14/23	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	31272446	Feb pest control maintenance  Feb pest control maintenance  Western Exterminator Co.	120.87  60.43	181.30
3/1/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	I500-00907041	Waste pickup  World Oil Environmental Services	45.00	45.00
				1,635,185.55	1,635,185.55
				1,635,185.55	1,635,185.55

**AGENDA ITEM 1.2 cont.**WCCTA - WestCAT  
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3/8/23	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	26836815	Sewer line work (Bus wash project) - TDA Advanced Trechnless Inc.	32,250.00	32,250.00
1/26/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	52853	Jan inspection Afforda-Test	110.00	110.00
3/23/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	53667	Mar inspection Afforda-Test	110.00	110.00
3/8/23	50300-43 O/S Service, Non-Veh, Compu 20100 Accounts Payable	18	IT work (3/8 - 3/9/23) Alexander L Petty	400.00	400.00
3/14/23	50300-43 O/S Service, Non-Veh, Compu 20100 Accounts Payable	19	IT work (3/14 - 3/20/23) Alexander L Petty	700.00	700.00
3/21/23	50300-43 O/S Service, Non-Veh, Compu 20100 Accounts Payable	20	IT work (3/21 - 3/23/23) Alexander L Petty	600.00	600.00
3/28/23	50300-43 O/S Service, Non-Veh, Compu 20100 Accounts Payable	21	IT work (3/28 - 3/31/23) Alexander L Petty	750.00	750.00
4/4/23	50300-43 O/S Service, Non-Veh, Compu 20100 Accounts Payable	22	IT work (4/4 -4/6/23) Alexander L Petty	600.00	600.00
4/1/23	50499-41 Other Mat & Supplies,Veh Ma 50499-42 Other Mat&Suppl, Non-Veh 50300-10 Outside Services, Operations 50499-60 Other Mat & Supplies, Admin 50499-42 Other Mat&Suppl, Non-Veh 50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	IYDN-G93T-F9NV	Vehicle maintenance tools Facilities supplies Comments/Suggestions cards for drivers (400) Office Supplies Less: Office furniture return Taxes Amazon Capital Services, Inc.	688.09 838.93 16.99 19.99  132.01	189.99     1,506.02
3/13/23	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	000019657556	Feb & Mar phone svc Feb & Mar phone svc AT&T	109.77 54.88	164.65
4/4/23	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	20484547	Monitoring fee - Fire (5/1 - 7/31/23) Monitoring fee - Fire (5/1 - 7/31/23) Bay Alarm Company	432.76 216.38	649.14
3/4/23	50499-42 Other Mat&Suppl, Non-Veh	Stmt 2/5/23 - 3/4/23	The Home Depot(Bldg maintenance shoe covers -3 pks)	4.36	

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	50499-42 Other Mat&Suppl, Non-Veh		Lowe's -(Building supplies)	74.32	
	50300-41 Outside Service, Vehicle Main		Pacesetter Enterprises-(Software for mechanics to work on buses)	710.00	
	50908-10 Marketing & Advertising, Ope		Twilio(Emergency mssg software ridership)	50.00	
	50300-41 Outside Service, Vehicle Main		The Home Depot (Vehicle parts & supplies)	29.69	
	50901-60 Dues & Subscriptions, Admin		Amazon Prime (Membership renewal)	152.55	
	50300-43 O/S Service, Non-Veh, Compu		Dropbox (recurring mthly billing for 8 licenses)	240.00	
	50999-60 Miscellaneous Exp, Admin		Amazon Prime (Prime video)	3.99	
	50499-43 OtherMat&Sup-Non-Veh, Co		Office Depot (computer supplies)	50.88	
	50499-42 Other Mat&Suppl, Non-Veh		The Home Depot (Building supplies)	310.06	
	50300-43 O/S Service, Non-Veh, Compu		Zoom (recurring mthly billing)	13.76	
	50300-43 O/S Service, Non-Veh, Compu		Microsoft (mthly fee for additional support)	5.00	
	50499-41 Other Mat & Supplies,Veh Ma		Walmart.com (Building supplies)	70.24	
	50300-60 Outside Services, Admin		Paypa*ADA Guru- (Compliance requirement webinar-Donesha Mckinley)	299.00	
	50499-42 Other Mat&Suppl, Non-Veh		The Home Depot - (Kitchen equipment Driver's break room)	2,208.19	
	50410-10 Postage, Operations		Stamps.com (recurring mthly svc charge)	16.66	
	50410-60 Postage, Admin		Stamps.com (recurring mthly svc charge)	8.33	
	20100 Accounts Payable		Bank of America Business Card		4,247.03
3/28/23	50499-41 Other Mat & Supplies,Veh Ma	137149	Vehicle parts	2,319.90	
	20100 Accounts Payable		Chuck's Brake & Wheel		2,319.90
3/9/23	50499-42 Other Mat&Suppl, Non-Veh	1495	Janitorial supplies	1,168.84	
	20100 Accounts Payable		Cinchem LLC		1,168.84
3/9/23	50499-41 Other Mat & Supplies,Veh Ma	4148943159	Mar uniforms	632.71	
	20100 Accounts Payable		Cintas Corporation		632.71
3/16/23	50499-41 Other Mat & Supplies,Veh Ma	4149628723	Mar uniforms	632.71	
	20100 Accounts Payable		Cintas Corporation		632.71
3/23/23	50499-41 Other Mat & Supplies,Veh Ma	4150325815	Mar uniforms	619.46	
	20100 Accounts Payable		Cintas Corporation		619.46
3/30/23	50499-41 Other Mat & Supplies,Veh Ma	4151034752	Mar uniforms	603.83	
	20100 Accounts Payable		Cintas Corporation		603.83
4/6/23	50499-41 Other Mat & Supplies,Veh Ma	4151743268	Apr uniforms	620.56	
	20100 Accounts Payable		Cintas Corporation		620.56

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4/3/23	50501-10 Telephone, Operations	001000682326	Apr fiber network (41-4/30/23)	1,066.67	
	50501-60 Telephone, Admin		Apr fiber network (4/1-4/30/23)	533.33	
	20100 Accounts Payable		Comcast Business		1,600.00
4/1/23	50215-60 Fringe Benefits, Admin	12523	Apr LTD	717.29	
	20200 Accrued Payroll Liabilities		Apr Supplemental life ins.	197.60	
	20100 Accounts Payable		BCC		914.89
10/24/22	50300-41 Outside Service, Vehicle Main	Y5-77936	Vehicle repair (unit 203)	2,059.65	
	20100 Accounts Payable		Cummins Sales & Service		2,059.65
3/13/23	50401-10 Fuel & Lubricants	23-775331	DEF	1,139.34	
	20100 Accounts Payable		Flyers Energy, LLC (RCP)		1,139.34
3/20/23	50401-10 Fuel & Lubricants	23-780951	Mobil	940.66	
	20100 Accounts Payable		Flyers Energy, LLC (RCP)		940.66
3/27/23	50401-10 Fuel & Lubricants	23-786580	Anti-Freeze	557.56	
	20100 Accounts Payable		Flyers Energy, LLC (RCP)		557.56
3/30/23	50300-42 Outside Service, Non-Veh Mai	INV0180	Mar cleaning svcs	2,301.00	
	20100 Accounts Payable		GCI JANITORIAL SERVICES		2,301.00
1/2/23	10202 A/R Accrual - MV & Insuranc	41019661	Vehicle parts (unit 409) DOA 7/14/22	4.01	
	20100 Accounts Payable		Gillig LLC		4.01
3/9/23	10202 A/R Accrual - MV & Insuranc	41017423	Vehicle parts (unit 409) DOA 7/14/22	74.16	
	20100 Accounts Payable		Gillig LLC		74.16
3/27/23	10202 A/R Accrual - MV & Insuranc	41023752	Vehicle parts (unit 409) DOA 7/14/22	32.93	
	20100 Accounts Payable		Gillig LLC		32.93
3/13/23	50300-60 Outside Services, Admin	1343081	Feb legal svcs	2,277.50	
	20100 Accounts Payable		Hanson Bridgett LPP		2,277.50
3/17/23	50499-41 Other Mat & Supplies, Veh Ma	348401FOW	Vehicle parts	409.70	
	20100 Accounts Payable		Hilltop Ford		409.70
3/23/23	50499-41 Other Mat & Supplies, Veh Ma	348658FOW	Vehicle parts	178.73	
	20100 Accounts Payable		Hilltop Ford		178.73
3/24/23	50499-41 Other Mat & Supplies, Veh Ma	348715FOW	Vehicle parts	111.84	

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	20100 Accounts Payable		Hilltop Ford		111.84
3/10/23	50402-10 Tires & Tubes 20100 Accounts Payable	156182	Mar tires J & O's Commercial Tire Center	2,591.95	2,591.95
3/23/23	50402-10 Tires & Tubes 20100 Accounts Payable	156487	Mar tires J & O's Commercial Tire Center	5,091.60	5,091.60
3/30/23	50402-10 Tires & Tubes 20100 Accounts Payable	156637	Mar tires J & O's Commercial Tire Center	3,398.38	3,398.38
4/6/23	50402-10 Tires & Tubes 20100 Accounts Payable	156771	April tires J & O's Commercial Tire Center	4,208.40	4,208.40
4/7/23	50402-10 Tires & Tubes 20100 Accounts Payable	156801	April tires J & O's Commercial Tire Center	4,542.85	4,542.85
4/7/23	50402-10 Tires & Tubes 20100 Accounts Payable	156812	Apr tires J & O's Commercial Tire Center	578.19	578.19
3/4/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	100917788	Vehicle parts Kimball Midwest	411.15	411.15
3/11/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	432380	Vehicle parts Lim Automotive Supply Inc.	7,577.12	7,577.12
3/25/23	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	433314	Vehicle parts Lim Automotive Supply Inc.	3,637.71	3,637.71
4/10/23	50500-10 Utilities, Operations 20100 Accounts Payable	2303M17	Water analysis McC Campbell Analytical Services	135.20	135.20
3/31/23	50600-10 Insurance, Operations 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 20100 Accounts Payable	3/2023	Mar Liability ins Less: Credit for Road Supervisors Mar service Less: Mar estimate MV Transportation	17,102.94  720,680.75	117,081.38  704,553.60
4/3/23	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	123076	April pre-pay invoice MV Transportation	568,084.71	568,084.71
4/3/23	50499-41 Other Mat & Supplies,Veh Ma	4648681-37	vehicle parts	278.12	

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	20100 Accounts Payable		New Pig Corp.		278.12
3/13/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11792853	Vehicle parts (unit 166)	43.45	
			Pape Kenworth		43.45
3/13/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11848740	Vehicle parts (unit 207)	5.14	
			Pape Kenworth		5.14
3/14/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11795275	Vehicle parts (unit 166)	497.91	
			Pape Kenworth		497.91
3/14/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11795735	Vehicle parts (unit 201)	464.90	
			Pape Kenworth		464.90
3/15/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11798088	Vehicle parts (unit 409)	794.00	
			Pape Kenworth		794.00
3/15/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11798979	Vehicle parts (unit 201)	399.82	
			Pape Kenworth		399.82
3/15/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11842069	Vehicle parts	2,310.02	
			Pape Kenworth		2,310.02
3/28/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11826471	Vehicle parts (unit 201)	345.82	
			Pape Kenworth		345.82
3/29/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11827451	Vehicle parts (unit 603)	2,763.49	
			Pape Kenworth		2,763.49
3/29/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11828452	Vehicle parts	1,751.02	
			Pape Kenworth		1,751.02
4/5/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	11842662	Vehicle parts (unit 410)	899.70	
			Pape Kenworth		899.70
3/1/23	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	79295541	Mar copier	300.72	
			Pacific Office Automation/Lease		300.72
4/8/23	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	79488419	Apr copier	320.77	
			Pacific Office Automation/Lease		320.77
4/1/23	50300-42 Outside Service, Non-Veh Mai 20100	62595	Apr landscaping	591.34	
			Pacific Site Management		591.34

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	Accounts Payable				
3/31/23	50501-10 Telephone, Operations	INV-20460-32023	Mar phone svc	743.97	
	50501-60 Telephone, Admin		Mar phone svc	371.98	
	20100 Accounts Payable		STREAMS		1,115.95
3/20/23	50500-10 Utilities, Operations	3/2023	Mar gas & electric	4,158.67	
	50500-10 Utilities, Operations		Mar gas & electric	2,079.33	
	20100 Accounts Payable		PG & E		6,238.00
3/22/23	50500-10 Utilities, Operations	3/2023	Mar gas & electric (2/15 - 3/16/23)	10.43	
	50500-60 Utilities, Admin		Mar gas & electric (2/15 - 3/16/23)	5.21	
	20100 Accounts Payable		Pacific Gas & Electric		15.64
3/8/23	50499-41 Other Mat & Supplies, Veh Ma	902066154	Vehicle parts (unit 206)	440.28	
	20100 Accounts Payable		Prevost Car, a division of		440.28
3/20/23	50499-41 Other Mat & Supplies, Veh Ma	902075767	Vehicle parts (unit 206)	371.48	
	20100 Accounts Payable		Prevost Car, a division of		371.48
3/21/23	50499-41 Other Mat & Supplies, Veh Ma	902077278	Vehicle parts (unit 206)	282.96	
	20100 Accounts Payable		Prevost Car, a division of		282.96
3/22/23	50499-41 Other Mat & Supplies, Veh Ma	902078853	Vehicle parts (unit 206)	4.18	
	20100 Accounts Payable		Prevost Car, a division of		4.18
3/31/23	50499-41 Other Mat & Supplies, Veh Ma	902087976	Vehicle parts (unit 205)	383.35	
	20100 Accounts Payable		Prevost Car, a division of		383.35
3/31/23	50500-10 Utilities, Operations	0851-154782831	Mar garbage	588.48	
	50500-60 Utilities, Admin		Mar garbage	294.24	
	20100 Accounts Payable		Republic Services #851		882.72
3/30/23	11105 Oper, Maint & Admin Facility	16484	Bus wash parts - (TDA)	391.08	
	20100 Accounts Payable		Ross & White		391.08
3/22/23	50499-60 Other Mat & Supplies, Admin	3246049301	Office supplies	46.19	
	20100 Accounts Payable		Staples		46.19
4/5/23	50500-10 Utilities, Operations	SW-0260868	Annual storm water permit (4/1/23 - 3/31/24)	1,738.00	
	20100 Accounts Payable		State Water Resource Control Board		1,738.00
3/1/23	50300-10	3/2023	Mar DAR, Tablets & Phones	2,404.38	

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	Outside Services, Operations 20100 Accounts Payable		T-MOBILE		2,404.38
3/8/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	82961574	Vehicle parts (unit 204)	125.25	
			The Aftermarket Parts Company, LLC		125.25
4/3/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	82986388	Vehicle parts (unit 201)	12,040.56	
			The Aftermarket Parts Company, LLC		12,040.56
4/10/23	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	82992022	Vehicle parts	827.01	
			The Aftermarket Parts Company, LLC		827.01
2/28/23	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0000001236	Hanover signs AVL/APC (Task 603-1 & Task 603-5) TransTrack Systems, Inc.	4,200.00	
					4,200.00
2/28/23	50300-10 Outside Services, Operations 20100 Accounts Payable	INV0000001239	Feb maintenance & support TransTrack Systems, Inc.	4,137.50	
					4,137.50
4/1/23	50300-10 Outside Services, Operations 20100 Accounts Payable	0000V446E9133	DAR ticket correction (reprint) UPS	70.20	
					70.20
3/6/23	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	0955	Vehicle repair (unit 409) - (DOA 7/19/22) Walker's Auto Body	20,093.33	
					20,093.33
3/10/23	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	33044920	Mar pest control maintenance Mar pest control maintenance Western States Oil CO.	120.87 60.43	
					181.30
3/10/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837111	Diesel Western States Oil CO.	5,522.08	
					5,522.08
3/12/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837135	Diesel Western States Oil CO.	5,984.24	
					5,984.24
3/13/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837112	Diesel Western States Oil CO.	2,579.41	
					2,579.41
3/13/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837129	Diesel Western States Oil CO.	31,382.81	
					31,382.81
3/14/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837156	Diesel Western States Oil CO.	5,119.75	
					5,119.75

WCCTA - WestCAT  
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
3/15/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837157	Diesel  Western States Oil CO.	4,107.10	4,107.10
3/16/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837205	Diesel  Western States Oil CO.	3,865.09	3,865.09
3/17/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837206	Diesel  Western States Oil CO.	3,645.43	3,645.43
3/18/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837207	Diesel  Western States Oil CO.	4,172.79	4,172.79
3/20/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837314	Diesel  Western States Oil CO.	1,359.19	1,359.19
3/21/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837377	Diesel  Western States Oil CO.	4,606.14	4,606.14
3/22/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837409	Diesel  Western States Oil CO.	3,926.55	3,926.55
3/23/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837410	Diesel  Western States Oil CO.	3,778.85	3,778.85
3/24/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837411	Diesel  Western States Oil CO.	3,647.68	3,647.68
3/25/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837412	Diesel  Western States Oil CO.	4,640.44	4,640.44
3/27/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837505	Diesel  Western States Oil CO.	1,306.00	1,306.00
3/28/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837532	Diesel  Western States Oil CO.	4,104.56	4,104.56
3/29/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837614	Diesel  Western States Oil CO.	4,048.73	4,048.73
3/30/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837615	Diesel  Western States Oil CO.	3,482.77	3,482.77
3/31/23	50401-10	837616	Diesel	3,616.28	

WCCTA - WestCAT  
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

<b>Date</b>	<b>Account ID Account Description</b>	<b>Invoice/CM #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
	Fuel & Lubricants 20100 Accounts Payable		Western States Oil CO.		3,616.28
4/1/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837617	Diesel Western States Oil CO.	3,696.49	3,696.49
4/4/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837817	Diesel Western States Oil CO.	3,939.07	3,939.07
4/5/23	50401-10 Fuel & Lubricants 20100 Accounts Payable	837818	Diesel Western States Oil CO.	734.76	734.76
3/9/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	1500-00909028	Waste pickup (Metal oil & gasoline filters) World Oil Environmental Services	55.00	55.00
3/9/23	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	1500-00909209	Waste pickup World Oil Environmental Services	307.07	307.07
				1,664,752.91	1,664,752.91
				1,664,752.91	1,664,752.91



Monthly Management Report Summary

January, FY 22/23

System & Program Summary

	January FY 22/23	January FY 21/22	% Change	Year-To-Date FY 22/23	Year-To-Date FY 21/22	% Change
<b>System Total</b>						
Total Passengers	51,198	38,474	33.1	376,917	287,475	31.1
Revenue Passengers	44,709	33,765	32.4	270,223	211,496	27.8
Weekday Total Passengers	47,500	35,354	34.4	350,292	267,685	30.9
Saturday Total Passengers	2,466	1,998	23.4	17,339	12,653	37.0
Sunday Total Passengers	1,232	1,122	9.8	9,286	7,137	30.1
Weekday Average Passengers	2,159	1,684	28.2	2,367	1,797	31.7
Saturday Average Passengers	411	400	2.8	495	395	25.3
Sunday Average Passengers	246	187	31.6	265	198	33.8
Vehicle Revenue Hours	6,541.36	6,367.15	2.7	46,000.96	45,224.22	1.7
Total Vehicle Hours	6,955.47	6,785.94	2.5	48,868.43	48,053.62	1.7
Revenue Vehicle Miles	110,502.6	108,078.2	2.2	776,618.4	741,351.0	4.8
Total Miles	130,759.0	127,709.0	2.4	900,357.9	881,077.0	2.2
<b>Dial-A-Ride Program</b>						
Number of Weekdays	20	20	0.0	145	147	-1.4
Number of Saturdays	6	5	20.0	35	32	9.4
Total Passengers	1,457	1,308	11.4	11,160	10,789	3.4
Revenue Passengers	1,393	1,240	12.3	8,909	8,697	2.4
Weekday Total Passengers	1,262	1,184	6.6	9,870	9,479	4.1
Saturday Total Passengers	195	124	57.3	1,290	1,310	-1.5
Weekday Average Passengers	63	59	6.8	68	64	6.3
Saturday Average Passengers	33	25	32.0	37	41	-9.8
Vehicle Revenue Hours	804.14	699.54	15.0	5,675.63	5,712.98	-0.7
Total Vehicle Hours	845.54	748.96	12.9	5,995.05	6,099.97	-1.7
Productivity	1.81	1.87	-3.2	1.97	1.89	4.2
Revenue Vehicle Miles	8,223.5	7,127.1	15.4	61,025.5	56,620.0	7.8
Total Miles	9,243.9	8,181.7	13.0	68,374.0	64,309.4	6.3
<b>Express Routes Program</b>						
Number of Weekdays	20	20	0.0	145	147	-1.4
Number of Saturdays	6	5	20.0	35	32	9.4
Number of Sundays	5	6	-16.7	35	36	-2.8
Total Passengers	21,118	16,357	29.1	156,978	118,992	31.9
Revenue Passengers	18,601	14,659	26.9	114,777	90,044	27.5
Weekday Total Passengers	18,144	13,803	31.4	135,424	103,294	31.1
Saturday Total Passengers	1,742	1,432	21.6	12,268	8,561	43.3
Sunday Total Passengers	1,232	1,122	9.8	9,286	7,137	30.1
Weekday Average Passengers	907	690	31.4	934	703	32.9
Saturday Average Passengers	290	286	1.4	351	268	31.0
Sunday Average Passengers	246	187	31.6	265	198	33.8
Vehicle Revenue Hours	2,138.90	2,134.10	0.2	15,067.64	14,702.88	2.5
Total Vehicle Hours	2,278.33	2,274.19	0.2	16,021.20	15,620.23	2.6
Productivity	9.87	7.66	28.9	10.42	8.09	28.8
Revenue Vehicle Miles	33,568.3	33,587.8	-0.1	235,883.1	217,798.9	8.3
Total Miles	36,067.8	36,102.9	-0.1	253,030.9	234,330.8	8.0



# Monthly Management Report Summary

January, FY 22/23

## System & Program Summary

	January FY 22/23	January FY 21/22	% Change	Year-To-Date FY 22/23	Year-To-Date FY 21/22	% Change
<b>Local Fixed Routes Program</b>						
Number of Weekdays	20	20	0.0	145	147	-1.4
Number of Saturdays	6	5	20.0	35	32	9.4
Total Passengers	15,921	13,121	21.3	118,106	92,006	28.4
Revenue Passengers	12,401	10,371	19.6	74,944	59,834	25.3
Weekday Total Passengers	15,392	12,679	21.4	114,325	89,224	28.1
Saturday Total Passengers	529	442	19.7	3,781	2,782	35.9
Weekday Average Passengers	770	634	21.5	788	607	29.8
Saturday Average Passengers	88	88	0.0	108	87	24.1
Vehicle Revenue Hours	2,494.51	2,470.29	1.0	17,751.97	17,909.37	-0.9
Total Vehicle Hours	2,626.81	2,601.92	1.0	18,659.58	18,809.48	-0.8
Productivity	6.38	5.31	20.2	6.65	5.14	29.4
Revenue Vehicle Miles	35,762.7	35,422.3	1.0	255,115.8	265,798.2	-4.0
Total Miles	38,279.4	37,921.0	0.9	272,538.2	283,271.5	-3.8
<b>Transbay Lynx Program</b>						
Number of Weekdays	22	21	4.8	148	149	-0.7
Total Passengers	12,702	7,688	65.2	90,673	65,688	38.0
Revenue Passengers	12,314	7,495	64.3	71,593	52,921	35.3
Weekday Total Passengers	12,702	7,688	65.2	90,673	65,688	38.0
Weekday Average Passengers	577	366	57.7	613	441	39.0
Vehicle Revenue Hours	1,103.81	1,063.22	3.8	7,505.72	6,898.99	8.8
Total Vehicle Hours	1,204.79	1,160.87	3.8	8,192.60	7,523.94	8.9
Productivity	11.51	7.23	59.2	12.08	9.52	26.9
Revenue Vehicle Miles	32,948.0	31,941.0	3.2	224,594.0	201,133.9	11.7
Total Miles	34,790.2	33,723.9	3.2	237,133.6	213,033.6	11.3

**WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation**

**Month & Fiscal Year- January 2023**

<b>Cash Fares for Deposit</b>	<b>Monthly System Total</b>	<b>CYTD</b>	<b>Dial-A-Ride</b>	<b>Transbay-Lynx</b>	<b>Fixed Route</b>
Cash Fare - Regular	\$ 10,836.75	\$ 72,509.25	\$ -	\$ 3,670.50	\$ 7,166.25
Cash Fare - Senior & Disabled	\$ 3,243.50	\$ 20,803.00	\$ 923.75	\$ 493.50	\$ 1,826.25
Cash Fare - Transfers	\$ 1,136.00	\$ 7,077.25	\$ 16.00	\$ 17.00	\$ 1,103.00
Cash Fare - Regional Paratransit	\$ 267.00	\$ 1,788.00	\$ 267.00		
Cash Fare - Local Day Pass Sales	\$ 1,700.00	\$ 11,267.50			\$ 1,700.00
<b>Total Estimated Cash (a)</b>	<b>\$ 17,183.25</b>	<b>\$ 113,445.00</b>	<b>\$ 1,206.75</b>	<b>\$ 4,181.00</b>	<b>\$ 11,795.50</b>
Over/(Short) Cash Count	\$ 0.37	\$ 7.60	\$ 0.52	\$ 0.03	\$ (0.18)
Bank Deposit Corrections	\$ -	\$ -			
<b>Subtotal Cash Fare Deposit</b>	<b>\$ 17,183.62</b>	<b>\$ 113,452.60</b>	<b>\$ 1,207.27</b>	<b>\$ 4,181.03</b>	<b>\$ 11,795.32</b>
<b>Prepaid Sales Deposit</b>	<b>Monthly System Total</b>	<b>CYTD</b>	<b>Dial-A-Ride</b>	<b>Transbay-Lynx</b>	<b>Fixed Route</b>
Ticket Books	\$ 645.00	\$ 4,340.00	\$ 645.00		
Clipper Sales	\$ 388.00	\$ 3,785.00	-		\$ 388.00
Lynx 31-Day Pass Sales	\$ 1,750.00	\$ 10,640.00		\$ 1,750.00	
Lynx Stored Ride Pass Sales	\$ 20.00	\$ 970.00		\$ 20.00	
Local 31-Day Pass Sales	\$ 1,380.00	\$ 5,700.00			\$ 1,380.00
Local Stored Value Pass Sales	\$ -	\$ -			
Local Day Pass Sales (In-house)	\$ 36.00	\$ 151.00			\$ 36.00
Shopify	\$ 39.00	\$ 203.00	7.00	13.00	\$ 19.00
Summer Youth Pass	\$ -	\$ -			
Returned Checks	\$ -	\$ -			
Refunds Issued from Ticket / Pass Sales	\$ -	\$ (140.00)			
<b>Subtotal Prepaid Sales Deposit</b>	<b>\$ 4,258.00</b>	<b>\$ 25,649.00</b>	<b>\$ 652.00</b>	<b>\$ 1,783.00</b>	<b>\$ 1,823.00</b>
<b>Billings Issued</b>	<b>Monthly System Total</b>	<b>CYTD</b>	<b>Dial-A-Ride</b>	<b>Transbay-Lynx</b>	<b>Fixed Route</b>
CCC Nutrition Tickets	\$ 55.00	\$ 418.00	\$ 55.00		
Lynx B1G1F	\$ -	\$ 1,750.00			
Wage Works	\$ 1,050.00	\$ 8,430.00		\$ 1,010.00	\$ 40.00
Capital Corridor Vouchers (Annually)	\$ -	\$ -			
City of Pinole	\$ -	\$ -			
511 CC Summer Youth Pass	\$ -	\$ 930.00			
WCCUSD (\$37.00 SBPP)	\$ 7,400.00	\$ 49,950.00			\$ 7,400.00
City of Hercules Parking Permit Program	\$ 144.38	\$ 567.89			\$ 144.38
HTC Parking Combos	\$ 280.00	\$ 1,320.00			\$ 280.00
CCTA Summer Youth Pass	\$ -	\$ 894.93			
Clipper	\$ 69,653.92	\$ 388,739.55		\$ 49,882.77	\$ 19,771.15
CCC Health Services	\$ -	\$ 1,400.00			
Pass 2 Class Program	\$ -	\$ 28,000.00			
<b>Subtotal Billings</b>	<b>\$ 78,583.30</b>	<b>\$ 482,400.37</b>	<b>\$ 55.00</b>	<b>\$ 50,892.77</b>	<b>\$ 27,635.53</b>
<b>Total Passenger Revenue</b>	<b>\$ 100,024.92</b>	<b>\$ 621,501.97</b>	<b>\$ 1,914.27</b>	<b>\$ 56,856.80</b>	<b>\$ 41,253.85</b>

	<b>Monthly System Total</b>	<b>CYTD</b>
<b>Total Passenger Revenue Last Year</b>	<b>\$ 65,795.54</b>	<b>\$ 647,721.06</b>

Preventable Accidents per Miles Driven in 12 Month  
Period

January-23

	Miles	Accidents	Frequency 12 Month Period
FR	1,377,019	11	125,184
DAR	143,347	1	143,347

FR=Fixed Route, Martinez Link, Transbay, & Express  
DAR=Dial-A-Ride

	Non-Preventable				Preventable			
	Month		FYTD		Month		FYTD	
	Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
FR	0	1	4	3	1	0	6	3
DAR	0	1	0	3	0	0	0	1



# Passenger & Productivity Statistical Report

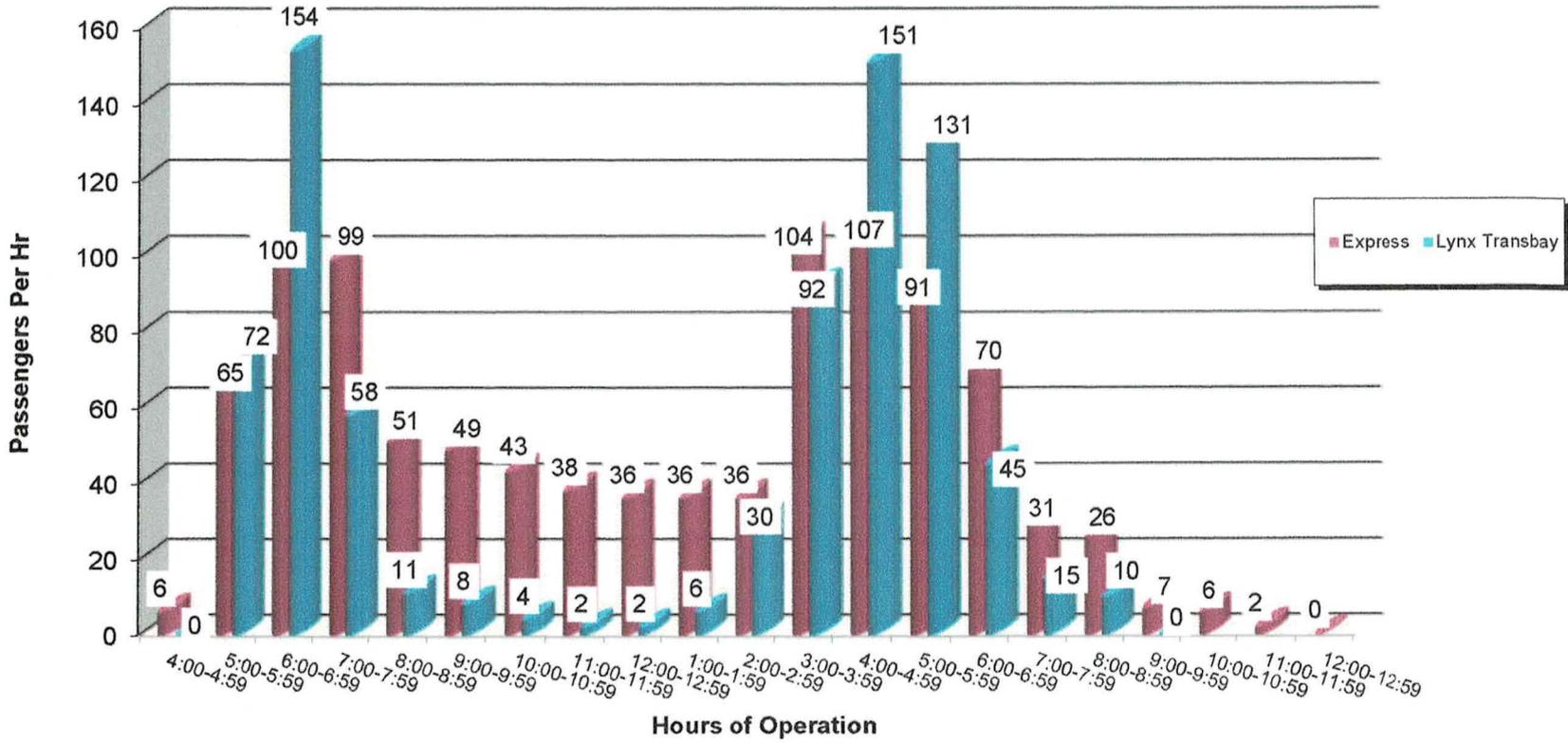
January, FY 22/23

System

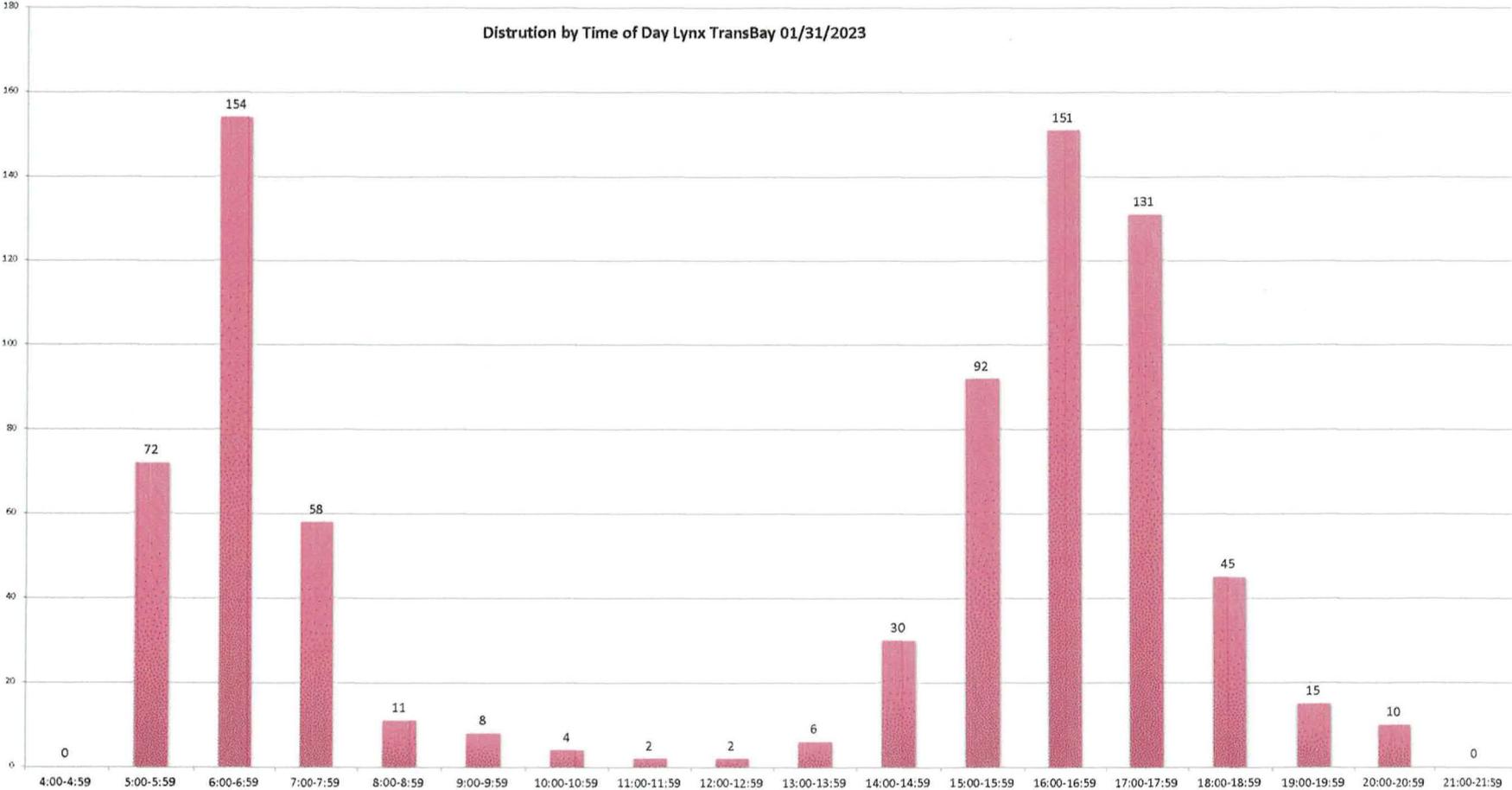
All Routes

Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	January			Fiscal Year To Date			January			Fiscal Year To Date		
	FY 21/22	FY 22/23	% Change	FY 21/22	FY 22/23	% Change	FY 21/22	FY 22/23	% Change	FY 21/22	FY 22/23	% Change
Route 10 Weekday	1,519	1,919	26.3	9,344	13,158	40.8	5.6	7.1	26.5	5.3	7.0	30.9
Route 11 Weekday	2,297	2,534	10.3	16,207	20,337	25.5	6.9	7.7	10.9	6.6	8.5	27.7
Route 11 Saturday	235	274	16.6	1,439	1,910	32.7	3.9	3.8	-3.4	3.8	4.6	21.3
Route 11 Total	2,532	2,808	10.9	17,646	22,247	26.1	6.5	7.0	8.0	6.3	7.9	26.4
Route 12 Weekday	1,286	1,806	40.4	8,785	12,869	46.5	4.9	6.8	38.7	4.9	7.0	43.7
Route 15 Weekday	771	1,011	31.1	5,793	8,061	39.2	4.5	5.9	30.0	4.2	6.5	54.5
Route 16 Weekday	3,158	3,286	4.1	22,201	24,454	10.1	5.6	5.8	4.2	5.4	6.0	11.9
Route 19 Saturday	207	255	23.2	1,343	1,871	39.3	3.2	3.3	2.9	3.2	4.2	28.3
Route 30Z Weekday	788	1,110	40.9	5,148	7,843	52.4	3.1	4.4	40.5	2.7	4.3	58.1
Route C3 Weekday	2,860	3,726	30.3	21,746	27,603	26.9	5.8	7.6	31.2	5.9	7.7	29.9
Route DAR Weekday	1,184	1,262	6.6	9,479	9,870	4.1	1.9	1.8	-3.6	1.8	1.9	5.6
Route DAR Saturday	124	195	57.3	1,310	1,290	-1.5	1.8	1.8	1.7	2.4	2.2	-7.5
Route DAR Total	1,308	1,457	11.4	10,789	11,160	3.4	1.9	1.8	-3.1	1.9	2.0	4.1
Route J Weekday	8,798	11,122	26.4	61,077	81,833	34.0	7.5	9.5	26.1	7.5	9.8	29.2
Route J Saturday	1,432	1,742	21.6	8,561	12,268	43.3	8.5	8.6	1.3	7.9	10.4	31.0
Route J Sunday	1,122	1,232	9.8	7,137	9,286	30.1	5.6	7.3	31.4	5.9	8.0	36.3
Route J Total	11,352	14,096	24.2	76,775	103,387	34.7	7.4	9.1	23.9	7.4	9.6	30.3
Route JPX Weekday	5,005	7,022	40.3	42,217	53,591	26.9	8.4	11.7	40.0	9.8	12.3	26.3
Route LYNX Weekday	7,688	12,702	65.2	65,688	90,673	38.0	7.2	11.5	59.1	9.5	12.1	26.9
<b>Total System-Wide</b>	<b>38,474</b>	<b>51,198</b>	<b>33.1</b>	<b>287,475</b>	<b>376,917</b>	<b>31.1</b>	<b>6.0</b>	<b>7.8</b>	<b>29.5</b>	<b>6.4</b>	<b>8.2</b>	<b>28.9</b>

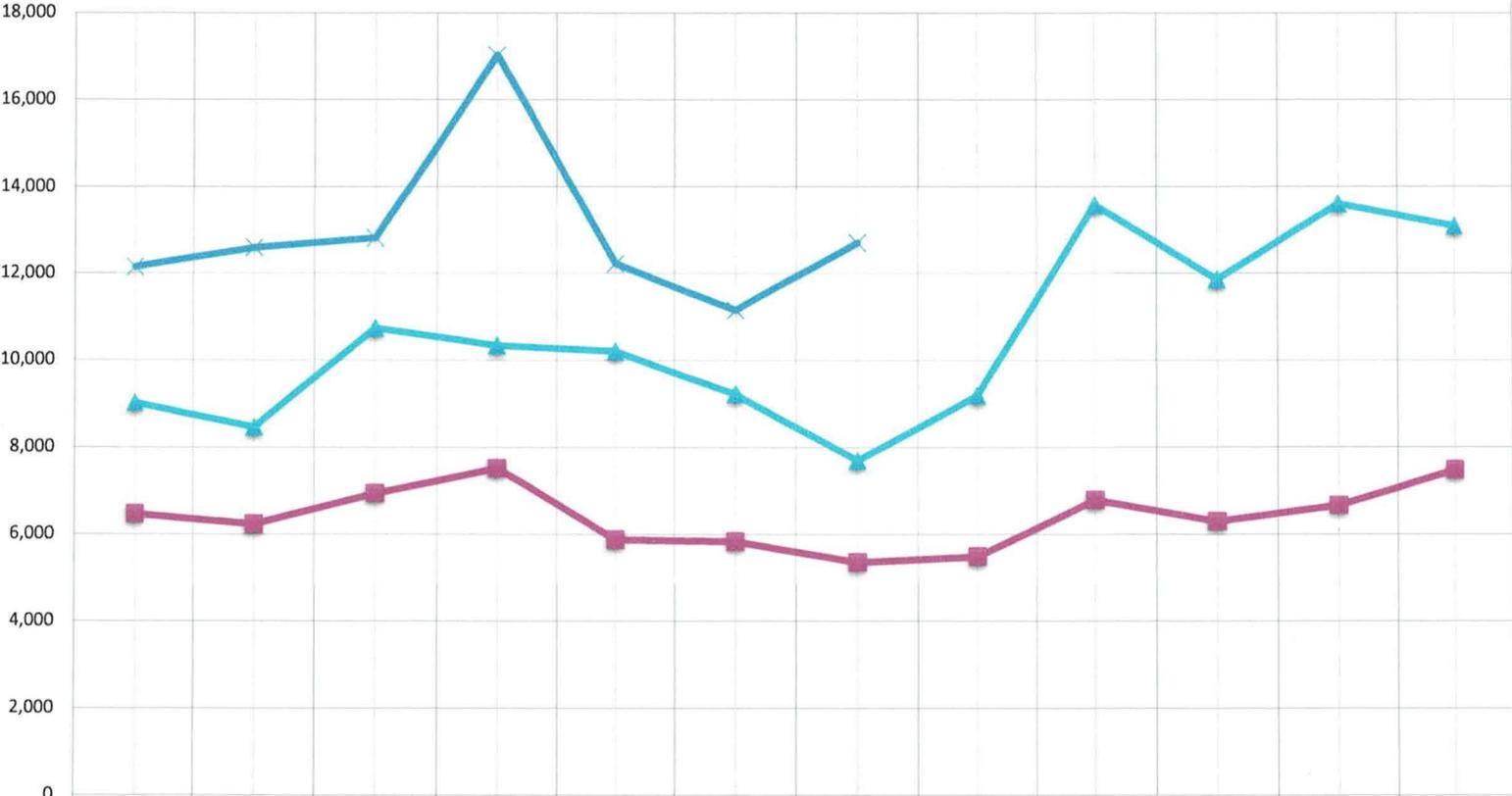
**Express Routes (J, JX, JPX), and Lynx Transbay  
Ridership by Time of Day  
Date:01/31/2023**



Distrution by Time of Day Lynx TransBay 01/31/2023



### WESCAT LYNX TRANSBAY 3YR STATS



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 20-21	6,469	6,233	6,937	7,520	5,877	5,835	5,358	5,489	6,788	6,299	6,672	7,482
ridership 21-22	9,025	8,469	10,738	10,338	10,205	9,225	7,688	9,191	13,566	11,861	13,600	13,090
ridership 22-23	12,149	12,592	12,812	17,034	12,229	11,155	12,702					

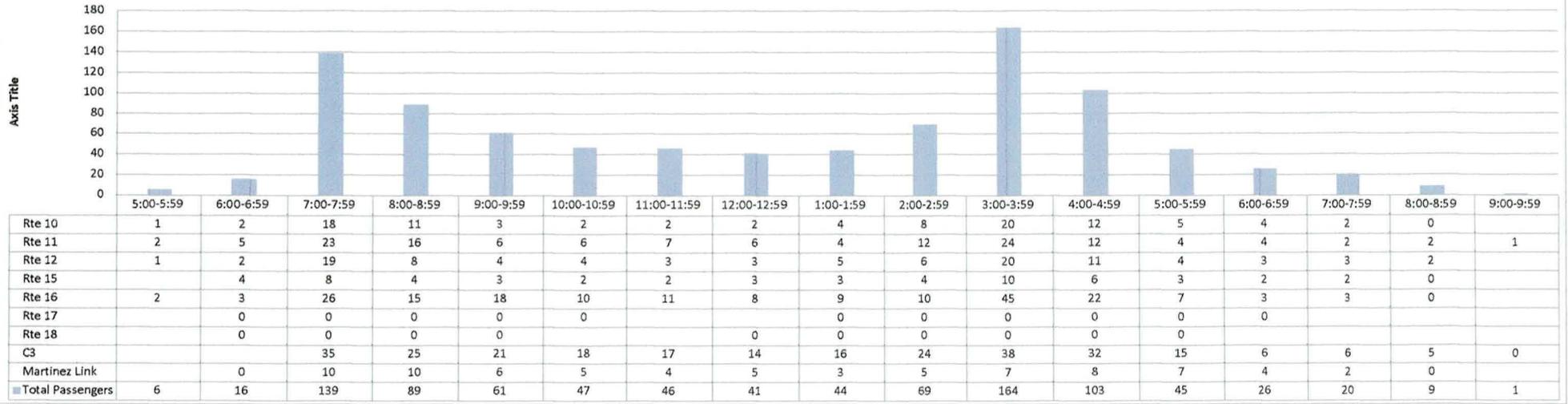
**Distribution by Time of Day - Fixed Route**

Date: 1/31/2023

	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	1	2	18	11	3	2	2	2	4	8	20	12	5	4	2	0	
Rte 11	2	5	23	16	6	6	7	6	4	12	24	12	4	4	2	2	1
Rte 12	1	2	19	8	4	4	3	3	5	6	20	11	4	3	3	2	
Rte 15		4	8	4	3	2	2	3	3	4	10	6	3	2	2	0	
Rte 16	2	3	26	15	18	10	11	8	9	10	45	22	7	3	3	0	
Rte 17		0	0	0	0	0			0	0	0	0	0	0			
Rte 18		0	0	0	0			0	0	0	0	0	0				
C3			35	25	21	18	17	14	16	24	38	32	15	6	6	5	0
Martinez Link		0	10	10	6	5	4	5	3	5	7	8	7	4	2	0	
<b>Total Passengers</b>	<b>6</b>	<b>16</b>	<b>139</b>	<b>89</b>	<b>61</b>	<b>47</b>	<b>46</b>	<b>41</b>	<b>44</b>	<b>69</b>	<b>164</b>	<b>103</b>	<b>45</b>	<b>26</b>	<b>20</b>	<b>9</b>	<b>1</b>

Total Route 10	96
Total Route 11	136
Total Route 12	98
Total Route 15	56
Total Route 16	192
Total Route 17	0
Total Route 18	0
Total C3	272
Martinez Link	76
<b>Total</b>	<b>926</b>

Distribution By Time Of Day Fixed Route 01/31/2023



Distribution by Time of Day - WestCAT Express

Date: 1/31/2023

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
JX		0	0	0	0							0	0	0	0	0	
JPX		30	43	36	10	18	17	15	14	15	15	40	48	40	30	13	10
J	6	35	57	63	41	31	26	23	22	21	21	64	59	51	40	18	16
<b>Total Passengers</b>	<b>6</b>	<b>65</b>	<b>100</b>	<b>99</b>	<b>51</b>	<b>49</b>	<b>43</b>	<b>38</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>104</b>	<b>107</b>	<b>91</b>	<b>70</b>	<b>31</b>	<b>26</b>

	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX				
JPX				
J	7	6	2	0
<b>Total Passengers</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>0</b>

JX	0
JPX	394
J	609
<b>Total</b>	<b>1003</b>

Distribution by Time of Day -Lynx Transbay

Date: 1/31/2023

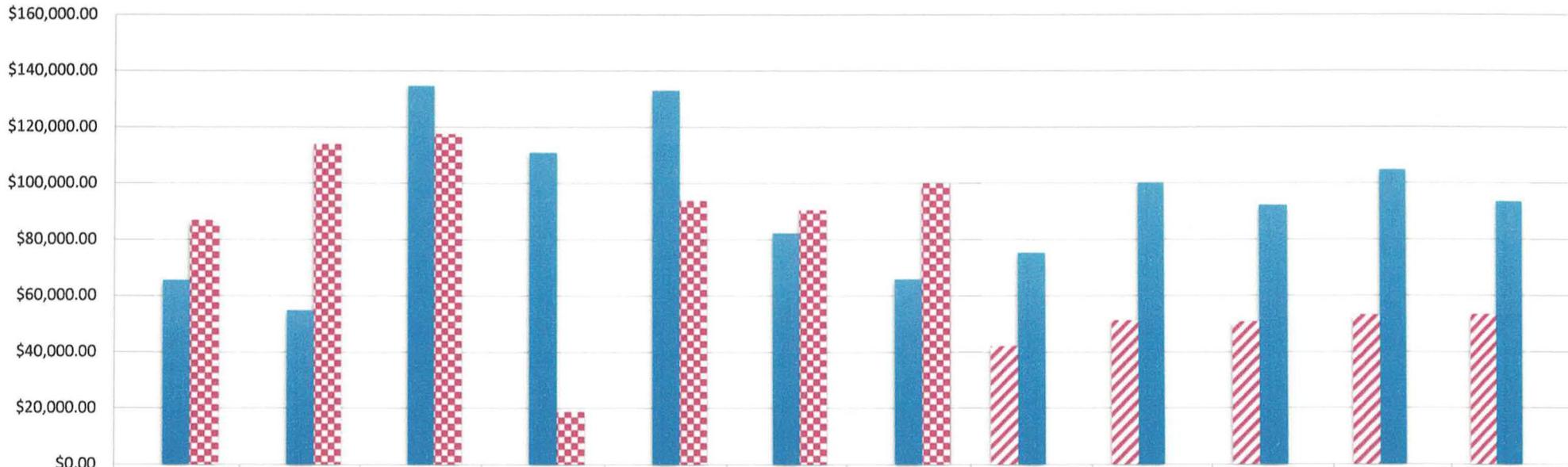
	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
TransBay LYNX	0	72	154	58	11	8	4	2	2	6	30	92	151	131	45	15	10
<b>Total Passengers</b>	<b>0</b>	<b>72</b>	<b>154</b>	<b>58</b>	<b>11</b>	<b>8</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>6</b>	<b>30</b>	<b>92</b>	<b>151</b>	<b>131</b>	<b>45</b>	<b>15</b>	<b>10</b>

	21:00-21:59
TransBay LYNX	0
<b>Total Passengers</b>	<b>0</b>

<b>Total Lynx</b>	<b>791</b>
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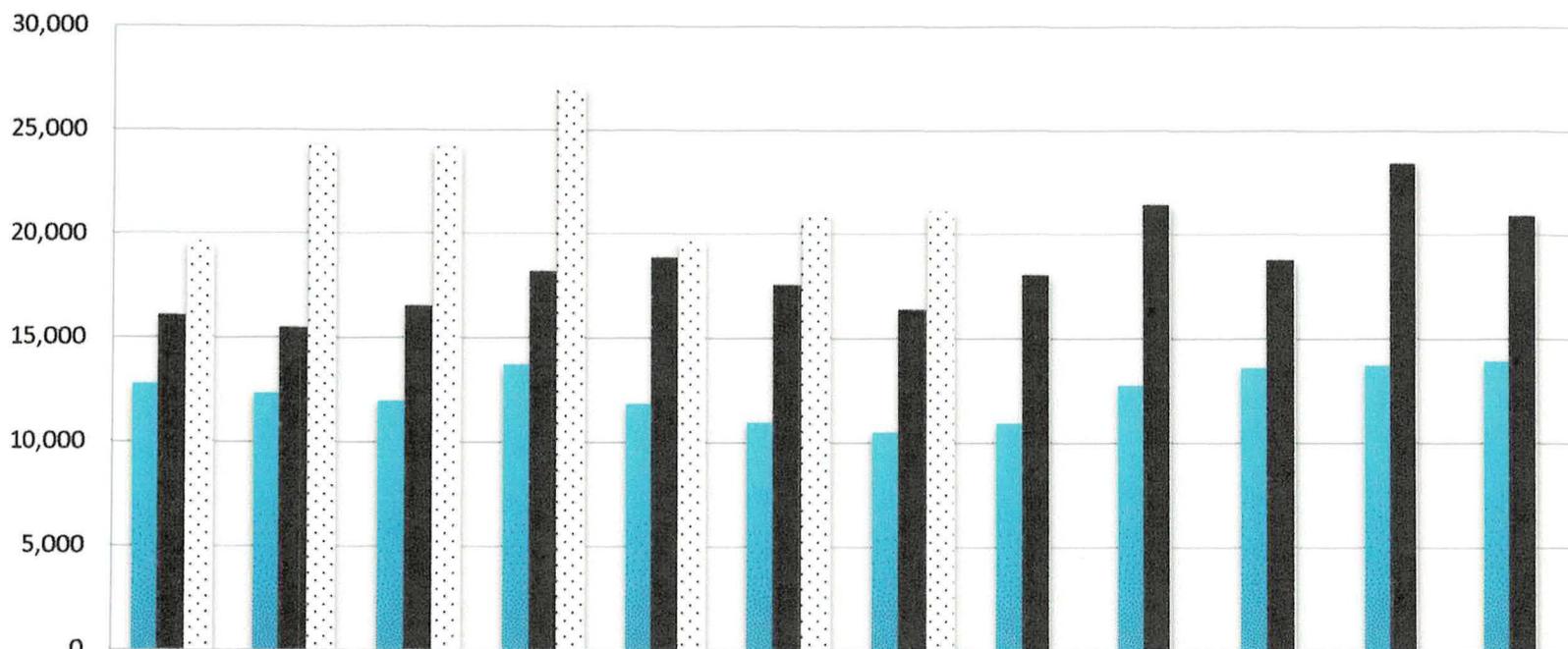
## WESTCAT FAREBOX REVENUE



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Revenue 20-21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,085.62	\$51,271.54	\$50,630.10	\$53,126.81	\$53,382.71
Revenue 21-22	\$65,568.28	\$54,882.12	\$134,681.42	\$110,941.80	\$133,041.12	\$82,347.87	\$65,795.54	\$75,238.49	\$100,239.41	\$92,231.19	\$104,717.89	\$93,521.16
Revenue 22-23	\$86,892.89	\$113,997.58	\$117,601.60	\$18,636.94	\$93,806.78	\$90,541.26	\$100,024.92					



## WESTCAT EXPRESS RIDERSHIP Includes Routes J, JX and JPX



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 20-21	12,788	12,338	11,991	13,743	11,855	10,982	10,523	10,939	12,768	13,611	13,744	13,954
ridership 21-22	16,075	15,456	16,516	18,189	18,856	17,543	16,357	18,045	21,393	18,769	23,410	20,881
ridership 22-23	19,630	24,248	24,163	27,103	19,749	20,967	21,118					



# Monthly Management Report Summary

February, FY 22/23

## System & Program Summary

	February FY 22/23	February FY 21/22	% Change	Year-To-Date FY 22/23	Year-To-Date FY 21/22	% Change
<b>System Total</b>						
Total Passengers	51,445	41,767	23.2	428,362	329,242	30.1
Revenue Passengers	45,034	36,935	21.9	315,257	248,431	26.9
Weekday Total Passengers	47,863	38,852	23.2	398,155	306,537	29.9
Saturday Total Passengers	2,552	1,920	32.9	19,891	14,573	36.5
Sunday Total Passengers	1,030	995	3.5	10,316	8,132	26.9
Weekday Average Passengers	2,519	2,045	23.2	2,384	1,825	30.6
Saturday Average Passengers	510	384	32.8	497	394	26.1
Sunday Average Passengers	258	249	3.6	265	203	30.5
Vehicle Revenue Hours	6,031.36	6,015.72	0.3	52,032.32	51,239.94	1.5
Total Vehicle Hours	6,410.60	6,403.16	0.1	55,279.03	54,456.77	1.5
Revenue Vehicle Miles	101,158.0	100,900.1	0.3	877,776.4	842,251.2	4.2
Total Miles	123,543.0	120,115.0	2.9	1,023,900.8	1,001,192.0	2.3
<b>Dial-A-Ride Program</b>						
Number of Weekdays	19	19	0.0	164	166	-1.2
Number of Saturdays	5	5	0.0	40	37	8.1
Total Passengers	1,422	1,385	2.7	12,582	12,174	3.4
Revenue Passengers	1,335	1,344	-0.7	10,244	10,041	2.0
Weekday Total Passengers	1,259	1,232	2.2	11,129	10,711	3.9
Saturday Total Passengers	163	153	6.5	1,453	1,463	-0.7
Weekday Average Passengers	66	65	1.5	68	65	4.6
Saturday Average Passengers	33	31	6.5	36	40	-10.0
Vehicle Revenue Hours	734.18	724.75	1.3	6,409.81	6,437.73	-0.4
Total Vehicle Hours	777.14	775.58	0.2	6,772.19	6,875.54	-1.5
Productivity	1.94	1.91	1.6	1.96	1.89	3.7
Revenue Vehicle Miles	7,671.2	7,368.3	4.1	68,696.7	63,988.3	7.4
Total Miles	8,539.7	8,378.6	1.9	76,913.7	72,688.0	5.8
<b>Express Routes Program</b>						
Number of Weekdays	19	19	0.0	164	166	-1.2
Number of Saturdays	5	5	0.0	40	37	8.1
Number of Sundays	4	4	0.0	39	40	-2.5
Total Passengers	21,653	18,045	20.0	178,631	137,037	30.4
Revenue Passengers	18,974	16,160	17.4	133,751	106,204	25.9
Weekday Total Passengers	18,700	15,738	18.8	154,124	119,032	29.5
Saturday Total Passengers	1,923	1,312	46.6	14,191	9,873	43.7
Sunday Total Passengers	1,030	995	3.5	10,316	8,132	26.9
Weekday Average Passengers	984	828	18.8	940	717	31.1
Saturday Average Passengers	385	262	46.9	355	267	33.0
Sunday Average Passengers	258	249	3.6	265	203	30.5
Vehicle Revenue Hours	1,981.63	1,977.85	0.2	17,049.27	16,680.73	2.2
Total Vehicle Hours	2,108.37	2,104.92	0.2	18,129.57	17,725.15	2.3
Productivity	10.93	9.12	19.8	10.48	8.22	27.5
Revenue Vehicle Miles	30,942.5	30,952.4	0.0	266,825.6	248,751.3	7.3
Total Miles	33,219.4	33,237.1	-0.1	286,250.3	267,567.9	7.0



**Monthly Management Report Summary**

February, FY 22/23

**System & Program Summary**

	<b>February FY 22/23</b>	<b>February FY 21/22</b>	<b>% Change</b>	<b>Year-To-Date FY 22/23</b>	<b>Year-To-Date FY 21/22</b>	<b>% Change</b>
<b>Local Fixed Routes Program</b>						
Number of Weekdays	19	19	0.0	164	166	-1.2
Number of Saturdays	5	5	0.0	40	37	8.1
Total Passengers	16,052	13,146	22.1	134,158	105,152	27.6
Revenue Passengers	12,801	10,501	21.9	87,745	70,335	24.8
Weekday Total Passengers	15,586	12,691	22.8	129,911	101,915	27.5
Saturday Total Passengers	466	455	2.4	4,247	3,237	31.2
Weekday Average Passengers	820	668	22.8	792	614	29.0
Saturday Average Passengers	93	91	2.2	106	87	21.8
Vehicle Revenue Hours	2,346.95	2,343.10	0.2	20,098.92	20,252.47	-0.8
Total Vehicle Hours	2,468.14	2,464.29	0.2	21,127.72	21,273.77	-0.7
Productivity	6.84	5.61	21.9	6.67	5.19	28.5
Revenue Vehicle Miles	33,645.4	33,680.5	-0.1	288,761.1	299,478.7	-3.6
Total Miles	35,964.8	35,999.9	-0.1	308,502.9	319,271.4	-3.4
<b>Transbay Lynx Program</b>						
Number of Weekdays	19	19	0.0	167	168	-0.6
Total Passengers	12,318	9,191	34.0	102,991	74,879	37.5
Revenue Passengers	11,924	8,930	33.5	83,517	61,851	35.0
Weekday Total Passengers	12,318	9,191	34.0	102,991	74,879	37.5
Weekday Average Passengers	648	484	33.9	617	446	38.3
Vehicle Revenue Hours	968.60	970.02	-0.1	8,474.32	7,869.01	7.7
Total Vehicle Hours	1,056.95	1,058.37	-0.1	9,249.55	8,582.31	7.8
Productivity	12.72	9.48	34.2	12.15	9.52	27.6
Revenue Vehicle Miles	28,899.0	28,899.0	0.0	253,493.0	230,032.9	10.2
Total Miles	30,512.1	30,512.1	0.0	267,645.7	243,545.7	9.9

**WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation**

**Month & Fiscal Year- Febuary 2023**

Cash Fares for Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Cash Fare - Regular	\$ 10,271.00	\$ 82,780.25	\$ -	\$ 3,507.25	\$ 6,763.75
Cash Fare - Senior & Disabled	\$ 3,107.75	\$ 23,910.75	\$ 771.25	\$ 616.00	\$ 1,720.50
Cash Fare - Transfers	\$ 1,225.25	\$ 8,302.50	\$ 5.00	\$ 52.75	\$ 1,167.50
Cash Fare - Regional Paratransit	\$ 276.00	\$ 2,064.00	\$ 276.00		
Cash Fare - Local Day Pass Sales	\$ 1,827.00	\$ 13,094.50			\$ 1,827.00
<b>Total Estimated Cash (a)</b>	<b>\$ 16,707.00</b>	<b>\$ 130,152.00</b>	<b>\$ 1,052.25</b>	<b>\$ 4,176.00</b>	<b>\$ 11,478.75</b>
Over/(Short) Cash Count	\$ 1.86	\$ 9.46	\$ 0.39	\$ 0.54	\$ 0.93
Bank Deposit Corrections	\$ -	\$ -			
<b>Subtotal Cash Fare Deposit</b>	<b>\$ 16,708.86</b>	<b>\$ 130,161.46</b>	<b>\$ 1,052.64</b>	<b>\$ 4,176.54</b>	<b>\$ 11,479.68</b>
Prepaid Sales Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Ticket Books	\$ 390.00	\$ 4,730.00	\$ 390.00		
Clipper Sales	\$ 60.00	\$ 3,845.00			\$ 60.00
Lynx 31-Day Pass Sales	\$ 1,850.00	\$ 12,490.00		\$ 1,850.00	
Lynx Stored Ride Pass Sales	\$ 140.00	\$ 1,110.00		\$ 140.00	
Local 31-Day Pass Sales	\$ 1,340.00	\$ 7,040.00			\$ 1,340.00
Local Stored Value Pass Sales	\$ -	\$ -			
Local Day Pass Sales (In-house)	\$ 215.00	\$ 366.00			\$ 215.00
Shopify	\$ 34.00	\$ 237.00	4.00	12.00	\$ 18.00
Summer Youth Pass	\$ -	\$ -			
Returned Checks	\$ -	\$ -			
Refunds Issued from Ticket / Pass Sales	\$ -	\$ (140.00)			
<b>Subtotal Prepaid Sales Deposit</b>	<b>\$ 4,029.00</b>	<b>\$ 29,678.00</b>	<b>\$ 394.00</b>	<b>\$ 2,002.00</b>	<b>\$ 1,633.00</b>
Billings Issued	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
CCC Nutrition Tickets	\$ -	\$ -	\$ 78.00		
Lynx B1G1F	\$ 78.00	\$ 496.00			
Wage Works	\$ -	\$ 1,750.00			
Capital Corridor Vouchers (Annually)	\$ 1,250.00	\$ 9,680.00		\$ 1,180.00	\$ 70.00
City of Pinole	\$ -	\$ -			
511 CC Summer Youth Pass	\$ -	\$ 930.00			
John Swett 31 Day Passes	\$ 10,000.00	\$ 10,000.00			\$ 10,000.00
WCCUSD (\$37.00 SBPP)	\$ -	\$ 49,950.00			
City of Hercules Parking Permit Program	\$ 173.25	\$ 741.14			\$ 173.25
HTC Parking Combos	\$ 320.00	\$ 1,640.00			\$ 320.00
CCTA Summer Youth Pass	\$ -	\$ 894.93			
Clipper	\$ 62,995.42	\$ 451,734.97		\$ 43,376.86	\$ 19,618.56
CCC Health Services	\$ -	\$ 1,400.00			
Clipper Start - MTC	\$ 146.44	\$ 146.44			\$ 146.44
Pass 2 Class Program	\$ -	\$ 28,000.00			
<b>Subtotal Billings</b>	<b>\$ 74,963.11</b>	<b>\$ 557,363.48</b>	<b>\$ 78.00</b>	<b>\$ 44,556.86</b>	<b>\$ 30,328.25</b>
<b>Total Passenger Revenue</b>	<b>\$ 95,700.97</b>	<b>\$ 717,202.94</b>	<b>\$ 1,524.64</b>	<b>\$ 50,735.40</b>	<b>\$ 43,440.93</b>

	Monthly System Total	CYTD
<b>Total Passenger Revenue Last Year</b>	<b>\$ 75,252.24</b>	<b>\$ 722,973.30</b>

**Preventable Accidents per Miles Driven in 12 Month  
Period**

**February-23**

	Miles	Accidents	Frequency 12 Month Period
<b>FR</b>	1,380,548	10	138,055
<b>DAR</b>	143,959	1	143,959

FR=Fixed Route, Martinez Link, Transbay, & Express  
DAR=Dial-A-Ride

	Non-Preventable				Preventable			
	Month		FYTD		Month		FYTD	
	Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
<b>FR</b>	0	2	4	5	1	2	7	5
<b>DAR</b>	0	0	0	3	0	0	0	1



# Passenger & Productivity Statistical Report

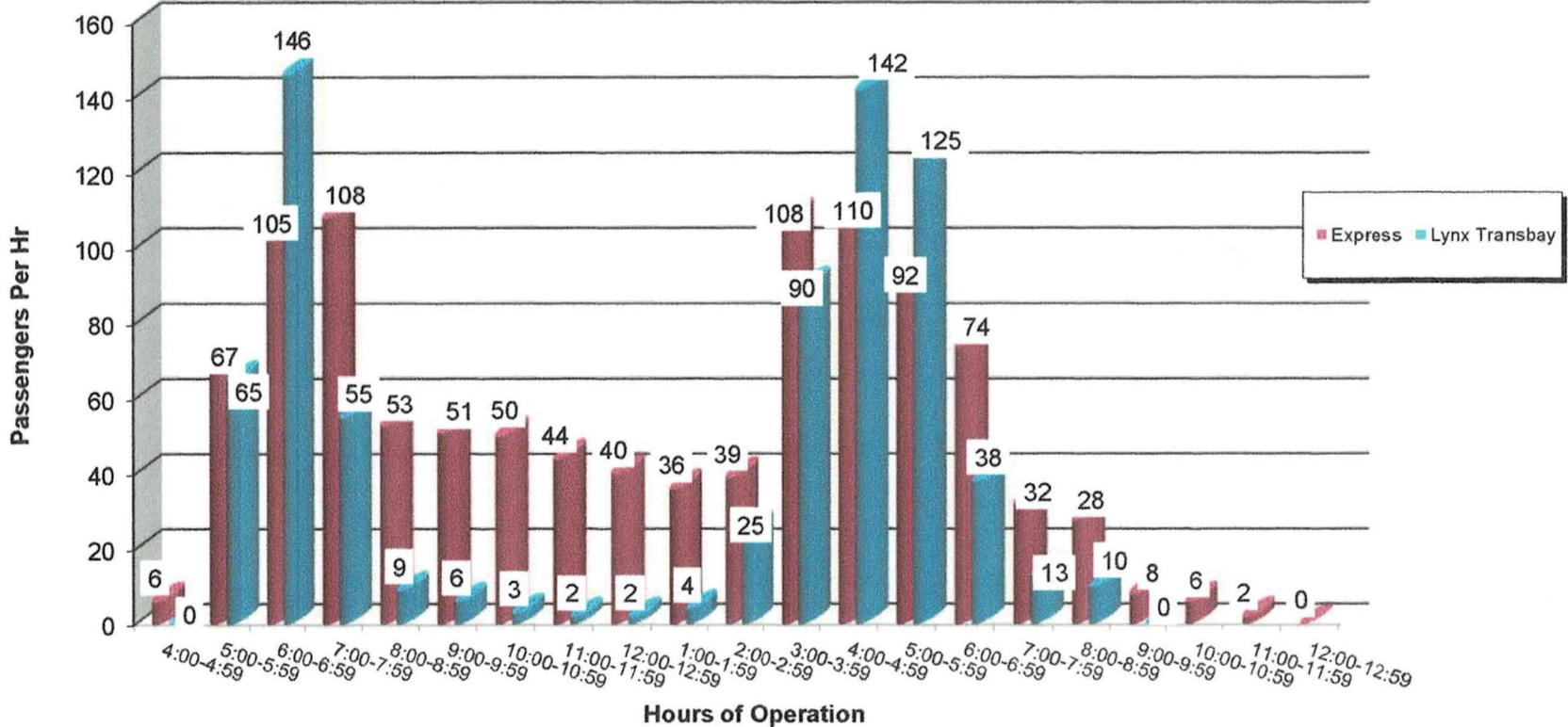
February, FY 22/23

System

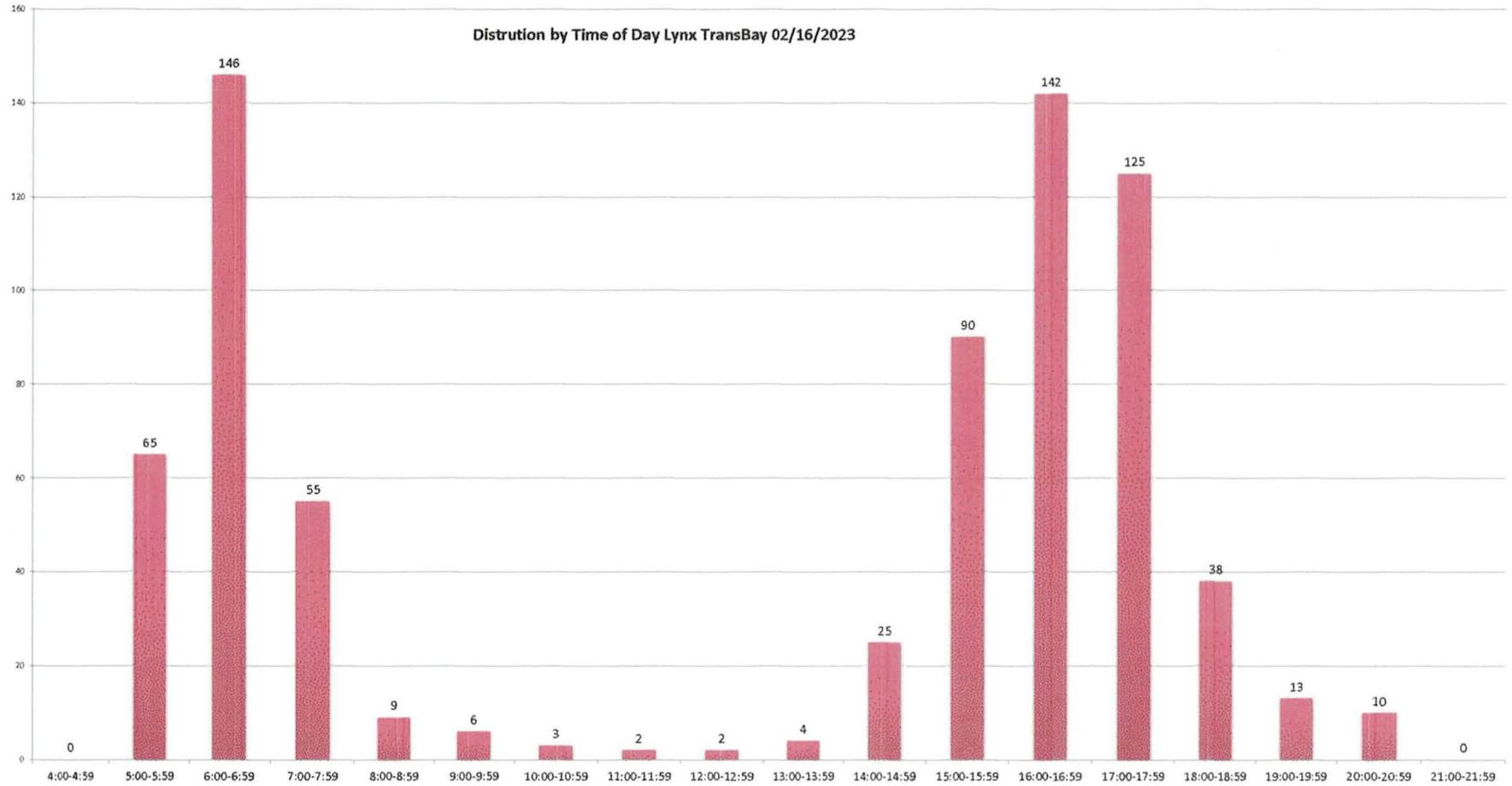
All Routes

Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	February			Fiscal Year To Date			February			Fiscal Year To Date		
	FY 21/22	FY 22/23	% Change	FY 21/22	FY 22/23	% Change	FY 21/22	FY 22/23	% Change	FY 21/22	FY 22/23	% Change
Route 10 Weekday	1,330	1,712	28.7	10,674	14,870	39.3	5.3	6.8	28.1	5.3	6.9	30.6
Route 11 Weekday	2,396	2,661	11.1	18,603	22,998	23.6	7.6	8.5	11.9	6.8	8.5	25.7
Route 11 Saturday	231	236	2.2	1,670	2,146	28.5	3.9	3.9	1.3	3.8	4.5	18.7
Route 11 Total	2,627	2,897	10.3	20,273	25,144	24.0	7.0	7.8	10.8	6.3	7.9	24.3
Route 12 Weekday	1,284	1,693	31.9	10,069	14,562	44.6	5.3	6.9	31.2	4.9	7.0	42.1
Route 15 Weekday	801	1,155	44.2	6,594	9,216	39.8	5.0	7.1	42.9	4.3	6.6	53.2
Route 16 Weekday	3,114	3,170	1.8	25,315	27,624	9.1	5.8	5.9	1.8	5.4	6.0	10.6
Route 19 Saturday	224	230	2.7	1,567	2,101	34.1	3.5	3.6	3.4	3.3	4.1	24.9
Route 30Z Weekday	754	1,027	36.2	5,902	8,870	50.3	3.1	4.2	34.4	2.7	4.3	55.1
Route C3 Weekday	3,012	4,168	38.4	24,758	31,771	28.3	6.4	8.8	38.6	6.0	7.8	31.0
Route DAR Weekday	1,232	1,259	2.2	10,711	11,129	3.9	1.9	1.9	-0.4	1.8	1.9	4.9
Route DAR Saturday	153	163	6.5	1,463	1,453	-0.7	1.8	2.1	16.6	2.3	2.2	-4.9
Route DAR Total	1,385	1,422	2.7	12,174	12,582	3.4	1.9	1.9	1.4	1.9	2.0	3.8
Route J Weekday	9,349	11,677	24.9	70,426	93,510	32.8	8.4	10.5	24.7	7.7	9.8	28.6
Route J Saturday	1,312	1,923	46.6	9,873	14,191	43.7	7.8	11.4	46.2	7.9	10.5	32.9
Route J Sunday	995	1,030	3.5	8,132	10,316	26.9	7.4	7.7	3.4	6.0	8.0	32.3
Route J Total	11,656	14,630	25.5	88,431	118,017	33.5	8.3	10.4	25.3	7.5	9.7	29.7
Route JPX Weekday	6,389	7,023	9.9	48,606	60,614	24.7	11.2	12.3	9.7	9.9	12.3	24.1
Route LYNX Weekday	9,191	12,318	34.0	74,879	102,991	37.5	9.5	12.7	34.2	9.5	12.2	27.7
<b>Total System-Wide</b>	<b>41,767</b>	<b>51,445</b>	<b>23.2</b>	<b>329,242</b>	<b>428,362</b>	<b>30.1</b>	<b>6.9</b>	<b>8.5</b>	<b>22.9</b>	<b>6.4</b>	<b>8.2</b>	<b>28.1</b>

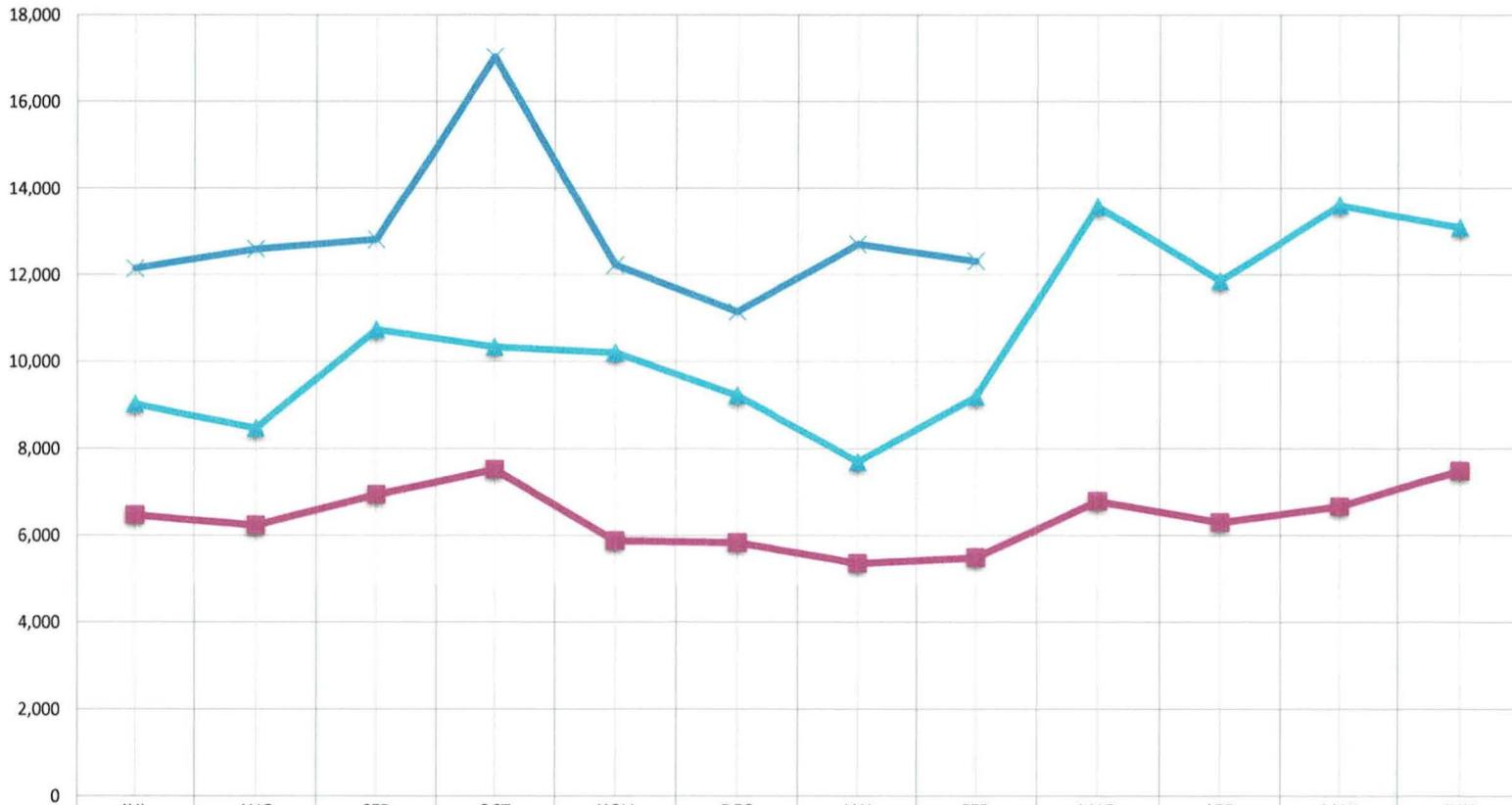
**Express Routes (J, JX, JPX), and Lynx Transbay  
Ridership by Time of Day  
Date:02/16/2023**



Distrution by Time of Day Lynx TransBay 02/16/2023



### WESCAT LYNX TRANSBAY 3YR STATS



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 20-21	6,469	6,233	6,937	7,520	5,877	5,835	5,358	5,489	6,788	6,299	6,672	7,482
ridership 21-22	9,025	8,469	10,738	10,338	10,205	9,225	7,688	9,191	13,566	11,861	13,600	13,090
ridership 22-23	12,149	12,592	12,812	17,034	12,229	11,155	12,702	12,318				

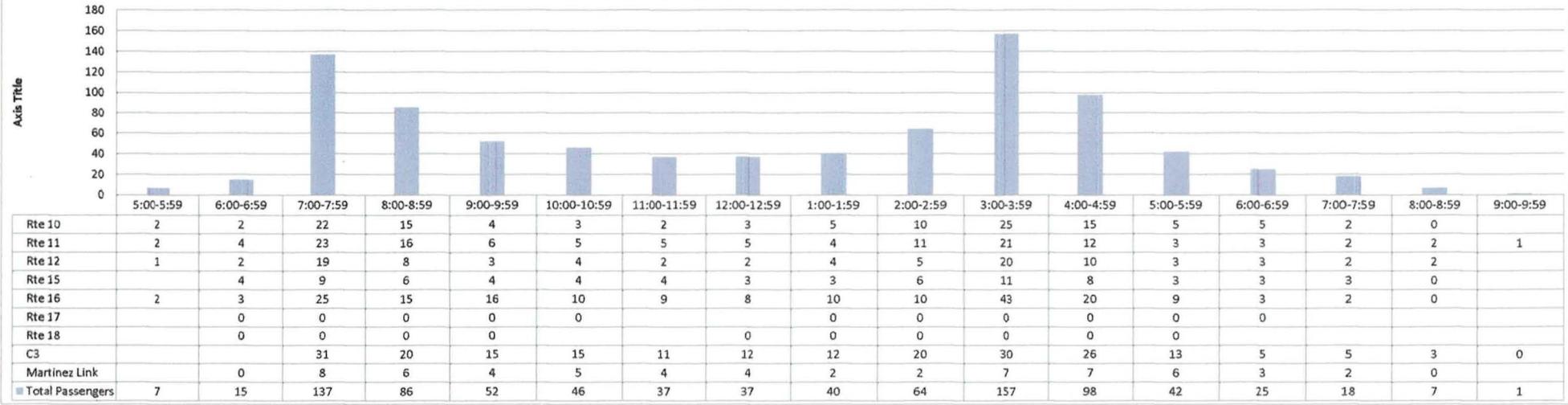
Distribution by Time of Day - Fixed Route

Date: 2/16/2023

	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	2	2	22	15	4	3	2	3	5	10	25	15	5	5	2	0	
Rte 11	2	4	23	16	6	5	5	5	4	11	21	12	3	3	2	2	1
Rte 12	1	2	19	8	3	4	2	2	4	5	20	10	3	3	2	2	
Rte 15		4	9	6	4	4	4	3	3	6	11	8	3	3	3	0	
Rte 16	2	3	25	15	16	10	9	8	10	10	43	20	9	3	2	0	
Rte 17		0	0	0	0	0			0	0	0	0	0	0			
Rte 18		0	0	0	0			0	0	0	0	0	0				
C3			31	20	15	15	11	12	12	20	30	26	13	5	5	3	0
Martinez Link		0	8	6	4	5	4	4	2	2	7	7	6	3	2	0	
<b>Total Passengers</b>	<b>7</b>	<b>15</b>	<b>137</b>	<b>86</b>	<b>52</b>	<b>46</b>	<b>37</b>	<b>37</b>	<b>40</b>	<b>64</b>	<b>157</b>	<b>98</b>	<b>42</b>	<b>25</b>	<b>18</b>	<b>7</b>	<b>1</b>

Total Route 10	120
Total Route 11	125
Total Route 12	90
Total Route 15	71
Total Route 16	185
Total Route 17	0
Total Route 18	0
Total C3	218
Martinez Link	60
<b>Total</b>	<b>869</b>

Distribution By Time Of Day Fixed Route 02/16/2023



Distribution by Time of Day - WestCAT Express

Date: 2/16/2023

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
JX		0	0	0	0							0	0	0	0	0	
JPX		30	45	43	10	18	18	17	14	15	18	42	46	37	31	12	10
J	6	37	60	65	43	33	32	27	26	21	21	66	64	55	43	20	18
<b>Total Passengers</b>	<b>6</b>	<b>67</b>	<b>105</b>	<b>108</b>	<b>53</b>	<b>51</b>	<b>50</b>	<b>44</b>	<b>40</b>	<b>36</b>	<b>39</b>	<b>108</b>	<b>110</b>	<b>92</b>	<b>74</b>	<b>32</b>	<b>28</b>

	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX				
JPX				
J	8	6	2	0
<b>Total Passengers</b>	<b>8</b>	<b>6</b>	<b>2</b>	<b>0</b>

JX	0
JPX	406
J	653
<b>Total</b>	<b>1059</b>

Distribution by Time of Day -Lynx Transbay

Date: 2/16/2023

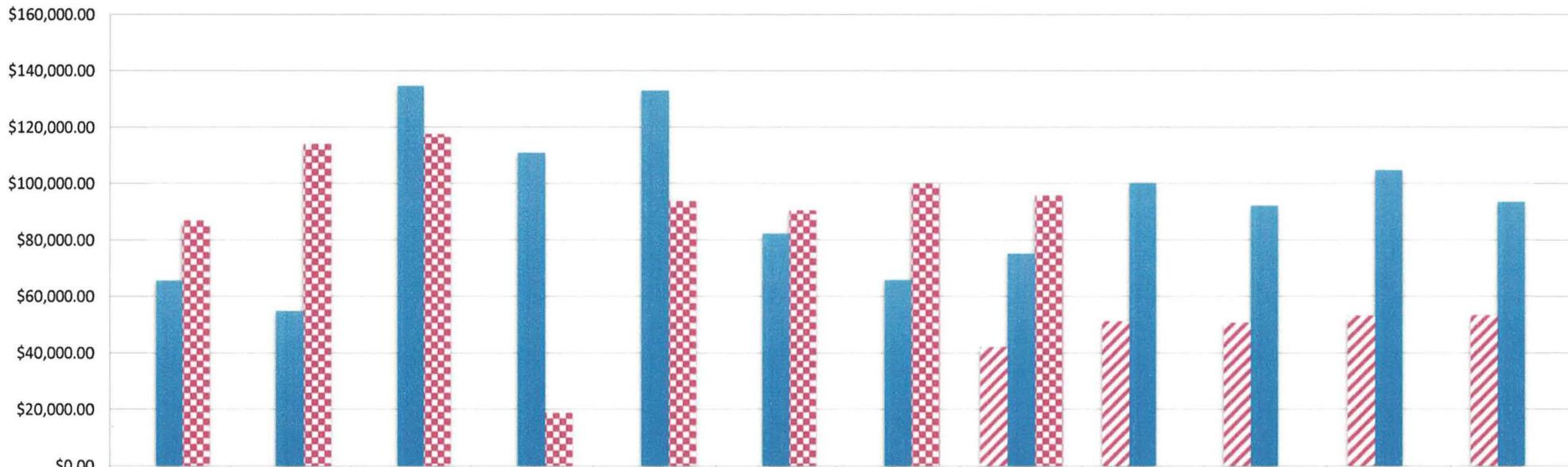
	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
TransBay LYNX	0	65	146	55	9	6	3	2	2	4	25	90	142	125	38	13	10
<b>Total Passengers</b>	<b>0</b>	<b>65</b>	<b>146</b>	<b>55</b>	<b>9</b>	<b>6</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>25</b>	<b>90</b>	<b>142</b>	<b>125</b>	<b>38</b>	<b>13</b>	<b>10</b>

	21:00-21:59
TransBay LYNX	0
<b>Total Passengers</b>	<b>0</b>

<b>Total Lynx</b>	<b>735</b>
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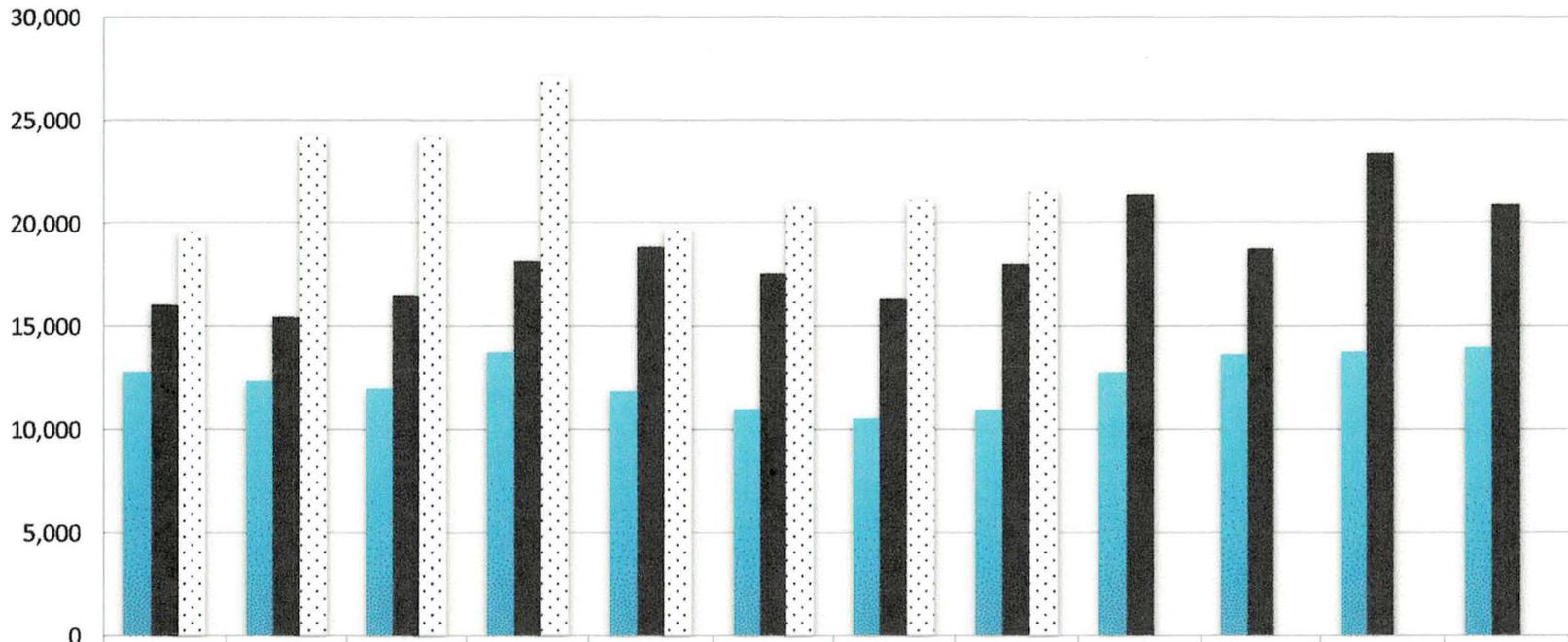
## WESTCAT FAREBOX REVENUE



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Revenue 20-21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,085.62	\$51,271.54	\$50,630.10	\$53,126.81	\$53,382.71
Revenue 21-22	\$65,568.28	\$54,882.12	\$134,681.42	\$110,941.80	\$133,041.12	\$82,347.87	\$65,795.54	\$75,238.49	\$100,239.41	\$92,231.19	\$104,717.89	\$93,521.16
Revenue 22-23	\$86,892.89	\$113,997.58	\$117,601.60	\$18,636.94	\$93,806.78	\$90,541.26	\$100,024.92	\$95,700.97				



## WESTCAT EXPRESS RIDERSHIP Includes Routes J, JX and JPX



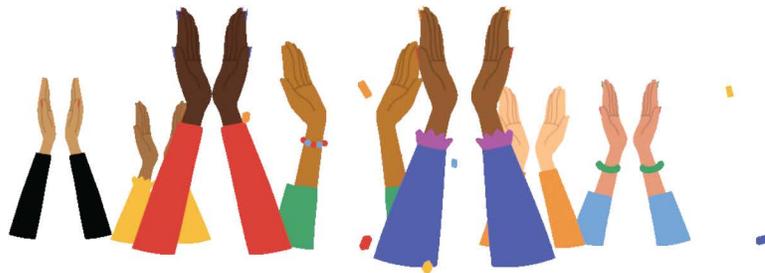
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 20-21	12,788	12,338	11,991	13,743	11,855	10,982	10,523	10,939	12,768	13,611	13,744	13,954
ridership 21-22	16,075	15,456	16,516	18,189	18,856	17,543	16,357	18,045	21,393	18,769	23,410	20,881
ridership 22-23	19,630	24,248	24,163	27,103	19,749	20,967	21,118	21,653				



APRIL 2023 UPDATES



**A HUGE THANK YOU  
TO OUR DRIVERS AND OPERATIONS STAFF**



The severe weather over the last few months has really highlighted the hard work and dedication of our drivers and operations staff to quickly adapt to any given situation. High winds and flooding have resulted in detours and route closures throughout our service area, our Operations staff continue to do a great job serving our communities on a daily basis.

# MV TRANSIT UPDATES

## KATHERINE MCCLARY AWARD FOR SAFETY

-VS-

## KEITH MCDUGALE A SUCCESS STORY

Since coming to WestCAT in 2013, I have seen the safety culture make great strides at both the managerial and frontline levels. During this period, certain individuals' improvements and accomplishments have stood out. One such individual worth mentioning is Mr. Keith McDougale.

Early in his career, Keith was unfortunate to be among a small group of operators who did not demonstrate the high standards WestCAT drivers are routinely known for today. With little desire to improve their interpersonal skills, these operators presented a challenge to the culture we were trying to create, while negatively influencing those around them, including Keith.

Sometimes, people become so set in their ways that they are unable to be reached. However, there was something noticeably different about Keith. I believed he was not one of these people and that a greater potential could be tapped.

With additional training, guidance, and regular face-to-face meetings, it was clear that Keith was a profoundly good person with absolutely no ill intentions. He was just a victim of his surroundings. Continued training over the years has helped enlighten Keith and has made him aware that he is in control of himself, his behavior, his attitude, and his actions. He is now one of our most improved, courteous, and safe drivers.

In 2022, Keith was twice awarded the Kathy McClary Award for Safety. Having been a part of his development over the years and witnessing his remarkable transformation, this came as no surprise. Our entire Staff is proud of Keith and his accomplishments, and we expect nothing more than this exemplary work in the future.

Denise Williams  
Safety Manager/MV Transit



# Transit Driver Appreciation Day Celebrated with FREE Fares!

Antioch, CA, March 9, 2023 – Transit Driver Appreciation Day is Saturday, March 18 and Tri Delta Transit, County Connection, and WestCAT are celebrating in a special way– by going FARE FREE for the day. No payment will be required on all three agencies buses for fixed route and paratransit. Additionally, Tri Delta Transit’s ride-hailing service, Tri MyRide, will not require any payment for the day either.

Transit Driver Appreciation Day started in 2009 in Seattle as a blog about appreciating bus drivers. By 2014 the name was changed to cover the diverse transportation available throughout the United States. The day is set aside to thank and appreciate transit drivers for the great contributions they make to the community.

“The contribution drivers make has never been realized more than over the past three years of the pandemic. Transit operators performed a critical and essential service during this time by continuing to provide public transportation,” said Tri Delta Transit CEO, Rashidi Barnes. “Through these unprecedented times, our drivers showed continued courage, patience and perseverance.”

Transit Driver Appreciation Day, also known as Transit Operator Appreciation Day, continues to be a notable day for those who value public transportation. Through COVID-19 and risking possible exposure to the virus, transit operators continue to show up, adapting to ever changing regulations and working with unpredictable changes in ridership numbers as well as adapting to new schedules. Plus, national driver shortages add new responsibilities to cover shifts, perform extra cleaning and sanitizing of vehicle, all to ensure our transit system can keep running.

“There’s been a lot of unknowns in the past few years in public transit operations,” acknowledged Bill Churchill, General Manager of County Connection. “There can be a lot of multifaceted work a transit driver has to perform, including, thoroughly checking their vehicle before every route starts to ensure the safety of the riders, navigating traffic and accidents, learning new technology, and remembering customer service duties,”-Churchill added, “We’re so proud that, despite any setbacks, we’ve maintained a high on-time performance rate—a testament to the dedication and hard work of our drivers.”

Rob Thompson, General Manager of WestCAT shared a similar sentiment of transit drivers, stating, “Our drivers truly are the front line for our agencies, their commitment and hard work are invaluable in providing public transit to our communities.”

Drivers are dedicated and hardworking because they drive as a service to the community. “We hope by going fare free, riders can focus on the driver and their rider experience, and visa-versa, instead of focusing on fares,” says Tri Delta Transit Board Chair Anissa Williams. “For Transit Driver Appreciation Day, agencies hope everyone takes a moment to thank their transit driver when riding the bus and posts positive messages on the social media pages of the system you ride so that the drivers can see them.” The transit agencies were also happy to offer free fares, as a day of fare free riding is also nice for passengers and helps to bring attention to this annual day of recognition.

To learn more about these transit agencies, visit [TriDeltaTransit.com](http://TriDeltaTransit.com), [CountyConnection.com](http://CountyConnection.com) and [Westcat.org](http://Westcat.org).

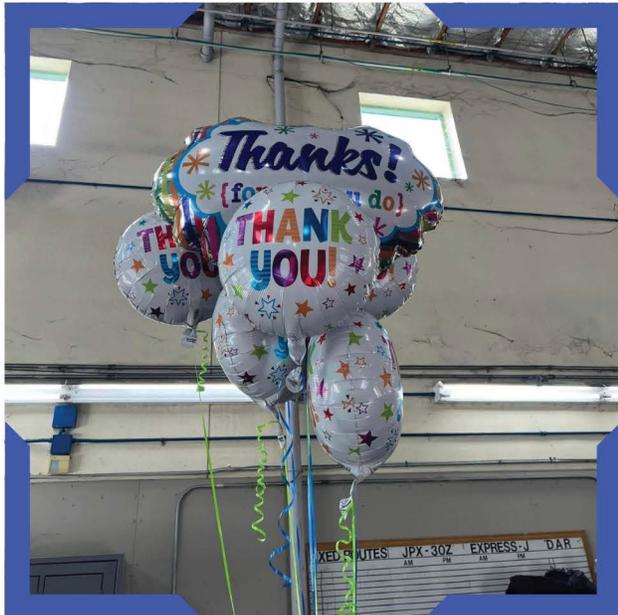
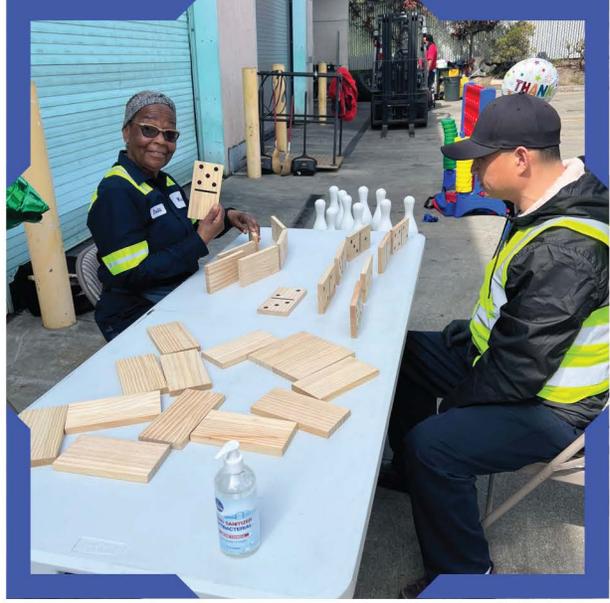
In honor of the 150+ essential bus drivers who serve the community.

**Ride For FREE** Saturday, March 18th



**Transit Driver Appreciation Day!**

# TRANSIT DRIVER APPRECIATION DAY RECAP





## ALL ABOARD WITH TRANSIT CEOS

ON FRIDAY, APRIL 21, BAY AREA TRANSIT AGENCIES AND MTC ARE HOSTING “ALL ABOARD WITH TRANSIT CEOS,” A MULTI-MODAL RIDE-ALONG AND SOCIAL EVENT GIVING THE PUBLIC A CHANCE TO RIDE WITH AND MEET REGIONAL TRANSIT LEADERS. THE EVENT IS ALSO AN OPPORTUNITY FOR TRANSIT LEADERS TO CALL FOR FINANCIAL SUPPORT FROM THE STATE FOR TRANSIT OPERATIONS. THE EVENT WILL KICK OFF WITH A PRESS CONFERENCE AT ORINDA BART STATION AT 2 P.M. [HTTPS://ALLABOARDBAYAREA.COM/ALL-ABOARD-WITH-TRANSIT-CEOS/](https://allaboardbayarea.com/all-aboard-with-transit-ceos/)

## WE CAN'T AFFORD TO LOSE TRANSIT

WE ARE IN AN UNPRECEDENTED MOMENT, WITH THE SURVIVAL OF OUR TRANSIT SYSTEM AS WE KNOW IT AT RISK. WHILE MANY WORKERS, STUDENTS, AND OUR NEIGHBORS WHO DEPEND ON TRANSIT CONTINUE TO RIDE, OTHERS HAVE RETURNED TO TRANSIT MORE SLOWLY AND LESS FREQUENTLY. THE BAY AREA HAS ONE OF THE HIGHEST WORK-FROM-HOME RATES IN THE NATION, RESULTING IN FEWER COMMUTE TRIPS.

STATE BUDGET FUNDS WOULD ASSIST THE BAY AREA'S TRANSIT AGENCIES AS THEY RECOVER FROM THE PANDEMIC AND DEVELOP LONG-RANGE FUNDING PLANS, SUCH AS A FUTURE REGIONAL TRANSPORTATION FUNDING MEASURE FOR VOTER APPROVAL THAT WILL SUPPORT THE REGION'S TRANSIT NETWORK. MORE DETAILS

:[HTTPS://ALLABOARDBAYAREA.COM/SUPPORTTRANSIT](https://allaboardbayarea.com/supporttransit)



# We can't afford to lose transit

LEARN MORE AT

[allaboardbayarea.com/supporttransit](https://allaboardbayarea.com/supporttransit)

## **Agenda Item 2.1**

### **Staff Report: 2nd Quarter Financial and Operating Data Report.**

The Financial and Operating Data Report offers a breakdown of both expenses and revenues across the functional and object class line items in the 2<sup>nd</sup> Quarter of the Fiscal Year (Oct-Dec) corresponding to those in the Adopted FY22-23 Operations Budget. The report documents that both 2<sup>nd</sup> Quarter Revenues and Expenses are tracking in alignment with Budget projections. Staff will present a brief summary of this information and be available to answer any questions from the Board of Directors.

**Recommendation – Information Only**

WCCTA - WestCAT  
Income Statement  
For the Six Months Ending December 31, 2022

	Current Qtr Actual	Year to Date	Total Adopted Budget	Budget Balance	% Budget Remaining
<b>Operating Expenses - Functional Operations:</b>					
Outside Services, Operations	34,620.96	62,874.70	175,100.00	112,225.30	64.09
Fuel & Lubricants	332,378.67	769,953.94	2,219,300.00	1,449,346.06	65.31
Tires & Tubes	36,192.82	63,503.24	200,000.00	136,496.76	68.25
Postage, Operations	183.32	326.92	1,600.00	1,273.08	79.57
Other Mat & Supplies, Oper	146.00	307.27	2,400.00	2,092.73	87.20
Utilities, Operations	12,336.24	28,807.38	94,400.00	65,592.62	69.48
Telephone, Operations	5,803.68	12,277.10	30,100.00	17,822.90	59.21
Insurance, Operations	174,936.47	320,181.67	652,000.00	331,818.33	50.89
Purchased Transportation, Oper	1,686,121.55	3,584,827.72	7,325,000.00	3,740,172.28	51.06
Marketing & Advertising, Oper	2,800.19	8,107.70	53,500.00	45,392.30	84.85
Miscellaneous Exp, Operations	0.00	0.00	1,200.00	1,200.00	100.00
Rentals & Leases, Operations	48,090.00	48,090.00	120,000.00	71,910.00	59.93
Clipper/Shopify/mtot fees, Ops	9,044.19	22,348.55	53,300.00	30,951.45	58.07
<b>1. Operations</b>	<b>2,342,654.09</b>	<b>4,921,606.19</b>	<b>10,927,900.00</b>	<b>6,006,293.81</b>	<b>54.96</b>
<b>Vehicle Maintenance:</b>					
Outside Service, Vehicle Maint	25,323.30	67,438.02	184,900.00	117,461.98	63.53
Other Mat & Supplies, Veh Main	80,378.04	195,171.57	441,000.00	245,828.43	55.74
Purchased Transp, Veh Maint	351,424.00	527,136.00	938,400.00	411,264.00	43.83
Other Salaries, Vehicle Maint	0.00	0.00	100,000.00	100,000.00	100.00
Other Paid Absences, Veh Maint	0.00	0.00	0.00	0.00	0.00
Pension Benefits, Maint	0.00	0.00	15,000.00	15,000.00	100.00
Fringe Benefits, Veh Maint	0.00	0.00	20,000.00	20,000.00	100.00
Miscellaneous Exp, Veh Maint	0.00	0.00	0.00	0.00	0.00
Rentals & Leases, Veh Maint	0.00	0.00	0.00	0.00	0.00
<b>2. Vehicle Maintenance</b>	<b>457,125.34</b>	<b>789,745.59</b>	<b>1,699,300.00</b>	<b>909,554.41</b>	<b>53.53</b>
<b>Non-Vehicle Maintenance:</b>					
Other Salaries, Non-Veh, Comp	25,096.10	53,909.96	174,500.00	120,590.04	69.11
Other Paid Abs, Non-Veh, Com	5,111.92	6,506.08	0.00	(6,506.08)	0.00
Pension Benefit, Non-Veh, Com	4,405.08	8,810.16	20,700.00	11,889.84	57.44
Fringe Benefits, Non-Veh, Com	3,948.03	7,947.39	40,200.00	32,252.61	80.23
Outside Service, Non-Veh Maint	19,965.07	31,043.04	100,400.00	69,356.96	69.08
O/S Service, Non-Veh, Compute	20,095.48	35,118.35	85,000.00	49,881.65	58.68
Other Mat&Suppl, Non-Veh Ma	4,660.07	10,097.31	17,000.00	6,902.69	40.60
OtherMat&Sup-Non-Veh, Comp	643.74	5,402.36	15,000.00	9,597.64	63.98
Misc. Exp, Non-Veh Maint	0.00	0.00	500.00	500.00	100.00
<b>3. Non-Vehicle Maintenance</b>	<b>83,925.49</b>	<b>158,834.65</b>	<b>453,300.00</b>	<b>294,465.35</b>	<b>64.96</b>
<b>General Administration:</b>					
Other Salaries & Wages, Admin	107,127.17	227,085.84	815,800.00	588,714.16	72.16
Other Paid Absences, Admin	39,179.90	58,814.33	0.00	(58,814.33)	0.00
ADA, Sec 15 Data, SRTP, Admi	32,500.00	65,000.00	130,000.00	65,000.00	50.00
Pension Benefits, Admin	29,570.22	60,138.82	118,200.00	58,061.18	49.12
Fringe Benefits, Admin	37,048.52	80,392.38	166,100.00	85,707.62	51.60
Outside Services, Admin	5,382.25	21,946.51	50,300.00	28,353.49	56.37
Postage, Admin	91.65	149.97	1,300.00	1,150.03	88.46
Other Mat & Supplies, Admin	1,752.11	5,295.90	9,000.00	3,704.10	41.16
Utilities, Admin	6,168.24	14,403.81	45,900.00	31,496.19	68.62
Telephone, Admin	2,901.85	6,168.58	15,000.00	8,831.42	58.88
Insurance, Admin	3,691.24	7,382.48	14,400.00	7,017.52	48.73
Dues & Subscriptions, Admin	2,216.39	39,555.39	48,000.00	8,444.61	17.59
Travel Expense, Admin	2,491.97	3,495.78	10,000.00	6,504.22	65.04

WCCTA - WestCAT  
Income Statement  
For the Six Months Ending December 31, 2022

	Current Qtr Actual	Year to Date	Total Adopted Budget	Budget Balance	% Budget Remaining
Marketing & Advertising, Admi	0.00	0.00	0.00	0.00	0.00
Miscellaneous Exp, Admin	105.22	487.53	1,300.00	812.47	62.50
Rentals & Leases, Admin	1,521.65	2,820.60	5,700.00	2,879.40	50.52
Fees, Admin	938.70	3,651.28	15,000.00	11,348.72	75.66
Other Exp, Over/Short, Admin	0.76	11.41	0.00	(11.41)	0.00
<b>4. General Administration</b>	<b>272,687.84</b>	<b>596,800.61</b>	<b>1,446,000.00</b>	<b>849,199.39</b>	<b>58.73</b>
<b>5. Total Expenses</b>	<b>3,156,392.76</b>	<b>6,466,987.04</b>	<b>14,526,500.00</b>	<b>8,059,512.96</b>	<b>55.48</b>
<b>Operating Expenses - Object Class</b>					
Other Salaries, Vehicle Maint	0.00	0.00	100,000.00	100,000.00	100.00
Other Salaries, Non-Veh Maint	0.00	0.00	0.00	0.00	0.00
Other Salaries, Non-Veh, Comp	25,096.10	53,909.96	174,500.00	120,590.04	69.11
Other Salaries & Wages, Admin	107,127.17	227,085.84	815,800.00	588,714.16	72.16
Other Paid Absences, Veh Maint	0.00	0.00	0.00	0.00	0.00
Other Paid Absences, Non-Veh	0.00	0.00	0.00	0.00	0.00
Other Paid Abs, Non-Veh, Com	5,111.92	6,506.08	0.00	(6,506.08)	0.00
Other Paid Absences, Admin	39,179.90	58,814.33	0.00	(58,814.33)	0.00
<b>6. Labor</b>	<b>176,515.09</b>	<b>346,316.21</b>	<b>1,090,300.00</b>	<b>743,983.79</b>	<b>68.24</b>
Pension Benefits, Maint	0.00	0.00	15,000.00	15,000.00	100.00
Pension Benefits, Non-Veh Mai	0.00	0.00	0.00	0.00	0.00
Pension Benefit, Non-Veh, Com	4,405.08	8,810.16	20,700.00	11,889.84	57.44
Pension Benefits, Admin	29,570.22	60,138.82	118,200.00	58,061.18	49.12
Fringe Benefits, Veh Maint	0.00	0.00	20,000.00	20,000.00	100.00
Fringe Benefits, Non-Veh Maint	0.00	0.00	0.00	0.00	0.00
Fringe Benefits, Non-Veh, Com	3,948.03	7,947.39	40,200.00	32,252.61	80.23
Fringe Benefits, Admin	37,048.52	80,392.38	166,100.00	85,707.62	51.60
<b>7. Fringe Benefits</b>	<b>74,971.85</b>	<b>157,288.75</b>	<b>380,200.00</b>	<b>222,911.25</b>	<b>58.63</b>
<u>Services:</u>					
Outside Services, Operations	34,620.96	62,874.70	175,100.00	112,225.30	64.09
Outside svcs, Bank/Pyroll/Fees	0.00	0.00	0.00	0.00	0.00
Outside svcs, Clipper/Shopify	0.00	0.00	0.00	0.00	0.00
Outside svcs, Over & Short	0.00	0.00	0.00	0.00	0.00
Outside Service, Vehicle Maint	25,323.30	67,438.02	184,900.00	117,461.98	63.53
Outside Service, Non-Veh Maint	19,965.07	31,043.04	100,400.00	69,356.96	69.08
O/S Service, Non-Veh, Compute	20,095.48	35,118.35	85,000.00	49,881.65	58.68
Outside Services, Admin	5,382.25	21,946.51	50,300.00	28,353.49	56.37
<b>8. Services</b>	<b>105,387.06</b>	<b>218,420.62</b>	<b>595,700.00</b>	<b>377,279.38</b>	<b>63.33</b>
<b>9. Fuel/Lubricants</b>	<b>332,378.67</b>	<b>769,953.94</b>	<b>2,219,300.00</b>	<b>1,449,346.06</b>	<b>65.31</b>
<b>10. Tires and Tubes</b>	<b>36,192.82</b>	<b>63,503.24</b>	<b>200,000.00</b>	<b>136,496.76</b>	<b>68.25</b>
<u>Other Materials &amp; Supplies:</u>					
Postage, Operations	183.32	326.92	1,600.00	1,273.08	79.57
Postage, Admin	91.65	149.97	1,300.00	1,150.03	88.46

WCCTA - WestCAT  
Income Statement  
For the Six Months Ending December 31, 2022

	Current Qtr Actual	Year to Date	Total Adopted Budget	Budget Balance	% Budget Remaining
Other Mat & Supplies, Oper	146.00	307.27	2,400.00	2,092.73	87.20
Other Mat & Supplies, Veh Main	80,378.04	195,171.57	441,000.00	245,828.43	55.74
Other Mat&Suppl, Non-Veh Ma	4,660.07	10,097.31	17,000.00	6,902.69	40.60
OtherMat&Sup-Non-Veh, Comp	643.74	5,402.36	15,000.00	9,597.64	63.98
Other Mat & Supplies, Admin	1,752.11	5,295.90	9,000.00	3,704.10	41.16
<b>11. Other Materials &amp; Suppli</b>	<b>87,854.93</b>	<b>216,751.30</b>	<b>487,300.00</b>	<b>270,548.70</b>	<b>55.52</b>
<u>Utilities:</u>					
Utilities, Operations	12,336.24	28,807.38	94,400.00	65,592.62	69.48
Utilities, Admin	6,168.24	14,403.81	45,900.00	31,496.19	68.62
Telephone, Operations	5,803.68	12,277.10	30,100.00	17,822.90	59.21
Telephone, Admin	2,901.85	6,168.58	15,000.00	8,831.42	58.88
<b>12. Utilities</b>	<b>27,210.01</b>	<b>61,656.87</b>	<b>185,400.00</b>	<b>123,743.13</b>	<b>66.74</b>
<u>Purchased Transportation:</u>					
Purchased Transportation, Oper	1,686,121.55	3,584,827.72	7,325,000.00	3,740,172.28	51.06
Purchased Transp, Veh Maint	351,424.00	527,136.00	938,400.00	411,264.00	43.83
<b>13. Purchased Transportation</b>	<b>2,037,545.55</b>	<b>4,111,963.72</b>	<b>8,263,400.00</b>	<b>4,151,436.28</b>	<b>50.24</b>
<u>Casualty &amp; Liability:</u>					
Insurance, Operations	174,936.47	320,181.67	652,000.00	331,818.33	50.89
Insurance, Admin	3,691.24	7,382.48	14,400.00	7,017.52	48.73
<b>14. Casualty &amp; Liability</b>	<b>178,627.71</b>	<b>327,564.15</b>	<b>666,400.00</b>	<b>338,835.85</b>	<b>50.85</b>
<u>Leases &amp; Rentals:</u>					
Rentals & Leases, Operations	48,090.00	48,090.00	120,000.00	71,910.00	59.93
Rentals & Leases, Veh Maint	0.00	0.00	0.00	0.00	0.00
Rentals & Leases, Admin	1,521.65	2,820.60	5,700.00	2,879.40	50.52
<b>15. Leases &amp; Rentals</b>	<b>49,611.65</b>	<b>50,910.60</b>	<b>125,700.00</b>	<b>74,789.40</b>	<b>59.50</b>
<u>Other Object Class Expense:</u>					
ADA, Sec 15 Data, SRTP, Admi	32,500.00	65,000.00	130,000.00	65,000.00	50.00
Dues & Subscriptions, Admin	2,216.39	39,555.39	48,000.00	8,444.61	17.59
Travel Expense, Admin	2,491.97	3,495.78	10,000.00	6,504.22	65.04
Clipper/Shopify/mtot fees, Ops	9,044.19	22,348.55	53,300.00	30,951.45	58.07
Fees, Admin	938.70	3,651.28	15,000.00	11,348.72	75.66
Other Exp, Over/Short, Admin	0.76	11.41	0.00	(11.41)	0.00
Marketing & Advertising, Oper	2,800.19	8,107.70	53,500.00	45,392.30	84.85
Marketing & Advertising, Admi	0.00	0.00	0.00	0.00	0.00
Miscellaneous Exp, Operations	0.00	0.00	1,200.00	1,200.00	100.00
Miscellaneous Exp, Veh Maint	0.00	0.00	0.00	0.00	0.00
Misc. Exp, Non-Veh Maint	0.00	0.00	500.00	500.00	100.00
Miscellaneous Exp, Admin	105.22	487.53	1,300.00	812.47	62.50
<b>17. Other Object Class Expen</b>	<b>50,097.42</b>	<b>142,657.64</b>	<b>312,800.00</b>	<b>170,142.36</b>	<b>54.39</b>
<b>18. TOTAL Expenses</b>	<b>3,156,392.76</b>	<b>6,466,987.04</b>	<b>14,526,500.00</b>	<b>8,059,512.96</b>	<b>55.48</b>

**REVENUES - OPERATING**

WCCTA - WestCAT  
Income Statement  
For the Six Months Ending December 31, 2022

	Current Qtr Actual	Year to Date	Total Adopted Budget	Budget Balance	% Budget Remaining
<u>Farebox:</u>					
Passenger Fares, Cash, FR	198,639.97	510,680.83	1,000,000.00	489,319.17	48.93
Passenger Fares, Cash, DAR	3,903.01	10,393.22	0.00	(10,393.22)	0.00
Passenger Fares, Cash, HTX	0.00	0.00	0.00	0.00	0.00
Passenger Fares, Cash, WCX	0.00	0.00	0.00	0.00	0.00
Passenger Fares, Coupons, DAR	82.00	363.00	0.00	(363.00)	0.00
Special Fares, FR	0.00	0.00	0.00	0.00	0.00
Special Fares, DAR	0.00	0.00	0.00	0.00	0.00
Special Fares, WCX	0.00	0.00	0.00	0.00	0.00
<b>21. Farebox</b>	<b>202,624.98</b>	<b>521,437.05</b>	<b>1,000,000.00</b>	<b>478,562.95</b>	<b>47.86</b>
<u>Non-Farebox:</u>					
Advertising Revenues	6,875.01	13,750.01	25,000.00	11,249.99	45.00
Interest Income	4,648.96	8,203.39	3,000.00	(5,203.39)	(173.45)
Misc. Non-Transp. Revenues	0.00	0.00	0.00	0.00	0.00
<b>22. Non-Farebox</b>	<b>11,523.97</b>	<b>21,953.40</b>	<b>28,000.00</b>	<b>6,046.60</b>	<b>21.60</b>
<u>Measure J Operating Funds:</u>					
Measure J Operating Funds, FR	392,286.00	784,572.00	1,408,744.00	624,172.00	44.31
Measure J Operating Funds, DA	131,080.50	262,161.00	425,497.00	163,336.00	38.39
<b>23. Measure J Operating Fun</b>	<b>523,366.50</b>	<b>1,046,733.00</b>	<b>1,834,241.00</b>	<b>787,508.00</b>	<b>42.93</b>
<u>TDA Operating Funds:</u>					
TDA Operating Assistance	1,086,191.25	2,172,382.50	3,105,051.00	932,668.50	30.04
TDA 4.5 Oper Assist, DAR	55,179.25	110,358.50	218,331.00	107,972.50	49.45
<b>25. TDA Operating Funds</b>	<b>1,141,370.50</b>	<b>2,282,741.00</b>	<b>3,323,382.00</b>	<b>1,040,641.00</b>	<b>31.31</b>
<u>STA Operating Funds:</u>					
STA Operating Assistance	129,702.25	259,404.50	518,809.00	259,404.50	50.00
STA Paratransit Funds	0.00	0.00	0.00	0.00	0.00
STA Lifeline Funds	0.00	0.00	0.00	0.00	0.00
STA County Block Grant	145,224.25	290,448.50	575,508.00	285,059.50	49.53
<b>26. STA Operating Funds</b>	<b>274,926.50</b>	<b>549,853.00</b>	<b>1,094,317.00</b>	<b>544,464.00</b>	<b>49.75</b>
<u>Bridge Tolls</u>					
Bridge Toll Operating Funds	0.00	0.00	0.00	0.00	0.00
RM2 Funds	253,862.75	507,725.50	993,518.00	485,792.50	48.90
<b>27. Bridge Tolls</b>	<b>253,862.75</b>	<b>507,725.50</b>	<b>993,518.00</b>	<b>485,792.50</b>	<b>48.90</b>
<u>FTA Sec 8 (planning) &amp; Sec 9 (operating):</u>					
Federal Sec 5303 (Sec 8) Funds	5,000.00	10,000.00	20,000.00	10,000.00	50.00
Federal Sec 5307 Prev Maint	69,479.00	157,335.00	193,600.00	36,265.00	18.73
FTA 5307 Paratransit Set-Aside	109,434.00	160,229.00	635,043.00	474,814.00	74.77
Fed Sec 5307 ARRA Prev Maint	0.00	0.00	0.00	0.00	0.00
Federal Cares Act	0.00	0.00	0.00	0.00	0.00
Federal CRRSAA Act Relief Fu	0.00	0.00	0.00	0.00	0.00
Federal ARP funds	1,190,407.00	2,300,569.00	2,300,569.00	0.00	0.00
<b>28. Federal Operating Funds</b>	<b>1,374,320.00</b>	<b>2,628,133.00</b>	<b>3,149,212.00</b>	<b>521,079.00</b>	<b>16.55</b>

WCCTA - WestCAT  
Income Statement  
For the Six Months Ending December 31, 2022

	Current Qtr Actual	Year to Date	Total Adopted Budget	Budget Balance	% Budget Remaining
<u>Other Federal, State, Local Non-Operator Funds:</u>					
Low Carbon Transit Oper Prog	174,421.76	175,078.14	318,956.00	143,877.86	45.11
Federal CMAQ Funds	0.00	0.00	0.00	0.00	0.00
Federal JARC Funds	0.00	0.00	0.00	0.00	0.00
<b>29. Other Fed, State, Local No</b>	<b>174,421.76</b>	<b>175,078.14</b>	<b>318,956.00</b>	<b>143,877.86</b>	<b>45.11</b>
<u>Other Operator Funds:</u>					
BART Feeder Bus Oper. Funds	348,710.75	697,421.50	2,784,874.00	2,087,452.50	74.96
<b>30. Other Operator Funds</b>	<b>348,710.75</b>	<b>697,421.50</b>	<b>2,784,874.00</b>	<b>2,087,452.50</b>	<b>74.96</b>
<b>TOTAL Revenue</b>	<b>4,305,127.71</b>	<b>8,431,075.59</b>	<b>14,526,500.00</b>	<b>6,095,424.41</b>	<b>41.96</b>
<b>32. Net Operating Surplus (D)</b>	<b>1,148,734.95</b>	<b>1,964,088.55</b>	<b>0.00</b>	<b>(1,964,088.55)</b>	<b>0.00</b>

Motor Bus  
 Rail  
 Ferryboat  
 Demand Response  
 Total All Modes

MTC Form 10Q  
 Operator: WCCTA  
 Quarter Ending: 9/30/22  
 Date: March 27, 2023

**QUARTERLY FINANCIAL & OPERATING DATA REPORT**  
 (Article 4 Claimants)

**FINANCIAL DATA**

**Operating Expenses - Functional**

1. Operations
2. Vehicle Maintenance
3. Non-Vehicle Maintenance
4. General Administration
5. Total Expenses (lines 1-4)

**Operating Expenses - Object Class**

6. Labor
7. Fringe Benefits
8. Services
9. Fuel/Lubricants
10. Tires and Tubes
11. Other Materials & Supplies
12. Utilities
13. Purchased Transportation
14. Casualty & Liability
15. Leases & Rentals
16. Interest Expense
17. Other Object Class Expense \*
18. TOTAL Expenses(line6 thru 17)
19. Depreciation
20. Memo Item

**REVENUES-OPERATING & NON-OPERATING**

21. Farebox
22. Non-Farebox
23. Sales Tax, contributed by other agencies
24. Sales Tax, directly levied by operator
25. TDA(operating & planning & admin. funds)
26. STA(operating & planning & admin. funds)
27. RM2 funds
28. FTA sec.8(planning )& sec.9(operating)funds
29. Other Fed.,State,or local, non-operator funds
30. Other Operator Funds
31. TOTAL Revenue(add lines 21 through 30)

**Balance**

32. Net Operating Surplus/(Deficit)(line 31 - line 18)
33. Line 32,less transfers to oper., Capital, or Other

**OPERATING DATA**

34. Revenue Passengers
35. Total Passengers
36. Revenue Vehicle Miles
37. Revenue Vehicle Hours
38. Employees, FT equivalents(FTE=500 hrs/qtr.)
39. Farebox Recovery Ratio

	Current Fiscal	Year 2022 -	2023	
Current Qtr. Actual	Year to Date Actual	Total Adopted Budget	% of Budget Remaining	
1. Operations	2,344,818	4,923,770	10,927,900	55
2. Vehicle Maintenance	457,125	789,746	1,699,300	54
3. Non-Vehicle Maintenance	83,925	158,835	453,300	65
4. General Administration	272,688	596,801	1,446,000	59
5. Total Expenses (lines 1-4)	3,158,556	6,469,151	14,526,500	55
6. Labor	176,515	346,316	1,090,300	68
7. Fringe Benefits	74,972	157,289	380,200	59
8. Services	105,387	218,421	595,700	63
9. Fuel/Lubricants	332,379	769,954	2,219,300	65
10. Tires and Tubes	36,193	63,503	200,000	68
11. Other Materials & Supplies	87,855	216,751	487,300	56
12. Utilities	27,210	61,657	185,400	67
13. Purchased Transportation	2,039,709	4,114,127	8,263,400	50
14. Casualty & Liability	178,628	327,564	666,400	51
15. Leases & Rentals	49,612	50,911	125,700	59
16. Interest Expense	0	0	0	
17. Other Object Class Expense *	50,097	142,658	312,800	54
18. TOTAL Expenses(line6 thru 17)	3,158,556	6,469,151	14,526,500	55
19. Depreciation				
20. Memo Item				
21. Farebox	202,625	521,437	1,000,000	48
22. Non-Farebox	11,524	21,953	28,000	22
23. Sales Tax, contributed by other agencies	523,367	1,046,733	1,834,241	43
24. Sales Tax, directly levied by operator		0	0	
25. TDA(operating & planning & admin. funds)	1,141,371	2,282,741	3,323,382	31
26. STA(operating & planning & admin. funds)	274,927	549,853	1,094,317	50
27. RM2 funds	253,863	507,726	993,518	49
28. FTA sec.8(planning )& sec.9(operating)funds	1,374,320	2,628,133	3,149,212	17
29. Other Fed.,State,or local, non-operator funds	174,422	175,078	318,956	45
30. Other Operator Funds	348,711	697,422	2,784,874	75
31. TOTAL Revenue(add lines 21 through 30)	4,305,128	8,431,076	14,526,500	42
32. Net Operating Surplus/(Deficit)(line 31 - line 18)	1,146,571	1,961,925	0	
33. Line 32,less transfers to oper., Capital, or Other				
34. Revenue Passengers	86,424	225,514	486,620	54
35. Total Passengers	167,231	325,719	544,480	40
36. Revenue Vehicle Miles	327,771	666,116	1,462,100	54
37. Revenue Vehicle Hours	19,379	39,460	85,700	54
38. Employees, FT equivalents(FTE=500 hrs/qtr.)				
39. Farebox Recovery Ratio	6.4%	8.1%		

\* Other Object Class Expense includes planning & marketing expenses, dues & subscriptions, and travel expenses.

This form has been completed on the following basis (check one):

Cash Basis   
 Accrual Basis

## Agenda Item 2.2

### **Staff Report on 2023 LCTOP Local Match for Zero-Emission Bus Purchase**

The Low Carbon Transit Operations Program (LCTOP) is part of California Climate Investments, a statewide program that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas (GHG) emissions, strengthening the economy, and improving public health and the environment, particularly in disadvantaged communities.

The Low Carbon Transit Operations Program (LCTOP) was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions. Examples of approved projects:

- Zero emissions vehicle purchases
- Infrastructure required for zero emissions vehicles
- Free or reduced fare days
- Passenger amenities to encourage new ridership and improve access
- Expanded service within a Disadvantaged Community

For FY 22-23, WestCAT is applying for LCTOP funds to provide Local Match funding for upcoming zero-emission bus purchases to comply with the ICT requirement for all transit agencies to gradually transition their fleets to zero-emission technologies by 2040.

Because our purchase of zero-emission buses will begin in late 2025 or 2026, this is a planned rollover project where we plan to accumulate, or “rollover,” LCTOP funds for a period of 3 to 4 years to accumulate sufficient funds to fully fund our Local Match requirement for our first three zero emission vehicle purchases. This aligns with the requirement to begin transitioning our fleet to zero-emission vehicles per the ICT Regulation.

As WestCAT will have vehicles reaching their end of useful life and will need replacement vehicles, and we must begin to transition our fleet to zero-emission buses per The Innovative Clean Transit (ICT) regulations adopted by the California Air Resources Board, Staff recommends approval of the 2023 LCTOP Local Match for Zero-Emission Bus Purchase Project and for the General Manager to submit an LCTOP allocation request for Local Match for zero-emission bus purchases.

**REQUESTED ACTION: Approval of the 2023 LCTOP Local Match for Zero-Emission Bus Purchase Project and for the General Manager to submit an LCTOP allocation request for Local Match for Zero-emission bus purchases.**



FY 2022-2023 LCTOP
Authorized Agent

AS THE General Manager
(Chief Executive Officer/Director/President/Secretary)

OF THE Western Contra Costa Transit Authority
(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Rob Thompson OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. Click here to enter text.
(Print Name) (Title)

Rob Thompson General Manager
(Signature)

Approved this 20th day of April, 2023



## FY 2022-2023 LCTOP Certifications and Assurances

**Lead Agency:** Western Contra Costa Transit Authority

**Project Title:** Local Match Zero-Emission Bus Purchase

**Prepared by:** Mike Furnary

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

### **A. General**

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

### **B. Project Administration**

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.
8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).



## FY 2022-2023 LCTOP

9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

### C. Reporting

#### 1. The Lead Agency must submit the following LCTOP reports:

- a. **Annual Project Activity Reports October 27<sup>th</sup> each year.**
  - b. **A Close Out Report within six months of project completion.**
  - c. **The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.**
  - d. **Project Outcome Reporting as defined by CARB Funding Guidelines.**
  - e. **Jobs Reporting as defined by CARB Funding Guidelines.**
2. Other Reporting Requirements: CARB develops and revises Funding Guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with CARB's Funding Guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

### D. Cost Principles

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees and will assure that its contractors and subcontractors will be obligated to agree, that:
  - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowed ability of individual project cost items and
  - b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with



## FY 2022-2023 LCTOP

Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs subject to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse monies due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

### **A. Record Retention**

1. The Lead Agency agrees and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors, and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP) and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors, and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times





## FY 2022-2023 LCTOP

### Resolution #23-03

AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS  
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)  
FOR THE FOLLOWING PROJECT(S):  
**Local Match Zero-Emission Bus Purchase - \$304,523**

**WHEREAS**, the WCCTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the WCCTA wishes to delegate authorization to execute these documents and any amendments thereto to Rob Thompson, General Manager.

**WHEREAS**, the WCCTA wishes to implement the following LCTOP project(s) listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the WCCTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that Rob Thompson, General Manager be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the WCCTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY2022-2023 LCTOP funds:

*(Continued to next page)*



## FY 2022-2023 LCTOP

**Project Name:** Local Match Zero-Emission Bus Purchase

**Amount of LCTOP funds requested:** \$304,523

**Short description of project:** Replacement of diesel engine buses at the end of their useful life with Zero-Emission replacement buses per ICT Regulations

**Benefit to a Priority Populations:** The project will replace diesel fueled vehicles with zero-emission vehicles for local fixed route service. This will reduce tailpipe emissions and provide a more comfortable ride for our customers with the clean vehicles, the highly polluting diesel vehicles can be retired, and the entire service area will benefit from improved air quality.

**Amount to benefit Priority Populations:** \$152,262

**Contributing Sponsors (if applicable):** Metropolitan Transportation Commission

Passed this 20th day of April 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

AGENCY BOARD DESIGNEE:

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BY: Dion Bailey, Chairperson

WCCTA Board of Directors

April 20th, 2023

Date

## Agenda Item 2.3

### **Staff Report on Zero-Emission Bus Rollout Plan**

The Innovative Clean Transit (ICT) regulation requires each transit agency to submit a complete Zero-Emission Bus Rollout Plan, approved by its governing body, showing how it plans to achieve a full transition to zero-emission buses (ZEBs) by 2040.

The Rollout Plan lays out the careful planning before the purchase requirements of ICT begin. Careful planning is essential to ensure the synchronization of vehicle procurement, infrastructure build-out, and fuel cost management. Rollout Plans will also improve the public, fuel suppliers, and the State's understanding of transit agencies' operations, and an approved plan is required for WestCAT to seek and apply for available funding.

Using the guidance templates provided by CARB, WestCAT has developed its rollout plan to meet the ICT Regulation requirement. The plan includes all required elements for approval by CARB and outlines the schedule for a complete transition by 2040. Required elements addressed in the plan include:

- Transit Agency Information
- Rollout Plan General Information
- Technology Portfolio
- Current Bus Fleet Composition and Future Bus Purchases
- Facilities and Infrastructure Modifications
- Providing Service in Disadvantaged Communities
- Workforce Training
- Potential Funding Sources
- Start-up and Scale-up Challenges

WestCAT has carefully assessed the zero-emission technologies currently available. Based on our service area geography, route characteristics including length, and our close proximity to potential off-site hydrogen fueling, we have concluded that pursuing hydrogen fuel cell buses will best meet our zero-emission operation's needs in the near term. As other technologies improve and evolve this plan is open to change and update.

The transition plan directs WestCAT to buy zero-emission hydrogen fuel cell vehicles for its transit fleet allowing for a full transition to zero emissions without early retirement of vehicles. Hydrogen buses will allow us to replace our existing fleet at a ratio of one-to-one whereas electric buses would require a potential increase in fleet size. Additionally, the availability of off-site fueling at a new Hydrogen fueling station being developed by Chevron, plus the potential to leverage the work AC Transit is doing, will allow WestCAT to delay significant infrastructure costs associated with the zero-emission transition. By fueling up to an initial 15 vehicles off-site as noted in the rollout plan, WestCAT predicts the need for infrastructure may be delayed by as much as 10 years.

WestCAT will continue to monitor advances in zero-emissions technology. Therefore, the plan is intended to be a living document that is subject to change as zero-emission bus technology and infrastructure mature

WestCAT's transition plan is required to be adopted by the WCCTA Board of Directors and submitted to CARB by June 30, 2023. As the plan addresses all required elements as prescribed by CARB, and with the understanding that it is a living document that may change as technology develops, Staff recommends Board approval of the WCCTA Zero-Emission Rollout Plan dated April 20th, 2023 to be submitted to CARB by June 30, 2023.

Action Requested: **Formal Adoption of Resolution 2023-04 WCCTA Zero-Emission Rollout Plan**



**Western Contra Costa Transit Authority  
Zero-Emission Bus Rollout Plan**

April 20, 2023

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## **Section A: Transit Agency Information**

Western Contra Costa Transit Authority (WCCTA)  
601 Walter Ave.  
Pinole, CA 94564

WCCTA was formed in September of 1977 under the provisions of the California Joint Exercise of Powers Act, Government Code Sections 6500 et. seq., and represents the cities of Pinole, Hercules, and the unincorporated communities of Montalvin Manor, Bayview, Tara Hills, Rodeo, Crockett, and Port Costa.

### **Contact Information:**

Robert Thompson  
General Manager  
[rob@westcat.org](mailto:rob@westcat.org)  
510-724-3331

WCCTA is not part of a Joint Zero-Emission Bus Group.

## **Section B: Rollout Plan General Information**

WCCTA's rollout plan will transition the agency's fixed route bus fleet to 100% zero-emission by 2040 per the ICT regulation. This plan directs WCCTA to buy 100% zero-emission vehicles for its transit fleet starting in 2027 allowing for a full transition to zero emissions without early retirement of vehicles. This plan is intended to be a living document that is subject to change as zero-emission infrastructure and bus technology mature.

The rollout plan was adopted by the WCCTA Board of Directors on April 20<sup>th</sup>, 2023. A copy of the resolution is included in Appendix A.

For additional information on the rollout plan, please contact the following:

Rob Thompson  
WCCTA General Manager  
510-724-3331  
[rob@westcat.org](mailto:rob@westcat.org)

## **Section C: Technology Portfolio**

WCCTA plans to deploy Hydrogen FCEBs as the fleet transitions to 100% zero-emission. This decision was based on requirements to effectively handle WCCTA's service area terrain and distance traveled on existing routes. WCCTA has concluded that current electric bus ranges are insufficient to replace diesel buses one-for-one. Using current technology, wide-scale deployment of electric vehicles would require an increase in fleet size, whereas the transition to hydrogen vehicles could be accomplished with a one-to-one replacement ratio. Future purchases, however, will consider electric vehicles as an option as technology advances or

appropriate service matches are determined to be effectively met by battery electric vehicles. The final fleet composition will be 48 standard zero-emission buses and 12 zero-emission Paratransit cutaway/minivan vehicles.

WCCTA is currently developing a plan for zero-emission infrastructure. Due to WCCTA’s unique location and proximity to potential off-site Hydrogen fueling infrastructure, we anticipate no start-up infrastructure costs will be incurred for the first phase of the plan. WCCTA plans to fuel up to an initial 15 buses off-site at nearby hydrogen fueling stations. This off-site fueling permits WCCTA to extend the time available to secure funding to address additional phases of the infrastructure plan when more zero-emission buses are added to the fleet.

### Section D: Current Bus Fleet Composition and Future Bus Purchases

WCCTA currently has a fleet of 62 revenue vehicles consisting of Minivans, Cutaways, 35-foot, 40-foot, 45-foot, and Double Decker buses. **Table 1** represents WCCTA’s, Current Fleet.

**TABLE 1: INDIVIDUAL VEHICLE INFORMATION**

# OF BUSES IN REVENUE SERVICE	MODEL YEAR	MAKE	MODEL	FUEL TYPE	BUS TYPE	LENGTH
1	1996	MCI	D4500	Diesel	OTR Coach	45
1	1999	MCI	D4500	Diesel	OTR Coach	45
1	2000	GILLIG	Phantom	Diesel	Commuter	40
1	2003	GILLIG	Phantom	Diesel	Commuter	40
2	2007	Toyota	Camry	Hybrid	Minivan	n/a
6	2008	GILLIG	Low Floor	Diesel	Standard	35
2	2008	MCI	D4500	Diesel	OTR Coach	45
2	2012	MCI	D4500	Diesel	OTR Coach	45
1	2012	PREVOST	X3-45	Diesel	OTR Coach	45
9	2014	GILLIG	Low Floor	Diesel	Standard	35
1	2014	MCI	D4500	Diesel	OTR Coach	45
8	2014	GILLIG	Low Floor	Diesel	Standard	40
1	2015	PREVOST	X3-45	Diesel	OTR Coach	45
10	2016	FORD	Starcraft	Gasoline	Cutaway	26
3	2018	Alexander Dennis	Enviro 500	Diesel	Double Decker	43
4	2019	GILLIG	Low Floor	Diesel	Standard	40
5	2020	GILLIG	Low Floor	Diesel	Standard	35
4	2021	GILLIG	Low Floor	Diesel	Standard	40

Per WCCTA’s approved plan, starting in 2027 only zero-emission transit vehicles will be purchased for replacement. No conventional buses (i.e. Diesel/Gasoline) will be purchased. WCCTA will replace its fleet of transit buses with zero-emission vehicles on a one-for-one basis as they reach the end of their useful life. **Table 2** represents the anticipated buses that will be purchased in the future.

**TABLE 2: FUTURE VEHICLE PURCHASES**

This replacement schedule is subject to change as WCCTA periodically adjusts its service levels in response to rider demand. WCCTA may, based on advances/changes in ZEB technology, also consider a combination of battery electric buses and hydrogen fuel cell buses to meet its zero-emission goals.

Future Bus Purchases - Fixed Route: Conventional Buses

<b>Timeline (Year)</b>	<b>Total # of Vehicles to Purchase</b>	<b>Total # of ZEB Purchase</b>	<b>% of ZEB Purchase</b>	<b>Bus Type</b>	<b>Fuel Type</b>
2027	18	18	100%	Standard	Zero Emission
2028	2	2	100%	Standard	Zero Emission
2030	1	1	100%	Standard	Zero Emission
2031	5	5	100%	Standard	Zero Emission
2032	8	8	100%	Standard	Zero Emission
2033	4	4	100%	Standard	Zero Emission
2036	6	6	100%	Standard	Zero Emission
2040	20	20	100%	Standard	Zero Emission

Future Bus Purchases - Paratransit/Support: Cutaways and Minivans

Timeline (Year)	Total # of Vehicles to Purchase	Total # of ZEB Purchase	% of ZEB Purchase	Bus Type	Fuel Type
2029	12	12	100%	Cutaway (10) Minivan (2)	Zero Emission
2034	12	12	100%	Cutaway (10) Minivan (2)	Zero Emission

### SCHEDULE OF CONVERTING BUSES TO ZERO-EMISSION

WCCTA is not considering converting any existing conventional buses to zero-emission buses. Vehicles will continue to be replaced when they reach the end of their useful life.

### Section E: Facilities and Infrastructure Modifications

WCCTA will modify its yard and maintenance facility to accommodate the transition to zero-emission. WCCTA operates one facility located at 601 Walter Ave. in Pinole; as such, all facility upgrades or modifications will occur at that facility. WCCTA has a ¾ acre parcel of land adjacent to the facility that could be developed as part of this plan. Below is a table of the infrastructure modifications WCCTA would undergo per the rollout plan.

**TABLE 3: FACILITIES INFORMATION AND CONSTRUCTION TIMELINE**

Project Phase	Phase Timeline	Type(s) of Infrastructure	Service Capacity	Needs Upgrade? (Yes/No)
Phase 1	Present - 2028	Begin initial purchase of zero-emission buses, continue the long-term analysis of ZEB options, hire A&E to design a hydrogen fueling station, and begin off-site fueling.	15 Buses	No
Phase 2	2029-2032	Construct hydrogen storage and fueling station, and continue off-site fueling until capacity for off-site fueling is reached.	30 Buses	Yes

Phase 3	2033-2036	Assess hydrogen fueling capability, upgrade fuel station for extra storage capacity and fueling capability if/as needed per long-term plan.	45 Buses	Yes
Phase 4	2037-2040	Assess hydrogen fueling capability, upgrade fuel station for extra storage capacity and fueling capability if/as needed per long-term plan.	60 Buses	Yes

**Section F: Providing Service in Disadvantaged Communities**

WCCTA’s routes serve one or more disadvantaged communities as listed in the latest version of CalEnviroScreen and will continue to do so for the foreseeable future. Currently, buses in WCCTA’s fleet are rotated throughout the service area on a daily basis. This will continue with the addition of zero-emission vehicles to meet FTA’s Title VI requirements. One commuter route uses route-specific buses due to size limitations. 35-foot vehicles are deployed on some local routes due to physical constraints meaning some vehicle types are Route or Mode specific. As WCCTA’s buses are transitioned from diesel and gasoline to zero-emission, the buses will be rotated throughout the service area, operating within disadvantaged communities providing cleaner, quieter service to these communities.

**Section G: Workforce Training**

WCCTA contracts out maintenance as part of the Operating and Maintenance contract. Mechanics will receive training provided by vehicle OEMs, technology suppliers, and infrastructure providers as equipment is installed and deployed. Additional training will be sought from other local transit agencies or outside programs such as the West Coast Center of Excellence in Zero-Emission Technology. Areas of training will include general hydrogen and/or electric infrastructure safety awareness, fueler-specific training, Maintenance troubleshooting, and repair.

In addition, the WCCTA Safety and Training division works with local governing agencies and delivers train-the-trainer sessions for First Responders including fire department and police department staff. First responders training comprises familiarization, energy storage systems, and emergency shutdown procedures.

**Section H: Potential Funding Sources**

WCCTA will seek State and Federal funds to procure replacement buses with zero-emission technologies. Currently, WCCTA receives a formula allocated Urbanized Area Formula Funds from Federal Transit Administration (FTA) Section 5307. This covers a maximum 80% of the cost of a zero-emission transit vehicle. Local funds are a combination of the State’s Low Carbon Transit Operations Program (LCTOP), SB1 State of Good Repair funds, and TDA funds.

WCCTA will also pursue additional funding sources, such as Carl Moyer, VW Settlement, HVIP, etc. Additional funding may be available.

### **Section I: Start-up and Scale-up Challenges**

WCCTA anticipates startup challenges including funding and the developing nature of zero-emission bus technology. The price of zero-emission buses is currently about 35-45% more than diesel buses, not accounting for the added cost of future purchasing and installation of necessary infrastructure. While some Federal Funding is available, WCCTA will need to provide additional local funds going forward.

Another challenge associated with electric vehicles specifically is the nature of the technology. Because this industry is relatively new, companies have created buses with unique or proprietary operation and charging methods. This often means that agencies are limited by the manufacturer in what charging systems they can procure.

There are significant unknowns related to the cost of energy going forward that represent a financial risk to WCCTA as it looks to transition its fleet to 100% zero emissions technology. Current funding opportunities focus on providing funding for the purchase and installation of equipment, but no funding exists to offset any increase in the operating energy costs that would result from a zero-emission bus fleet. Both electric and hydrogen options carry their own challenges.

**Appendix A**

**RESOLUTION 2023-04**

**APPROVING WESTERN CONTRA COSTA TRANSIT AUTHORITY’S ZERO-EMISSION BUS ROLLOUT PLAN FOR SUBMITTAL TO THE CALIFORNIA AIR RESOURCES BOARD IN ACCORDANCE WITH THE INNOVATIVE CLEAN TRANSIT REGULATION**

**WHEREAS**, The Innovative Clean Transit (ICT) regulations were adopted by the California Air Resources Board (CARB) in December 2018 and became effective on October 1, 2019; and

**WHEREAS**, Title 13 of the California Code of Regulations § 2023 (13CCR § 2023.1 through 2023.11) requires all public transit agencies to gradually transition their fleet to zero-emission technologies; and

**WHEREAS**, beginning in 2029, 100% of new fixed route purchases by transit agencies must be ZEB’s with a goal for the full transition by 2040; and

**WHEREAS**, each transit agency must adopt and submit a complete Zero Emission Bus Rollout Plan that is approved by its governing body; and

**WHEREAS**, careful planning is essential to ensure the synchronization of vehicle procurement, infrastructure build-out, and fuel cost management; and

**WHEREAS**, WCCTA’s goal is to fully transition to zero-emission technologies by 2040, avoiding early retirement of diesel buses; and

**WHEREAS**, WCCTA’s ZEB Rollout Plan must be submitted to CARB by July 1, 2023.

**NOW, THEREFORE, BE IT RESOLVED** that the WCCTA Board of Directors hereby approves WCCTA’s ZEB Rollout Plan; and

**NOW THEREFORE, BE IT FURTHER RESOLVED** the General Manager is hereby authorized to submit WCCTA’s ZEB Rollout Plan to CARB in accordance with the Innovative Clean Transit Regulations. Passed and adopted this 20<sup>th</sup> day of April 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Dion Bailey, Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Clerk to the Board

## Agenda Item 2.4

### **Staff Report Upcoming Vehicle Replacements**

Over the past couple of years, the Board has approved the following vehicle replacements as part of the Annual Budget process, which included the process for applying for Federal funds and the initial allocation of the anticipated local match:

2019 (2) Toyota Hybrid - \$255,840 Federal; \$56,160 Local  
2021 (10) Dial-A-Ride cutaway vehicles - \$912,000 Federal; \$228,000 Local  
2020 (6) 35-foot low-floor vehicles - \$2,745,360 Federal; \$602,640 Local  
2022 (4 over-the-road coaches for (2) Double Decker - \$1,678,400 Federal; \$419,600 Local

As of now, these purchases or orders have not been placed. With the requirement to begin transitioning to clean-air vehicles not set to begin until 2026, staff wanted to discuss these approved purchases, provide our recommendations, and get feedback from the Board before proceeding.

The process for purchasing new vehicles usually has the following process:

MTC sends out a call for projects for the Regional Transit Capital Program that allocates Federal Capital dollars to eligible projects. Based on the upcoming End of Useful life for our vehicles, staff apply to MTC for funding. This is typically a multi-year funding plan and as part of each annual budget cycle, staff includes any upcoming replacement projects in the Budget. It is usually 1 or 2 years later that staff begin the process of replacing the vehicles. At that time, and after a final price is negotiated with a vendor, staff returns to the Board for final approval of a purchase, with a true-up of committing to the local match.

### **Issues To Consider**

#### Dial-A-Ride Vehicles

Currently, there are no options to purchase Dial-A-Ride cutaways in any engine format other than gasoline that have been approved through the Federal and State process for purchase by Transit Agencies. The need to purchase these vehicles is critical. They are beyond their useful life and are starting to develop serious mechanical issues that are generating additional maintenance costs and difficulty in keeping them on the road. We would like to move forward with replacing these vehicles within the next 2/3 months.

#### (6) 35ft fixed route busses

Maintenance has recommended using like vehicles (diesel pushers) at this time due to the following concerns.

- The current range of full electric 35ft buses on a full charge is not conducive to the route schedules for these vehicles.

- Hydrogen fueling is an option we are working on, but we will not be ready within the allotted time that we need these vehicles due to the expense, development, and installation of the fueling facilities.
- We are also looking at time and expense for re-tooling, training, and converting at least part of our current shop to meet the high-voltage needs required to work on vehicle battery plants of this magnitude.
- Storage and disposal of the large Lithium batteries (hazmat) that these vehicles use is also a concern that we are working on with our current hazmat disposal service.

Currently, we use NESTE renewable diesel as opposed to standard fossil fuel versions (please see the carbon footprint chart at the end of the document supplied by CARB for well-to-wheel comparison), as well as looking into interim options to also reduce our emissions while we work on the infrastructure that is required for our full ZEB conversion.

#### Double Deck Vehicles

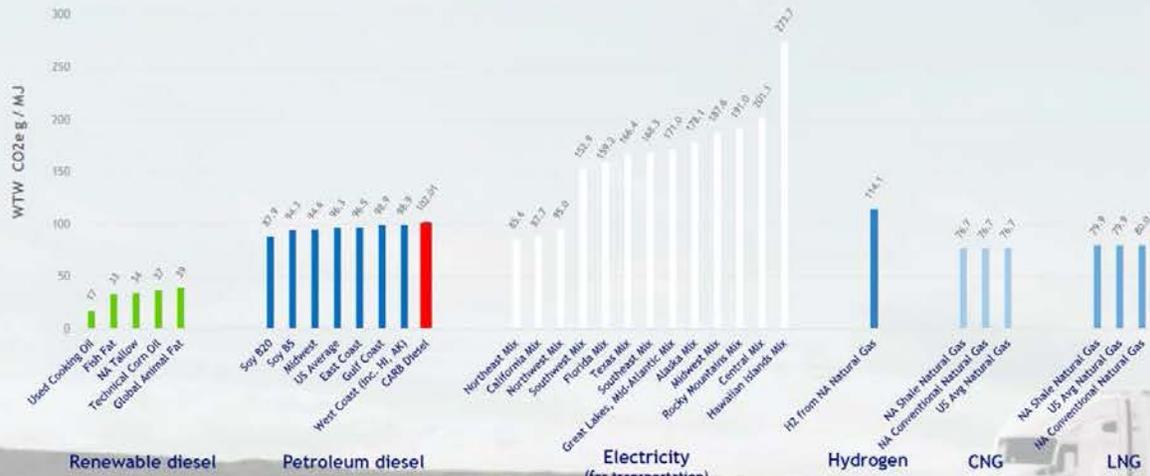
In 2018 we purchased 3 Alexander Dennis Double Decker Vehicles. Alexander Dennis is no longer manufacturing Double Decker vehicles within the United States and has no plans to start production again. Therefore, we are left with the option to replace Over-The-Road coaches with like-kind vehicles and not the larger capacity Double Decker Vehicles. Over-The-Road Coaches will provide the next highest level of seating capacity to accommodate Lynx service and provide WestCAT commuters with the most comfortable commute option.

The funding we will receive from the FTA is fixed and cannot be increased. Any changes to the vehicle type will not allow us additional funds to purchase more expensive vehicles. Therefore, due to existing funding restrictions and the CARB-approved timeline provided us to begin transitioning to zero-emission vehicles, Staff recommend maintaining these replacements with like-kind over-the-road coaches vehicles readily available and in line with the ZEB Rollout schedule presented under a separate item tonight.

We are seeking approval from the Board to proceed with replacements as currently approved and to adhere to the timeline set forth in the ZEB rollout plan. Alternatively, grants will need to be modified, and sufficient funding may not be available to secure alternative vehicles. These changes would mean either the need for additional local match dollars and/or potentially replacing them with fewer vehicles, as well as additional delays in beginning the process to replace vehicles.

Staff is seeking Board direction and will bring back specific Board Actions for approval at future meetings.

# Alternative transportation fuel carbon intensities per MJ



CARB LCFS, Argonne GREET, EPA eGRID, and ESR FuelTool v1.2

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