



Western Contra Costa
Transit Authority

NOTICE OF MEETING

The Regular Meeting of the WCCTA Board of Directors
will be held:

DATE: March 11, 2021 (Thursday)
TIME: 6:30 PM
PLACE: Via Zoom conference call (access details
below)

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public may participate remotely:

Topic: WCCTA Board Meeting March 2021
Time: March 11, 2021 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/86537893460>

Meeting ID: 865 3789 3460
One tap mobile
+16699006833,,86537893460# US (San Jose)
+12532158782,,86537893460# US (Tacoma)

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 865 3789 3460
Find your local number: <https://us02web.zoom.us/u/kqzYmWyeP>

Public comments may be submitted via email to info@westcat.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the committee Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

AGENDA

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a WCCTA Board Meeting or you need a copy of the agenda or the agenda packet in an appropriate alternative format, please contact the WestCAT Administrative Office at (510) 724-3331. Notification at least 48 hours before the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangement can be made to provide accessibility to the meeting or service.

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

1.0 CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting of January 25, 2021. *
- 1.2 Approval of Expenditures of December 2020, January, & February, 2021. *
- 1.3 Receive Contractors Monthly Management Report for January, 2021. * **[Action Requested: Approve Items 1.1 and 1.2 and Receive Item 1.3]**

2.0 ITEMS FOR BOARD ACTION / DISCUSSION

- 2.1 Consideration and Adoption of Resolution 2021-01 *Authorizing the Filing of an Application with the Metropolitan Transportation Commission for Allocation of Transportation Development Act / State Transit Assistance Funds / Net Bridge Toll Revenues / Feeder Bus Funds and Regional Measure 2 Operating Funds for Fiscal Year 2021/2022.* **[Action Requested: Formal Adoption of Resolution 2021-01].** *
- 2.2 Consideration and Adoption of Resolution 2021-02 *Authorizing the Execution of Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for Spare the Fare – Free Rides on Weekday Spare the Air Days (while funding permits), \$130,188.00* **[Action Requested: Formal Adoption of Resolution 2021-02].** *
- 2.3 Consideration and Adoption of Resolution 2021-03 *Authorizing the Filing of an Application for FTA Formula Program and Surface Transportation Programs Funding for Vehicle Replacements and ADA Set-Aside and Committing the Necessary Local Match for the Project(s) and Stating the Assurance of WCCTA to Complete the Project.* **[Action Requested: Formal Adoption of Resolution 2021-03].** *
- 2.4 Presentation and Discussion of FY2021 2nd Quarter Financial and Operating Data Report. **[No Action: Information Only].** *

3.0 COMMITTEE REPORTS

- 3.1 General Manager's Report. **[No Action: Information Only]**
- 3.2 WCCTAC Representative Report **[No Action: Information Only]**

4.0 CORRESPONDENCE

- 4.1 February 26, 2021 Letter from MTC and Undersigned Parties to Speaker Pelosi and Members of the Bay Area Congressional Delegation Supporting Passage of the American Rescue Plan Act of 2021. *
- 4.2 March 5, 2021 Letter from Bay Area Transit Operators to the Metropolitan Transportation Commission in Support of the MTC Staff Proposal for Distribution of

Transit Emergency Relief Funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA). *

5.0 BOARD COMMUNICATION

6.0 ADJOURNMENT

* Enclosures
^^ To Be Distributed Separately

Documents provided to a majority of the Board of Directors after distribution of the packet, regarding any item on this agenda will be made available for public inspection at the Administration Counter at WCCTA located at 601 Walter Avenue, during normal business hours (Pursuant to SB 343 or California Government Code Section 54957.5 -effective July 1, 2008). This information will also be uploaded and posted to the website before the meeting and made available at this link <https://www.westcat.org/Home/InsBoard>. The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

Next Board Meeting April 8, 2021

WCCTA Board meetings are prerecorded and posted for public viewing on the Authority's website at this link: <https://www.westcat.org/Home/InsBoard>.



Western Contra Costa
Transit Authority

Agenda Item 1.1

WESTERN CONTRA COSTA TRANSIT AUTHORITY

BOARD OF DIRECTORS

MEETING MINUTES

January 25, 2021

Regular Meeting

6:30 P.M. via Zoom Conference Call

The Board of Directors Meeting was held via teleconference due to COVID-19. Members of the public did not attend this meeting in person. Directors, staff, and the public participated remotely.

A. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

Chair Martinez-Rubin called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

DIRECTORS PRESENT

Chair Norma Martinez-Rubin, Chris Kelley, Dion Bailey, Dr. Maureen Powers, Tom Hansen, Maureen Toms

STAFF PRESENT

Charles Anderson, General Manager, Rob Thompson, Assistant General Manager, Mike Furnary, Transit Grants and Compliance Manager, Andramica McFadden, Human Resource Analyst and Compliance Specialist, Yvonne Morrow, Manager of Marketing and Administrative Services, Donesha McKinley Administrative Analyst and Receptionist

GUESTS PRESENT

John Nemeth, WCCTAC Executive Director

B. APPROVAL OF AGENDA

Following an inquiry to the Board, the Board reported there were no conflicts with any items on the agenda.

MOTION: A motion was made by Director Kelley, seconded by Director Powers to approve the agenda. The motion was carried by the following vote:

Ayes: 6–Kelley, Bailey, Powers, Hansen, Martinez-Rubin, Toms

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

DUE TO COVID-19, The public was notified in advance of the meeting that public comments could be submitted via email to info@westcat.org, and comments submitted before the meeting would be provided to the Directors before or during the meeting. Any comments submitted after the meeting was called to order would be included in correspondence that would be provided to the full Board.

NONE.

1) CONSENT CALENDAR

Following an inquiry to the Board, the Board reported there were no conflicts with any items on the Consent Calendar.

MOTION: A motion was made by Director Powers, seconded by Director Kelley to approve Consent Calendar Item 1.1 and receive Item 1.2. The motion was carried by the following vote:

Ayes: 6– Martinez-Rubin, Bailey, Kelley, Powers, Hansen, Toms

2) ITEMS FOR BOARD ACTION / DISCUSSION

2.1 **Staff Presentation of Update on Regional Transit Coordination:** Discussion and Direction to Staff

Chair Martinez-Rubin introduced the item. General Manager Anderson provided a staff report and PowerPoint Presentation.

General Manager Anderson explained that his presentation had a lot to do with the work of the Blue Ribbon Transit Recovery Task Force (BRTRTF), and he outlined what he would be covering as follows:

- The Task Force process
- Current coordination activities that the operators are participating in
- Some of the substantive issues that are part of the BRTRTF process (The BRTRTF are considering governance reorganization of the transit system in the Bay Area, and there is a lot of discussion at the moment about the Transit Network Manager concept)
- Goals of the BRTRTF
 - Restore transit ridership
 - Improve connections between transit systems and at major transit hubs in the Bay Area
 - Establish a more integrated regional network
 - Focus on improving the rider's experience
 - Creation of a world-class network
 - Equity and how the services are distributed more equitably throughout the Bay Region
 - Recognition that to deliver improvements to the existing transit network there will be a need for new revenues so that the regional spine can be strengthened without negatively impacting the local services and the current riders who are dependent upon the local services, particularly during the pandemic, but coming out of the COVID crisis as well.

At the conclusion of his presentation, General Manager Anderson mentioned that some key dates are coming up; there is an information session with select representatives from the small operators on Thursday, January 28 where the BRTRTF and MTC staff will give an update on their activities thus far. The BRTRTF is then going to a smaller subset of their membership in a working group structure to come up with a series of Network Manager alternatives. This is scheduled to take place on February 17. Less than a week later, they're bringing that item back to the BRTRTF as a whole to refine a series of network management alternatives, and then at their March 22 meeting, they're looking to the adoption of the Network Manager alternatives.

Board members made comments and asked questions. General Manager Anderson answered questions.

General Manager Anderson replied to a question posed by Director Powers that Director Kelley and Chair Martinez-Rubin would be representing WestCAT at the BRTRTF's meeting of the small operators on January 28. Due to attendance limitations and quorum concerns our other members are being asked not to attend. He is not certain if the meeting will be recorded, but he will find out.

Chair Martinez-Rubin added that she and Director Kelley were invited to the meeting as panelists and given that the Chair of the task force and the Executive Director of MTC is going to present, they would be listening to them and may add their own comments.

General Manager Anderson responded to an additional question posed by Chair Martinez-Rubin. He explained the origin of this undertaking and said that there is increasing momentum behind it and there is a vision that people are pursuing at the BRTRTF and legislatively. He concluded that it is the opportunity for the affected parties to think it through, and decide whether to support emerging recommendations knowing that there will be change and knowing that there will be some unintended consequences that will affect some people who rely on our services right now.

Chair Martinez-Rubin stated that that can be a lead-in question at another upcoming meeting of the Association of West Contra Costa County Mayors and Supervisors, and she did add an item to their agenda that speaks to that.

Staff was directed to continue keeping the Board updated on this item.

General Manager Anderson invited board members to contact him and to ask questions of him throughout this process. He welcomed their thoughts and input.

2.2 Discussion of Federal COVID Relief Funding Package Allocation Approach and Timeline:

Discussion and Direction to Staff

Chair Martinez-Rubin introduced the item. General Manager Anderson provided an update on MTC's approach for the money that was recently approved at the federal level for additional COVID relief. The Bay Area is getting about \$980 Million in COVID relief and MTC has come up with a two-phased approach to distributing it, which he went on to explain in brief.

2.3 Selection of Ex-Officio Representative to Contra Costa Transportation Authority (Representing the Bus Transit Coordinating Council) for a One Year Term from February 1, 2021, through January 31, 2022: Formal Selection of Ex-Officio Representative, Subject to Approval by CCTA Board].

Chair Martinez-Rubin introduced the item. General Manager Anderson provided some background on the position.

Director Kelley nominated Director Powers as Ex-Officio Representative to Contra Costa Transportation Authority and Director Toms seconded the nomination.

MOTION: A motion was made by Director Powers, seconded by Director Toms to Select Director Powers as Ex-Officio Representative to Contra Costa Transportation Authority (Representing the Bus Transit Coordinating Council) for a One Year Term from February 1, 2021, through January 31, 2022, Subject to Approval by CCTA Board. The motion was carried by the following vote:

Ayes: 6—Kelley, Bailey, Powers, Hansen, Toms, Martinez-Rubin

Director Powers accepted the WCCTA Board's nomination and made a few comments.

Director Kelley announced Timothy Haile as CCTA's new Executive Director and made a few additional remarks.

2.4 Discussion of Proposed Date for Resumption of Fare Collection and Participation in Regional Clipper Start Program.: Information Only

Chair Martinez-Rubin introduced the item. Assistant General Manager Thompson provided a staff report. He announced that WestCAT will resume collecting fares on February 1 on all routes, and in conjunction with the resumption of fare collection we will begin participating in the new regional Clipper Start Program.

Board members asked questions and made comments. Assistant General Manager Thompson responded to the questions.

Chair Martinez-Rubin suggested that WCCTA's Marketing Manager might reach out to Pinole's Project Second Chance (PSC), the Pinole Library's Adult Literacy Program whose participants often read and write about services as part of their instruction and some of them are bus riders. They may be interested in writing about the Clipper Start Program and WestCAT for our Social Media pages.

3) COMMITTEE REPORTS

3.1 General Manager's Report

General Manager Anderson provided a brief update on the status of the bus wash project.

He ended his report by voicing his continued admiration for the quality of MV Transportation's workforce at WestCAT. He is a proud witness to that and he is very grateful for everything that they have done during this difficult time.

4) CORRESPONDENCE NONE.

5) BOARD COMMUNICATION

Director Kelley announced that she had been re-elected as Chair of the WCCTAC Board of Directors.

Chair Martinez-Rubin encouraged WestCAT riders to continue adhering to public health guidelines as required to board the WestCAT buses, for their protection and for that of the drivers.

General Manager Anderson updated the Board on staff's recent communications with the schools on their potential reopening.

Chair Martinez-Rubin asked John Nemeth, WCCTAC Executive Director to introduce himself.

Mr. Nemeth did so, and said that he was hoping to hear a little bit of the BRTRTF update, but he was a little too late for that, but he can always check in with Mr. Anderson or Mr. Thompson sometime soon to get their impression.

General Manager Anderson thanked Mr. Nemeth for reaching out to him earlier and offered to send the recording of the upcoming task force meeting to him if it becomes available, and also his presentation from tonight's meeting.

Mr. Nemeth thanked General Manager Anderson and said that he will check out this meeting once it becomes available online.

6) ADJOURNMENT

At 8:10 PM, Chair Martinez-Rubin adjourned the regular meeting of the W CCTA Board of Directors of January 25, 2021.

Norma Martinez-Rubin, Chair

Date

Charles Anderson, Secretary

Date

A/P DISBURSEMENTS FEBRUARY 2021

AGENDAWCCTA - WestCAT
Purchase Journal**ITEM # 1.2**

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
2/1/21	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	M-42499	Remote inspection (COVID-19) JUL 2020 and JAN 2021 inspection Afforda-Test	250.00	250.00
1/15/21	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	2721324210115M	Monitoring fee-fire 2/1-5/1/21 Monitoring fee-fire 2/1-5/1/21 Bay Alarm Company	432.76 216.38	649.14
2/28/21	50410-10 Postage, Operations 50410-60 Postage, Admin 50499-60 Other Mat & Supplies, Admin 50999-10 Miscellaneous Exp, Operations 50300-42 Outside Service, Non-Veh Mai 11103 Office Equipment & Furniture 20100 Accounts Payable	2/21	Feb postage Feb postage Office supplies Shop meeting Zoom and Dropbox Computernetwork equip/upgrades (TDA) Bank of America Business Card	16.66 8.33 4,040.15 43.58 163.66 5,340.54	9,612.92
2/3/21	50499-42 Other Mat&Suppl, Non-Veh M 20100 Accounts Payable	M-INO2710417	Janitorial supplies CCP Industries Inc.	472.41	472.41
2/1/21	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	2/21	Feb cell phone reimbursement Feb cell phone reimbursement Charles Anderson	40.00 20.00	60.00
1/27/21	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	129698	Vehicle parts Chuck's Brake & Wheel	3,137.27	3,137.27
1/31/21	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	M-4074353269	Uniform Cintas Corporation	1,795.41	1,795.41
2/1/21	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	001000055296	Feb fiber optic network Feb fiber optic network Comcast Business	1,066.67 533.33	1,600.00
3/1/21	50215-60 Fringe Benefits, Admin 20200 Accrued Payroll Liabilities 20100 Accounts Payable	3/21	March LTD March supplemental life ins BCC	646.91 288.77	935.68
1/31/21	10202 A/R Accrual - MV & Insurance 20100 Accounts Payable	14-2021-Jan	Jan ins admin fee California Transit Systems	6,391.80	6,391.80

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/26/21	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	M-57650	Vehicle parts Diesel Marine Electric	3,266.93	3,266.93
1/25/21	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	CASA167092	Vehicle parts Fastenal Company	81.21	81.21
1/25/21	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-21-255841	Motor oil, DEF, and FCAB50 Flyers Energy, LLC (RCP)	3,563.81	3,563.81
1/27/21	50300-41 Outside Service, Vehicle Maint 20100 Accounts Payable	245637	Vehicle repair unit #30 Ford Lincoln Fairfield	3,329.61	3,329.61
1/1/21	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0057	Jan cleaning GCI JANITORIAL SERVICES	2,301.00	2,301.00
1/27/21	50499-41 Other Mat & Supplies, Veh Mai 50300-41 Outside Service, Vehicle Maint 20100 Accounts Payable	M-40772561	Vehicle parts Vehicle repair unit #402 Gillig LLC	1,128.15 17,176.49	18,304.64
1/17/21	11101 Transp. Vehicles & Equipment 20100 Accounts Payable	M-FTI21000001S	CAD/AVL phase 3 retrofit Hanover Displays, Inc.	382,959.20	382,959.20
2/1/21	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	2/21	Feb dental ins Health Care Dental	799.10	799.10
3/1/21	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	3/21	March dental ins Health Care Dental	799.70	799.70
1/13/21	50402-10 Tires & Tubes 20100 Accounts Payable	M-137409	Jan tires J & O's Commercial Tire Center	3,994.67	3,994.67
3/1/21	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	3/21	March medical ins Kaiser Foundation Health Plan, Inc.	11,038.06	11,038.06
1/19/21	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	M-D831365	Vehicle parts Kenworth Pacific Holding	6,501.34	6,501.34
1/25/21	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	M-8550006	Vehicle parts Kimball Midwest	649.50	649.50

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/7/21	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	11235	Men's bathroom repairs (WC) Kurt's Plumbing & Heating	300.00	300.00
1/22/21	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	28866	Buswash replacement project MatriScope Engineering Laboratories, Inc	2,325.75	2,325.75
1/22/21	50800-10 Purchased Transportation, Ope 50800-41 Purchased Transp, Veh Maint 50600-10 Insurance, Operations 50499-42 Other Mat&Suppl, Non-Veh M 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 20100 Accounts Payable	111467	Jan service Jan maint Jan liability ins Janitorial supplies (COVID) Nov adj Jan pre-paid MV Transportation	522,835.33 81,217.00 12,534.77 437.00	58,268.32 544,681.72 14,074.06
2/22/21	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	2/21	FEB estimated service MV Transportation	547,825.60	547,825.60
1/30/21	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	373924	Vehicle parts Napa Auto Parts Antioch	8,672.71	8,672.71
1/26/21	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	71185154	Febcopier Pacific Office Automation/Lease	356.16	356.16
1/19/21	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	6907773-00	Vehicle parts Pacific Power Group, LLC	400.00	400.00
2/28/21	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	INV-20460-12021	Jan and Feb phone service Jan and Feb phone service STREAMS	759.60 379.80	1,139.40
2/19/21	50300-60 Outside Services, Admin 20100 Accounts Payable	2101	2nd qtr accounting services covid relief data Patricia A. Raedy	10,880.00	10,880.00
1/12/21	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	1/21	Jan gas and electric 12/12-1/12/21 Jan gas and electric 12/12-1/12/21 PG & E	2,679.81 1,339.90	4,019.71
1/14/21	50500-10 Utilities, Operations	1/2021	Jan electric 12/16/20-01/14/21	8.98	

WCCTA - WestCAT Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	50500-60 Utilities, Admin 20100 Accounts Payable		Jan electric 12/16/20-01/14/21 PG & E	4.49	13.47
1/31/21	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	0851-154043991	Jan service (price increased) Jan service (price increased) Republic Services #851	577.02 288.50	865.52
1/5/21	50401-10 Fuel & Lubricants 20100 Accounts Payable	166851	Diesel Spartan Tank Lines, Inc.	19,444.67	19,444.67
1/14/21	50401-10 Fuel & Lubricants 20100 Accounts Payable	167079	Diesel Spartan Tank Lines, Inc.	20,354.80	20,354.80
1/26/21	50401-10 Fuel & Lubricants 20100 Accounts Payable	167337	Diesel Spartan Tank Lines, Inc.	20,183.95	20,183.95
1/27/21	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	M-2762377411	Office supplies Staples	201.27	201.27
1/21/21	50300-10 Outside Services, Operations 20100 Accounts Payable	1/21	Jan DAR tablets and phones T-MOBILE	3,868.72	3,868.72
2/3/21	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	M-82300206	Vehicle parts The Aftermarket Parts Company, LLC	6,311.95	6,311.95
1/21/21	50300-10 Outside Services, Operations 20100 Accounts Payable	9871718259	Jan cell phones 12/22/20-1/21/21 Verizon Wireless	556.98	556.98
2/2/21	50300-41 Outside Service, Vehicle Maint 20100 Accounts Payable	1500-00673530	Waste pick up World Oil Environmental Services	45.00	45.00
				1,727,283.16	1,727,283.16

A/P DISBURSEMENTS JANUARY 2021

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes drop shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/23/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	42159	Dec inspection Afforda-Test	100.00	100.00
12/8/20	50902-60 Travel Expense, Admin 20100 Accounts Payable	589809	Forklift training Big Joe California North	1,400.00	1,400.00
12/31/20	50410-10 Postage, Operations 50410-60 Postage, Admin 50300-42 Outside Service, Non-Veh Mai 50499-42 Other Mat&Suppl, Non-Veh 50908-10 Marketing & Advertising, Ope 50499-60 Other Mat & Supplies, Admin 11103 Office Equipment & Furniture 20100 Accounts Payable	12/20	Dec postage Dec postage Deopbox, Zoom, and Shopify Bathrooms repairs supplies (W WestCAT) Promo and staff anniversary jacket Office supplies Computer/network equip/upgrades Bank of America Business Card	16.66 8.33 475.76 24.46 230.59 1,917.42 1,427.99	4,101.21
12/14/20	50499-41 Other Mat & Supplies, Veh Ma 50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	M-1129615	Vehicle parts Janitorial supplies Central Sanitary Supply	131.11 487.01	618.12
1/1/21	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	1/21	Jan cell phone reimbursement Jan cell phone reimbursement Charles Anderson	40.00 20.00	60.00
12/28/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	129298	Vehicle parts Chuck's Brake & Wheel	2,929.98	2,929.98
12/27/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	1091	Buswash Cinchem LLC	916.74	916.74
12/30/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-4071688784	Uniform Cintas Corporation	2,349.27	2,349.27
1/1/21	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	1000049084	Jan fiber optic network Jan fiber optic network Comcast Business	1,066.67 533.33	1,600.00
1/1/21	50300-10 Outside Services, Operations 20100 Accounts Payable	0746	Fire equip maint and inspect Contra Costa Fire Equipment	3,476.44	3,476.44
2/1/21	50215-60 Fringe Benefits, Admin 20200	2/21	Feb LTD Feb supplemental life ins	646.91 288.77	

WCCTA - WestCAT
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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accrued Payroll Liabilities 20100 Accounts Payable		BCC		935.68
12/14/20	10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	14-2020-Dec	Ins admin fee California Transit Systems	14,604.90	14,604.90
1/7/21	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	Y5-47094	Vehicle repair unit #407 Cummins Pacific LLC	1,652.10	1,652.10
12/23/20	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	12/20	Water service 10/21-12/23/20 Water service 10/21-12/23/20 EBMUD	849.15 424.57	1,273.72
12/17/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	CASA16665	Vehicle parts Fastenal Company	2.60	2.60
12/30/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-20-242150	FCAB50 and DEF Flyers Energy, LLC (RCP)	2,925.67	2,925.67
1/6/21	50401-10 Fuel & Lubricants 20100 Accounts Payable	21-245549	DEF Flyers Energy, LLC (RCP)	224.16	224.16
1/16/21	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	245228	Vehicle repair unit #31 Ford Lincoln Fairfield	666.88	666.88
1/20/21	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	062936.03*107921	Support service task order 3 Nov 2020-Jan 2021 Gannett Fleming, Inc.	3,690.26	3,690.26
1/20/21	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	062936.04*107929	WestCAT additional CM and design serv task order 4 Gannett Fleming, Inc.	16,861.23	16,861.23
1/14/21	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0054	Dec cleaning GCI JANITORIAL SERVICES	2,301.00	2,301.00
12/28/20	50499-41 Other Mat & Supplies, Veh Ma 10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	M-40763416	Vehicle parts Vehicle repair unit #156 DOA Gillig LLC	10,637.72 200.46	10,838.18
1/17/21	11101 Transp. Vehicles & Equipment 20100 Accounts Payable	FT1210000015	WestCAT phase 3 retrofit project (FTA) Hanover Displays, Inc.	61,269.10	61,269.10
1/1/21	50215-60 Fringe Benefits, Admin 20100	1/21	Jan dental ins Health Care Dental	886.51	886.51

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accounts Payable				
12/11/20	50402-10 Tires & Tubes 20100 Accounts Payable	M-136714	Dec tires J & O's Commercial Tire Center	5,043.74	5,043.74
2/1/21	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	2/21	Feb medical ins Kaiser Foundation Health Plan, Inc.	11,038.06	11,038.06
12/31/20	50499-41 Other Mat & Supplies, Veh Ma 50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-D828842	Vehicle parts Vehicle repair (DPF) units #116 and #166 Kenworth Pacific Holding	19,703.15 1,018.96	20,722.11
12/21/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	8477165	Vehicle parts Kimball Midwest	292.21	292.21
1/13/21	40107-1 Passenger Fares, Cash, FR 20100 Accounts Payable	0002	Clipper fees Apr-Oct 2020 Livermore/Amador Valley-	2,114.49	2,114.49
12/31/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	45-6921-141	Quarterly maint Monterey Mechanical	432.00	432.00
12/30/20	50800-10 Purchased Transportation, Ope 50800-41 Purchased Transp, Veh Maint 50499-42 Other Mat&Suppl, Non-Veh 50600-10 Insurance, Operations 50800-10 Purchased Transportation, Ope 20100 Accounts Payable	12/20	Dec service December maintenance Covid-19 supplies Dec liability ins Pre payment MV Transportation	539,544.90 81,217.00 409.03 13,840.25 27,174.50	662,185.68
12/30/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	371462	Vehicle parts Napa Auto Parts Antioch	3,930.17	3,930.17
1/8/21	50999-10 Miscellaneous Exp, Operation 20100 Accounts Payable	202011-WestCat	One-Seat pilot program Central Contra Costa Transit Authority	109.93	109.93
1/9/21	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	70992772	Jan printer Pacific Office Automation/Lease	356.16	356.16
1/1/21	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	60108	Jan landscaping Pacific Site Landscaping	557.87	557.87
1/31/21	50501-10 Telephone, Operations 50501-60 Telephone, Admin	INV20460-122020	Dec 2020-Jan 2021 phone service Dec 2020-Jan 2021 phone service	759.60 379.80	

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Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		STREAMS		1,139.40
12/15/20	50500-10 Utilities, Operations	1220	Dec electric 11/15-12/15/20	1.50	
	50500-60 Utilities, Admin		Dec electric 11/15-12/15/20	0.75	
	20100 Accounts Payable		PG & E		2.25
1/5/21	50300-41 Outside Service, Vehicle Main	43506	Installation of drivers barriers (COVID-19)	3,000.00	
	20100 Accounts Payable		Power Manufacturing		3,000.00
1/7/21	50300-10 Outside Services, Operations	37881	Airtime fee Jan-Mar 2021	7,767.68	
	20100 Accounts Payable		Precision Wireless Service		7,767.68
1/4/21	50300-42 Outside Service, Non-Veh Mai	100186G	Repair sliding gate	282.73	
	20100 Accounts Payable		R & S Erection of Richmond, Inc.		282.73
12/31/20	50500-10 Utilities, Operations	0851-154020998	Dec service	565.91	
	50500-60 Utilities, Admin		Dec service	282.95	
	20100 Accounts Payable		Republic Services #851		848.86
12/17/20	50401-10 Fuel & Lubricants	166513	Diesel	19,276.15	
	20100 Accounts Payable		Spartan Tank Lines, Inc.		19,276.15
12/23/20	50401-10 Fuel & Lubricants	166637	Diesel and gasoline	20,515.79	
	20100 Accounts Payable		Spartan Tank Lines, Inc.		20,515.79
12/22/20	50499-60 Other Mat & Supplies, Admin	M-2731185521	Office supplies	249.35	
	20100 Accounts Payable		Staples		249.35
12/21/20	50300-10 Outside Services, Operations	12/20	Dec DAR tablets and phones	3,864.19	
	20100 Accounts Payable		T-MOBILE		3,864.19
12/31/20	50300-43 O/S Service, Non-Veh, Compu	M-INV587	Oct and Dec system maintenance support	7,800.00	
	20100 Accounts Payable		TransTrack Systems, Inc.		7,800.00
12/26/20	50300-60 Outside Services, Admin	V446E9520	Shipping (Donesha)	27.48	
	20100 Accounts Payable		UPS		27.48
12/21/20	50300-10 Outside Services, Operations	9869605869	Dec cell phones 11/22-12/21/20	558.37	
	20100 Accounts Payable		Verizon Wireless		558.37
				907,798.42	907,798.42

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
11/24/20	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	M-40668330094	Uniform Cintas Corporation	1,457.38	1,457.38
12/1/20	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	112820102	Dec fiber optic network Dec fiber optic network Comcast Business	1,066.67 533.33	1,600.00
11/25/20	50300-41 Outside Service, Vehicle Maint 20100 Accounts Payable	M-69886	Vehicle repair unit #603 Complete Coach Works	13,205.35	13,205.35
1/1/21	50215-60 Fringe Benefits, Admin 20200 Accrued Payroll Liabilities 20100 Accounts Payable	1/21	Jan 2021 LTD Jan 2021 supplemental life ins BCC	646.91 288.77	935.68
11/17/20	50300-41 Outside Service, Vehicle Maint 20100 Accounts Payable	M- Y5-44741	Vehicle repair unit #403 Cummins Pacific LLC	1,525.56	1,525.56
11/16/20	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	M- 57578	Vehicle parts Diesel Marine Electric	4,042.26	4,042.26
11/30/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	11/2020	Nov Bus shelter maint Don Hinkle	396.00	396.00
11/16/20	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	CASA166264	Vehicle parts Fastenal Company	206.30	206.30
12/1/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M- 20-226305	DEF and FCAB50 Flyers Energy, LLC (RCP)	522.08	522.08
12/18/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0052	Nov Cleaning, and waxing front office floors GCI JANITORIAL SERVICES	2,529.00	2,529.00
11/19/20	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	M- 40752859	Vehicle parts (no MV) Gillig LLC	12,536.47	12,536.47
11/30/20	50300-60 Outside Services, Admin 20100 Accounts Payable	1280469	Nov legal services Hanson Bridgett LPP	105.00	105.00
12/1/20	50215-60 Fringe Benefits, Admin	12/20	Dec Dental ins	886.51	

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		Health Care Dental		886.51
10/29/20	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	FOW316104	Vehicle parts Hilltop Ford	290.55	290.55
11/24/20	50402-10 Tires & Tubes 20100 Accounts Payable	M- 136293	Nov tires J & O's Commercial Tire Center	8,544.16	8,544.16
1/1/21	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	1/21	January 2021 health ins Kaiser Foundation Health Plan, Inc.	11,038.06	11,038.06
11/30/20	50499-41 Other Mat & Supplies, Veh Mai 50300-41 Outside Service, Vehicle Maint 20100 Accounts Payable	M- D824169	Vehicle parts Vehicle repair units #203 & #403 Kenworth Pacific Holding	6,593.76 1,099.42	7,693.18
12/8/20	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	M- 8440528	Vehicle parts Kimball Midwest	934.18	934.18
11/27/20	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	28682	Buswash replacement project MatriScope Engineering Laboratories, Inc	2,052.75	2,052.75
11/25/20	50500-10 Utilities, Operations 20100 Accounts Payable	2011A67	Water analysis McC Campbell Analytical Services	127.10	127.10
12/1/20	40107-1 Passenger Fares, Cash, FR 20100 Accounts Payable	12/20	Unused Lynx 31-Day pass due to COVID-19 Michelle Furuzwa	140.00	140.00
11/28/20	50499-41 Other Mat & Supplies, Veh Mai 20100 Accounts Payable	368896	Vehicle parts Napa Auto Parts Antioch	3,316.98	3,316.98
11/23/20	50300-41 Outside Service, Vehicle Maint 20100 Accounts Payable	20-7499	Towing services unit #201 Olivers Tow	530.00	530.00
12/6/20	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	70546637	Dec copier Pacific Office Automation/Lease	356.16	356.16
12/8/20	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	M-125208	Color meter excess Pacific Office Automation/Service	34.22	34.22
12/1/20	50300-42 Outside Service, Non-Veh Mai	60023	Dec lanscaping	557.87	

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		Pacific Site Landscaping		557.87
12/31/20	50501-10 Telephone, Operations	INV-20460-112020	Nov-Dec phone service	755.84	
	50501-60 Telephone, Admin		Nov-Dec phone service	377.91	
	20100 Accounts Payable		STREAMS		1,133.75
12/10/20	50300-60 Outside Services, Admin	2004	FY20 audit off-site, audit review, 10Qs and NTD reports (8/27-12/10/20), 1st qtr accounting services, FY21 budget, and data re-entry to ransomeware Patricia A. Raedy	11,950.00	
	20100 Accounts Payable				11,950.00
11/11/20	50500-10 Utilities, Operations	11/2020	Nov gas and electric Aug, Oct and Nov	8,515.66	
	50500-60 Utilities, Admin		Nov gas and electric Aug, Oct and Nov	4,257.83	
	20100 Accounts Payable		PG & E		12,773.49
11/14/20	50500-10 Utilities, Operations	11/20	Nov electric 10/16-11/14/20	8.88	
	50500-60 Utilities, Admin		Nov electric 10/16-11/14/20	4.44	
	20100 Accounts Payable		PG & E		13.32
11/5/20	50499-41 Other Mat & Supplies, Veh Mai	M- 43239	Driver barriers (COVID-19)	6,428.00	
	20100 Accounts Payable		Power Manufacturing		6,428.00
11/30/20	50500-10 Utilities, Operations	0851-153990099	Nov service	565.91	
	50500-60 Utilities, Admin		Nov service	282.95	
	20100 Accounts Payable		Republic Services #851		848.86
11/3/20	50401-10 Fuel & Lubricants	165425	Diesel	16,566.30	
	20100 Accounts Payable		Spartan Tank Lines, Inc.		16,566.30
11/3/20	50401-10 Fuel & Lubricants	165737	Diesel	18,455.73	
	20100 Accounts Payable		Spartan Tank Lines, Inc.		18,455.73
11/24/20	50401-10 Fuel & Lubricants	165947	Diesel	18,216.30	
	20100 Accounts Payable		Spartan Tank Lines, Inc.		18,216.30
12/8/20	50401-10 Fuel & Lubricants	166279	Diesel	18,773.22	
	20100 Accounts Payable		Spartan Tank Lines, Inc.		18,773.22
11/21/20	50300-10 Outside Services, Operations	11/20	DAR tablets and phones	3,863.88	
	20100		T-MOBILE		3,863.88

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accounts Payable				
11/28/20	50300-10 Outside Services, Operations 20100 Accounts Payable	INO000000570	Nov system maint and support TransTrack Systems, Inc.	3,900.00	3,900.00
11/21/20	50300-10 Outside Services, Operations 20100 Accounts Payable	9867485334	Nov cell phones 10/22-11/21/20 Verizon Wireless	565.33	565.33
12/1/20	50300-41 Outside Service, Vehicle Maint 20100 Accounts Payable	1500-00647142	Waste pick up World Oil Environmental Services	45.00	45.00
				215,558.21	215,558.21
				215,558.21	215,558.21



Monthly Management Report Summary

January, FY 20/21

System & Program Summary

	January FY 20/21	January FY 19/20	% Change	Year-To-Date FY 20/21	Year-To-Date FY 19/20	% Change
System Total						
Total Passengers	23,387	104,330	-77.6	191,885	723,869	-73.5
Revenue Passengers	0	94,612	-100.0	0	658,947	-100.0
Weekday Total Passengers	20,719	99,580	-79.2	174,077	689,963	-74.8
Saturday Total Passengers	1,789	3,218	-44.4	11,691	22,009	-46.9
Sunday Total Passengers	879	1,532	-42.6	6,117	11,897	-48.6
Weekday Average Passengers	1,036	4,742	-78.2	1,192	4,694	-74.6
Saturday Average Passengers	298	644	-53.7	344	667	-48.4
Sunday Average Passengers	147	306	-52.0	170	340	-50.0
Vehicle Revenue Hours	5,554.35	9,427.87	-41.1	41,360.12	65,378.94	-36.7
Total Vehicle Hours	5,861.08	10,071.31	-41.8	43,787.33	69,795.95	-37.3
Revenue Vehicle Miles	95,801.6	169,330.2	-43.4	716,878.0	1,172,301.2	-38.8
Total Miles	108,998.0	189,006.0	-42.3	818,933.0	1,296,179.0	-36.8
Dial-A-Ride Program						
Number of Weekdays	19	21	-9.5	145	147	-1.4
Number of Saturdays	6	5	20.0	34	33	3.0
Total Passengers	913	3,040	-70.0	6,908	20,907	-67.0
Revenue Passengers		2,857		0	19,685	-100.0
Weekday Total Passengers	760	2,846	-73.3	6,058	19,476	-68.9
Saturday Total Passengers	153	194	-21.1	850	1,431	-40.6
Weekday Average Passengers	40	136	-70.6	42	132	-68.2
Saturday Average Passengers	26	39	-33.3	25	43	-41.9
Vehicle Revenue Hours	593.52	1,354.82	-56.2	4,367.38	9,404.92	-53.6
Total Vehicle Hours	640.10	1,475.48	-56.6	4,864.56	10,240.94	-52.5
Productivity	1.54	2.24	-31.2	1.58	2.22	-28.8
Revenue Vehicle Miles	11,089.5	17,618.5	-37.1	82,481.4	120,825.8	-31.7
Total Miles	11,875.0	19,184.0	-38.1	89,617.1	131,694.0	-32.0
Express Routes Program						
Number of Weekdays	19	21	-9.5	145	147	-1.4
Number of Saturdays	6	5	20.0	34	33	3.0
Number of Sundays	6	5	20.0	36	35	2.9
Total Passengers	10,523	42,598	-75.3	84,220	302,025	-72.1
Revenue Passengers	0	39,080	-100.0	0	277,534	-100.0
Weekday Total Passengers	8,460	38,669	-78.1	69,884	273,666	-74.5
Saturday Total Passengers	1,184	2,397	-50.6	8,219	16,462	-50.1
Sunday Total Passengers	879	1,532	-42.6	6,117	11,897	-48.6
Weekday Average Passengers	445	1,841	-75.8	482	1,862	-74.1
Saturday Average Passengers	197	479	-58.9	242	499	-51.5
Sunday Average Passengers	147	306	-52.0	170	340	-50.0
Vehicle Revenue Hours	1,879.09	3,335.19	-43.7	13,856.54	23,174.19	-40.2
Total Vehicle Hours	1,967.33	3,617.39	-45.6	14,502.87	25,093.03	-42.2
Productivity	5.60	12.77	-56.1	6.08	13.03	-53.3
Revenue Vehicle Miles	25,914.5	60,344.5	-57.1	191,521.9	420,493.5	-54.5
Total Miles	27,500.7	66,008.2	-58.3	203,139.7	459,351.2	-55.8



Monthly Management Report Summary

January, FY 20/21

System & Program Summary

	January FY 20/21	January FY 19/20	% Change	Year-To-Date FY 20/21	Year-To-Date FY 19/20	% Change
Local Fixed Routes Program						
Number of Weekdays	19	21	-9.5	145	147	-1.4
Number of Saturdays	6	5	20.0	34	33	3.0
Total Passengers	6,593	26,536	-75.2	56,528	186,403	-69.7
Revenue Passengers	0	21,193	-100.0	0	151,251	-100.0
Weekday Total Passengers	6,141	25,909	-76.3	53,906	182,287	-70.4
Saturday Total Passengers	452	627	-27.9	2,622	4,116	-36.3
Weekday Average Passengers	323	1,234	-73.8	372	1,240	-70.0
Saturday Average Passengers	75	125	-40.0	77	125	-38.4
Vehicle Revenue Hours	2,293.34	3,121.42	-26.5	17,221.92	21,631.69	-20.4
Total Vehicle Hours	2,395.25	3,266.37	-26.7	17,991.63	22,649.76	-20.6
Productivity	2.87	8.50	-66.2	3.28	8.62	-61.9
Revenue Vehicle Miles	36,454.6	47,909.2	-23.9	273,901.4	333,030.5	-17.8
Total Miles	38,547.4	50,967.3	-24.4	289,658.2	353,169.0	-18.0
Transbay Lynx Program						
Number of Weekdays	20	22	-9.1	147	149	-1.3
Total Passengers	5,358	32,156	-83.3	44,229	214,534	-79.4
Revenue Passengers	0	31,482	-100.0	0	210,477	-100.0
Weekday Total Passengers	5,358	32,156	-83.3	44,229	214,534	-79.4
Weekday Average Passengers	268	1,462	-81.7	301	1,440	-79.1
Vehicle Revenue Hours	788.40	1,616.44	-51.2	5,914.28	11,168.14	-47.0
Total Vehicle Hours	858.40	1,712.07	-49.9	6,428.27	11,812.22	-45.6
Productivity	6.80	19.89	-65.8	7.48	19.21	-61.1
Revenue Vehicle Miles	22,343.0	43,458.1	-48.6	168,973.3	297,951.5	-43.3
Total Miles	23,799.0	45,310.2	-47.5	179,665.3	310,431.7	-42.1

Preventable Accidents per Miles Driven in 12 Month
Period

January-21

	Miles	Accidents	Frequency 12 Month Period
FR	1,306,200	14	93,300
DAR	146,829	2	73,415

FR=Fixed Route, Martinez Link, Transbay, & Express
DAR=Dial-A-Ride

	Non-Preventable				Preventable			
	Month		FYTD		Month		FYTD	
	Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
FR	1	1	1	1	2	0	6	9
DAR	0	0	1	1	1	0	4	6



Passenger & Productivity Statistical Report

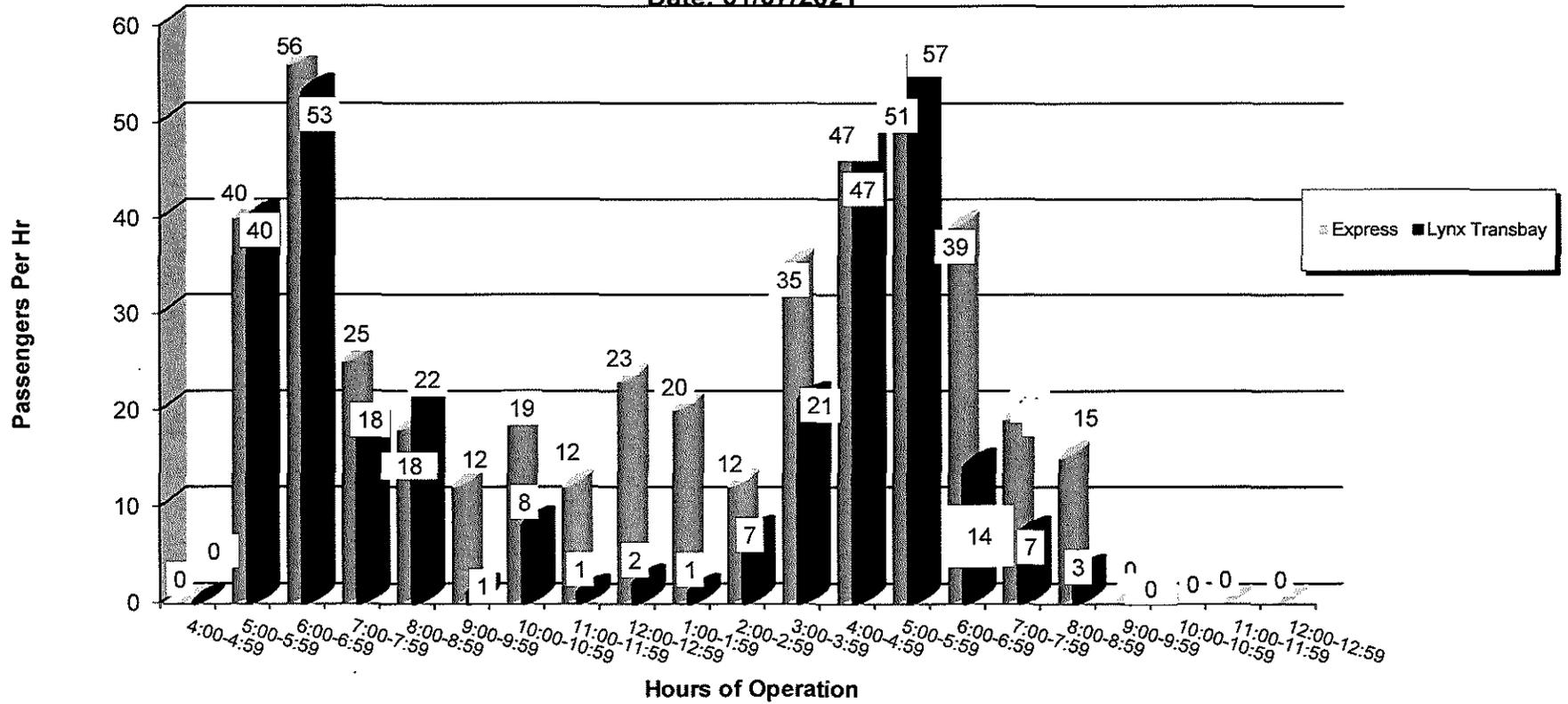
January, FY 20/21

System

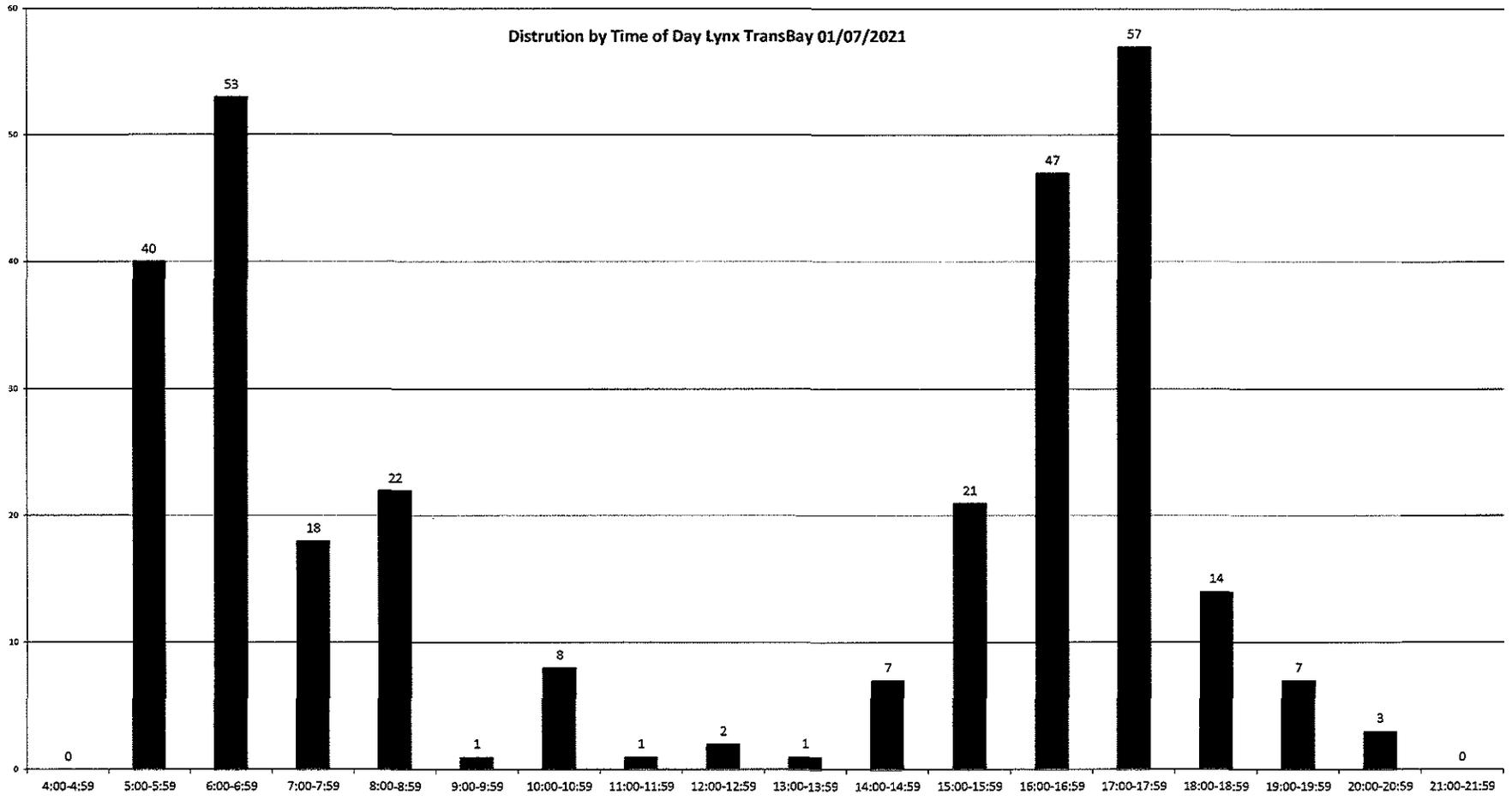
All Routes

Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	January			Fiscal Year To Date			January			Fiscal Year To Date		
	FY 19/20	FY 20/21	% Change	FY 19/20	FY 20/21	% Change	FY 19/20	FY 20/21	% Change	FY 19/20	FY 20/21	% Change
Route 10 Weekday	2,743	478	-82.6	17,383	3,692	-78.8	10.9	2.8	-74.0	10.1	2.9	-71.7
Route 11 Weekday	4,779	1,036	-78.3	33,849	10,562	-68.8	11.6	3.4	-70.6	12.0	4.6	-62.0
Route 11 Saturday	331	199	-39.9	2,098	1,328	-36.7	5.4	2.8	-48.2	5.2	3.3	-36.8
Route 11 Total	5,110	1,235	-75.8	35,947	11,890	-66.9	10.8	3.3	-69.5	11.1	4.4	-60.8
Route 12 Weekday	2,783	543	-80.5	20,475	4,088	-80.0	9.2	2.7	-70.7	10.0	2.7	-73.2
Route 15 Weekday	1,908	493	-74.2	12,833	3,620	-71.8	8.0	2.4	-70.1	7.7	2.3	-70.1
Route 16 Weekday	5,735	1,464	-74.5	36,642	12,240	-66.6	9.2	2.7	-70.4	8.4	3.0	-64.5
Route 19 Saturday	296	253	-14.5	2,018	1,294	-35.9	4.2	3.3	-22.0	4.4	3.0	-32.5
Route 30Z Weekday	2,098	417	-80.1	15,866	3,834	-75.8	5.0	1.6	-67.8	5.4	2.0	-64.0
Route C3 Weekday	4,950	1,710	-65.5	38,537	15,870	-58.8	9.5	3.6	-62.1	10.6	4.4	-58.6
Route DAR Weekday	2,846	760	-73.3	19,476	6,058	-68.9	2.3	1.5	-33.6	2.2	1.5	-30.9
Route DAR Saturday	194	153	-21.1	1,431	850	-40.6	1.9	1.7	-11.8	2.1	1.9	-8.0
Route DAR Total	3,040	913	-70.0	20,907	6,908	-67.0	2.2	1.5	-31.4	2.2	1.6	-28.8
Route J Weekday	19,058	4,761	-75.0	139,958	40,014	-71.4	12.5	5.2	-58.7	13.3	5.6	-58.2
Route J Saturday	2,397	1,184	-50.6	16,462	8,219	-50.1	10.2	5.7	-43.9	10.4	6.9	-34.1
Route J Sunday	1,532	879	-42.6	11,897	6,117	-48.6	7.8	4.3	-44.2	8.6	5.0	-42.3
Route J Total	22,987	6,824	-70.3	168,317	54,350	-67.7	11.8	5.1	-56.4	12.5	5.6	-54.7
Route JPX Weekday	12,907	3,699	-71.3	86,361	29,870	-65.4	13.7	6.7	-50.9	13.1	7.1	-46.3
Route LYNX Weekday	32,156	5,358	-83.3	214,534	44,229	-79.4	19.9	6.8	-65.8	19.2	7.5	-61.1
Total System-Wide	96,713	23,387	-75.8	669,820	191,885	-71.4	11.0	4.2	-61.9	11.0	4.6	-58.0

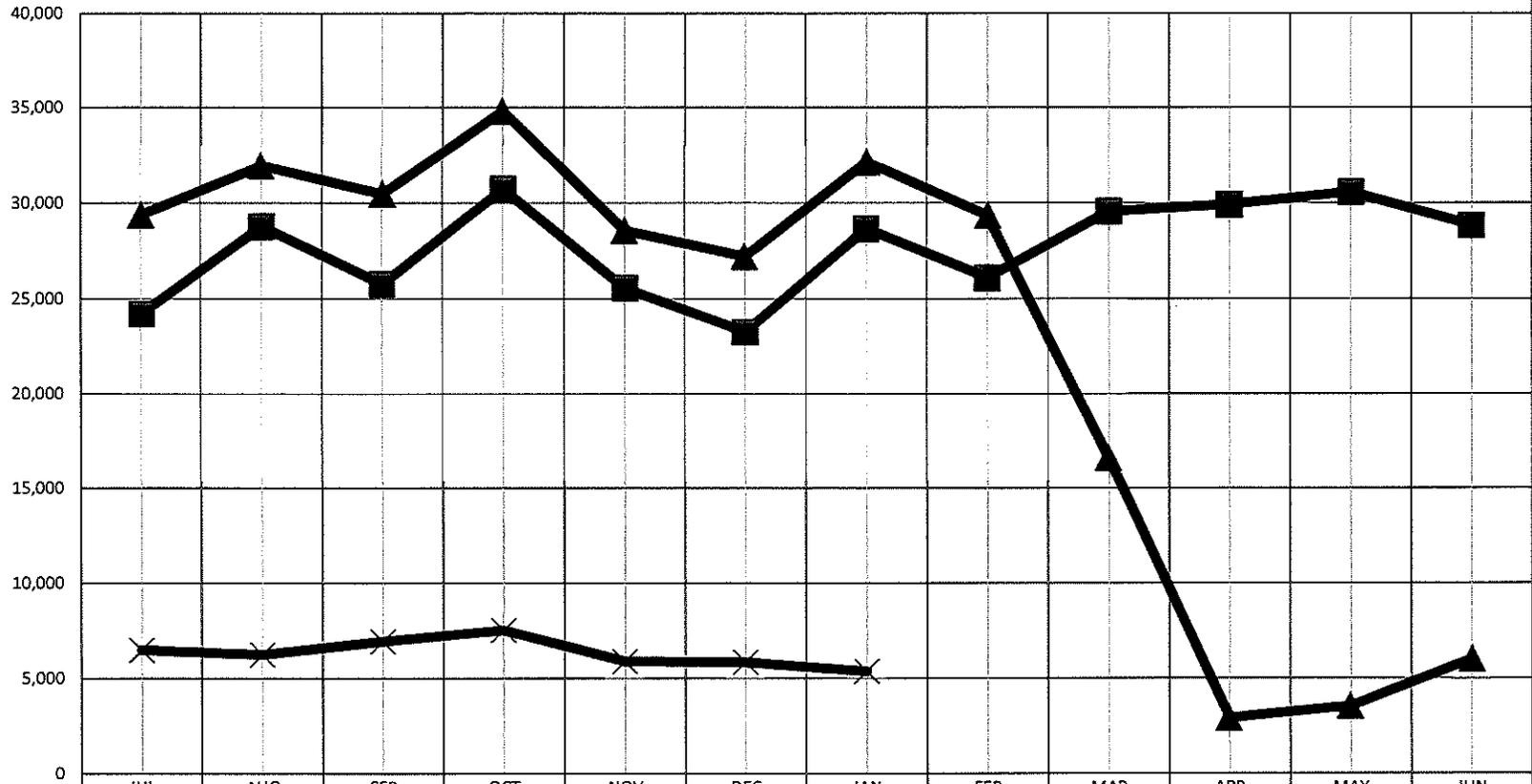
**Express Routes (J, JX, JPX), and Lynx Transbay
Ridership by Time of Day
Date: 01/07/2021**



Distrution by Time of Day Lynx TransBay 01/07/2021



WESCAT LYNX TRANSBAY 3YR STATS



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 18-19	24,228	28,770	25,776	30,717	25,571	23,265	28,671	26,100	29,548	29,919	30,584	28,839
ridership 19-20	29,377	31,950	30,473	34,801	28,565	27,211	32,156	29,354	16,590	2,903	3,523	5,998
ridership 20-21	6,469	6,233	6,937	7,520	5,877	5,835	5,358					

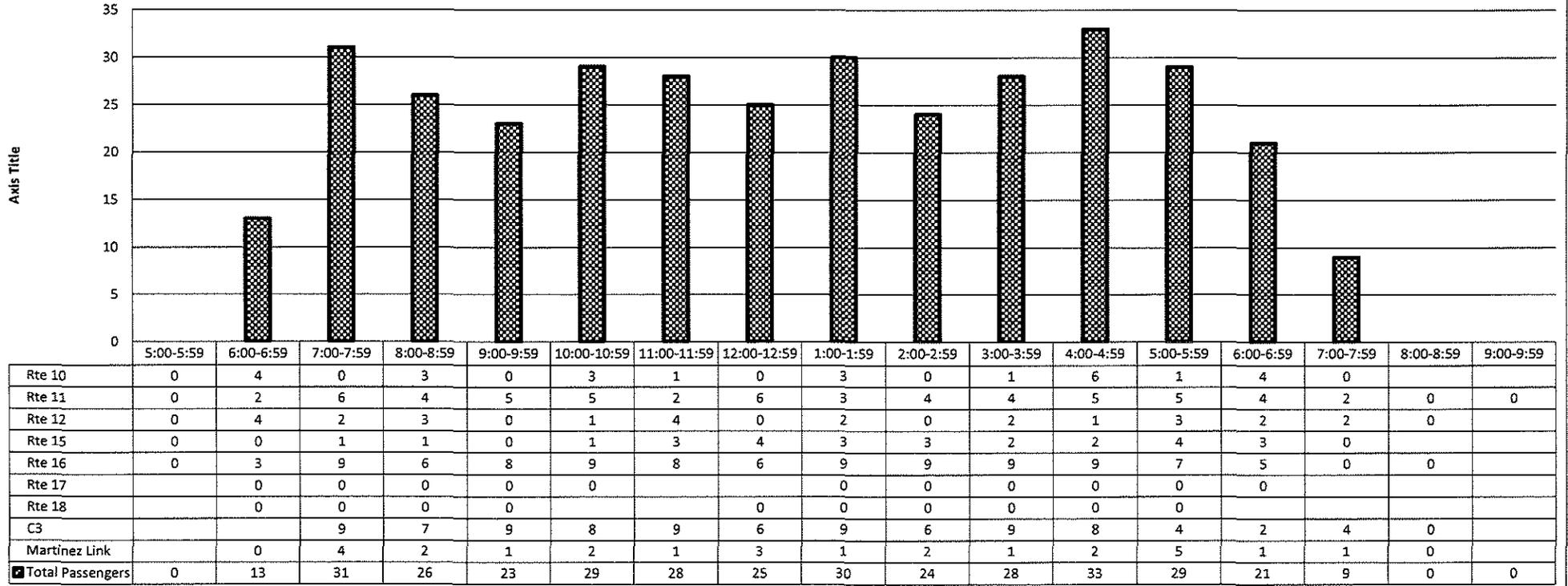
Distribution by Time of Day - Fixed Route

Date: 1/7/2021

	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	0	4	0	3	0	3	1	0	3	0	1	6	1	4	0		
Rte 11	0	2	6	4	5	5	2	6	3	4	4	5	5	4	2	0	0
Rte 12	0	4	2	3	0	1	4	0	2	0	2	1	3	2	2	0	
Rte 15	0	0	1	1	0	1	3	4	3	3	2	2	4	3	0		
Rte 16	0	3	9	6	8	9	8	6	9	9	9	9	7	5	0	0	
Rte 17		0	0	0	0	0			0	0	0	0	0	0			
Rte 18		0	0	0	0			0	0	0	0	0	0				
C3			9	7	9	8	9	6	9	6	9	8	4	2	4	0	
Martinez Link		0	4	2	1	2	1	3	1	2	1	2	5	1	1	0	
Total Passengers	0	13	31	26	23	29	28	25	30	24	28	33	29	21	9	0	0

Total Route 10	26
Total Route 11	57
Total Route 12	26
Total Route 15	27
Total Route 16	97
Total Route 17	0
Total Route 18	0
Total C3	90
Martinez Link	26
Total	349

Distrubution By Time Of Day Fixed Route 01/07/2021



Date: 1/7/2021

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
JX		0	0	0	0							0	0	0	0	0	
JPX		20	28	19	10	10	6	2	15	6	4	18	18	20	11	3	7
J	0	20	28	6	8	2	13	10	8	14	8	17	29	31	28	16	8
Total Passengers	0	40	56	25	18	12	19	12	23	20	12	35	47	51	39	19	15

	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX				
JPX				
J	0	0	0	0
Total Passengers	0	0	0	0

JX	0
JPX	197
J	246
Total	443

Distribution by Time of Day -Lynx Transbay

Date: 1/7/2021

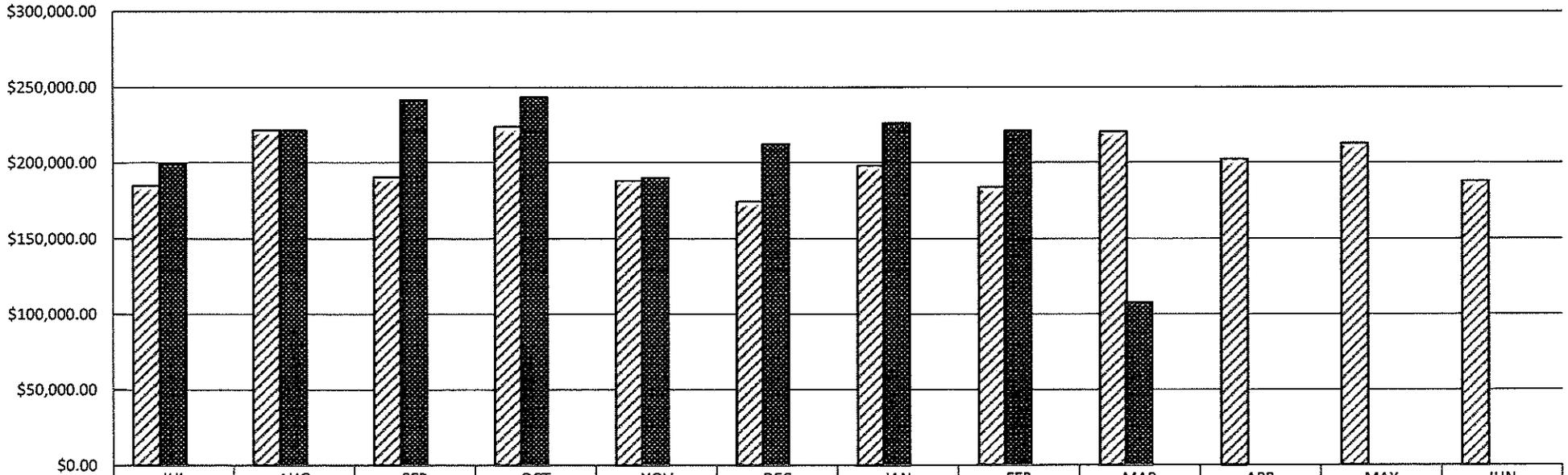
	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
TransBay LYNX	0	40	53	18	22	1	8	1	2	1	7	21	47	57	14	7	3
Total Passengers	0	40	53	18	22	1	8	1	2	1	7	21	47	57	14	7	3

	21:00-21:59
TransBay LYNX	0
Total Passengers	0

Total Lynx	302
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WESTCAT FAREBOX REVENUE

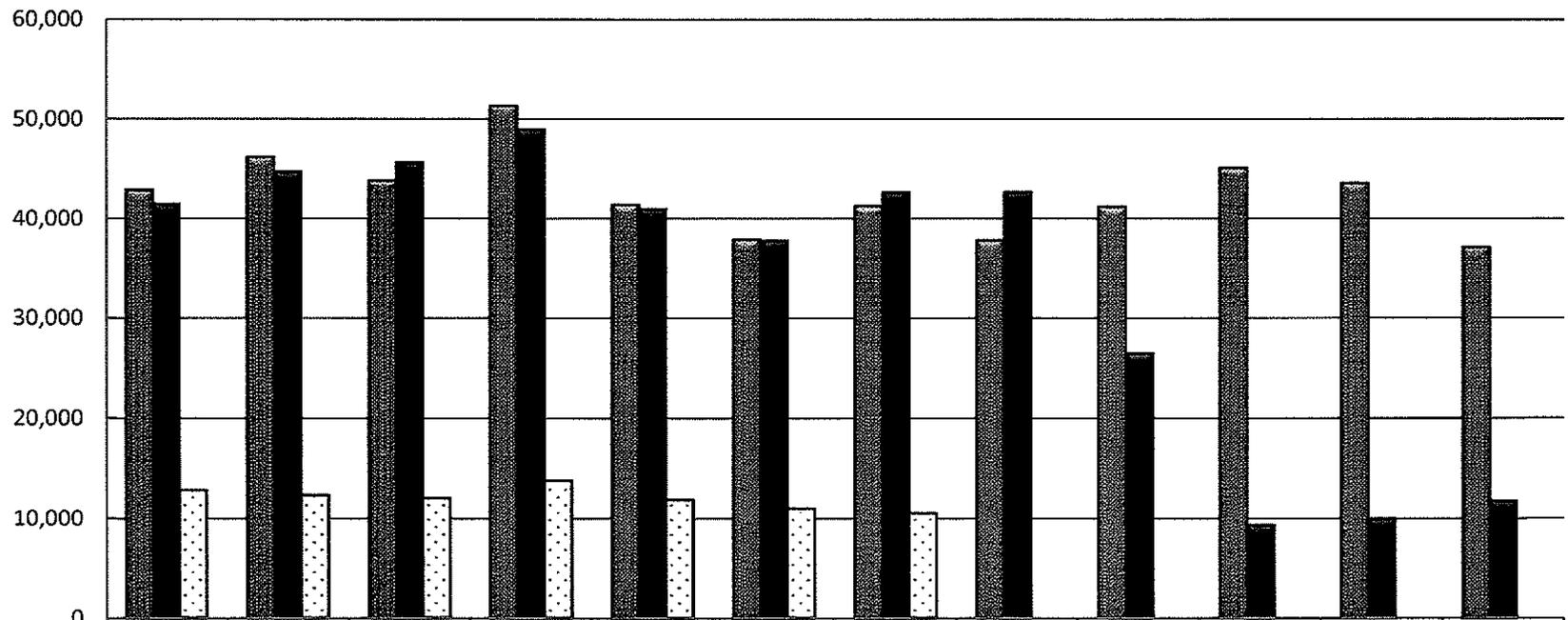


	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Revenue 18-19	\$184,967.76	\$221,324.62	\$190,523.20	\$223,527.47	\$188,025.13	\$174,300.03	\$197,954.01	\$183,770.89	\$220,391.31	\$202,210.14	\$212,549.81	\$187,875.42
Revenue 19-20	\$199,206.18	\$221,340.72	\$241,336.85	\$243,362.84	\$190,009.53	\$212,229.82	\$226,083.56	\$220,936.01	\$107,779.19	\$0.00	\$0.00	\$0.00
Revenue 20-21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					



WESTCAT EXPRESS RIDERSHIP

Includes Routes J, JX and JPX



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 18-19	42,824	46,152	43,773	51,282	41,363	37,882	41,212	37,787	41,158	45,044	43,527	37,130
ridership 19-20	41,469	44,659	45,626	48,958	40,948	37,767	42,598	42,632	26,430	9,304	9,946	11,773
ridership 20-21	12,788	12,338	11,991	13,743	11,855	10,982	10,523					

DOCUMENT B:

RESOLUTION 2021-01

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE METROPOLITAN TRANSPORTATION COMMISSION FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT/STATE TRANSIT ASSISTANCE FUNDS/NET BRIDGE TOLL REVENUES/FEEDER BUS FUNDS, REGIONAL MEASURE 2 OPERATING FUNDS FOR FISCAL YEAR 2021/2022.

WHEREAS, the Transportation Development Act (TDA), (Public Utilities Code 99200 et seq.) provides for the disbursement of funds from the Local Transportation Fund of the County of Contra Costa for use by eligible applicants for the purpose of providing public transportation; and

WHEREAS, pursuant to the provisions of the TDA, and pursuant to the applicable rules and regulations thereunder (21 Cal. Adm. Code 6600 et seq.) a prospective applicant wishing to receive an allocation from the Local Transportation Fund (LTF) shall file its claim with the Metropolitan Transportation Commission; and

WHEREAS, the State Transit Assistance (STA) fund is created pursuant to Public Utilities Code 99310 et seq., and

WHEREAS, the STA fund makes funds available pursuant to Public Utilities Code Section 99313.6 for allocation to eligible applicants to support approved transit projects; and

WHEREAS, Streets and Highways Code Section 30892, et. seq. make bridge tolls available for allocation by MTC to eligible applicants, and,

WHEREAS, MTC Resolution No. 2004 adopted MTC's bridge toll allocation policy which established three different bridge toll reserve accounts, including Net Bridge Toll Revenues; and,

WHEREAS, pursuant to the provisions of Streets and Highways Code Section 30892, eligible applicants for Net Bridge Toll Revenues include public entities operating public transportation systems in the MTC region; and,

WHEREAS, TDA funds from the Local Transportation Fund of Contra Costa County/STA funds/Net Bridge Toll Funds will be required by applicant in Fiscal Year 2021/2022 for providing public transportation; and

WHEREAS, SB 916 (Chapter 715, Statutes 2004), commonly referred as Regional Measure 2, identified projects eligible to receive funding under the Regional Traffic Relief Plan; and

WHEREAS, the Metropolitan Transportation Commission (MTC) is responsible for funding projects eligible for Regional Measure 2 funds, pursuant to Streets and Highways Code Section 30914(c) and (d); and

WHEREAS, MTC has established a process whereby eligible transportation project sponsors may submit allocation requests for Regional Measure 2 funding; and

WHEREAS, allocations to MTC must be submitted consistent with procedures and conditions as outlined in Regional Measure 2 Policy and Procedures; and

WHEREAS, the Operating Support for the continuing support of operations of Routes JPX, JX, and San Francisco Transbay service is eligible for consideration in the Regional Traffic Relief Plan of Regional Measure 2, as identified in California Streets and Highways Code Section 30914(c) or (d); and

WHEREAS, the Regional Measure 2 allocation request, attached hereto in the Operating Assistance Proposal and incorporated herein as though set forth at length, demonstrates a fully funded operating plan that is consistent with the adopted performance measures, as applicable, for which Western Contra Costa Transit Authority is requesting that MTC allocate Regional Measure 2 funds; and

WHEREAS, Part 2 of the project application, attached hereto and incorporated herein as though set forth at length, includes the certification by Western Contra Costa Transit Authority of assurances required for the allocation of funds by MTC; and

WHEREAS, the Western Contra Costa Transit Authority is an eligible applicant for TDA and/or STA funds and Net Bridge Toll funds, pursuant to PUC section(s) 99260(a) & 99262 & Streets and Highways code Section 30892 et. seq., and RM2 operating funds pursuant to California Streets and Highways Code Section 30914(c) or (d); as attested by the opinion of counsel dated March 5, 2021; and be it further

RESOLVED, that Western Contra Costa Transit Authority, and its agents shall comply with the provisions of the Metropolitan Transportation Commission's Regional Measure 2 Policy Guidance (MTC Resolution No. 3636); and be it further

RESOLVED, that Western Contra Costa Transit Authority certifies that the project is consistent with the Regional Transportation Plan (RTP), and be it further

RESOLVED, that Western Contra Costa Transit Authority approves the updated Operating Assistance Proposal, attached to this resolution; and be it further

RESOLVED, that Western Contra Costa Transit Authority approves the certification of assurances, attached to this resolution; and be it further

RESOLVED, that Western Contra Costa Transit Authority is authorized to submit an application for Regional Measure 2 funds for Operating Support for the continuation of operations of Routes JPX, JX, and the San Francisco Transbay service in accordance with California Streets and Highways Code 30914(d); and be it further

RESOLVED, that Western Contra Costa Transit Authority certifies that the projects and purposes for which RM2 funds are being requested are in compliance with the requirements of the California Environmental Quality Act (Public Resources Code Section 21000 et seq.), and with the State Environmental Impact Report Guidelines (14 California Code of Regulations Section 15000 et seq.) and, if relevant the National Environmental Policy Act (NEPA), 42 USC Section 4-1 et. Seq. and the applicable regulations thereunder; and be it further

RESOLVED, that Western Contra Costa Transit Authority shall, if any revenues or profits from any non-governmental use of the project that those revenues or profits shall be used exclusively for the public transportation services for which the project was initially approved, either for capital improvements or maintenance and operational costs, otherwise the Metropolitan Transportation Commission is entitled to a proportionate share equal to MTC's percentage participation in the projects(s); and be it further

RESOLVED, that Western Contra Costa Transit Authority authorizes its General Manager (or his/her designee) to execute and submit an allocation request for operating support for FY 2021/2022 to MTC for Regional Measure 2 funds in the for the project, purposes and amounts included in the project application attached to this resolution; and be it further

RESOLVED, that the General Manager, or his designee is hereby delegated the authority to make non-substantive changes or minor amendments to the IPR as he/she deems appropriate; and be it further

RESOLVED, that a copy of this resolution shall be transmitted to MTC in conjunction with the filing of the Western Contra Costa Transit Authority application referenced herein; and be it further

RESOLVED, that the General Manager or his/her designee is authorized to execute and file an appropriate TDA/STA/Net Bridge Toll/RM2 application together with all necessary supporting documents, with the Metropolitan Transportation Commission for an allocation of TDA, STA Net Bridge Toll Revenues and RM2 Operating funds in Fiscal Year 2021/2022; and be it further

RESOLVED, that Western Contra Costa Transit Authority indemnifies and holds harmless MTC, its Commissioners, representatives, agents, and employees from and against all claims, injury, suits, demands, liability, losses, damages, and expenses, whether direct or indirect (including any and all costs and expenses in connection therewith), incurred by reason of any act or failure to act of Western Contra Costa Transit Authority, its officers, employees or agents, or subcontractors or any of them in connection with its performance of services under this allocation of RM2 funds. In addition to any other remedy authorized by law, so much of the funding due under this allocation of RM2 funds as shall reasonably be considered necessary by MTC may be retained until disposition has been made of any claim for damages; and be it further

RESOLVED, that a copy of this resolution be transmitted to the Metropolitan Transportation Commission in conjunction with the filing of the claim; and the Metropolitan Transportation Commission be requested to grant the allocations of funds as specified herein.

AYES:

NOES:

ABSTAIN:

Norma Martinez-Rubin,
Chairperson
WCCTA Board of
Directors

Date

**WESTERN CONTRA COSTA TRANSIT AUTHORITY
RESOLUTION # 2021-02**

AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FOR THE FOLLOWING PROJECT: SPARE THE FARE - REE RIDES ON WEEKDAY SPARE THE AIR DAYS (WHILE FUNDING PERMITS) \$130,188.00

WHEREAS, the WCCTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the WCCTA wishes to delegate authorization to execute these documents and any amendments thereto to Charles Anderson, General Manager.

WHEREAS, the WCCTA wishes to implement the following LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the WCCTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Charles Anderson, General Manager be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the WCCTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY2020-2021 LCTOP funds:

(Continued to next page)

List project(s), including the following information:

Project Name: Spare the Fare – Free Rides on Weekday Spare the Air Days (while funding permits)

Amount of LCTOP funds requested: \$130,188

Short description of project: Funding will support a program offering free rides on Spare the Air Days starting August 1, 2021– Projected 24 days to be funded. The program is designed to provide both financial and environmental incentive to encourage new transit ridership, reducing single occupancy vehicle travel and GHG.

Benefit to a Priority Populations: By providing multiple opportunities to try our service for free, it will increase the likelihood that a travel/commute pattern will develop, which includes public transit as a means of getting to work in Contra Costa County, as well as Alameda and San Francisco Counties. The entire service area benefits from the reduction of GHG realized by decreasing the number of single occupancy vehicles on days where air quality is identified as unhealthy.

Amount to benefit Priority Populations: \$65,094

Contributing Sponsors (if applicable): Metropolitan Transportation Commission

AYES:

NOES:

ABSENT:

ABSTAIN:

BY: _____
Norma Martinez-Rubin, Chair

DATE: March 11, 2021

WESTERN CONTRA COSTA TRANSIT AUTHORITY
RESOLUTION #2021-03

AUTHORIZING THE FILING OF AN APPLICATION FOR FTA FORMULA PROGRAM AND SURFACE TRANSPORTATION PROGRAMS FUNDING FOR VEHICLE REPLACEMENTS AND ADA SET ASIDE AND COMMITTING THE NECESSARY LOCAL MATCH FOR THE PROJECT(S) AND STATING THE ASSURANCE OF WCCTA TO COMPLETE THE PROJECT

WHEREAS, Fixing America's Surface Transportation (FAST, Public Law 114-94) continues and establishes new Federal Transit Administration formula programs (23 U.S.C. §53) and continues the Surface Transportation Program (23 U.S.C. § 133); and

WHEREAS, pursuant to FAST, and the regulations promulgated there under, eligible project sponsors wishing to receive Federal Transit Administration (FTA) Section 5307 Urbanized Area, Section 5337 State of Good Repair, or Section 5339 Bus and Bus Facilities (collectively, FTA Formula Program) grants or Surface Transportation Program (STP) grants for a project shall submit an application first with the appropriate metropolitan transportation planning organization (MPO), for review and inclusion in the MPO's Transportation Improvement Program (TIP); and

WHEREAS, the Metropolitan Transportation Commission is the MPO for the San Francisco Bay region; and

WHEREAS, WCCTA is an eligible project sponsor for FTA Formula Program or STP funds; and

WHEREAS, WCCTA wishes to submit a grant application to MTC for funds from the FY2020-21 FTA Formula Program or STP funds, for the following project(s):

- Replacement of (10) 2016 Cut Away Vans with (10) Cut Away Vans
- ADA Set Aside; and

WHEREAS, MTC requires, as part of the application, a resolution stating the following:

- 1) the commitment of necessary local matching funds (18-50% for FTA Formula Program funds, depending on project type, and 11.47% for STP funds); and
- 2) that the sponsor understands that the FTA Formula Program and STP funding is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded from FTA Formula Program or STP funds; and
- 3) the assurance of the sponsor to complete the project as described in the application, and if approved, as programmed in MTC's TIP; and
- 4) that the sponsor understands that FTA Formula Program funds must be obligated within three years of programming and STP funds must be obligated by January 31 of the year that the project is programmed for in the TIP, or the project may be removed from the program.

NOW, THEREFORE, BE IT RESOLVED by WCCTA's Board of Directors that WCCTA is authorized to execute and file an application for funding under the FTA Formula Program and/or Surface Transportation Program in the amount of \$1,189,332 for VEHICLE REPLACEMENT, AND ADA SET ASIDE; and

BE IT FURTHER RESOLVED that WCCTA Board of Directors by adopting this resolution does hereby state that:

- 1) WCCTA will provide \$505,332 in local matching funds; and
- 2) WCCTA understands that the FTA Formula Program and STP funding for the project is fixed at \$1,189,332, and that any cost increases must be funded by the WCCTA from local matching funds, and that WCCTA does not expect any cost increases to be funded with FTA Formula Program and Surface Transportation Program funds; and
- 3) VEHICLE REPLACEMENT, AND ADA SET ASIDE will be built as described in this resolution and, if approved, for the amount shown in the Metropolitan Transportation Commission (MTC) Transportation Improvement Program (TIP) with obligation occurring within the timeframe established below; and
- 4) The program funds are expected to be obligated by January 31 of the year the project is programmed for in the TIP; and
- 5) WCCTA will comply with FTA requirements and all other applicable Federal, State and Local laws and regulations with respect to the proposed project; and

BE IT FURTHER RESOLVED*, that WCCTA is an eligible sponsor of projects in the program for FTA Formula Program and STP funds; and

BE IT FURTHER RESOLVED*, that WCCTA is authorized to submit an application for FTA Formula Program and STP funds for Vehicle Replacement and ADA Set Aside; and

BE IT FURTHER RESOLVED*, that there is no legal impediment to WCCTA making applications for FTA Formula Program and STP funds; and

BE IT FURTHER RESOLVED*, that there is no pending or threatened litigation which might in any way adversely affect the proposed project, or the ability of WCCTA to deliver such project; and

BE IT FURTHER RESOLVED, that WCCTA agrees to comply with the requirements of MTC's Transit Coordination Implementation Plan as set forth in MTC Resolution 3866; and

BE IT FURTHER RESOLVED that a copy of this resolution will be transmitted to the MTC prior to MTC programming the FTA Formula Program or Surface Transportation Program funded projects in the Transportation Improvement Program (TIP); and

BE IT FURTHER RESOLVED that the MTC is requested to support the application for the project described in the resolution and to program the project, if approved, in MTC's TIP.

Regularly passed and adopted this 11th day of March, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

BY: _____

DATE: March 11, 2021

Norma Martinez-Rubin, Chair

ATTEST: _____

Clerk to the Board

Agenda Item 2.4

MTC Form 10Q
Operator: WCCTA
Quarter Ending: 12/31/20
Date: Feb. 5, 2021

QUARTERLY FINANCIAL & OPERATING DATA REPORT (Article 4 Claimants)

Motor Bus
 Rail
 Ferryboat
 Demand Response
 Total All Modes

FINANCIAL DATA

Operating Expenses - Functional

1. Operations
2. Vehicle Maintenance
3. Non-Vehicle Maintenance
4. General Administration
5. Total Expenses (lines 1-4)

Operating Expenses - Object Class

6. Labor
7. Fringe Benefits
8. Services
9. Fuel/Lubricants
10. Tires and Tubes
11. Other Materials & Supplies
12. Utilities
13. Purchased Transportation
14. Casualty & Liability
15. Leases & Rentals
16. Interest Expense
17. Other Object Class Expense *
18. TOTAL Expenses(line6 thru 17)
19. Depreciation
20. Memo Item

REVENUES-OPERATING & NON-OPERATING

21. Farebox
22. Non-Farebox
23. Sales Tax, contributed by other agencies
24. Sales Tax, directly levied by operator
25. TDA(operating & planning & admin. funds)
26. STA(operating & planning & admin. funds)
27. RM2 funds
28. FTA sec.8(planning)& sec.9(operating)funds
29. Other Fed.,State,or local, non-operator funds
30. Other Operator Funds
31. TOTAL Revenue(add lines 21 through 30)

Balance

32. Net Operating Surplus/(Deficit)(line 31 - line 18)
33. Line 32,less transfers to oper., Capital, or Other

OPERATING DATA

34. Revenue Passengers
35. Total Passengers
36. Revenue Vehicle Miles
37. Revenue Vehicle Hours
38. Employees, FT equivalents(FTE=500 hrs/qr.)
39. Farebox Recovery Ratio

	Current Fiscal	Year 2020 -	2021
Current Qtr. Actual	Year to Date Actual	Total Adopted Budget	Remaining
2,110,752	4,277,881	9,455,500	55
379,909	758,773	1,680,700	55
55,002	118,294	285,700	59
302,586	639,118	1,352,700	53
2,848,249	5,794,066	12,774,600	55
230,770	461,541	971,500	52
87,378	176,419	360,000	51
85,044	193,753	517,600	63
172,154	354,829	1,378,500	74
23,958	45,479	210,000	78
95,964	168,376	466,200	64
31,060	53,511	151,700	65
1,861,227	3,785,180	7,536,200	50
190,152	372,482	801,190	54
36,949	73,670	148,610	50
33,593	108,826	233,100	53
2,848,249	5,794,066	12,774,600	55
(20)	(20)	307,000	100
7,217	33,827	48,900	31
376,341	752,682	1,380,865	45
357,876	733,604	1,502,912	51
94,139	444,253	1,400,453	68
207,470	412,017	818,191	50
950,732	1,901,464	3,802,928	50
77,200	154,586	308,570	50
866,225	1,667,421	3,204,781	48
2,937,180	6,099,834	12,774,600	52
88,931	305,768	0	
0	0	235,900	100
82,544	168,498	353,800	52
307,979	621,076	1,358,100	54
17,832	35,806	86,490	59

* Other Object Class Expense includes planning & marketing expenses, dues & subscriptions, and travel expenses.

This form has been completed on the following basis (check one):

Cash Basis
Accrual Basis

AGENDA ITEM 4.1

February 26, 2021

Dear Speaker Pelosi and the Bay Area Congressional Delegation,

On behalf of the Metropolitan Transportation Commission and the undersigned parties, we are writing to thank you for your continued advocacy on behalf of public transit in the ongoing COVID-19 relief negotiations. We strongly support the \$30.5 billion included in the American Rescue Plan Act of 2021, which would help Bay Area transit operators and providers across the country to continue to provide lifeline connections while the COVID-19 pandemic persists and support a reliable, convenient and affordable transit system for riders to return to when the pandemic is finally in our rear-view mirror.

As you well know, the Bay Area's transit operators are continuing to connect nurses, social service workers and grocery store employees to their jobs and connect residents to essential services, despite sustaining heavy revenue losses resulting from the prolonged COVID-19 crisis. While we are hopeful that the nation is on the road to recovery, transit agencies are expected to be challenged with severe COVID-19-related fiscal constraints through 2023.

The transit resources you secured for the region in 2020 helped address transit agencies' immediate needs, staving off the worst-case scenarios of draconian layoffs and complete service shutdowns that, without this relief, would have been at near term risk of occurring. We estimate that the American Rescue Plan Act would provide the Bay Area with an approximately \$1.7 billion in formula funding, hundreds of millions of dollars to keep the Bay Area's ongoing transit expansion and modernization projects on track, and the opportunity to apply for other emergency relief funds. This additional funding will protect good-paying jobs and help ensure Bay Area transit operators are poised to support an equitable and sustainable economic recovery that reduces our climate footprint once we reach the other side of the pandemic.

We are grateful for your steadfast support during this national crisis and if we can answer any questions or be of assistance in any way, please contact MTC's Associate Manager of Government Relations, Georgia Gann Dohrmann (ggannndohrmann@bayareametro.gov or 202-257-8801).

Sincerely,

Therese McMillan
Executive Director
Metropolitan Transportation Commission

Assemblymember David Chiu
California State Assembly

Assemblymember Phil Ting
California State Assembly

Senator Bill Dodd
California State Senate

Senator Scott Wiener
California State Senate

Michael Hursh
General Manager
AC Transit

Tess Lengyel
Executive Director
Alameda County Transportation Commission

Bob Powers
General Manager
Bay Area Rapid Transit District

Jim Hartnett
General Manager and CEO
Caltrain/SamTrans

Rick Ramacier
General Manager
County Connection

Denis Mulligan
General Manager
Golden Gate Bridge, Highway and Transportation District

Michael Tree
Executive Director
Livermore Amador Valley Transit Authority

Alfredo Pedroza
Chair
Napa Valley Transportation Authority

Tilly Chang
Executive Director
San Francisco County Transportation Authority

Jeffery Tumlin
Director of Transportation
San Francisco Municipal Transportation Agency

Evelynn Tran
Acting General Manager/CEO
Santa Clara Valley Transportation Authority

Daryl Halls
Executive Director
Solano Transportation Authority

Beth Krada
Executive Director
SolTrans

Susan Gorin
Chair
Sonoma County Transportation Authority

Farhad Mansourian
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Sonoma-Marín Area Rail Transit District

Eric Lucan
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Transportation Authority of Marin

Seamus Murphy
Executive Director
Water Emergency Transportation Authority

Charles Anderson
General Manager
Western Contra Costa Transit Authority

Gwen Livak
Senior Vice President
Bay Area Council

Ian Griffiths
Policy Director
Seamless Bay Area

Jason Baker
Senior Vice President, Transportation, Health & Housing
Silicon Valley Leadership Group

AGENDA ITEM 4.2



March 5, 2021

Commissioner Nick Josefowitz, Chair
Programming & Allocations Committee
Metropolitan Transportation Commission
Bay Area Metro Center
375 Beale Street, Suite 800
San Francisco, CA 94105-2066

Dear Chair Josefowitz:

As agencies representing transit riders throughout the Bay Area, we support the proposed distribution of transit emergency relief funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) prepared by MTC Staff, and encourage you to refer the proposal to the Commission for adoption at your meeting on March 10, 2021.

These funds are urgently needed to continue providing transit service to our region's frontline workers and people making essential trips. As you well know, through December 2020, revenues to the region's transit agencies have fallen by more than a billion dollars. The scale of losses to the region's transit agencies has consistently exceeded even the most conservative estimates: when the Commission adopted the Proposed Principles for Redirecting Funding to Transit Operations for Emergency Response in December 2020, it was anticipated that additional revenue losses would be in the \$400-600 million range between January and June 2021. We are now anticipating losses near \$700 million over that period.

The financial outlook beyond fiscal year 2021 will largely depend on the rate and uptake of vaccination, the pace of the economic recovery, and when and how many employees return to working from their offices. This is a time of unprecedented challenges for all of us as we struggle to support those riding the system today and preserve our employment base.

Despite these losses, we remain committed to allocating our limited resources to essential, safe, and reliable transit service for those who need it most, and we appreciate MTC staff's recommendation to distribute 25% of the remaining CRRSAA funds on the basis of current ridership as an equity adjustment. This methodology ensures that the people riding today, who are overwhelmingly low-income and/or people of color, continue to have reliable transit service when they may lack access to other mobility options.

We support the distribution of 75% of the remaining CRRSAA funds on the basis of expected revenue losses from January to June 2021. We remain concerned that there are imbalances in the level of relief some operators are receiving in relation to their total revenue losses since the start of the pandemic, largely due to revenue forecasts that guided the CARES Act distribution that later proved to be imprecise. The purposes of these relief funds, as laid out in the CARES Act and CRRSAA, are to support transit operations and prevent lay-offs and furloughs. And while these

March 5, 2021

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purposes have generally been met thus far, there are operators in the region who are perilously close to needing to issue lay-off notices if further financial assistance is not made available.

We eagerly anticipate Congress approving the proposed American Rescue Plan Act, which would provide yet more critically needed transit relief funding to the region. In the distribution of relief funds, the needs of the riding public are paramount, and every tool in MTC's toolbox should be wielded to ensure that essential transit service is maintained, that our employment base is prepared to return to work when the pandemic is over, and that transit is here to support the region's recovery long-term. Other considerations, political or otherwise, should be secondary.

With that in mind, we encourage the Commission and its staff to continue work toward:

- Retaining transit employees, paying particular attention to those agencies with the largest and longest lasting drops in revenue
- Addressing crowding on high ridership services
- Retaining essential transit services to minimize the permanent loss of ridership
- Defining and addressing equity
- Resolving the remaining inequities among individual transit agencies in the distribution of relief funds since the beginning of the pandemic

Finally, around the region agencies have implemented significant expense reduction strategies already—hiring freezes, retirement incentives, service span and frequency reduction, and more—but we will not be able to cut our way to fiscal solvency. It is our hope that these cost reduction efforts will also be considered in future distributions.

No one knows what the long-term effects of the pandemic will be on revenues, transit ridership, or driving behaviors. MTC staff has done a commendable job balancing the need to get these funds out to us quickly while striving to ensure the distribution methodology is fair and rational. The proposal before you, while not perfect, strikes a good balance, and it is critically important for all of us that these funds be distributed as quickly as possible. We look forward to continuing to work together to ensure the viability of transit in the Bay Area.

Sincerely,



Michael Hursh,
General Manager
Alameda-Contra Costa
Transit District (AC Transit)



Robert Powers,
General Manager
San Francisco Bay Area
Rapid Transit District
(BART)



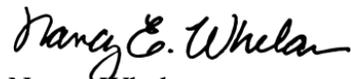
Jim Hartnett, General
Manager/Executive Director
San Mateo County Transit
District (SamTrans)/Caltrain



Rick Ramacier,
General Manager
County Connection



Denis Mulligan,
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Golden Gate Bridge,
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