



Western Contra Costa
Transit Authority

NOTICE OF MEETING

The Regular Meeting of the WCCTA Board of Directors
will be held:

DATE: November 14, 2019 (Thursday)
TIME: 6:30 PM
PLACE: Pinole City Council Chambers
2131 Pear Street, Pinole, CA

AGENDA

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a WCCTA Board Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the WestCAT Administrative Office at (510) 724-3331. Notification at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. Time limit is 3 minutes and is subject to modification by the Chair.

1.0 CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting of July 11, 2019.*
- 1.2 Approval of Expenditures of September and October, 2019.*
- 1.3 Receive Contractors Monthly Management Reports for July, August, and September 2019*
[Action Requested: Approve Item 1.1 and 1.2 and Receive Item 1.3]

2.0 ITEMS FOR BOARD ACTION / DISCUSSION

- 2.1 Approval of WestCAT Administration and Operations Holiday Schedule for 2020
[Action Requested: Formal Approval of Schedule]. *
- 2.2 Introduction of New WestCAT Mascot, and Review of List of Suggested Names
[Direction to Staff].*



- 2.3 Authorization for General Manager to Finalize and Release Request for Proposals for Exterior Bus Advertising Services for an Initial Two-Year Term with Three (3) One-Year Options. **[Action Requested: Formal Authorization for General Manager to Advertise and Release Request for Proposals, with Projected Contract Award Date in February, 2019].**
- 2.4 Discussion of Pending June 30, 2020 Expiration of Operations and Maintenance Contract for WCCTA Fixed Route and Paratransit Services. **[Action Requested: Formal Authorization for General Manager to Finalize and Release Request for Proposals for WCCTA Operations and Maintenance Services in Consultation with Finance and Administration Committee, or Direction to Staff].**
- 2.5 Update on WCCTA Bus Wash Replacement Project and Facility Expansion Project. **[Action Requested: Discussion and Direction to Staff].**
- 2.6 Discussion of Current Service Planning Considerations, and Scheduling of Board Strategic Planning Workshop for Spring 2020. **[Action Requested: Discussion and Direction to Staff].**

3.0 COMMITTEE REPORTS

- 3.1 General Manager's Report. **[No Action: Information Only]**
- 3.2 WCCTAC Representative Report **[No Action: Information Only]**

4.0 CORRESPONDENCE

- 4.1 Letter from Mike Scheafer, Special District Risk Management Authority, Presenting WCCTA with the President's Special Acknowledgement Award in SDRMA's Workers' Compensation Program for No Paid Claims during the Prior Five Consecutive Program Years.*

5.0 BOARD COMMUNICATION

6.0 ADJOURNMENT

* Enclosures
^^ To Be Distributed Separately

Documents provided to a majority of the Board of Directors after distribution of the packet, regarding any item on this agenda will be made available for public inspection at the Administration Counter at WCCTA located at 601 Walter Avenue, during normal business hours (Pursuant to SB 343 or California Government Code Section 54957.5 -effective July 1, 2008). If time allows, this information will also be uploaded and posted to the website prior to the meeting and made available at this link <https://www.westcat.org/Home/InsBoard>. The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

Next Board Meeting: December 12, 2019

WCCTA BOARD MEETINGS ARE PRERECORDED FOR BROADCAST ON CHANNEL 26. The Community TV Channel 26 schedule is published on the City of Pinole's website at www.ci.pinole.ca.us.

A/P DISBURSMENTS SEPTEMBER 2019WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
8/15/19	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	M-IN02373085	Janitorial supplies CCP Industries Inc.	271.58	271.58
8/12/19	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	M-996902	Janitorial supplies Central Sanitary Supply	390.39	390.39
7/25/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-14468763	July uniform Cintas Corporation	801.36	801.36
8/1/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	5179473	Vehicle parts Creative Bus Sales, Inc.	418.45	418.45
8/7/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-3292190013	Vehicle parts Denton's Welding Works Inc.	356.59	356.59
7/30/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-5675	Vehicle parts Diesel Marine Electric	3,662.29	3,662.29
8/16/19	50300-60 Outside Services, Admin 20100 Accounts Payable	6-709-73992	Shipping (Erenia) Federal Express Corporation	75.59	75.59
7/19/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	31493340	Vehicle parts FleetPride	607.48	607.48
7/30/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-19-953740	FCAB50, motor oil, and DEF Flyers Energy, LLC (RCP)	2,942.69	2,942.69
8/20/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-19-965496	Motor oil, FCAB50, and DEF Flyers Energy, LLC (RCP)	2,844.43	2,844.43
8/24/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	19-970016	Diesel and gas Flyers Energy, LLC (RCP)	19,983.82	19,983.82
7/25/19	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	211203	Vehicle repair unit #30 Ford Lincoln Fairfield	728.76	728.76
7/31/19	50499-41 Other Mat & Supplies, Veh Ma 10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	M-404606370	Vehicle parts Vehicle parts Gillig LLC	1,078.44 871.23	1,949.67

WCCTA - WestCAT
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7/30/19	50402-10 Tires & Tubes 20100 Accounts Payable	M-123484	July tires J & O's Commercial Tire Center	9,388.00	9,388.00
7/31/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-D751288	Vehicle parts Kenworth Pacific Holding	14,256.46	14,256.46
8/1/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	53111	August landscaping Pacific Site Landscaping	485.10	485.10
7/31/19	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	INV20460-72019	July phone service July phone service STREAMS	689.78 344.89	1,034.67
8/23/19	40107-2 Passenger Fares, Cash, DAR 20100 Accounts Payable	8/19	DAR tickets return (21550-21553 & 21555-21558) Pascualito Co	90.00	90.00
8/16/19	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	8/2019	Electric 7/18-8/16/19 Electric 7/18-8/16/19 PG & E	8.58 4.29	12.87
7/31/19	50499-41 Other Mat & Supplies, Veh Ma 50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-900998180	Vehicle parts Vehicle repair unit #205 Prevost Car, a division of	322.18 238.15	560.33
7/31/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	M-75582G	Sliding gate repair R & S Erection of Richmond, Inc.	571.78	571.78
9/2/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	9/19	Dispatch office repairs, and shrubs removal RAM Welding & FAB	450.00	450.00
7/22/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	6-535219	Vehicle parts S.P. Automotive	95.28	95.28
8/1/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	154720	Diesel Spartan Tank Lines, Inc.	22,883.35	22,883.35
8/7/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	154863	Diesel Spartan Tank Lines, Inc.	21,977.05	21,977.05
8/14/19	50401-10	155037	Diesel	21,510.36	

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	Fuel & Lubricants 20100 Accounts Payable		Spartan Tank Lines, Inc.		21,510.36
8/20/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	155166	Diesel Spartan Tank Lines, Inc.	21,543.05	21,543.05
8/29/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-155398	Diesel Spartan Tank Lines, Inc.	22,740.57	22,740.57
7/18/19	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	M-9801388565	Office supplies Staples	395.67	395.67
8/16/19	11101 Transp. Vehicles & Equipment 20100 Accounts Payable	5182	Installation of spill bucket and overfill prevention valve Superior Undergroud Tank Serv	9,946.00	9,946.00
8/8/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	IN089207	Vehicle parts Telma Retarder, Inc	684.87	684.87
7/26/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-81798591	Vehicle parts The Aftermarket Parts Company, LLC	4,954.02	4,954.02
7/31/19	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	MW19018	Vehicle repair units #156 & #408 Tk Services, Inc.	948.75	948.75
8/25/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	3383	GTFS for AVL system Trillium Solutions, Inc.	1,598.00	1,598.00
8/8/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	2103G	Vehicle parts Veritech	837.00	837.00
7/31/19	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	7/19	July service July service Western Exterminator Co.	98.68 49.32	148.00
7/26/19	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	1500-00466518	Waste pick-up, vacuum disposal, and transportation World Oil Environmental Services	1,395.00	1,395.00
				193,539.28	193,539.28

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7/31/19	50410-10 Postage, Operations	7/19	July postage	150.00	
	50410-60 Postage, Admin		July postage	74.99	
	50499-60 Other Mat & Supplies, Admin		Office supplies	209.97	
	50901-60 Dues & Subscriptions, Admin		Costco membership	20.00	
	50499-41 Other Mat & Supplies, Veh Ma		Vehicle parts	330.51	
	50999-10 Miscellaneous Exp, Operation		Shop meeting	38.18	
	50908-10 Marketing & Advertising, Ope		Yelping marketing, and BBQ supplies	513.73	
	50902-60 Travel Expense, Admin		ACT meeting (Charlie), CalACT, and CTA meeting (Rob T.)	881.00	
	50499-42 Other Mat&Suppl, Non-Veh		Comp netwk exp, window signs in buses, and traffic signs	187.13	
	11103 Office Equipment & Furniture		Network equipment, and upgrades (TDA)	2,555.09	
	11103 Office Equipment & Furniture		Security cameras (Prop 1B)	145.07	
	50902-60 Travel Expense, Admin		Cash reward		219.59
	50499-41 Other Mat & Supplies, Veh Ma		Cash reward		98.66
	11103 Office Equipment & Furniture		Cash reward		559.35
	20100 Accounts Payable		Bank of America Business Card		4,228.07
				5,105.67	5,105.67

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8/31/19	50800-10 Purchased Transportation, Ope	103212	August service	586,984.47	
	50800-41 Purchased Transp, Veh Maint		August maintenance	72,591.67	
	50800-10 Purchased Transportation, Ope		August Ambassador	5,174.08	
	50600-10 Insurance, Operations		August liability ins	17,259.84	
	20100 Accounts Payable		MV Transportation		682,010.06
9/10/19	50300-60 Outside Services, Admin	9/19	Copy of Statement of Facts GC	1.50	
	20100 Accounts Payable		sect. 53051 Secretary of State, State of California		1.50
				<u>682,011.56</u>	<u>682,011.56</u>

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
9/9/19	50300-10 Outside Services, Operations 20100 Accounts Payable	110	September transit consulting Electra McFadden-Jeter	4,000.00	4,000.00
				<u>4,000.00</u>	<u>4,000.00</u>

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8/12/19	50908-10 Marketing & Advertising, Ope 20100 Accounts Payable	1114-2	WestCAT mascot costume (final payment) Aardvark Mascots	2,350.00	2,350.00
8/27/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	124532	Vehicle parts Chuck's Brake & Wheel	2,690.51	2,690.51
8/31/19	20200 Accrued Payroll Liabilities 20200 Accrued Payroll Liabilities 20100 Accounts Payable	8/2019	August 31st deferred comp 401K loan Vantagepoint Transfer Agents -- 457	1,178.62 214.62	1,393.24
10/1/19	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	10/19	Oct health ins. Kaiser Foundation Health Plan, Inc.	9,697.89	9,697.89
8/7/19	50300-10 Outside Services, Operations 20100 Accounts Payable	429166	Vehicle repair unit #204 Motor Coach Industries, Inc.	7,203.32	7,203.32
8/28/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	329577	Vehicle parts Napa Auto Parts Antioch	4,337.46	4,337.46
9/10/19	50300-60 Outside Services, Admin 20100 Accounts Payable	9/19	ADA workshop (Yvonne and Mike) Navigator Mobility Consulting	298.00	298.00
8/29/19	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	67091	Worker's comp adj FY 18/19 Special District Risk Mgmt Authority	144.68	144.68
8/30/19	50499-60 Other Mat & Supplies, Admin 50908-10 Marketing & Advertising, Ope 20100 Accounts Payable	M9802934956	Office supplies Marketing supplies Staples	873.08 41.50	914.58
7/21/19	50300-10 Outside Services, Operations 20100 Accounts Payable	7/19	July DAR tablets T-MOBILE	3,850.15	3,850.15
7/21/19	50300-10 Outside Services, Operations 20100 Accounts Payable	9834527885	July cell phones (6/22-7/21/19) Verizon Wireless	542.29	542.29
8/21/19	11104 Facility Repairs 20100 Accounts Payable	47655	Install new windows in dispatch office Wadsworth Glass INC	10,580.00	10,580.00
				44,002.12	44,002.12

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9/16/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	36094	Overfill prevention repair and inspection Afforda-Test	300.00	300.00
8/29/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	55473	Vehicle parts Air Delights Inc	267.89	267.89
8/31/19	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	8/19	Aug phone serv Aug phone serv AT&T	459.77 229.88	689.65
8/31/19	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	8/19	August payment Bank of America Business Card	6,759.37	6,759.37
9/5/19	50300-60 Outside Services, Admin 20100 Accounts Payable	BOX7092	Financial Audit FY 2018/2019 Carathimas & Associates	16,000.00	16,000.00
9/4/19	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	M-1005176	Janitorial supplies Central Sanitary Supply	615.46	615.46
8/29/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-4029014672	Uniform Cintas Corporation	1,032.41	1,032.41
10/1/19	50215-60 Fringe Benefits, Admin 20200 Accrued Payroll Liabilities 20100 Accounts Payable	10/19	Oct LTD Oct supp life ins BCC	667.54 288.77	956.31
8/27/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	56827	Vehicle parts Diesel Marine Electric	639.11	639.11
8/31/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	08/19	Aug bus shelter maint Don Hinkle	528.00	528.00
10/1/19	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	10/19	Oct Dental ins Health Care Dental	886.51	886.51
8/31/19	50300-60 Outside Services, Admin 20100 Accounts Payable	738935	HR Polices and Procedures Manual Jackson Lewis P.C.	3,612.00	3,612.00
9/1/19	51200-60 Rentals & Leases, Admin 20100	64918002	Sep copies Pacific Office Automation/Lease	356.16	356.16

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	Accounts Payable				
9/1/19	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	269120	Black and color meter excess	35.54	
			Pacific Office Automation/Service		35.54
9/1/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	53223	Sep landscaping	485.10	
			Pacific Site Landscaping		485.10
8/31/19	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	851-153557715	Aug serv	522.62	
			Aug serv	261.30	
			Republic Services #851		783.92
8/5/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	6538324	Vehicle parts	57.89	
			S.P. Automotive		57.89
				34,005.32	34,005.32

A/P DISBURSMENTS OCTOBER 2019

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
9/18/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	9/2019	Remove brush and weeds at back gate RAM Welding & FAB	765.00	765.00
9/21/19	50300-10 Outside Services, Operations 20100 Accounts Payable	M-9/19	August and September T-MOBILE	7,700.30	7,700.30
9/21/19	50300-10 Outside Services, Operations 50300-10 Outside Services, Operations 20100 Accounts Payable	M9838529025	August cell phones 7/22-8/21/19 September cell phones 8/22-9/21/19 Verizon Wireless	541.56 535.79	1,077.35
				<u>9,542.65</u>	<u>9,542.65</u>

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9/30/19	50800-10 Purchased Transportation, Ope	103517	Sep service	554,226.92	
	50800-10 Purchased Transportation, Ope		Sep ambassador	4,704.00	
	50800-41 Purchased Transp, Veh Maint		Sep maintenance	72,591.67	
	50600-10 Insurance, Operations		Sep liability ins	15,742.17	
	20100 Accounts Payable		MV Transportation		647,264.76
10/8/19	50300-10 Outside Services, Operations	111	October Transit Consulting	4,000.00	
	20100 Accounts Payable		Electra McFadden-Jeter		4,000.00
10/9/19	50300-42 Outside Service, Non-Veh Mai	10/2019	Remove shrubs and weeds at East Pinole Shores	560.00	
	20100 Accounts Payable		RAM Welding & FAB		560.00
				651,824.76	651,824.76
				651,824.76	651,824.76

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9/27/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	682	Aug and sep inspection Afforda-Test	200.00	200.00
8/29/19	50300-60 Outside Services, Admin 20100 Accounts Payable	70032	Keys duplicated (Erenia) Armor Locksmith Services	16.37	16.37
9/30/19	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	9/19	Sep phone service Sep phone service AT&T	463.12 231.55	694.67
10/2/19	50499-41 Other Mat & Supplies, Veh Ma 50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M- 46551	Sep vehicle parts Oct vehicle parts Bay Area Bus Repair, Inc.	484.31 111.51	595.82
9/13/19	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	M-IN0238532	Janitorial supplies CCP Industries Inc.	758.68	758.68
9/25/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	124949	Vehicle parts Chuck's Brake & Wheel	1,990.08	1,990.08
9/26/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M- 1031129039	Uniform Cintas Corporation	839.04	839.04
10/1/19	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	M-89200398	Sep and Oct fiber optic network Sep and Oct fiber optic network Comcast Business	2,133.34 1,066.66	3,200.00
11/1/19	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	19291274	Sewer use FY 19/20 Sewer use FY 19/20 Contra Costa County Tax Collector	2,247.92 1,123.96	3,371.88
11/1/19	50901-60 Dues & Subscriptions, Admin 20100 Accounts Payable	11/19	Membership renewal (11//19-10/31/20) Costco Membership	600.00	600.00
11/1/19	50215-60 Fringe Benefits, Admin 20200 Accrued Payroll Liabilities 20100 Accounts Payable	11/19	Nov LTD Nov supp life ins BCC	667.54 288.77	956.31
9/19/19	50300-41 Outside Service, Vehicle Main	Y9-99899	Vehicle repair	770.00	

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	20100 Accounts Payable		Cummins Pacific LLC		770.00
7/23/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-3292040012	Vehicle parts	534.89	
			Dentoni's Welding Works Inc.		534.89
9/19/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-3292620007	Vehicle parts	948.98	
			Dentoni's Welding Works Inc.		948.98
9/24/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-56904	Vehicle parts	3,807.37	
			Diesel Marine Electric		3,807.37
9/30/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	9/2019	Sep bus shelter maint	561.00	
			Don Hinkle		561.00
8/22/19	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	8/19	Water service 6/22-8/22/19	1,538.28	
			Water service 6/22-8/22/19	769.14	
			EBMUD		2,307.42
9/20/19	50300-60 Outside Services, Admin 20100 Accounts Payable	6-743-90350	Shipping (Charlie)	25.89	
			Federal Express Corporation		25.89
9/18/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M- 35959584	Vehicle parts	257.83	
			FleetPride		257.83
9/5/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	19-975122	Diesel	20,248.12	
			Flyers Energy, LLC (RCP)		20,248.12
9/27/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	M- 19-988732	DEF, FCAB50, and motor oil	7,500.71	
			Flyers Energy, LLC (RCP)		7,500.71
10/1/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	19-992333	Gas	23,314.82	
			Flyers Energy, LLC (RCP)		23,314.82
10/9/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	M- 19-995529	DEF	401.25	
			Flyers Energy, LLC (RCP)		401.25
9/27/19	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M- 213377C	Vehicle repair units #	5,381.64	
			Ford Lincoln Fairfield		5,381.64
9/27/19	50499-41 Other Mat & Supplies, Veh Ma	M-40625960	Vehicle parts	5,419.04	

WCCTA - WestCAT
Purchase Journal

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		Gillig LLC		5,419.04
11/1/19	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	11/19	Nov dental ins Health Care Dental	886.51	886.51
8/28/19	50402-10 Tires & Tubes 20100 Accounts Payable	M- 124353	Aug tires J & O's Commercial Tire Center	13,478.68	13,478.68
11/1/19	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	11/19	Nov medical ins Kaiser Foundation Health Plan, Inc.	9,697.89	9,697.89
8/28/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M- D756027	Vehicle parts Kenworth Pacific Holding	15,247.72	15,247.72
				<u>124,012.61</u>	<u>124,012.61</u>

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
10/9/19	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	1097561	Vehicle repair unit #207 All-Pro Glass	350.00	350.00
10/18/19	10202 A/R Accrual - MV & Insuranc 10202 A/R Accrual - MV & Insuranc 10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	14-2019-Mar	Ins. admin fee unit #117 DOA 7/6/18 Ins. admin fee unit #152 DOA 11/15/18 Ins. admin fee unit # California Transit Systems	77.27 3,126.09	3,203.36
10/2/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-CASA161313	Vehicle parts Fastenal Company	447.69	447.69
10/2/19	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	062936.03*82210	Support services task order 3 Gannett Fleming, Inc.	1,563.80	1,563.80
9/1/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INC00046	Aug and Sep cleaning (amendment to contract) GCI JANITORIAL SERVICES	4,602.00	4,602.00
9/23/19	50402-10 Tires & Tubes 20100 Accounts Payable	M-125039	Sep tires J & O's Commercial Tire Center	8,177.94	8,177.94
10/10/19	50300-60 Outside Services, Admin 20100 Accounts Payable	m-7411904	HR polices and procedures Jackson Lewis P.C.	1,518.00	1,518.00
9/30/19	50499-41 Other Mat & Supplies, Veh Ma 50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-D761548	Vehicle parts Vehicle repair/DPF unit #151 Kenworth Pacific Holding	11,943.12 353.46	12,296.58
9/9/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-7391612	Vehicle parts Kimball Midwest	646.86	646.86
10/3/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	456920-140	QTR maint (Jul-Sep) Monterey Mechanical	432.00	432.00
9/25/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	332021	Vehicle parts Napa Auto Parts Antioch	4,064.80	4,064.80
9/12/19	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-SH49340	Vehicle repair units #205, 206, and 207 NVB Equipment Inc.	836.91	836.91
8/20/19	50499-41	3495206958	Vehicle parts	5.48	

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Other Mat & Supplies, Veh Ma 20100 Accounts Payable		O'Reilly Automotive, INC		5.48
8/12/19	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	19-2783	Towing services unit #3 Olivers Tow	344.00	 344.00
10/16/19	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	65278223	Oct copier Pacific Office Automation/Lease	356.16	 356.16
10/3/19	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	328103	Excess color meter Pacific Office Automation/Service	49.67	 49.67
10/1/19	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	53327	Oct landscaping Pacific Site Landscaping	557.87	 557.87
9/30/19	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	INV-20460-92019	Sep phone service and 2 new lines and phones Sep phone service and 2 new lines and phones STREAMS	814.88 407.43	 1,222.31
10/15/19	50499-60 Other Mat & Supplies, Admin 50499-41 Other Mat & Supplies, Veh Ma 50499-42 Other Mat&Suppl, Non-Veh 50908-10 Marketing & Advertising, Ope 50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	10/19	Office supplies Vehicle parts Bus shelter and landscape materials BBQ, employees appreciation gift cards, ADA workshop, and rider gift bags Bus shelter maint (Don Hinkle) Petty Cash, WCCTA/Andramica McFadden	59.26 6.49 46.47 193.78 44.00	 350.00
9/13/19	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	9/2019	Sep gas and electric 8/15-9/13/2019 Sep gas and electric 8/15-9/13/2019 PG & E	2,634.49 1,317.24	 3,951.73
9/17/19	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	9/19	Sep electric 8/17-9/17/19 Sep electric 8/17-9/17/19 PG & E	8.56 4.28	 12.84
9/3/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-901030829	Vehicle parts Prevost Car, a division of	4,104.81	 4,104.81
9/30/19	50500-10 Utilities, Operations 50500-60	0851-153588913	Sep serv Sep serv	522.62 261.30	

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Utilities, Admin 20100 Accounts Payable		Republic Services #851		783.92
10/1/19	50908-10 Marketing & Advertising, Ope 20100 Accounts Payable	5356	WestCAT Web design final payment. Rico Visuals	3,900.00	3,900.00
9/11/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	155691	Diesel Spartan Tank Lines, Inc.	23,526.03	23,526.03
9/18/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	155866	Diesel Spartan Tank Lines, Inc.	24,619.11	24,619.11
9/24/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	156008	Diesel Spartan Tank Lines, Inc.	23,996.89	23,996.89
8/29/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-81836110	Vehicle parts The Aftermarket Parts Company, LLC	2,994.15	2,994.15
9/24/19	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-W19867.50	Vehicle repair units #408 & 402 Tk Services, Inc.	2,686.63	2,686.63
8/31/19	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	8/19	Aug serv Aug serv Western Exterminator Co.	110.67 55.33	166.00
9/16/19	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	1500-00481634	Waste pick-up World Oil Environmental Services	65.00	65.00
				131,832.54	131,832.54

WCCTA - WestCAT
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
8/20/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-080P46379	Vehicle parts GWP HOLDINGS, LLC.	2,008.58	2,008.58
9/18/19	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-080P51273	Vehicle parts GWP HOLDINGS, LLC.	7,938.19	7,938.19
10/2/19	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	901051068	Vehicle repair unit #? Prevost Car, a division of	524.17	524.17
10/21/19	50300-60 Outside Services, Admin 20100 Accounts Payable	32156	Shredding MV, and WestCAT files (MV will reimburse) PROSHRED SFBA	1,059.00	1,059.00
9/30/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	57-416014 9/19	Diesel fuel tax 7/1-9/30/19 State Board of Equalization	1,040.11	1,040.11
9/30/19	50401-10 Fuel & Lubricants 20100 Accounts Payable	44-002477 9/19	Underground storage 7/1-9/30/19 State Board of Equalization (TK)	2,194.56	2,194.56
10/3/19	11104 Facility Repairs 20100 Accounts Payable	20418	Security cameras (LCTOP) Transit Information Products	2,964.23	2,964.23
9/18/19	10202 A/R Accrual - MV & Insuranc 10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	M-0041	Vehicle repair unit 407 DOA 9/20/19 Vehicle repair unit #36 DOA 8/10/19 Walker's Auto Body	4,582.69 8,691.67	13,274.36
				61,115.96	61,115.96

WESTERN CONTRA COSTA TRANSIT AUTHORITY
BOARD OF DIRECTORS
MEETING MINUTES

July 11, 2019

City Council Chambers, 2131 Pear Street, Pinole

REGULAR MEETING -6:30 P.M.

A. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

Chair Kelley called the meeting to order at 6:30 p.m., and led the Pledge of Allegiance.

DIRECTORS PRESENT

Chair Chris Kelley, Tom Hansen, Vice-Chair Norma Martinez-Rubin, Anthony Tave, Aleida Chavez (at 6:45 p.m).

STAFF PRESENT

Charles Anderson, Yvonne Morrow, Rob Thompson, Mike Furnary

GUESTS PRESENT

Karen DeRosa, General Manager, MV Transportation Pinole Division, and David DeRosa

B. APPROVAL OF AGENDA

MOTION: A motion was made by Director Tave, seconded by Vice-Chair Martinez-Rubin to approve the agenda. The motion was carried by the following vote:

Ayes: 4 – Tave, Martinez-Rubin, Hansen, Kelley

C. PUBLIC COMMUNICATIONS None

1) CONSENT CALENDAR

Chair Kelley pulled Item 1.2 and posed a question to General Manager Anderson pertaining to the 8% decline in the express bus ridership, as detailed in the April 2019 contractor's monthly management report.

General Manager Anderson explained that staff does track this closely, and has identified a couple of things that are contributing to this decline. In part, it has to do with the relocation of the stops off the El Cerrito del Norte BART station to a side street, complicating the way passengers have to get to us, so some of the connections are a little more difficult and there are some missed connections. We are trying to address this, but it is inconvenient for some riders. We expect ridership to increase somewhat when the construction is done.

Secondly, this is a general trend across the country, where fixed route services are losing ridership at about this same rate. However, there are some schedule issues that we also need to attend to in terms of some of our local connections to the express routes. We have been gathering information about what changes we need to make in the next schedule. It is a long and complicated process, but schedule improvements can help offset the downward ridership trends to some extent.

He concluded that unfortunately we do not have a construction update on the Del Norte BART station project, but it was initially an 18-month process and we are just shy of half way through. There are phases of construction that have been completed, but there are other phases that continue to block access to the station. Thus, he is predicting another 10 months or so.

MOTION: A motion was made by Director Martinez-Rubin, seconded by Director Tave to approve Consent Calendar Item 1.1 and 1.2. The motion was carried by the following vote:

Ayes: 4- Martinez-Rubin, Tave, Hansen, Kelley

2) ITEMS FOR BOARD ACTION / DISCUSSION

2.1. Election of WCCTA Board Officers for FY 19-20: Nomination and Election of Board Chair and Vice-Chair for FY19-20

General Manager Anderson, introduced the item.

MOTION: A motion was made by Director Hansen, and seconded by Vice-Chair Martinez-Rubin to nominate Chair Kelley for another term as WCCTA Chair for FY 19-20. The motion was carried by the following vote:

Ayes: 4- Hansen, Martinez-Rubin, Tave, Kelley

MOTION: A motion was made by Director Hansen, and seconded by Director Tave to nominate Vice-Chair Martinez-Rubin for another term as WCCTA Vice-Chair for FY 19-20. The motion was carried by the following vote:

Ayes: 4- Hansen, Tave, Kelley, Martinez-Rubin

2.2. Authorization to Release Invitation for Bid (Project Number IFB-2019-01) for Removal and Replacement of Bus Wash System and Wash Water reclaim Equipment, and Construction of Necessary Structures to Enclose Critical System Equipment: Formal Authorization for General Manager to Release IFB for Competitive Bid

General Manager Anderson, introduced the item, and provided a staff report.

1. We have had this project planned and identified as a critical need for approximately 4 years.
2. The bus wash equipment was installed when the facility was built in 1990.
3. It has stopped functioning and we had initially thought it was a simple remove and replace project, which we had budgeted for accordingly.
4. Essentially, we have been increasing the scope of that project for various reasons.
5. The most recent has to do with the acquisition of the double deck vehicles, which could not be accommodated by a standard size bus wash system.
6. Therefore, we approached the Board in April and were given the authority to bifurcate this project, and to directly purchase bus wash equipment from a manufacturer, because it was really the only equipment that would meet the need.

7. Therefore, rather than to bid this as a design-build or some other means, or one project to a general contractor who would then acquire the equipment, we got approval from the Board to actually purchase the needed equipment from the manufacturer.
8. That has now been accomplished in terms of a purchase agreement.
9. The manufacturer has provided us with a schedule, which allows us to put out to bid all of the rest of the work, which is the selection of the general contractor, and award of the contract to that firm for the installation and commissioning of the bus wash, and the building of the structures, etc.
10. It is quite a complicated scope now, because we also have a new electrical service coming onto the property that was required by this installation.
11. All of those general contractor responsibilities have been placed into the project manual.

The Board is being asked for their approval tonight for the General Manger to put out the remaining technical parts of the project in the form of an Invitation for Bid for a General Contractor.

General Manger Anderson confirmed for Director Tave that we have bought the materials and are now putting the rest of the project out to bid. The project manual is fairly comprehensive as far as all of the activities that a general contractor needs to deliver in order to have this equipment up and functional. It has been reviewed and has been through the city's process and we have their approval, so he does not think that there are any more unexpected costs associated with this. The unknown is how the bids will come back given the construction climate right now, but we have kept the Board apprised of increases of the scope and have put the project and the funds to support this in the capital budget that the Board has seen and approved.

In response to a question posed by Vice-Chair Martinez-Rubin, Mr. Anderson said that the recommendation for the award would be to the lowest responsive bidder. The form of the IFB is that all bidders are expected to propose the same scope of work, so there aren't variations that would affect the evaluation and recommendation for the award. Basically, it is awarded on the basis of price.

We did get a revised engineers update of the expected project costs, and that is within our approved budget. Thus, we do not expect any surprises in that, but the Board retains the option to not award if we exceed the budget.

In answer to Chair Kelley's question relating to the length of the process, Mr. Anderson replied that the engineers also did a timeline for the project and they are targeting a contract award of December of this year. So, we are getting an authorization tonight, and as indicated in the staff report, we will let the attorneys see the document one last time before it is released. That should be a very short turnaround and then we can get this on the street.

One thing we are waiting for is the manufacturers submittals, and that is one thing that is required in the city's process. Thus, there are a few details to iron out, but we wanted to get approval to revise those as necessary and put the bid out as soon as possible, because we have experienced long delays in the process.

Director Chavez arrived at 6:45 PM.

MOTION: A motion was made by Director Tave, and seconded by Director Hansen to authorize General Manager to release IFB for competitive bid. The motion was carried by the following vote:

Ayes: 5- Tave, Hansen, Martinez-Rubin, Chavez, Kelley

2.3. Consideration and Adoption of Resolution 2019-04 Approving the Project List for FY 2019-20 for the California State of Good Repair Program (Providing Local Match Funds for Replacement of Revenue Vehicles): Formal Adoption of Resolution

General Manager Anderson, introduced the item, and provided a brief staff report.

1. With the approval of Senate Bill 1(SB-1) there was a category of funding (State of Good Repair) that provided capital funds for various capital needs that we have.
2. As a condition of receiving that money, the Board is required to approve this resolution.

In answer to a question posed by Vice-Chair Martinez-Rubin regarding a project list as referenced for this item, WestCAT staff member, Mike Furnary explained that the project list is basically what it is you intend to do with the funds and it could be multiple projects. Ours is simply using the money for local match for the future purchase of buses. Essentially, it is referred to as the project list, but ours is just the one item.

Director Tave asked staff to provide a few examples of what we have spent some of the SB1 money on since its passage in 2017. He understands that is to replace equipment, but there is also transit maintenance, rehabilitation, capital projects, etc.

Mr. Furnary explained that the only thing that we have used these funds for since its inception has been for local match for purchase of vehicles.

Mr. Anderson added that the funding source of last resort for local match is Transportation Development Act (TDA) money, which can be used for operating. Hence, this is a great way to protect that operating funding. When the PTMISEA, Proposition 1B passed, that bond measure provided a lot of the local funding for federally funded purchases, so this is backfilling or replacement for that very critical source of funding.

MOTION: A motion was made by Director Chavez, and seconded by Director Hansen to adopt Resolution 2019-04. The motion was carried by the following vote:

Ayes: 5- Chavez, Hansen, Tave, Martinez-Rubin, Kelley

2.4. Consideration and Adoption of Resolution 2019-05 Approving the Amended Joint Powers Authority Agreement Forming the California Transit Systems Joint Powers Authority: Formal Adoption of Resolution

General Manager Anderson, introduced the item, and provided a staff report.

1. We were one of the founding agencies that got together and created the California Transit Indemnity Pool (CalTIP) approximately 30 years ago.
2. This is a group of approximately 34 agencies that work together to share risks and jointly fund losses through a pooling arrangement and also secure excess coverage.

3. Mr. Anderson chaired the CalTIP program from 2005-2017, and throughout that period of time it was very difficult to get all of the agencies together for critical actions, Board meetings, and even quorum establishment.
4. In recognition of that, the CalTIP Board has proposed an amendment to the Joint Powers Authority (JPA) agreement that deals primarily with quorum requirements, etc.
5. An outline of the changes is included in the materials that were distributed to the WCCTA Board, along with a summary of the changes.
6. Some things have been moved from the JPA agreement and into the bylaws, and other things just reflect different requirements for establishing a quorum and taking certain actions.
7. This was vetted by the CalTIP Board, but it requires action by all of the member agencies' governing Boards.

Chair Kelley confirmed with Mr. Anderson that this resolution reduces the quorum requirement from 75% to about 66%.

Mr. Anderson added that this is in recognition of the fact some member agencies that benefit from all of the value of participating in a pool, have not attended a Board meeting. Therefore, this is acknowledging that not everyone is going to show up for actions, but those who are involved in the governance of the pool, will be present and will make wise decisions. This just eliminates the need to force otherwise non-participating members to be present to conduct a vote.

MOTION: A motion was made by Director Martinez-Rubin, and seconded by Director Tave to adopt Resolution 2019-05. The motion was carried by the following vote:

Ayes: 5- Martinez-Rubin, Tave, Chavez, Hansen, Kelley

2.5. Report on WestCAT's 4th Annual Back to School Supply Drive to Success: Information Only

General Manager Anderson asked WestCAT Marketing Manager Yvonne Morrow to present this item.

She reported that, as the Chair had mentioned, this is WestCAT's fourth year holding this donation drive and it is in coordination with the WCCUSD Families in Transitions Program, which assists homeless youth and children in foster care. The previous years have been very and this is one of our favorite events that we do. There are flyers on all of the buses currently, and the information has also been disseminated to as many outlets as we have available.

Ms. Morrow concluded her report by going over the list of requested school supply items as requested by Vice-Chair Martinez-Rubin, and advising the public as to how and where donations could be made.

In answer to Director Tave's question, she replied that last year there were approximately 350-400 youth in the WCCUSD program. We collected about \$400 in cash donations, in addition to all of the school supplies, which included donations made by some of our vendors such as the Gillig Corporation, and Aldran Chemical, Inc.

3) COMMITTEE REPORTS

3.1. General Manager's Report

General Manager Anderson introduced the item, and provided a staff report.

1. The Board authorized us to move forward with the purchase of the Samsara event recording and monitoring system, and that has been fully implemented now has already proven to be very effective. He thanked the Board for supporting that investment.
2. This afternoon we received the CCTA's draft expenditure plan for the measure they are considering putting on the ballot, but due to the lateness of our receipt of that, we do not have a report for the Board on that item this evening. However, we are monitoring that and it will be discussed at the upcoming WCCTAC meeting.

At this time, General Manager Anderson asked the Assistant General Manager, Rob Thompson to provide a report on the reopening of the Salesforce Transit Center.

1. Since the emergency closure of the transit center in September of last year, all of the repairs have now been completed, testing has been done, and a peer review has been conducted of the whole project and the all clear has been given to reopen the center.
2. The main concourse and the rooftop garden opened back up on July 1st, so the general public can access those areas now.
3. Muni will start operating their service this coming weekend on the lower ground deck and we are scheduled to resume Lynx service to the center on August 12th. This allows us time to go back in and redo our operator training, familiarizing them with how to access the on and off ramps, etc.
4. AC Transit has already begun training, and we are ready to begin some training tomorrow and we also have some drivers going in the following week.
5. We are working with our drivers, some that have already gone in and some new drivers that have not. We have to make sure everyone is trained and ready to go.
6. The training is going to continue through the first week of August, and then the bus deck is going to be closed off completely for a deep cleaning, and to get everything back up and running. After which, AC Transit will start their service on Sunday, August 11th. Our first trips will begin the following Monday, August 12th.

Mr. Thompson concluded that we're happy to be returning to the Salesforce Transit Center, as it has been difficult maneuvering the city streets. Just trying to get from the Bay Bridge to the temporary terminal sometimes can take upwards of 20 minutes. Having this direct access straight into the terminal is definitely a benefit that hopefully all of our passengers will start enjoying next month.

4) CORRESPONDENCE

- 4.1. **Letter from Caltrans division of Rail and Mass Transportation Acknowledging Approval of Request for \$230,055 in LCTOP funding for Free Rides on Weekday Spare the Air Days.**

General Manager Anderson clarified for Vice-Chair Martinez-Rubin that the FY18/19 refers to the program year for the funds themselves, but we submitted a project and got Board approval a few months ago in anticipation of starting this in January 2020. The program will run until this funding is exhausted.

5) BOARD COMMUNICATION

Chair Kelley reported that she will be at the WCCTAC meeting tomorrow on the expenditure plan and she looks forward to hearing what other members have to say, and what John Nemeth, the Executive Director of WCCTAC has to say about this. There's a great interest in funding for transit here in West County. The last time the voters here voted for it, so we shall see how it turns out.

6) ADJOURNMENT

At 7:07 p.m., Chair Kelley adjourned the regular meeting of the WCCTA Board of Directors of July 11, 2019.

Chris Kelley, Chair

Date

Charles Anderson, Secretary

Date

11/27/20 Friday Day after Thanksgiving Day	JR/JL, DAR, Local (11, 19) LYNX, JX, JPX, 30Z, C3	Saturday Service No Service
12/24/20 Wednesday Christmas Eve (Floating Holiday)	DAR, Local Fixed Route C3, JPX, 30Z, JX LYNX JR/JL	Modified Service <i>7pm close (approx.)</i> Limited Service Regular Service
12/25/20 Thursday Christmas Day	JR/JL	Sunday Service
12/26/2020 Friday Boxing Day (Floating Holiday)	ALL MODES	Regular Service
	12/31/20 Thursday New Year's Eve DAR, Local Fixed Route C3, JPX, 30Z, JX LYNX JR/JL	Modified Service <i>7pm close (approx.)</i> Limited Service Regular Service

<i>*1/1/2021 Friday</i> <i>New Year's Day</i>	<i>JR/JL</i>	<i>Sunday Service</i>
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Vote for the Official Name of the New WestCAT Mascot

Please mark your choice with an (X) in the square next to the name. You may also write in your own name choice if you prefer. You may turn your choice (1 choice only please) at the end of the board meeting or email to yvonne@westcat.org by the end of the day Friday, 11/15/19.

The name with the most votes will be the name of WestCAT's new mascot and will be announced on social media.

1	Bobcat WestCAT	
2	Boo Boo Kitty	
3	Buster	
4	Catnip	
5	Cats Up	
6	Contra Costa Kitty	
7	Feline Fred	
8	Flea Bag	
9	Frisky Cat	
10	Green	
11	Green Cougar	
12	Green WestCAT	
13	Happy Cat	
14	Jim	
15	Kit Kat	
16	Lester the WestCAT	
17	Mogul the Cat	
18	Mr. Catch	
19	Mr. Lynx	
20	Mr. WestCAT	
21	Tabby Too	
22	The Best Cat in the Bay Area	
23	Tiny Tabby	
24	Top Kat	
25	Walsh the WestCAT Mascot	
26	Walter the Cat (In memory of Walter Jeter)	
27	Wes	
28	Wesley the WestCAT	
29	West Kitty	
30	West Top Cat	
31	WestCAT Cougar	
32	WestCAT Willy	
33	Wiley Kat	
34		

**The mascot's name will be embroidered on the back of his jersey.*

September 20, 2019

Mrs. Debbie Long
Board President
Western Contra Costa Transit Authority
601 Walter Avenue
Pinole, California 94564

Re: President's Special Acknowledgement Award - Workers' Compensation Program

Dear Mrs. Long:

This letter and enclosed certificate are to formally acknowledge the dedicated efforts of the Western Contra Costa Transit Authority's Governing Body, management, and staff towards proactive loss prevention and workplace safety for earning the President's Special Acknowledgement Award! The Award is to recognize members with no "paid" claims during the prior **five consecutive program years** in the Workers' Compensation Program.

A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. Your agency's efforts have resulted in no "paid" workers' compensation claims for the prior five consecutive program years, including 2018-19. This is an outstanding accomplishment that serves as an example for all SDRMA members!

It is through the efforts of members such as Western Contra Costa Transit Authority that SDRMA has been able to continue providing affordable workers' compensation coverage to over 440 public agencies throughout California. While 280 members, or 64%, in the workers' compensation program had no "paid" claims in program year 2018-19, 127 members, or 28%, had no paid claims for the prior five consecutive years.

In addition to this annual recognition, members with no "paid" claims during 2018-19 earned two credit incentive points (CIPs) reducing their annual contribution amount, and members with no "paid" claims for the prior five consecutive program years earned three additional bonus CIPs. Also, members without claims receive a lower "experience modification factor" (EMOD), which also reduces their annual contribution amount.

Included with this letter and certificate is your press release template so your agency may showcase this important accomplishment.

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate your Governing Body, management, and staff for your commitment to proactive loss prevention and safety in the workplace.

Sincerely,
Special District Risk Management Authority



Mike Scheafer, President
Board of Directors



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

President's Special Acknowledgement Award

The President of the Special District Risk Management Authority

Hereby gives special recognition to

Western Contra Costa Transit Authority

The President's Special Acknowledgement Award is to recognize members with no "paid" claims during the prior five consecutive program years in the Workers' Compensation Program. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during that same period. Congratulations on your excellent claims record!

Mike Scheafer, SDRMA Board President

September 20, 2019

Date



Monthly Management Report Summary

July, FY 19/20

System & Program Summary

	July FY 19/20	July FY 18/19	% Change	Year-To-Date FY 19/20	Year-To-Date FY 18/19	% Change
System Total						
Total Passengers	96,059	91,292	5.2	96,059	91,292	5.2
Revenue Passengers	87,892	82,773	6.2	87,892	82,773	6.2
Weekday Total Passengers	91,641	86,249	6.3	91,641	86,249	6.3
Saturday Total Passengers	2,564	2,745	-6.6	2,564	2,745	-6.6
Sunday Total Passengers	1,854	2,298	-19.3	1,854	2,298	-19.3
Weekday Average Passengers	4,166	4,107	1.4	4,166	4,107	1.4
Saturday Average Passengers	641	686	-6.6	641	686	-6.6
Sunday Average Passengers	371	383	-3.1	371	383	-3.1
Vehicle Revenue Hours	9,629.01	9,213.60	4.5	9,629.01	9,213.60	4.5
Total Vehicle Hours	10,234.53	9,818.05	4.2	10,234.53	9,818.05	4.2
Revenue Vehicle Miles	173,967.8	167,802.5	3.7	173,967.8	167,802.5	3.7
Total Miles	192,640.0	183,547.0	5.0	192,640.0	183,547.0	5.0
Dial-A-Ride Program						
Number of Weekdays	22	21	4.8	22	21	4.8
Number of Saturdays	4	4	0.0	4	4	0.0
Total Passengers	3,191	3,080	3.6	3,191	3,080	3.6
Revenue Passengers	3,054	2,907	5.1	3,054	2,907	5.1
Weekday Total Passengers	2,988	2,930	2.0	2,988	2,930	2.0
Saturday Total Passengers	203	150	35.3	203	150	35.3
Weekday Average Passengers	136	140	-2.9	136	140	-2.9
Saturday Average Passengers	51	38	34.2	51	38	34.2
Vehicle Revenue Hours	1,451.43	1,365.13	6.3	1,451.43	1,365.13	6.3
Total Vehicle Hours	1,573.40	1,484.79	6.0	1,573.40	1,484.79	6.0
Productivity	2.2	2.3	-4.3	2.2	2.3	-4.3
Revenue Vehicle Miles	19,192.2	19,266.8	-0.4	19,192.2	19,266.8	-0.4
Total Miles	21,005.0	21,132.0	-0.6	21,005.0	21,132.0	-0.6
Express Routes Program						
Number of Weekdays	22	21	4.8	22	21	4.8
Number of Saturdays	4	4	0.0	4	4	0.0
Number of Sundays	5	6	-16.7	5	6	-16.7
Total Passengers	41,469	42,824	-3.2	41,469	42,824	-3.2
Revenue Passengers	38,272	39,019	-1.9	38,272	39,019	-1.9
Weekday Total Passengers	37,720	38,537	-2.1	37,720	38,537	-2.1
Saturday Total Passengers	1,895	1,989	-4.7	1,895	1,989	-4.7
Sunday Total Passengers	1,854	2,298	-19.3	1,854	2,298	-19.3
Weekday Average Passengers	1,715	1,835	-6.5	1,715	1,835	-6.5
Saturday Average Passengers	474	497	-4.6	474	497	-4.6
Sunday Average Passengers	371	383	-3.1	371	383	-3.1
Vehicle Revenue Hours	3,326.88	3,222.52	3.2	3,326.88	3,222.52	3.2
Total Vehicle Hours	3,563.24	3,455.81	3.1	3,563.24	3,455.81	3.1
Productivity	12.5	13.3	-6.0	12.5	13.3	-6.0
Revenue Vehicle Miles	61,320.5	59,222.2	3.5	61,320.5	59,222.2	3.5
Total Miles	65,604.1	63,453.8	3.4	65,604.1	63,453.8	3.4



Monthly Management Report Summary

July, FY 19/20

System & Program Summary

	July FY 19/20	July FY 18/19	% Change	Year-To-Date FY 19/20	Year-To-Date FY 18/19	% Change
Local Fixed Routes Program						
Number of Weekdays	22	21	4.8	22	21	4.8
Number of Saturdays	4	4	0.0	4	4	0.0
Total Passengers	22,022	21,160	4.1	22,022	21,160	4.1
Revenue Passengers	17,823	17,207	3.6	17,823	17,207	3.6
Weekday Total Passengers	21,556	20,554	4.9	21,556	20,554	4.9
Saturday Total Passengers	466	606	-23.1	466	606	-23.1
Weekday Average Passengers	980	979	0.1	980	979	0.1
Saturday Average Passengers	117	152	-23.0	117	152	-23.0
Vehicle Revenue Hours	3,184.69	3,046.56	4.5	3,184.69	3,046.56	4.5
Total Vehicle Hours	3,336.82	3,195.38	4.4	3,336.82	3,195.38	4.4
Productivity	6.9	6.9	0.0	6.9	6.9	0.0
Revenue Vehicle Miles	49,054.7	46,931.2	4.5	49,054.7	46,931.2	4.5
Total Miles	51,898.8	49,697.5	4.4	51,898.8	49,697.5	4.4
Transbay Lynx Program						
Number of Weekdays	22	21	4.8	22	21	4.8
Total Passengers	29,377	24,228	21.3	29,377	24,228	21.3
Revenue Passengers	28,743	23,640	21.6	28,743	23,640	21.6
Weekday Total Passengers	29,377	24,228	21.3	29,377	24,228	21.3
Weekday Average Passengers	1,335	1,154	15.7	1,335	1,154	15.7
Vehicle Revenue Hours	1,666.01	1,579.39	5.5	1,666.01	1,579.39	5.5
Total Vehicle Hours	1,761.07	1,682.07	4.7	1,761.07	1,682.07	4.7
Productivity	17.6	15.3	15.0	17.6	15.3	15.0
Revenue Vehicle Miles	44,400.4	42,382.2	4.8	44,400.4	42,382.2	4.8
Total Miles	46,237.0	44,409.7	4.1	46,237.0	44,409.7	4.1

WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation
Month & Fiscal Year- July 2019

Cash Fares for Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Cash Fare - Regular	\$ 30,332.50	\$ 30,332.50	\$ -	\$ 15,986.00	\$ 14,346.50
Cash Fare - Senior & Disabled	\$ 4,731.50	\$ 4,731.50	\$ 788.75	\$ 1,234.50	\$ 2,708.25
Cash Fare - Transfers	\$ 4,635.00	\$ 4,635.00	\$ 19.00	\$ 87.00	\$ 4,529.00
Cash Fare - Regional Paratransit	\$ 789.00	\$ 789.00	\$ 789.00	-	-
Cash Fare - Local Day Pass Sales	\$ 3,076.00	\$ 3,076.00	-	\$ 8.00	\$ 3,068.00
Total Estimated Cash (a)	\$ 43,564.00	\$ 43,564.00	\$ 1,596.75	\$ 17,315.50	\$ 24,651.75
Over/(Short) Cash Count	\$ 2.04	\$ 2.04	\$ 0.18	\$ 0.32	\$ 1.54
Bank Deposit Corrections	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Cash Fare Deposit	\$ 43,566.04	\$ 43,566.04	\$ 1,596.93	\$ 17,315.82	\$ 24,653.29
Prepaid Sales Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Ticket Books	\$ 2,650.00	\$ 2,650.00	\$ 2,650.00	-	-
Clipper Sales	\$ 1,369.00	\$ 1,369.00	-	\$ 140.00	\$ 1,229.00
Lynx 31-Day Pass Sales	\$ 5,180.00	\$ 5,180.00	-	\$ 5,180.00	-
Lynx Stored Ride Pass Sales	\$ 230.00	\$ 230.00	-	\$ 230.00	-
Local 31-Day Pass Sales	\$ 2,160.00	\$ 2,160.00	-	-	\$ 2,160.00
Local Stored Value Pass Sales	\$ 160.00	\$ 160.00	-	-	\$ 160.00
Local Day Pass Sales (In-house)	\$ 490.00	\$ 490.00	-	-	\$ 490.00
East Bay Value Pass Sales	\$ -	\$ -	-	-	-
Summer Youth Pass	\$ 70.00	\$ 70.00	-	-	\$ 70.00
Returned Checks	\$ -	\$ -	-	-	-
Refunds Issued from Ticket / Pass Sales	\$ -	\$ -	-	-	-
Subtotal Prepaid Sales Deposit	\$ 12,309.00	\$ 12,309.00	\$ 2,650.00	\$ 5,550.00	\$ 4,109.00
Billings Issued	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
BART Plus	\$ -	\$ -	-	-	-
CCC Nutrition Tickets	\$ 242.00	\$ 242.00	\$ 242.00	-	-
Lynx B1G1F	\$ 2,100.00	\$ 2,100.00	-	\$ 2,100.00	-
Wage Works	\$ 6,690.00	\$ 6,690.00	-	\$ 6,590.00	\$ 100.00
Capital Corridor Vouchers	\$ 123.00	\$ 123.00	-	-	\$ 123.00
Bio Rad	\$ -	\$ -	-	-	-
City of Pinole	\$ -	\$ -	-	-	-
511 CC	\$ -	\$ -	-	-	-
CCC Health Services	\$ -	\$ -	-	-	-
WCCUSD SBP	\$ -	\$ -	-	-	-
City of Hercules Parking Permit Program	\$ 1,777.88	\$ 1,777.88	-	-	\$ 1,777.88
HTC Parking Combos	\$ 560.00	\$ 560.00	-	-	\$ 560.00
Cole Vocational	\$ -	\$ -	-	-	-
Clipper	\$ 131,838.26	\$ 131,838.26	-	\$ 94,552.72	\$ 37,285.54
*Other CCC 12-Ride Passes	\$ -	\$ -	-	-	-
*Other	\$ -	\$ -	-	-	-
Subtotal Billings	\$ 143,331.14	\$ 143,331.14	\$ 242.00	\$ 103,242.72	\$ 39,846.42
Total Passenger Revenue	\$ 199,206.18	\$ 199,206.18	\$ 4,488.93	\$ 126,108.54	\$ 68,608.71

	Monthly System Total	CYTD
Total Passenger Revenue Last Year	\$ 184,967.76	\$ 184,967.76



Passenger & Productivity Statistical Report

July, FY 19/20

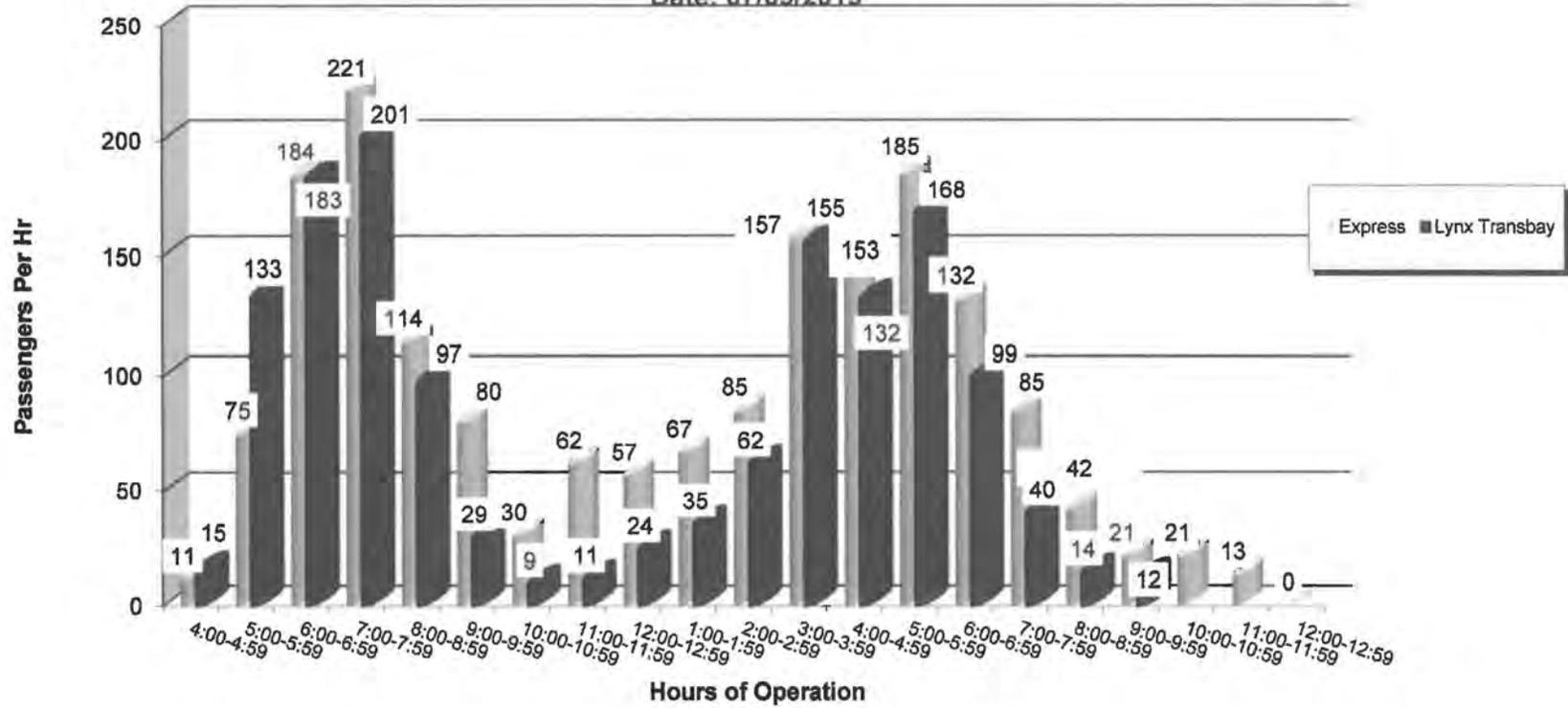
System

All Routes

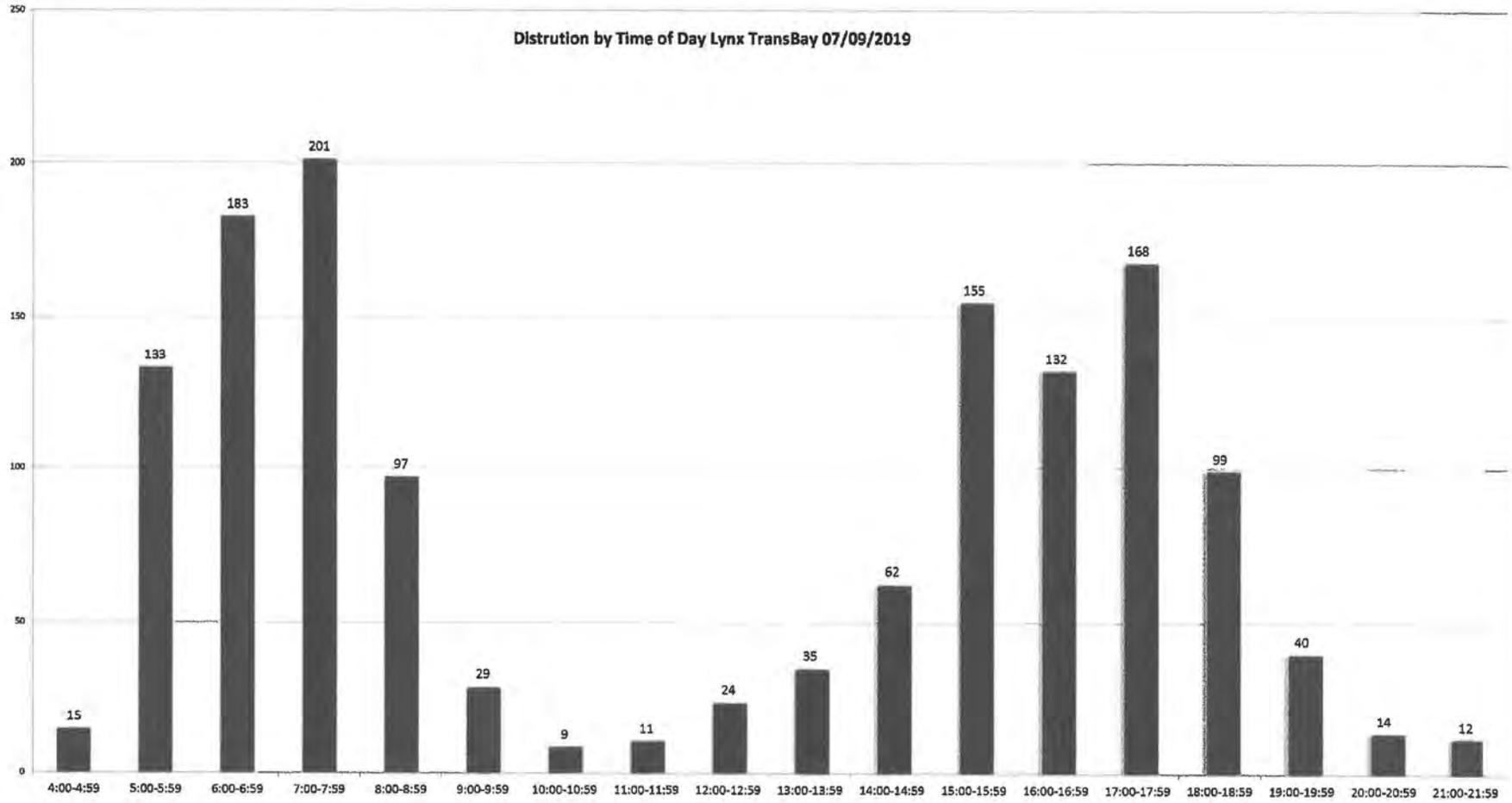
Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	July			Fiscal Year To Date			July			Fiscal Year To Date		
	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change
Route 10 Weekday	1,393	1,672	20.0	1,393	1,672	20.0	6.0	6.9	14.6	6.0	6.9	14.6
Route 11 Weekday	4,488	4,631	3.2	4,488	4,631	3.2	10.9	10.7	-1.9	10.9	10.7	-1.9
Route 11 Saturday	331	249	-24.8	331	249	-24.8	6.6	5.1	-22.4	6.6	5.1	-22.4
Route 11 Total	4,819	4,880	1.3	4,819	4,880	1.3	10.4	10.1	-2.9	10.4	10.1	-2.9
Route 12 Weekday	1,859	1,869	0.5	1,859	1,869	0.5	6.9	6.5	-4.8	6.9	6.5	-4.8
Route 15 Weekday	1,809	1,919	6.1	1,809	1,919	6.1	7.6	7.8	1.5	7.6	7.8	1.5
Route 16 Weekday	3,402	3,545	4.2	3,402	3,545	4.2	5.5	5.5	-0.6	5.5	5.5	-0.6
Route 17 Weekday	380	409	7.6	380	409	7.6	3.1	3.2	2.8	3.1	3.2	2.8
Route 18 Weekday	462	447	-3.2	462	447	-3.2	4.4	4.1	-7.6	4.4	4.1	-7.6
Route 19 Saturday	275	217	-21.1	275	217	-21.1	4.9	3.9	-21.0	4.9	3.9	-21.0
Route 30Z Weekday	2,182	2,192	0.5	2,182	2,192	0.5	5.2	5.0	-3.9	5.2	5.0	-3.9
Route C3 Weekday	4,579	4,872	6.4	4,579	4,872	6.4	8.8	8.9	2.1	8.8	8.9	2.1
Route DAR Weekday	2,930	2,988	2.0	2,930	2,988	2.0	2.3	2.2	-3.6	2.3	2.2	-3.6
Route DAR Saturday	150	203	35.3	150	203	35.3	1.8	2.1	18.5	1.8	2.1	18.5
Route DAR Total	3,080	3,191	3.6	3,080	3,191	3.6	2.3	2.2	-2.6	2.3	2.2	-2.6
Route J Weekday	19,159	19,082	-0.4	19,159	19,082	-0.4	13.4	12.7	-4.9	13.4	12.7	-4.9
Route J Saturday	1,989	1,895	-4.7	1,989	1,895	-4.7	10.6	10.1	-4.8	10.6	10.1	-4.8
Route J Sunday	2,298	1,854	-19.3	2,298	1,854	-19.3	9.8	9.4	-4.0	9.8	9.4	-4.0
Route J Total	23,446	22,831	-2.6	23,446	22,831	-2.6	12.7	12.1	-4.2	12.7	12.1	-4.2
Route JPX Weekday	12,703	12,191	-4.0	12,703	12,191	-4.0	13.6	12.4	-9.2	13.6	12.4	-9.2
Route JX Weekday	6,675	6,447	-3.4	6,675	6,447	-3.4	15.2	14.0	-8.0	15.2	14.0	-8.0
Route LYNX Weekday	24,228	29,377	21.3	24,228	29,377	21.3	15.3	17.6	14.9	15.3	17.6	14.9
Total System-Wide	91,292	96,059	5.2	91,292	96,059	5.2	9.9	10.0	0.7	9.9	10.0	0.7

Express Routes (J, JX, JPX), and Lynx Transbay Ridership by Time of Day

Date: 07/09/2019



Distrution by Time of Day Lynx TransBay 07/09/2019



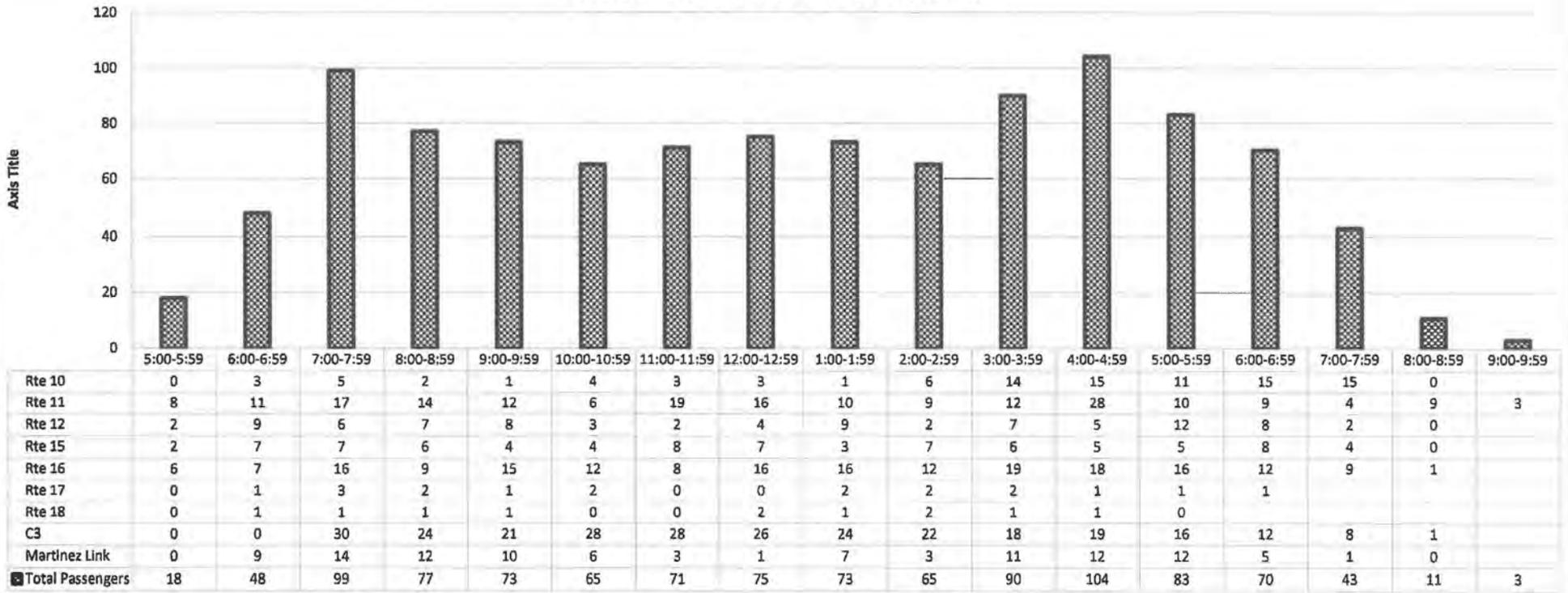
Distribution by Time of Day - Fixed Route

Date: 7/9/2019

	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	0	3	5	2	1	4	3	3	1	6	14	15	11	15	15	0	
Rte 11	8	11	17	14	12	6	19	16	10	9	12	28	10	9	4	9	3
Rte 12	2	9	6	7	8	3	2	4	9	2	7	5	12	8	2	0	
Rte 15	2	7	7	6	4	4	8	7	3	7	6	5	5	8	4	0	
Rte 16	6	7	18	9	15	12	8	16	16	12	19	18	16	12	9	1	
Rte 17	0	1	3	2	1	2	0	0	2	2	2	1	1	1			
Rte 18	0	1	1	1	1	0	0	2	1	2	1	1	0				
C3	0	0	30	24	21	28	28	26	24	22	18	19	16	12	8	1	
Martinez Link	0	9	14	12	10	6	3	1	7	3	11	12	12	5	1	0	
Total Passengers	18	48	99	77	73	65	71	75	73	65	90	104	83	70	43	11	3

Total Route 10	98
Total Route 11	197
Total Route 12	86
Total Route 15	83
Total Route 16	192
Total Route 17	18
Total Route 18	11
Total C3	277
Martinez Link	106
Total	1068

Distribution By Time Of Day Fixed Route 07/09/2019



Distribution by Time of Day - WestCAT Express

Date: 7/9/2019

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
JX		18	63	55	8							20	48	55	28	18	
JPX		27	52	90	41	30	12	20	26	28	44	54	32	42	34	16	15
J	11	30	69	76	65	50	18	42	31	39	41	83	73	88	70	51	27
Total Passengers	11	75	184	221	114	80	30	62	57	67	85	157	153	185	132	85	42

	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX				
JPX				
J	21	21	13	0
Total Passengers	21	21	13	0

JX	313
JPX	563
J	919
Total	1795

Distribution by Time of Day -Lynx Transbay

Date: 7/9/2019

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
TransBay LYNX	15	133	183	201	97	29	9	11	24	35	62	155	132	168	99	40	14
Total Passengers	15	133	183	201	97	29	9	11	24	35	62	155	132	168	99	40	14

	21:00-21:59
TransBay LYNX	12
Total Passengers	12

Total Lynx	1419
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Monthly Management Report Summary

August, FY 19/20

System & Program Summary

	August FY 19/20	August FY 18/19	% Change	Year-To-Date FY 19/20	Year-To-Date FY 18/19	% Change
System Total						
Total Passengers	104,940	103,796	1.1	200,999	195,088	3.0
Revenue Passengers	95,961	93,869	2.2	183,853	176,642	4.1
Weekday Total Passengers	100,178	99,435	0.7	191,819	185,684	3.3
Saturday Total Passengers	3,247	2,906	11.7	5,811	5,651	2.8
Sunday Total Passengers	1,515	1,455	4.1	3,369	3,753	-10.2
Weekday Average Passengers	4,554	4,323	5.3	4,360	4,220	3.3
Saturday Average Passengers	649	727	-10.7	646	706	-8.5
Sunday Average Passengers	379	364	4.1	374	375	-0.3
Vehicle Revenue Hours	9,660.64	9,930.50	-2.7	19,289.65	19,144.10	0.8
Total Vehicle Hours	10,277.16	10,567.69	-2.7	20,511.69	20,385.74	0.6
Revenue Vehicle Miles	174,266.1	181,021.6	-3.7	348,233.9	348,824.1	-0.2
Total Miles	191,776.0	197,305.0	-2.8	384,416.0	380,852.0	0.9
Dial-A-Ride Program						
Number of Weekdays	22	23	-4.3	44	44	0.0
Number of Saturdays	5	4	25.0	9	8	12.5
Total Passengers	3,209	3,335	-3.8	6,400	6,415	-0.2
Revenue Passengers	3,058	3,117	-1.9	6,112	6,024	1.5
Weekday Total Passengers	2,988	3,191	-6.4	5,976	6,121	-2.4
Saturday Total Passengers	221	144	53.5	424	294	44.2
Weekday Average Passengers	136	139	-2.2	136	139	-2.2
Saturday Average Passengers	44	36	22.2	47	37	27.0
Vehicle Revenue Hours	1,401.76	1,397.22	0.3	2,853.19	2,762.35	3.3
Total Vehicle Hours	1,532.92	1,506.72	1.7	3,106.32	2,991.51	3.8
Productivity	2.3	2.4	-4.2	2.2	2.3	-4.3
Revenue Vehicle Miles	18,436.8	19,627.4	-6.1	37,629.0	38,894.2	-3.3
Total Miles	20,152.0	21,538.0	-6.4	41,157.0	42,670.0	-3.5
Express Routes Program						
Number of Weekdays	22	23	-4.3	44	44	0.0
Number of Saturdays	5	4	25.0	9	8	12.5
Number of Sundays	4	4	0.0	9	10	-10.0
Total Passengers	44,659	46,152	-3.2	86,128	88,976	-3.2
Revenue Passengers	41,358	41,980	-1.5	79,630	80,999	-1.7
Weekday Total Passengers	40,717	42,689	-4.6	78,437	81,226	-3.4
Saturday Total Passengers	2,427	2,008	20.9	4,322	3,997	8.1
Sunday Total Passengers	1,515	1,455	4.1	3,369	3,753	-10.2
Weekday Average Passengers	1,851	1,856	-0.3	1,783	1,846	-3.4
Saturday Average Passengers	485	502	-3.4	480	500	-4.0
Sunday Average Passengers	379	364	4.1	374	375	-0.3
Vehicle Revenue Hours	3,358.70	3,429.88	-2.1	6,685.58	6,652.40	0.5
Total Vehicle Hours	3,594.08	3,682.23	-2.4	7,157.32	7,138.04	0.3
Productivity	13.3	13.5	-1.5	12.9	13.4	-3.7
Revenue Vehicle Miles	61,672.5	63,387.5	-2.7	122,992.9	122,609.8	0.3
Total Miles	65,975.2	68,004.5	-3.0	131,579.3	131,458.3	0.1



Monthly Management Report Summary

August, FY 19/20

System & Program Summary

	August FY 19/20	August FY 18/19	% Change	Year-To-Date FY 19/20	Year-To-Date FY 18/19	% Change
Local Fixed Routes Program						
Number of Weekdays	22	23	-4.3	44	44	0.0
Number of Saturdays	5	4	25.0	9	8	12.5
Total Passengers	25,122	25,539	-1.6	47,144	46,699	1.0
Revenue Passengers	20,202	20,712	-2.5	38,025	37,919	0.3
Weekday Total Passengers	24,523	25,068	-2.2	46,079	45,622	1.0
Saturday Total Passengers	599	471	27.2	1,065	1,077	-1.1
Weekday Average Passengers	1,115	1,090	2.3	1,047	1,037	1.0
Saturday Average Passengers	120	118	1.7	118	135	-12.6
Vehicle Revenue Hours	3,238.34	3,357.17	-3.5	6,423.03	6,403.73	0.3
Total Vehicle Hours	3,394.62	3,521.52	-3.6	6,731.44	6,716.90	0.2
Productivity	7.8	7.6	2.6	7.3	7.3	0.0
Revenue Vehicle Miles	49,756.5	51,536.8	-3.5	98,811.2	98,468.0	0.3
Total Miles	52,693.6	54,619.0	-3.5	104,592.4	104,316.5	0.3
Transbay Lynx Program						
Number of Weekdays	22	23	-4.3	44	44	0.0
Total Passengers	31,950	28,770	11.1	61,327	52,998	15.7
Revenue Passengers	31,343	28,060	11.7	60,086	51,700	16.2
Weekday Total Passengers	31,950	28,487	12.2	61,327	52,715	16.3
Weekday Average Passengers	1,452	1,239	17.2	1,394	1,198	16.4
Vehicle Revenue Hours	1,661.84	1,746.23	-4.8	3,327.85	3,325.62	0.1
Total Vehicle Hours	1,755.54	1,857.22	-5.5	3,516.61	3,539.29	-0.6
Productivity	19.2	16.5	16.4	18.4	15.9	15.7
Revenue Vehicle Miles	44,400.4	46,469.9	-4.5	88,800.8	88,852.1	-0.1
Total Miles	46,211.4	48,662.0	-5.0	92,448.4	93,071.7	-0.7

WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation
Month & Fiscal Year- August 2019

Cash Fares for Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Cash Fare - Regular	\$ 33,924.25	\$ 64,256.75	\$ -	\$ 16,471.50	\$ 17,452.75
Cash Fare - Senior & Disabled	\$ 4,777.25	\$ 9,508.75	\$ 680.00	\$ 1,177.50	\$ 2,919.75
Cash Fare - Transfers	\$ 4,541.50	\$ 9,176.50	\$ 20.50	\$ 99.00	\$ 4,422.00
Cash Fare - Regional Paratransit	\$ 744.00	\$ 1,533.00	\$ 744.00		
Cash Fare - Local Day Pass Sales	\$ 3,772.00	\$ 6,848.00		\$ 21.00	\$ 3,751.00
Total Estimated Cash (a)	\$ 47,759.00	\$ 91,323.00	\$ 1,444.50	\$ 17,769.00	\$ 28,545.50
Over/(Short) Cash Count	\$ 1.69	\$ 3.73	\$ 0.72	\$ 0.25	\$ 0.72
Bank Deposit Corrections	\$ -	\$ -			
Subtotal Cash Fare Deposit	\$ 47,760.69	\$ 91,326.73	\$ 1,445.22	\$ 17,769.25	\$ 28,546.22
Prepaid Sales Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Ticket Books	\$ 3,320.00	\$ 5,970.00	\$ 3,320.00		
Clipper Sales	\$ 2,335.50	\$ 3,704.50		\$ 150.00	\$ 2,185.50
Lynx 31-Day Pass Sales	\$ 4,130.00	\$ 9,310.00		\$ 4,130.00	
Lynx Stored Ride Pass Sales	\$ 400.00	\$ 630.00		\$ 400.00	
Local 31-Day Pass Sales	\$ 3,430.00	\$ 5,590.00			\$ 3,430.00
Local Stored Value Pass Sales	\$ 187.50	\$ 347.50			\$ 187.50
Local Day Pass Sales (In-house)	\$ 161.50	\$ 651.50			\$ 161.50
East Bay Value Pass Sales	\$ -	\$ -			
Summer Youth Pass	\$ -	\$ 70.00			
Returned Checks	\$ -	\$ -			
Refunds Issued from Ticket / Pass Sales	\$ (90.00)	\$ (90.00)	\$ (90.00)		
Subtotal Prepaid Sales Deposit	\$ 13,874.50	\$ 26,183.50	\$ 3,230.00	\$ 4,680.00	\$ 5,964.50
Billings Issued	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
BART Plus	\$ -	\$ -			
CCC Nutrition Tickets	\$ 239.00	\$ 481.00	\$ 239.00		
Lynx B1G1F	\$ 2,240.00	\$ 4,340.00		\$ 2,240.00	
Wage Works	\$ 7,330.00	\$ 14,020.00		\$ 7,150.00	\$ 180.00
Capital Corridor Vouchers	\$ 180.00	\$ 303.00			\$ 180.00
Bio Rad	\$ -	\$ -			
City of Pinole	\$ -	\$ -			
511 CC	\$ -	\$ -			
CCC Health Services	\$ -	\$ -			
WCCUSD SBP	\$ 4,000.00	\$ 4,000.00			\$ 4,000.00
City of Hercules Parking Permit Program	\$ 1,732.50	\$ 3,510.38			\$ 1,732.50
HTC Parking Combos	\$ 520.00	\$ 1,080.00			\$ 520.00
*Other WCCTAC pre loaded Clipper	\$ 535.00	\$ 535.00		\$ 428.00	\$ 107.00
Clipper Sales	\$ 136,929.03	\$ 268,767.29		\$ 99,979.04	\$ 36,949.99
*Other 511 CC Wristbands	\$ -	\$ -			
*Other 511 (Pass 2 Class)	\$ 6,000.00	\$ 6,000.00			\$ 6,000.00
Subtotal Billings	\$ 159,705.53	\$ 303,036.67	\$ 239.00	\$ 109,797.04	\$ 49,669.49
Total Passenger Revenue	\$ 221,340.72	\$ 420,546.90	\$ 4,914.22	\$ 132,246.29	\$ 84,180.21

	Monthly System Total	CYTD
Total Passenger Revenue Last Year	\$ 221,474.75	\$ 406,442.51

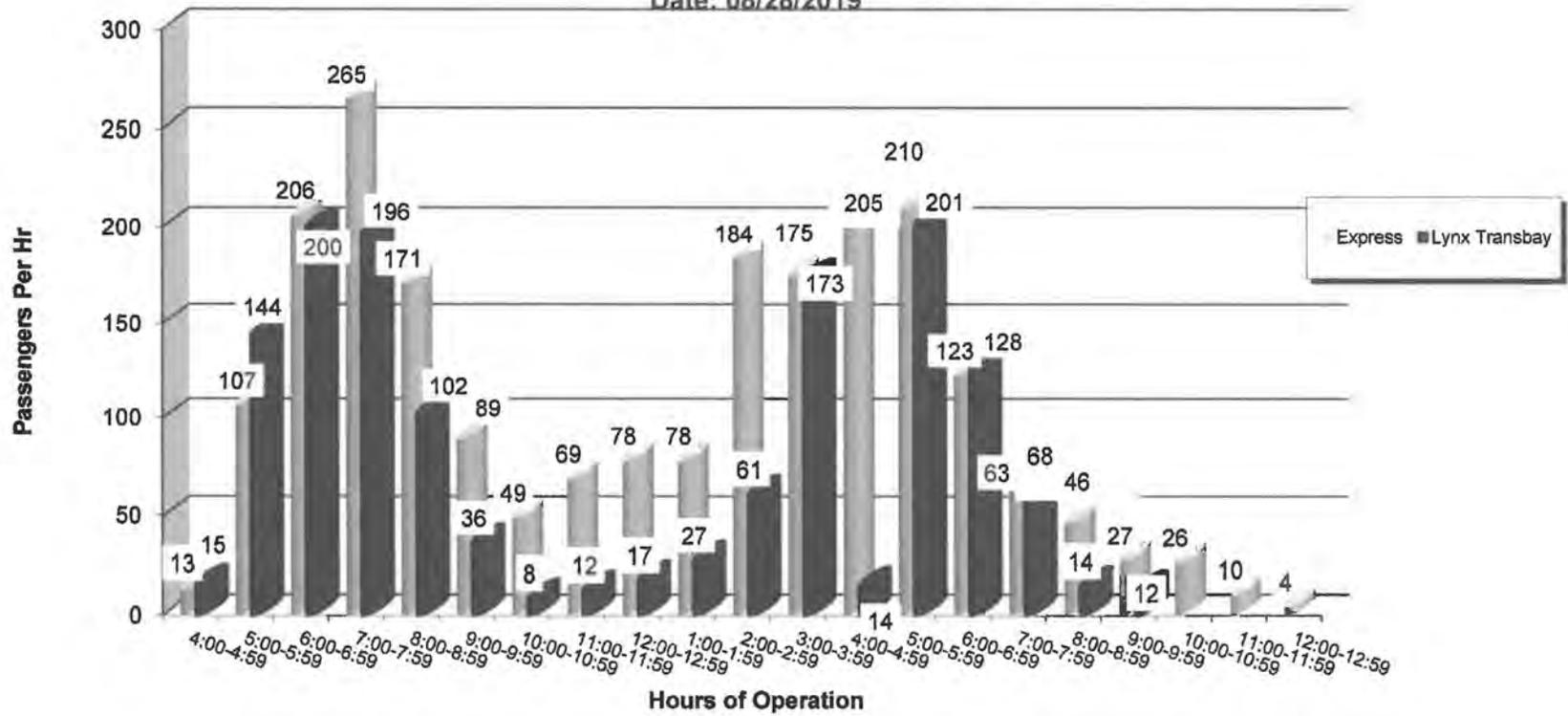


Passenger & Productivity Statistical Report
August, FY 19/20
System
All Routes

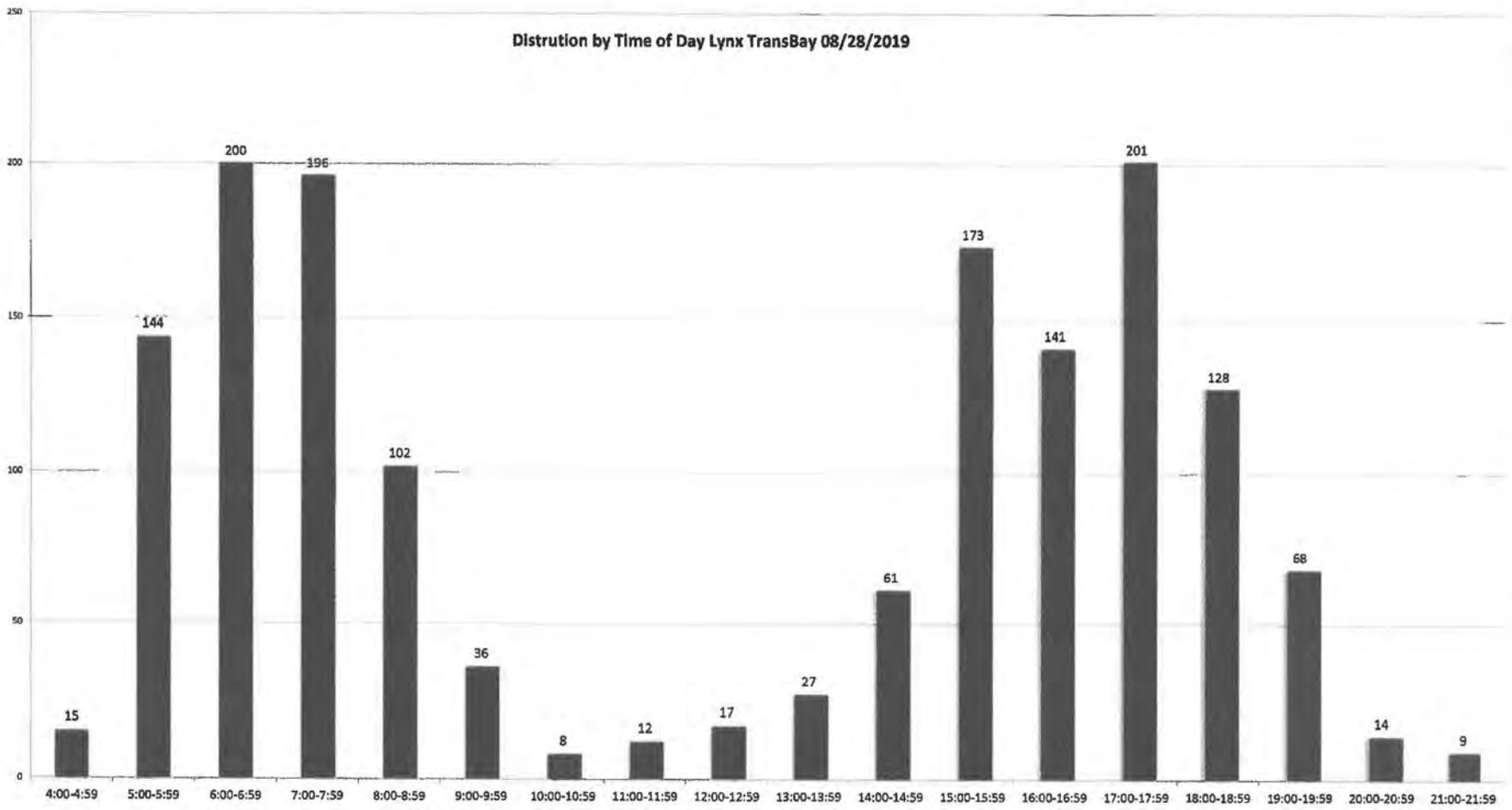
Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	August			Fiscal Year To Date			August			Fiscal Year To Date		
	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change
Route 10 Weekday	2,025	2,253	11.3	3,418	3,925	14.8	7.7	8.9	16.1	6.9	7.9	14.9
Route 11 Weekday	4,679	4,816	2.9	9,167	9,447	3.1	10.2	11.1	8.4	10.5	10.9	3.2
Route 11 Saturday	219	310	41.6	550	559	1.6	4.4	5.0	14.2	5.5	5.1	-7.9
Route 11 Total	4,898	5,126	4.7	9,717	10,006	3.0	9.7	10.3	7.0	10.0	10.2	2.0
Route 12 Weekday	3,077	2,735	-11.1	4,936	4,604	-6.7	9.8	9.2	-6.6	8.5	7.9	-6.7
Route 15 Weekday	1,731	1,740	0.5	3,540	3,659	3.4	6.7	7.0	5.3	7.1	7.4	3.6
Route 16 Weekday	4,672	4,680	0.2	8,074	8,225	1.9	6.9	7.2	4.7	6.2	6.3	1.9
Route 17 Weekday	570	505	-11.4	950	914	-3.8	4.3	3.9	-8.6	3.7	3.5	-4.4
Route 18 Weekday	592	530	-10.5	1,054	977	-7.3	5.2	4.8	-6.9	4.8	4.4	-7.6
Route 19 Saturday	252	289	14.7	527	506	-4.0	4.5	4.1	-8.8	4.7	4.0	-14.8
Route 30Z Weekday	2,837	2,276	-19.8	5,019	4,468	-11.0	6.2	5.2	-16.2	5.7	5.1	-10.9
Route C3 Weekday	4,885	4,988	2.1	9,464	9,860	4.2	8.5	9.1	7.0	8.6	9.0	4.6
Route DAR Weekday	3,191	2,988	-6.4	6,121	5,976	-2.4	2.4	2.3	-4.5	2.3	2.3	-4.2
Route DAR Saturday	144	221	53.5	294	424	44.2	2.0	2.2	8.7	1.9	2.1	13.8
Route DAR Total	3,335	3,209	-3.8	6,415	6,400	-0.2	2.4	2.3	-4.1	2.3	2.2	-3.4
Route J Weekday	21,039	21,089	0.2	40,198	40,171	-0.1	13.3	13.9	4.4	13.3	13.3	-0.2
Route J Saturday	2,008	2,427	20.9	3,997	4,322	8.1	10.7	10.3	-3.9	10.6	10.2	-4.2
Route J Sunday	1,455	1,515	4.1	3,753	3,369	-10.2	9.2	9.6	4.6	9.6	9.5	-0.6
Route J Total	24,502	25,031	2.2	47,948	47,862	-0.2	12.7	13.1	3.0	12.7	12.6	-0.6
Route JPX Weekday	13,266	12,521	-5.6	25,969	24,712	-4.8	13.0	12.7	-2.1	13.3	12.6	-5.6
Route JX Weekday	8,384	7,107	-15.2	15,059	13,554	-10.0	17.4	15.4	-11.5	16.4	14.7	-10.1
Route LYNX Weekday	28,487	31,950	12.2	52,715	61,327	16.3	16.4	19.2	16.9	15.9	18.4	15.8
Total System-Wide	103,796	104,940	1.1	195,088	200,999	3.0	10.5	10.9	3.9	10.2	10.4	2.3

Express Routes (J, JX, JPX), and Lynx Transbay Ridership by Time of Day

Date: 08/28/2019



Distrution by Time of Day Lynx TransBay 08/28/2019



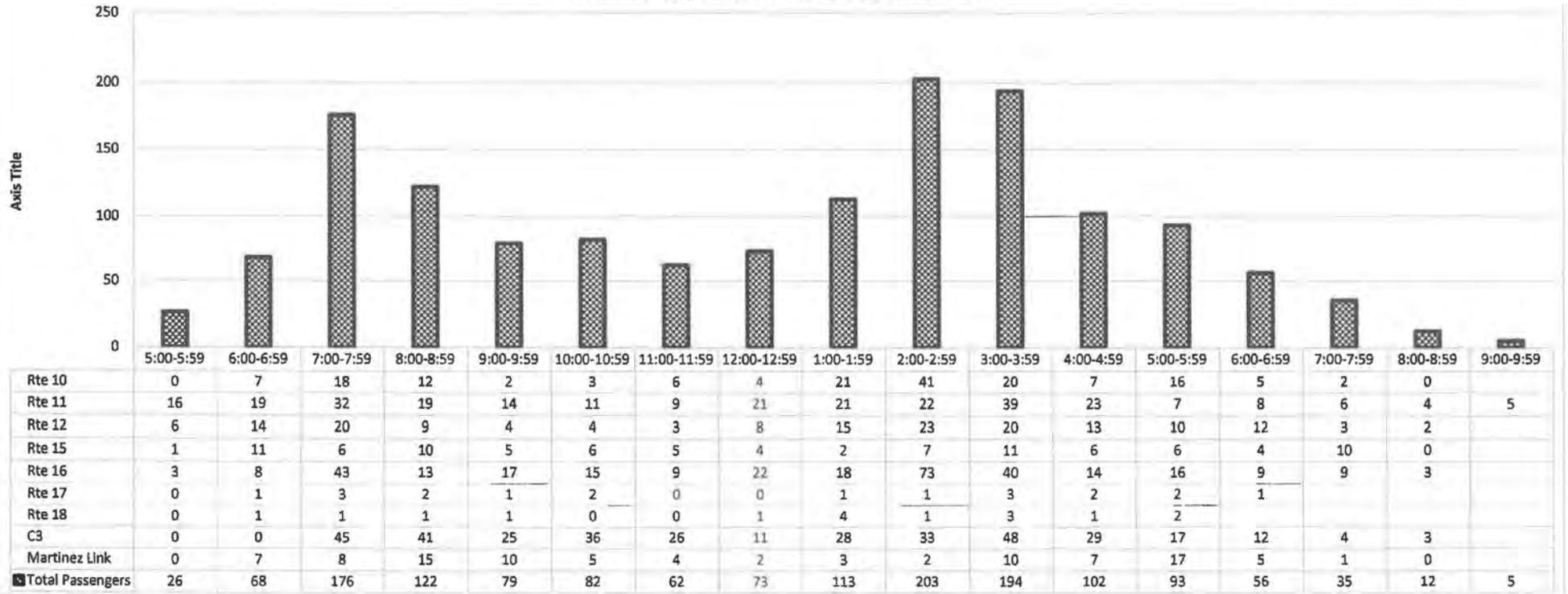
Distribution by Time of Day - Fixed Route

Date: 8/28/2019

	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	0	7	18	12	2	3	6	4	21	41	20	7	16	5	2	0	
Rte 11	16	19	32	19	14	11	9	21	21	22	39	23	7	8	6	4	5
Rte 12	6	14	20	9	4	4	3	8	15	23	20	13	10	12	3	2	
Rte 15	1	11	6	10	5	6	5	4	2	7	11	6	6	4	10	0	
Rte 16	3	8	43	13	17	15	9	22	18	73	40	14	16	9	9	3	
Rte 17	0	1	3	2	1	2	0	0	1	1	3	2	2	1			
Rte 18	0	1	1	1	1	0	0	1	4	1	3	1	2				
C3	0	0	45	41	25	36	26	11	28	33	48	29	17	12	4	3	
Martinez Link	0	7	8	15	10	5	4	2	3	2	10	7	17	5	1	0	
Total Passengers	26	68	176	122	79	82	62	73	113	203	194	102	93	56	35	12	5

Total Route 10	164
Total Route 11	276
Total Route 12	166
Total Route 15	94
Total Route 16	312
Total Route 17	19
Total Route 18	18
Total C3	356
Martinez Link	96
Total	1501

Distribution By Time Of Day Fixed Route 08/28/2019



Distribution by Time of Day - WestCAT Express

Date: 8/28/2019

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
JX		25	73	66	20							20	55	52	26	13	
JPX		35	62	99	65	47	24	20	26	31	65	61	49	61	36	21	9
J	13	47	71	100	86	42	25	49	52	47	119	94	101	97	61	29	37
Total Passengers	13	107	206	265	171	89	49	69	78	78	184	175	205	210	123	63	46

	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX				
JPX				
J	27	26	10	4
Total Passengers	27	26	10	4

JX	350
JPX	711
J	1137
Total	2198

Distribution by Time of Day -Lynx Transbay

Date: 8/28/2019

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
TransBay LYNX	15	144	200	196	102	36	8	12	17	27	61	173	141	201	128	68	14
Total Passengers	15	144	200	196	102	36	8	12	17	27	61	173	141	201	128	68	14

	21:00-21:59
TransBay LYNX	9
Total Passengers	9

Total Lynx	1552
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Preventable Accidents per Miles Driven in 12 Month Period

August-19

	Miles	Accidents	Frequency 12 Month Period
FR	1,920,249	21	91,440
DAR	227,335	2	113,668

FR=Fixed Route, Martinez Link, Transbay, & Express
 DAR=Dial-A-Ride

	Non-Preventable				Preventable			
	Month		FYTD		Month		FYTD	
	Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
FR	2	0	3	0	1	3	3	3
DAR	0	0	0	0	1	0	1	0



Monthly Management Report Summary

September, FY 19/20

System & Program Summary

	September FY 19/20	September FY 18/19	% Change	Year-To-Date FY 19/20	Year-To-Date FY 18/19	% Change
System Total						
Total Passengers	110,049	101,477	8.4	311,048	296,565	4.9
Revenue Passengers	99,980	91,992	8.7	283,833	268,634	5.7
Weekday Total Passengers	104,737	95,917	9.2	296,556	281,601	5.3
Saturday Total Passengers	3,005	3,480	-13.6	8,816	9,131	-3.4
Sunday Total Passengers	2,307	2,080	10.9	5,676	5,833	-2.7
Weekday Average Passengers	5,237	5,048	3.7	4,634	4,470	3.7
Saturday Average Passengers	751	696	7.9	678	702	-3.4
Sunday Average Passengers	385	347	11.0	378	365	3.6
Vehicle Revenue Hours	8,904.36	8,486.97	4.9	28,194.01	27,631.08	2.0
Total Vehicle Hours	9,464.96	9,008.75	5.1	29,976.65	29,394.49	2.0
Revenue Vehicle Miles	157,798.7	153,132.9	3.0	506,032.6	501,957.0	0.8
Total Miles	174,913.0	166,030.0	5.4	559,329.1	546,882.0	2.3
Dial-A-Ride Program						
Number of Weekdays	20	19	5.3	64	63	1.6
Number of Saturdays	4	5	-20.0	13	13	0.0
Total Passengers	2,780	2,983	-6.8	9,180	9,398	-2.3
Revenue Passengers	2,497	2,753	-9.3	8,609	8,777	-1.9
Weekday Total Passengers	2,622	2,761	-5.0	8,598	8,882	-3.2
Saturday Total Passengers	158	222	-28.8	582	516	12.8
Weekday Average Passengers	131	145	-9.7	134	141	-5.0
Saturday Average Passengers	40	44	-9.1	45	40	12.5
Vehicle Revenue Hours	1,249.17	1,148.90	8.7	4,102.36	3,911.26	4.9
Total Vehicle Hours	1,371.02	1,244.42	10.2	4,477.34	4,235.93	5.7
Productivity	2.2	2.6	-15.4	2.2	2.4	-8.3
Revenue Vehicle Miles	14,859.3	16,133.9	-7.9	52,488.3	55,028.1	-4.6
Total Miles	16,456.0	17,834.0	-7.7	57,613.0	60,504.0	-4.8
Express Routes Program						
Number of Weekdays	20	19	5.3	64	63	1.6
Number of Saturdays	4	5	-20.0	13	13	0.0
Number of Sundays	6	6	0.0	15	16	-6.3
Total Passengers	45,626	43,773	4.2	131,754	132,749	-0.7
Revenue Passengers	42,033	40,094	4.8	121,663	121,093	0.5
Weekday Total Passengers	41,082	39,076	5.1	119,519	120,302	-0.7
Saturday Total Passengers	2,237	2,617	-14.5	6,559	6,614	-0.8
Sunday Total Passengers	2,307	2,080	10.9	5,676	5,833	-2.7
Weekday Average Passengers	2,054	2,057	-0.1	1,867	1,910	-2.3
Saturday Average Passengers	559	523	6.9	505	509	-0.8
Sunday Average Passengers	385	347	11.0	378	365	3.6
Vehicle Revenue Hours	3,173.73	3,054.85	3.9	9,859.31	9,707.25	1.6
Total Vehicle Hours	3,399.10	3,252.12	4.5	10,556.42	10,390.16	1.6
Productivity	14.4	14.3	0.7	13.4	13.7	-2.2
Revenue Vehicle Miles	57,211.4	55,186.2	3.7	180,204.3	177,796.0	1.4
Total Miles	61,347.2	59,113.0	3.8	192,926.5	190,571.3	1.2



Monthly Management Report Summary

September, FY 19/20

System & Program Summary

	September FY 19/20	September FY 18/19	% Change	Year-To-Date FY 19/20	Year-To-Date FY 18/19	% Change
Local Fixed Routes Program						
Number of Weekdays	20	19	5.3	64	63	1.6
Number of Saturdays	4	5	-20.0	13	13	0.0
Total Passengers	31,170	28,945	7.7	78,314	75,644	3.5
Revenue Passengers	25,578	23,825	7.4	63,603	61,744	3.0
Weekday Total Passengers	30,560	28,304	8.0	76,639	73,926	3.7
Saturday Total Passengers	610	641	-4.8	1,675	1,718	-2.5
Weekday Average Passengers	1,528	1,490	2.6	1,197	1,173	2.0
Saturday Average Passengers	153	128	19.5	129	132	-2.3
Vehicle Revenue Hours	2,964.00	2,841.79	4.3	9,387.03	9,245.52	1.5
Total Vehicle Hours	3,091.58	2,980.40	3.7	9,823.02	9,697.30	1.3
Productivity	10.5	10.2	2.9	8.3	8.2	1.2
Revenue Vehicle Miles	45,364.0	43,467.1	4.4	144,175.2	141,935.1	1.6
Total Miles	48,097.5	46,081.0	4.4	152,689.9	150,397.5	1.5
Transbay Lynx Program						
Number of Weekdays	20	19	5.3	64	63	1.6
Total Passengers	30,473	25,776	18.2	91,800	78,774	16.5
Revenue Passengers	29,872	25,320	18.0	89,958	77,020	16.8
Weekday Total Passengers	30,473	25,776	18.2	91,800	78,491	17.0
Weekday Average Passengers	1,524	1,357	12.3	1,434	1,246	15.1
Vehicle Revenue Hours	1,517.46	1,441.43	5.3	4,845.31	4,767.05	1.6
Total Vehicle Hours	1,603.26	1,531.81	4.7	5,119.87	5,071.10	1.0
Productivity	20.1	17.9	12.3	18.9	16.5	14.5
Revenue Vehicle Miles	40,364.0	38,345.8	5.3	129,164.8	127,197.9	1.5
Total Miles	42,022.0	40,131.9	4.7	134,470.4	133,203.6	1.0

WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation
Month & Fiscal Year- September 2019

Cash Fares for Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Cash Fare - Regular	\$ 34,531.75	\$ 98,788.50	\$ -	\$ 15,260.75	\$ 19,271.00
Cash Fare - Senior & Disabled	\$ 4,425.50	\$ 13,934.25	\$ 560.00	\$ 1,032.75	\$ 2,832.75
Cash Fare - Transfers	\$ 4,489.25	\$ 13,665.75	\$ 14.50	\$ 71.25	\$ 4,403.50
Cash Fare - Regional Paratransit	\$ 540.00	\$ 2,073.00	\$ 540.00		
Cash Fare - Local Day Pass Sales	\$ 3,609.00	\$ 10,457.00		\$ 21.50	\$ 3,587.50
Total Estimated Cash (a)	\$ 47,595.50	\$ 138,918.50	\$ 1,114.50	\$ 16,386.25	\$ 30,094.75
Over/(Short) Cash Count	\$ 0.80	\$ 4.53	\$ 0.09	\$ 0.55	\$ 0.16
Bank Deposit Corrections	\$ -	\$ -			
Subtotal Cash Fare Deposit	\$ 47,596.30	\$ 138,923.03	\$ 1,114.59	\$ 16,396.80	\$ 30,094.91
Prepaid Sales Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Ticket Books	\$ 1,830.00	\$ 7,800.00	\$ 1,830.00		
Clipper Sales	\$ 1,821.00	\$ 5,525.50		\$ 420.00	\$ 1,401.00
Lynx 31-Day Pass Sales	\$ 3,020.00	\$ 12,330.00		\$ 3,020.00	
Lynx Stored Ride Pass Sales	\$ 340.00	\$ 970.00		\$ 340.00	
Local 31-Day Pass Sales	\$ 2,860.00	\$ 8,450.00			\$ 2,860.00
Local Stored Value Pass Sales	\$ 700.00	\$ 1,047.50			\$ 700.00
Local Day Pass Sales (In-house)	\$ 35.00	\$ 686.50			\$ 35.00
East Bay Value Pass Sales	\$ -	\$ -			
Summer Youth Pass	\$ -	\$ 70.00			
Returned Checks	\$ (140.00)	\$ (140.00)		\$ (140.00)	
Refunds Issued from Ticket / Pass Sales	\$ -	\$ (90.00)			
Subtotal Prepaid Sales Deposit	\$ 10,466.00	\$ 36,649.50	\$ 1,830.00	\$ 3,640.00	\$ 4,996.00
Billings Issued	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
BART Plus	\$ -	\$ -			
CCC Nutrition Tickets	\$ 202.00	\$ 683.00	\$ 202.00		
Lynx B1G1F	\$ 1,960.00	\$ 6,300.00		\$ 1,960.00	
Wage Works	\$ 7,070.00	\$ 21,090.00		\$ 6,870.00	\$ 200.00
Capital Corridor Vouchers	\$ 163.50	\$ 466.50			\$ 163.50
Bio Rad	\$ -	\$ -			
City of Pinole	\$ -	\$ -			
511 CC	\$ -	\$ -			
CCC Health Services	\$ -	\$ -			
WCCUSD SBP	\$ 18,000.00	\$ 22,000.00			\$ 18,000.00
City of Hercules Parking Permit Program	\$ 1,725.63	\$ 5,236.01			\$ 1,725.63
HTC Parking Combos	\$ 400.00	\$ 1,480.00			\$ 400.00
*Other WCCTAC Clipper pre loaded cards	\$ 1,010.00	\$ 1,545.00		\$ 808.00	\$ 202.00
Clipper	\$ 140,823.41	\$ 409,590.70		\$ 97,328.27	\$ 43,495.14
*Other CCTA Summer Youth Pass \$1584.70 511 Summer Youth Pass \$2,335.31	\$ 3,920.01	\$ 3,920.01			\$ 3,920.01
*Other 511 Contra Costa (pass2Class)	\$ 8,000.00	\$ 14,000.00			\$ 8,000.00
Subtotal Billings	\$ 183,274.55	\$ 486,311.22	\$ 202.00	\$ 106,966.27	\$ 76,106.28
Total Passenger Revenue	\$ 241,336.85	\$ 661,883.75	\$ 3,146.59	\$ 126,993.07	\$ 111,197.19

	Monthly System Total	CYTD
Total Passenger Revenue Last Year	\$ 190,523.20	\$ 596,965.71

Preventable Accidents per Miles Driven in 12 Month Period

September-19

	Miles	Accidents	Frequency 12 Month Period
FR	1,930,323	24	80,430
DAR	225,957	2	112,979

FR=Fixed Route, Martinez Link, Transbay, & Express
 DAR=Dial-A-Ride

	Non-Preventable				Preventable			
	Month		FYTD		Month		FYTD	
	Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
FR	1	1	4	1	4	1	7	4
DAR	1	1	1	1	0	0	1	0

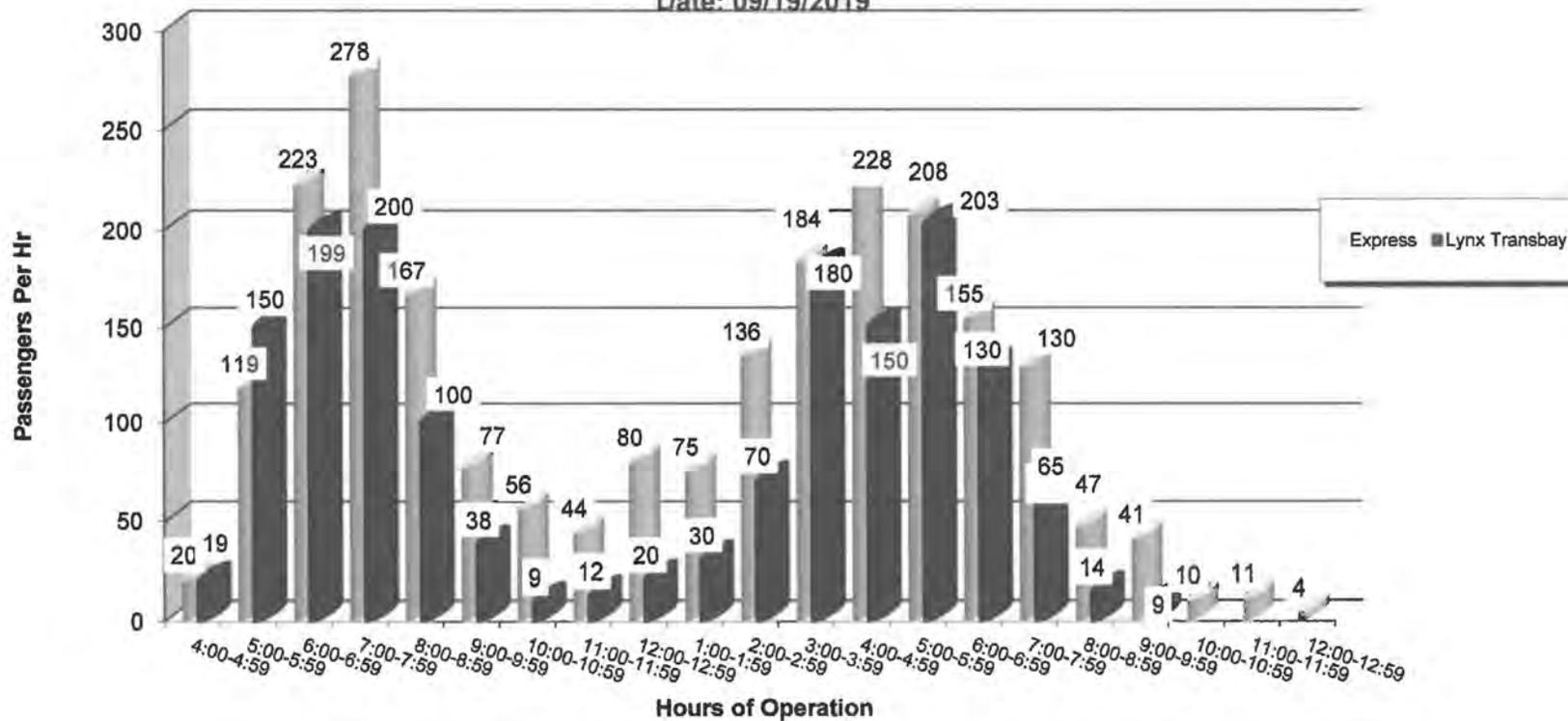


Passenger & Productivity Statistical Report
September, FY 19/20
System
All Routes

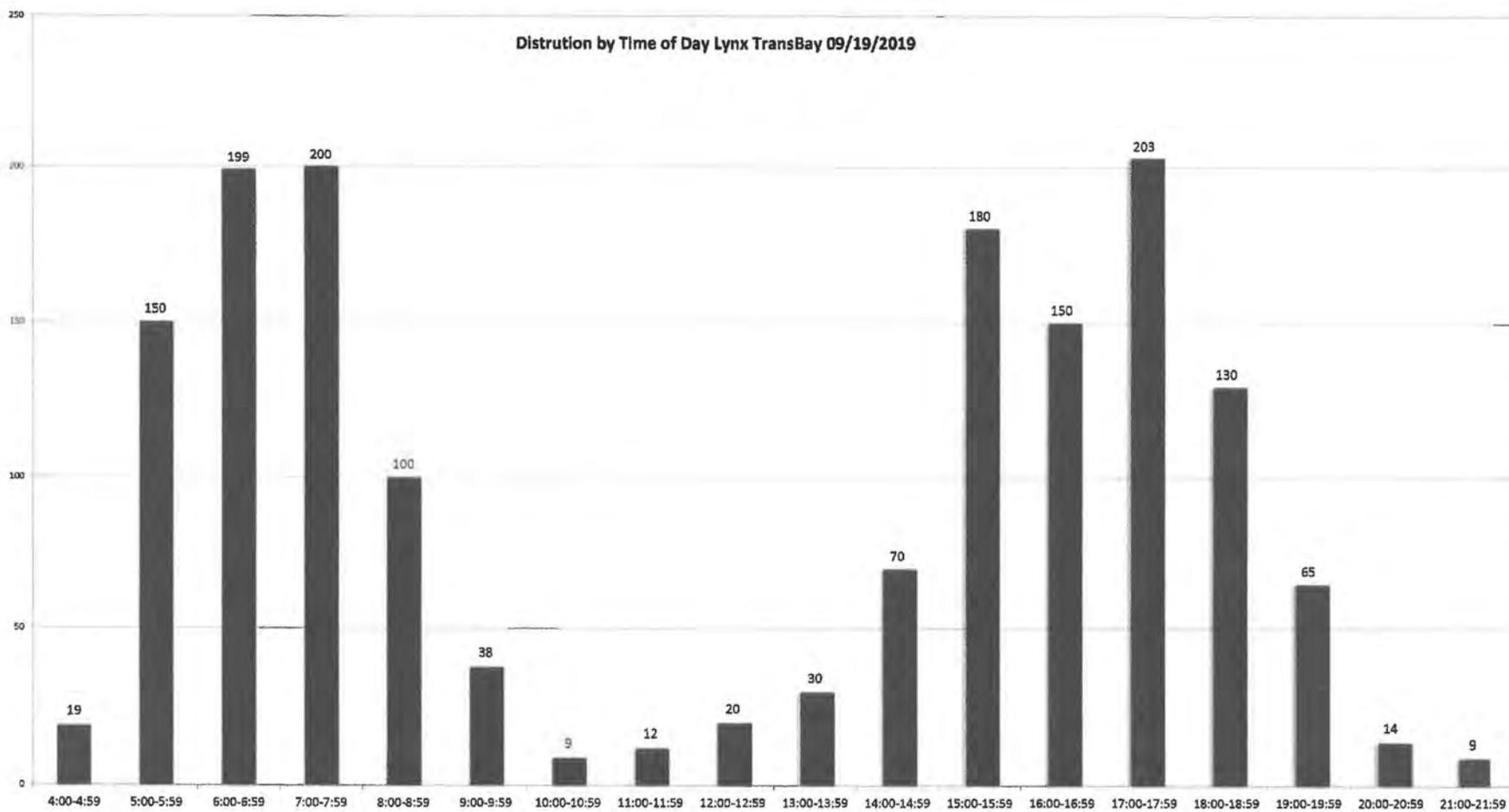
Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	September			Fiscal Year To Date			September			Fiscal Year To Date		
	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change
Route 10 Weekday	2,117	2,894	36.7	5,535	6,819	23.2	9.2	12.0	30.3	7.6	9.2	21.3
Route 11 Weekday	4,880	5,638	15.5	14,047	15,085	7.4	13.1	14.2	8.6	11.3	11.9	5.5
Route 11 Saturday	344	325	-5.5	894	884	-1.1	5.5	6.6	19.7	5.5	5.5	0.6
Route 11 Total	5,224	5,963	14.1	14,941	15,969	6.9	12.0	13.4	11.4	10.6	11.2	5.4
Route 12 Weekday	3,688	3,948	7.0	8,624	8,552	-0.8	13.4	13.7	1.8	10.1	9.8	-2.5
Route 15 Weekday	1,588	1,775	11.8	5,128	5,434	6.0	7.4	7.8	6.5	7.2	7.5	4.5
Route 16 Weekday	5,934	6,149	3.6	14,008	14,374	2.6	10.5	10.4	-1.3	7.5	7.6	1.1
Route 17 Weekday	642	523	-18.5	1,592	1,437	-9.7	5.8	4.4	-23.4	4.3	3.8	-11.8
Route 18 Weekday	609	573	-5.9	1,663	1,550	-6.8	6.4	5.7	-10.7	5.3	4.8	-8.5
Route 19 Saturday	297	285	-4.0	824	791	-4.0	4.3	5.1	18.1	4.6	4.4	-4.7
Route 30Z Weekday	2,764	2,555	-7.6	7,783	7,023	-9.8	7.3	6.4	-13.1	6.2	5.5	-11.4
Route C3 Weekday	6,082	6,505	7.0	15,546	16,365	5.3	12.9	13.1	1.8	9.9	10.3	4.0
Route DAR Weekday	2,761	2,622	-5.0	8,882	8,598	-3.2	2.6	2.2	-14.4	2.4	2.2	-7.4
Route DAR Saturday	222	158	-28.8	516	582	12.8	2.5	2.2	-12.9	2.1	2.2	2.1
Route DAR Total	2,983	2,780	-6.8	9,398	9,180	-2.3	2.6	2.2	-14.3	2.4	2.2	-6.9
Route J Weekday	20,146	21,405	6.2	60,344	61,576	2.0	15.0	15.0	0.2	13.8	13.8	0.1
Route J Saturday	2,617	2,237	-14.5	6,614	6,559	-0.8	11.2	11.9	5.8	10.9	10.7	-1.4
Route J Sunday	2,080	2,307	10.9	5,833	5,676	-2.7	9.0	9.9	9.2	9.4	9.6	3.0
Route J Total	24,843	25,949	4.5	72,791	73,811	1.4	13.7	14.0	2.2	13.0	13.1	0.4
Route JPX Weekday	11,774	12,252	4.1	37,743	36,964	-2.1	14.0	13.6	-2.5	13.5	12.9	-4.6
Route JX Weekday	7,156	7,425	3.8	22,215	20,979	-5.6	17.8	17.5	-1.7	16.8	15.6	-7.2
Route LYNX Weekday	25,776	30,473	18.2	78,491	91,800	17.0	17.9	20.1	12.3	16.5	18.9	14.7
Total System-Wide	101,477	110,049	8.4	296,565	311,048	4.9	12.0	12.4	3.4	10.7	11.0	2.8

Express Routes (J, JX, JPX), and Lynx Transbay Ridership by Time of Day

Date: 09/19/2019



Distrution by Time of Day Lynx TransBay 09/19/2019



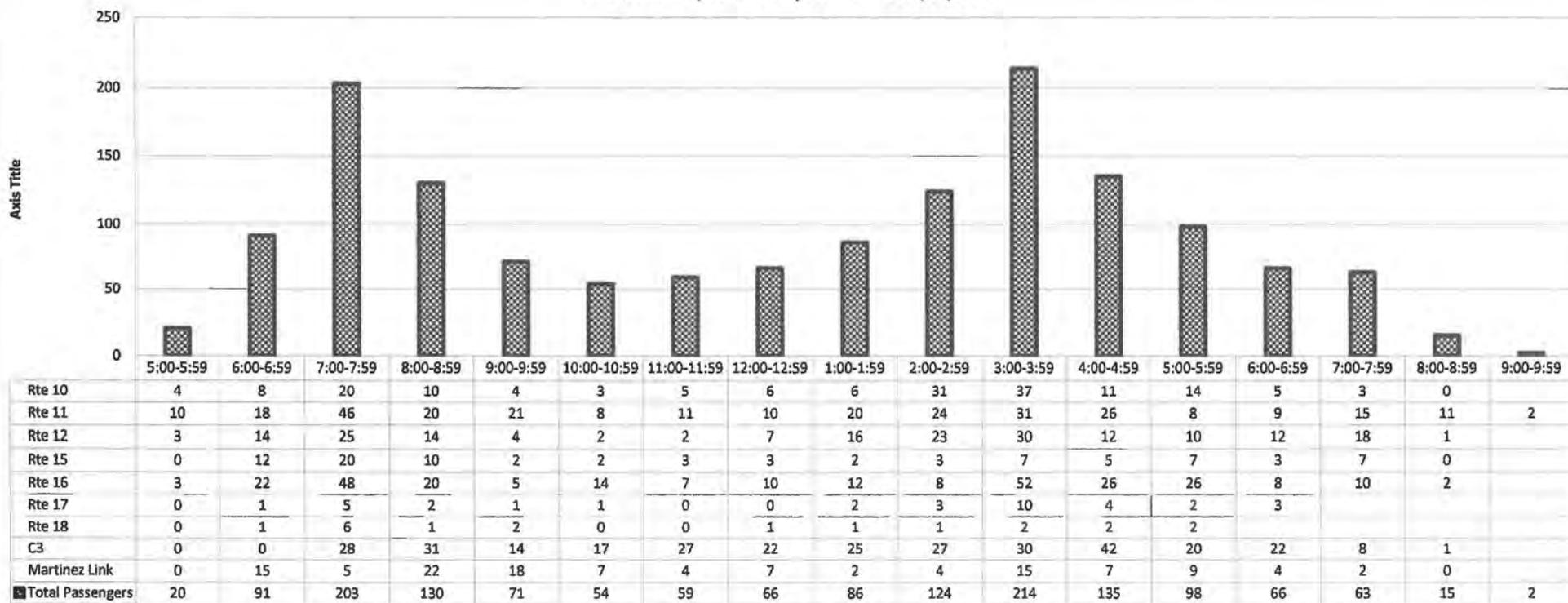
Distribution by Time of Day - Fixed Route

Date: 9/19/2019

	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	4	8	20	10	4	3	5	6	6	31	37	11	14	5	3	0	
Rte 11	10	18	46	20	21	8	11	10	20	24	31	26	8	9	15	11	2
Rte 12	3	14	25	14	4	2	2	7	16	23	30	12	10	12	18	1	
Rte 15	0	12	20	10	2	2	3	3	2	3	7	5	7	3	7	0	
Rte 16	3	22	48	20	5	14	7	10	12	8	52	26	26	8	10	2	
Rte 17	0	1	5	2	1	1	0	0	2	3	10	4	2	3			
Rte 18	0	1	6	1	2	0	0	1	1	1	2	2	2				
C3	0	0	28	31	14	17	27	22	25	27	30	42	20	22	8	1	
Martinez Link	0	15	5	22	18	7	4	7	2	4	15	7	9	4	2	0	
Total Passengers	20	91	203	130	71	54	59	66	86	124	214	135	98	66	63	15	2

Total Route 10	167
Total Route 11	290
Total Route 12	193
Total Route 15	86
Total Route 16	273
Total Route 17	34
Total Route 18	19
Total C3	314
Martinez Link	121
Total	1497

Distribution By Time Of Day Fixed Route 09/19/2019



Distribution by Time of Day - WestCAT Express

Date: 9/19/2019

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
JX		23	69	69	12							19	55	59	33	22	
JPX		30	64	90	59	40	27	14	27	29	28	25	33	42	37	46	19
J	20	66	90	119	96	37	29	30	53	46	108	140	140	107	85	62	28
Total Passengers	20	119	223	278	167	77	56	44	80	75	136	184	228	208	155	130	47

	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX				
JPX				
J	41	10	11	4
Total Passengers	41	10	11	4

JX	361
JPX	610
J	1322
Total	2293

Distribution by Time of Day -Lynx Transbay

Date: 9/19/2019

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
TransBay LYNX	19	150	199	200	100	38	9	12	20	30	70	180	150	203	130	65	14
Total Passengers	19	150	199	200	100	38	9	12	20	30	70	180	150	203	130	65	14

	21:00-21:59
TransBay LYNX	9
Total Passengers	9

Total Lynx	1598
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