



NOTICE OF MEETING

The Regular Meeting of the WCCTA Board of Directors
will be held:

DATE: June 18, 2020 (Thursday)
TIME: 6:30 PM
PLACE: Via Zoom conference call (access details
below)

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public may participate remotely:

Topic: WestCAT Board Meeting
Time: Jun 18, 2020 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/82102451366>

Meeting ID: 821 0245 1366
One tap mobile
+16699006833,,82102451366# US (San Jose)

Dial by your location
+1 669 900 6833 US (San Jose)

Meeting ID: 821 0245 1366

Public comment may be submitted via email to: info@westcat.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the committee Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

AGENDA

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a WCCTA Board Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the WestCAT Administrative Office at (510) 724-3331. Notification at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. Time limit is 3 minutes and is subject to modification by the Chair.

1.0 CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting of May 14, 2020.*
- 1.2 Approval of Expenditures of May, 2020..*
- 1.3 Receive Contractors Monthly Management Report for April, 2020*
[Action Requested: Approve Items 1.1 and 1.2 and Receive Item 1.2]

2.0 ITEMS FOR BOARD ACTION / DISCUSSION

- 2.1 Discussion and Update on COVID 19 response.. **[No Action: Information Only]**
- 2.2 Consideration and Adoption of Resolution 2020-04 Approving the project list for the California State of Good Repair Program for FY2020 and FY2021 **[Action Requested: Formal Adoption of Resolution 2020-04].***
- 2.3 Receive Bid Analysis Report from Gannett Fleming and Recommendation from Finance & Administration on Award of Contract for Bus Wash Replacement Project. **[Action Requested: Award of the Bus Wash Replacement contract to Saboo, Inc in the amount of \$1,036,530.00].***
- 2.4 Discussion and Action on Transition of License Agreement with TransTrack Data Management System from Contractor to WCCTA. **[Action Requested: Authorization for General Manager to enter into a three-year agreement with TransTrack Systems, Inc., effective 7/1/20, at an annual cost of \$46,800, \$48,204, and \$49,650, respectively, for the first three contract years].***
- 2.5 Consideration and action on proposal from Hanover Displays, Inc. for full retrofit of WCCTA revenue vehicle fleet with real-time GPS equipment and automated passenger counters. **[Action Requested: Authorization for General Manager to enter into purchase agreement with Hanover Displays, Inc. for acquisition, installation and commissioning of Hawk GPS units and automated passenger counters as outlined in quote**

Q061020 at a cost not-to exceed \$760,000. Project to be funded through a previously approved Federal 5307 grant, and Transportation Development Act, and CARES Act funds.]. *

- 2.6 Presentation and Discussion of FY2020 Adjusted Operations Budget, Interim Operations Budget for July 1, 2020 through September 30, 2020, and FY21 Capital Budget **[Action Requested: Receive Finance and Administration Committee Recommendation. Formal approval of FY2020 Adjusted Operations Budget, Interim Operations Budget for 1st Quarter of FY21, and FY Capital Budget]. ***
- 2.7 Receive recommendation from negotiating committee on exercising option in current employment agreement with WCCTA General Manager to extend the term of the agreement for two additional years, effective 7/1/20. **[Action Requested: Approval of extension of employment agreement for General Manager services for two years, (7/1/20 through 6/30/22)].**

3.0 COMMITTEE REPORTS

- 3.1 General Manager’s Report. **[No Action: Information Only]**
- 3.2 WCCTAC Representative Report **[No Action: Information Only]**

4.0 CORRESPONDENCE

5.0 BOARD COMMUNICATION

6.0 ADJOURNMENT

* Enclosures
 ^^ To Be Distributed Separately

Documents provided to a majority of the Board of Directors after distribution of the packet, regarding any item on this agenda will be made available for public inspection at the Administration Counter at WCCTA located at 601 Walter Avenue, during normal business hours (Pursuant to SB 343 or California Government Code Section 54957.5 -effective July 1, 2008). If time allows, this information will also be uploaded and posted to the website prior to the meeting and made available at this link <https://www.westcat.org/Home/InsBoard>. The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

Next Board Meeting: July 16, 2020

WCCTA BOARD MEETINGS ARE PRERECORDED FOR BROADCAST ON CHANNEL 26. The Community TV Channel 26 schedule is published on the City of Pinole’s website at www.ci.pinole.ca.us.

Agenda Item 1.1

WESTERN CONTRA COSTA TRANSIT AUTHORITY

BOARD OF DIRECTORS

MEETING MINUTES

May 14, 2020

Regular Meeting -6:30 P.M.
Via Zoom Conference Call

The Board of Directors Meeting was held via teleconference due to COVID-19. Members of the public did not attend this meeting in person. Directors, staff and the public participated remotely.

A. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

Chair Kelley called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

DIRECTORS PRESENT

Chris Kelley, Chair, Norma Martinez-Rubin, Vice-Chair, Dion Bailey, Anthony Tave, Tom Hansen, Aleida Chavez arrived at 6:33 P.M.

STAFF PRESENT

Charles Anderson, General Manager, Rob Thompson, Assistant General Manager, Yvonne Morrow, Manager of Marketing and Administrative Services, Mike Furnary, Grants Manager, Andramica McFadden, Human Resource Analyst and Compliance Specialist

GUESTS PRESENT

Peter Edwards, MVT General Manager, Pinole, Electra Jeter, Retired MVT General Manager, Pinole

B. APPROVAL OF AGENDA

MOTION: A motion was made by Director Tave, seconded by Director Bailey to approve the agenda. The motion was carried by the following vote:

Ayes: 5 – Kelley, Hansen, Tave, Bailey, Martinez-Rubin,

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

DUE TO COVID-19, The public were notified in advance of the meeting that public comments could be submitted via email to: info@westcat.org, and comments submitted before the meeting would be provided to the Directors before or during the meeting. Any comments submitted after the meeting was called to order would be included in correspondence that would be provided to the full Board.

NONE.

1) CONSENT CALENDAR

Chair Kelley introduced the item.

Director Chavez arrived at the meeting at 6:33 PM.

Vice-Chair Martinez Rubin asked to pull Items 1.2 and 1.3 for discussion and clarification.

General Manager Anderson responded, and will provide additional clarification to the questions regarding Item 1.2, once he has an opportunity to research them further.

With regards to Item 1.3, Vice-Chair Martinez-Rubin stated that we know that we're now experiencing drops in ridership, but she'd appreciate further explanation of the changes as presented in this report, and what those figures represent.

General Manager Anderson responded to Vice-Chair Martinez-Rubin's questions concerning Item 1.3.

MOTION: A motion was made by Director Chavez, seconded by Director Tave to approve Consent Calendar Items 1.1 and 1.2, and receive Item 1.3. The motion was carried by the following vote:

Ayes: 6 – Hansen, Kelley, Chavez, Bailey, Tave, Martinez-Rubin,

2) ITEMS FOR BOARD ACTION / DISCUSSION

2.1. Presentation and Discussion of 3rd Quarter Financial and Operating Data Report: No Action, Information Only

Chair Kelley introduced the item and General Manager Anderson provided a staff report.

General Manager Anderson explained that this discussion is a preface to the financial discussion later on the agenda.

Board Members made comments and asked questions.

General Manager Anderson replied to questions posed by Vice-Chair Martinez-Rubin and Director Chavez.

Director Tave asked some additional questions involving the agency's COVID-19 response.

General Manager Anderson replied in brief, and explained that there will be further discussion of the agency's response following this item.

2.2. Discussion and Update on COVID-19 response, and current WestCAT operations and service levels: Discussion and Direction to Staff

Chair Kelley introduced the item. General Manager Anderson opened the discussion by commending the amazing workforce at WestCAT for their tremendous effort and commitment during the COVID-19 health crisis.

Staff will provide some additional commentary and address the precautions that have been implemented by the agency after MV's update.

MVT General Manager Edwards delivered his report to the Board with updated information regarding their corporate and local response to the COVID-19 health crisis since the last WCCTA Board meeting. He then thanked the employees for their outstanding dedication to the job. He stated that we now have an adequate supply of face masks, gloves, and hospital grade cleaner at the facility, which they should be able to maintain through September. He

concluded that by partnering with WestCAT, they've been able to retain the drivers, utilizing them to do enhanced cleaning and sanitizing, as well as food deliveries for Meals on Wheels, and soon for Contra Costa County Health Services.

Board members made comments and asked questions. MVT General Manager Edwards reassured the Board that they will be able to maintain their supply of PPEs that are available through their supply chain through the summer, and General Manager Anderson was also able to secure some additional face masks for the supply.

General Manager Anderson added there's been some difficulty obtaining PPEs, and cleaning and sanitizing materials across the supply chain and the lead time on obtaining all of the materials is still erratic and long. However, through MV's supply chain, and the agency's outreach to our state associations, we now have the supplies on hand to help keep us, the drivers, and the passengers protected through the summer.

Board members made additional comments and asked questions. General Manager Anderson responded.

Directors Tave and Bailey expressed their appreciation for all of the efforts that have been put forth by both MV and WCCTA staff.

MVT General Manager Edwards addressed Vice-Chair Rubin's concerns regarding the wellbeing of the drivers given the current environment, and reassured her that morale is really high all things considered, and that he communicates regularly with the drivers.

General Manager Anderson added that there's a long tradition at WestCAT of drivers stepping up and volunteering and doing community service work. It's a testament to the kind of character of the workforce here. It is demonstrated every day and is so appreciated.

MVT General Manager Edwards responded to Chair Kelley's question about current capacity, and seating arrangements onboard the vehicles due to the social distancing requirement. That's a challenge that he and General Manager Anderson and the rest of the staff will have to tackle in the coming weeks.

General Manager Anderson addressed Director Tave's comments regarding the need to make sure that our policies don't conflict with the goal of reopening, so as not to discourage people from riding once things begin to reopen. It's a tense time, and staff are really thinking about this and trying to balance out keeping people safe and following the guidelines, and then trying to deal with what we think will be a pretty intense demand for public transit. We will keep the Board informed.

Vice-Chair Martinez-Rubin appreciates Director Tave's comment about advocating for a policy that will not conflict with the need to recover economically, but it's her opinion that the health of the drivers and the passengers should come first.

General Manager Anderson welcomed the Board's questions, input and observations, and encouraged them to reach out to staff through whatever means available to them.

2.3. Discussion of WCCTA financial situation, long term financial consideration including an update on Federal CARES Act funding and other impacts to Operating funding: Discussion and Direction to Staff

General Manager Anderson explained this discussion is meant to provide the Board with all the factors that are inputs into the budget, some of the practical steps we're going to be taking,

and the realities of what's happening to all of our funding sources. He proceeded by providing some background information and an overview on the item by means of a Power Point Presentation.

He addressed Director Chavez earlier question about the CARES Act, explaining that this is money to the region that MTC went through a first round of allocations. They've allocated 60%. They've approved that at the Commission. WestCAT is in line to get about \$2.2 Million from the first portion. The second 40% is subject to a new allocation plan, which MTC is working on right now and will be in consultation with the other operators. That's another \$1.4 Million, if we got the same percentage, but there's no guarantee of that.

He continued the presentation, describing the pie chart that he prepared representing the budget, in order to show the Board what we're facing in the upcoming year.

Staff will come back to the Board in June with a 3-month interim budget that tries to take into account all of the issues and items that were covered in this discussion. We do need budgetary authorization, so we need the Board to meet and approve an interim budget. Staff thought it wise to do it through the end of the MV contract, which expires on September 30, 2020.

In July, we'll receive formal action from MTC to revise the amounts of allocations that they administer, so we'll have a better idea of that. With that information, we'll begin working on the full FY21 budget that we'll bring back for adoption, probably in September. He noted that there will be some cash flow issues, because some of the STA funding won't be available to us until January 2021, so that will need to be taken into account as well.

Some of the things that we'll be asking the Board to consider are the questions of how to phase in the restoration of service, a strategy for addressing what the most important needs are in the community. We also have the question about when to reinstitute collection of fares, and at what point that is safe for the operators. Also, some of things that are planned in the community, such as the Hercules Waterfront, which in considering these things, are feeding into the Board's process. As we move forward, staff will try to keep the Board informed, and the Board can provide any community feedback to staff regarding service priorities. Staff will also conduct some research and outreach to passengers. We also have some large capital projects in the works that are a potential draw on our reserves.

He concluded we had intended to be doing the strategic planning process a few days ago, but everything is up in the air right now. However, he feels it's appropriate for the Board to consider reengaging in that process in fall or winter of this year as the picture is a little clearer.

Board members made comments and asked questions. General Manager Anderson provided some additional clarification, and confirmed through the Chair that staff will come back next month with an interim 3- month budget through September 30th.

Vice-Chair Martinez-Rubin asked staff for some talking points to better inform the Board's discussions with city and county officials, and community members about their transportation priorities.

General Manager Anderson replied that ideally board members are the representatives for their communities on this board in helping us make decisions, and he also hopes to reach out to City Managers to see what methods we can use to poll the riders to get a better picture of who needs to use the system.

Marketing Manager Morrow added that through her regional PIO calls with MTC, she's aware that a lot of the agencies are surveying riders, asking them as things begin to reopen, what they want the system to look, and what's important to them, and they're gauging their future planning on a lot of the responses that they're getting back. They're using various mechanisms for that, such as online surveys.

Director Chavez suggested placing a survey onto the WestCAT website, and distributing a paper survey at major terminals throughout the service area and on the buses for riders.

General Manager Anderson replied to Director Chavez's question related to fare box recovery. We're monitoring it closely, and we'll reinstitute fare collection at the appropriate time, and we'll look for the best way of doing it.

Marketing Manager Morrow added that staff have also been examining online purchasing options for our pass, which is easy for us to set-up on our website, and will reduce the number of people coming to our office to buy them.

Director Tave is in favor of a survey, and agreed that now more than ever continuing with the strategic planning process is going to be important in moving forward, and in making informed decisions. He is also in favor of the 3-month extension, but he is looking forward to seeing what that looks like.

Chair Kelley added her own comments that at this point, we really have no idea what it's going to look like. There's just so much uncertainty and like Director Tave, she's in favor of the 3-month budget, but we also should be giving some thought to the future.

In response to Director Hansen's question about a possible amendment to the RFP requesting bidders to respond to how they would deal with the current conditions. General Manager Anderson confirmed that in the RFP, bidders were asked to explain their understanding of our situation, and to tell us what tools they could bring to help us in the analysis and planning process. In the pre-bid staff did say that the pandemic has changed everything, we're not operating business as usual, our funding is uncertain and we don't know what our system is going to look like, and that's a caveat for putting a proposal together. The questions come back tomorrow, so we'll see, and it's an opportunity to address in an addendum, exactly that concern.

He addressed some additional questions on the subject by the Board, and explained that there is an addendum coming with our best information about what has changed, and additional clarification about information that we need from them. That goes out to all the proposers and that's a legal process that is allowable. We have to do some serious thinking about what's possible in the post COVID world.

He established that this discussion was to prepare the Board for June, because there are a couple of big things coming up. Including the Board's consideration of the bus wash proposals due back at the end of this month, and the interim budget.

3) COMMITTEE REPORTS

3.1. General Manager's Report

General Manager Anderson reported the Board will be filled in on the timetables of the two procurements that are now on the street, and when we need them to meet again to make a contract award on both of those.

The other thing to mention is this week MTC adopted the formation of a Blue Ribbon COVID-19 panel intended to guide their decisions about the allocations of the second tranche of the CARES Act money. What it really did was implement the Chiu bill, which is creation of a Blue Ribbon Task Force, with the intent to implement a seamless transit network, which is a concern for this staff.

3.2. WCCTAC Report

Chair Kelley provided the WCCTAC report. The meeting was brief, and included a few discussions. There will be another WCCTAC meeting at the end of this month. She also heard that Measure J funding is going down, and that is going to have an impact on a lot of things.

4) CORRESPONDENCE

None.

5) BOARD COMMUNICATION

In regards to the formation of the Blue Ribbon Task Force, Director Hansen suggested staff provide new Board members with some talking points to inform their discussions with others. He also suggested, with regards to the expected decrease in RM2 money, is to look at our future bus purchases for the Lynx, make that part of our planning discussions, and looking at the feasibility of those purchases in light of the declining funding support from that measure.

General Manager Anderson mentioned the Bay Bridge Forward discussion at MTC and the role of the Transbay bus operators in that, but it's not known if that's going to come to fruition, or what amount of money is going to be available. In addition to the short term planning and the cash flow problem, there's the next step once there's a vaccine, so we don't want to miss that opportunity. However, we're very well aware of the capital drain on our resources as a cash flow problem in the short term.

Director Bailey mentioned that the City of Hercules has begun construction of the temporary bus turnaround, which is good, and he thanked everyone involved in making that happen. He also asked about the Board member appointments, and when that occurs on the calendar.

General Manager Anderson replied that board member appointments occur at the first meeting of the new fiscal year, which would be a July changeover.

Vice-Chair Martinez-Rubin extended her thanks again to the drivers and staff at WestCAT, for all of their efforts during this health crisis, and also for WestCAT's help in advertising the 2020 Census on the buses.

6) ADJOURNMENT

At 8:24 p.m., Chair Kelley adjourned the regular meeting of the WCCTA Board of Directors of May 14, 2020

Chris Kelley, Chair

Date

Charles Anderson, Secretary

Date

Agenda Item 1.2 -

5/16/20 at 20:32:38.27

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WCCTA - WestCAT

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For the Period From Jul 1, 2019 to Jun 30, 2020

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/13/20	50501-10 Telephone, Operations	14614675	April phone service 3/13-4/12/20	120.00	
	50501-60 Telephone, Admin		April phone service 3/13-4/12/20	60.00	
	20100 Accounts Payable		AT&T		180.00
4/2/20	50300-10 Outside Services, Operations	T113403	Annual permit renewal	379.00	
	20100 Accounts Payable		Bay Area Air Quality Management		379.00
5/7/20	50499-42 Other Mat&Suppl, Non-Veh	M-INO2530550	Janitorial supplies	323.17	
	20100 Accounts Payable		CCP Industries Inc.		323.17
5/1/20	50499-42 Other Mat&Suppl, Non-Veh	1061762	Janitorial supplies	147.90	
	20100 Accounts Payable		Central Sanitary Supply		147.90
5/1/20	50501-10 Telephone, Operations	5/20	May cell phone reimbursement	40.00	
	50501-60 Telephone, Admin		May cell phone reimbursement	20.00	
	20100 Accounts Payable		Charles Anderson		60.00
4/30/20	50499-41 Other Mat & Supplies, Veh Ma	126753	Vehicle parts	1,922.61	
	20100 Accounts Payable		Chuck's Brake & Wheel		1,922.61
5/1/20	50501-10 Telephone, Operations	100573671	May fiber optic network	1,066.67	
	50501-60 Telephone, Admin		May fiber optic network	533.33	
	20100 Accounts Payable		Comcast Business		1,600.00
6/1/20	50215-60 Fringe Benefits, Admin	6/20	May LTD	667.54	
	20200 Accrued Payroll Liabilities		May supplemental life ins.	288.77	
	20100 Accounts Payable		BCC		956.31
4/14/20	10202 A/R Accrual - MV & Insuranc	14-2020-Apr	April Ins. admin fee unit #406 DOA	1,332.30	
	10202		3/13/19		
	A/R Accrual - MV & Insuranc		April Ins. admin fee unit #36 DOA	363.57	
	10202		8/10/19		
	A/R Accrual - MV & Insuranc		April Ins. admin fee unit #408 or	261.27	
	10202		404 DOA 9/19/19		
	A/R Accrual - MV & Insuranc		April Ins. admin fee unit #203 DOA	263.83	
	10202		2/13/20		
	A/R Accrual - MV & Insuranc		April Ins. admin fee unit #114 DOA	436.96	
	10202		1/15/20		
	20100 Accounts Payable		California Transit Systems		2,657.93
5/1/20	50499-41 Other Mat & Supplies, Veh Ma	3201040001	Vehicle parts	356.59	
	20100 Accounts Payable		Dentoni's Welding Works Inc.		356.59
4/28/20	50499-41	57311	Vehicle parts	1,365.63	

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Other Mat & Supplies, Veh Ma 20100 Accounts Payable		Diesel Marine Electric		1,365.63
5/3/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	50320	Bus shelter maint Don Hinkle	176.00	176.00
4/27/20	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	4/20	Water service 2/26-4/27/20 Water service 2/26-4/27/20 EBMUD	765.46 382.72	1,148.18
5/8/20	50300-10 Outside Services, Operations 20100 Accounts Payable	118	May transit consulting Mcfadden Business Enterprise LLC	4,000.00	4,000.00
5/11/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-20-115391	Motor oil, DEF, and FCAB50 Flyers Energy, LLC (RCP)	3,415.60	3,415.60
5/13/20	11105 Oper, Maint & Admin Facility 20100 Accounts Payable	062936.03*95324	Buswash support serv. task order 3 Gannett Fleming, Inc.	3,718.13	3,718.13
4/29/20	50499-41 Other Mat & Supplies, Veh Ma 10202 A/R Accrual - MV & Insuranc 20100 Accounts Payable	M-40694284	Vehicle parts Vehicle parts unit #403 DOA? Gillig LLC	1,533.60 520.84	2,054.44
5/1/20	10400 Prepaid Expenses 20100 Accounts Payable	20-060	Customer service software FY 21 GoGovApps	4,800.00	4,800.00
4/29/20	50402-10 Tires & Tubes 20100 Accounts Payable	M-130876	Apr tires J & O's Commercial Tire Center	12,732.67	12,732.67
4/20/20	50499-41 Other Mat & Supplies, Veh Ma 50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-D791473	Vehicle parts Vehicle repair (DPF) Kenworth Pacific Holding	7,703.50 400.00	8,103.50
4/29/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	349769	Vehicle parts Napa Auto Parts Antioch	4,433.51	4,433.51
4/2/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	4648681-24	Vehicle parts New Pig Corp.	217.82	217.82
4/13/20	50300-41 Outside Service, Vehicle Main	20-5314	Towing service unit #404	530.00	

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	20100 Accounts Payable		Olivers Tow		530.00
4/13/20	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	M-6903577-00	Vehicle repair unit #156 Pacific Power Group, LLC	12,154.64	12,154.64
5/7/20	50300-60 Outside Services, Admin 20100 Accounts Payable	2002	3 QTR accounting services Patricia A. Raedy	6,875.00	6,875.00
4/16/20	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	4/2020	April electric 3/18-4/16/20 April electric 3/18-4/16/20 PG & E	8.74 4.36	13.10
5/6/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	M5/20	Clean and remove debris on roof, remove weed at back gate, remove E-waste. RAM Welding & FAB	850.00	850.00
4/30/20	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	0851-153786748	Apr serv Apr serv Republic Services #851	565.91 282.95	848.86
4/28/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	6-589577	Vehicle parts S.P. Automotive	90.00	90.00
5/12/20	50215-60 Fringe Benefits, Admin 20100 Accounts Payable	68722	Worker's comp FY 2021 Special District Risk Mgmt Authority	9,881.56	9,881.56
4/3/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	160568	Diesel Spartan Tank Lines, Inc.	14,009.13	14,009.13
4/14/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	160732	Diesel Spartan Tank Lines, Inc.	13,531.50	13,531.50
4/22/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	160892	Diesel Spartan Tank Lines, Inc.	12,186.63	12,186.63
4/29/20	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	M-2999581241	Office supplies Staples	283.17	283.17
4/1/20	50500-10 Utilities, Operations 20100 Accounts Payable	SW-0189057	Annual storm water permit 4/1/20-3/31/21 State Water Resource Control Board	1,400.00	1,400.00

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4/21/20	50300-10 Outside Services, Operations 20100 Accounts Payable	4/20	Apr DAR tablets T-MOBILE	3,883.98	3,883.98
5/1/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	82093680	Vehicle parts The Aftermarket Parts Company, LLC	296.13	296.13
4/21/20	50300-10 Outside Services, Operations 20100 Accounts Payable	9853005623	April cell phones 3/22-4/21/20 Verizon Wireless	556.98	556.98
4/30/20	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	4/20	Apr service Apr service Western Exterminator Co.	102.67 51.33	154.00
4/30/20	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	1500-00553622	Waste pick up World Oil Environmental Services	110.00	110.00
				132,403.67	132,403.67

WCCTA - WestCAT
Purchase Journal

For the Period From Jul 1, 2019 to Jun 30, 2020

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/8/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	39286	May monthly inspection Afforda-Test	100.00	100.00
5/15/20	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	2689124200515M	Security alarm monitoring service (6/1-9/1/20) Security alarm monitoring service (6/1-9/1/20) Bay Alarm Company	89.36 44.68	134.04
4/30/20	50499-60 Other Mat & Supplies, Admin 20100 Accounts Payable	4/20	Office supplies Bank of America Business Card	1,842.21	1,842.21
4/29/20	50499-10 Other Mat & Supplies, Oper 20100 Accounts Payable	M-CV098	COVID-19 Protection supplies shipping CALACT	21.00	21.00
5/11/20	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	INO2532035	Janitorial supplies CCP Industries Inc.	110.16	110.16
5/20/20	50499-42 Other Mat&Suppl, Non-Veh 20100 Accounts Payable	M-1074650	Janitorial supplies Central Sanitary Supply	817.70	817.70
4/30/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	M-4049362397	uniform Cintas Corporation	1,040.04	1,040.04
5/26/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-20-122458	DEF and FCAB50 Flyers Energy, LLC (RCP)	453.21	453.21
5/29/20	50401-10 Fuel & Lubricants 20100 Accounts Payable	M-19993152	DEF and motor oil (orig. 10/4/19) Flyers Energy, LLC (RCP)	640.97	640.97
5/26/20	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0028	May cleaning GCI JANITORIAL SERVICES	2,301.00	2,301.00
5/5/20	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	7918572	Vehicle parts Kimball Midwest	455.52	455.52
5/9/20	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	67898123	May copier Pacific Office Automation/Lease	356.16	356.16
5/8/20	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	733808	Excess color meter Pacific Office Automation/Service	10.30	10.30

WCCTA - WestCAT
Purchase Journal

For the Period From Jul 1, 2019 to Jun 30, 2020

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/12/20	50500-10 Utilities, Operations	5/2020	May gas and electric 4/14-5/12/20	1,892.38	
	50500-60 Utilities, Admin		May gas and electric 4/14-5/12/20	946.19	
	20100 Accounts Payable		PG & E		2,838.57
5/26/20	50300-42 Outside Service, Non-Veh Mai	5/20	Remove trash on Walter Ave.	117.00	
	20100 Accounts Payable		RAM Welding & FAB		117.00
5/3/20	50300-42 Outside Service, Non-Veh Mai	5348	Pump repairs and clean out UDC	1,805.86	
	20100 Accounts Payable		Superior Undergroud Tank Serv.		1,805.86
5/20/20	10202 A/R Accrual - MV & Insuranc	M-0218	Vehicle repair unit #402 DOA	2,119.81	
	10202 A/R Accrual - MV & Insuranc		Vehicle repair unit #403 DOA	6,323.76	
	20100 Accounts Payable		Walker's Auto Body		8,443.57
5/6/20	50300-41 Outside Service, Vehicle Main	1500-00554677	Waste pick up	45.00	
	20100 Accounts Payable		World Oil Environmental Services		45.00
				21,532.31	21,532.31
				21,532.31	21,532.31



	April FY 19/20	April FY 18/19	% Change	Year-To-Date FY 19/20	Year-To-Date FY 18/19	% Change
System Total						
Total Passengers	18,949	104,437	-81.9	905,823	983,234	-7.9
Revenue Passengers	0	94,270	-100.0	799,687	891,275	-10.3
Weekday Total Passengers	17,435	100,353	-82.6	861,102	936,355	-8.0
Saturday Total Passengers	950	2,771	-65.7	29,843	30,816	-3.2
Sunday Total Passengers	564	1,313	-57.0	14,878	16,063	-7.4
Weekday Average Passengers	793	4,562	-82.6	4,062	4,480	-9.3
Saturday Average Passengers	238	693	-65.7	635	656	-3.2
Sunday Average Passengers	141	328	-57.0	310	328	-5.5
Vehicle Revenue Hours	6,614.84	9,558.75	-30.8	89,223.33	91,318.88	-2.3
Total Vehicle Hours	7,075.62	10,156.00	-30.3	95,242.54	97,223.96	-2.0
Revenue Vehicle Miles	116,062.0	173,162.0	-33.0	1,600,383.7	1,657,675.0	-3.5
Total Miles	130,285.0	190,881.0	-31.7	1,769,433.0	1,817,472.1	-2.6
Dial-A-Ride Program						
Number of Weekdays	22	22	0.0	210	208	1.0
Number of Saturdays	4	4	0.0	47	47	0.0
Total Passengers	586	3,110	-81.2	26,056	29,748	-12.4
Revenue Passengers		2,964		23,819	27,985	-14.9
Weekday Total Passengers	517	2,924	-82.3	24,170	27,829	-13.1
Saturday Total Passengers	69	186	-62.9	1,886	1,919	-1.7
Weekday Average Passengers	24	133	-82.0	115	134	-14.2
Saturday Average Passengers	17	47	-63.8	40	41	-2.4
Vehicle Revenue Hours	383.99	1,330.54	-71.1	11,845.26	12,384.55	-4.4
Total Vehicle Hours	466.06	1,432.21	-67.5	12,946.96	13,490.30	-4.0
Productivity	1.53	2.30	-33.5	2.20	2.40	-8.3
Revenue Vehicle Miles	6,680.3	18,004.7	-62.9	156,680.1	173,550.6	-9.7
Total Miles	7,567.0	19,569.0	-61.3	170,947.1	191,088.9	-10.5
Express Routes Program						
Number of Weekdays	22	22	0.0	210	208	1.0
Number of Saturdays	4	4	0.0	47	47	0.0
Number of Sundays	4	4	0.0	48	49	-2.0
Total Passengers	9,304	45,044	-79.3	380,391	428,477	-11.2
Revenue Passengers	0	41,138	-100.0	337,440	391,669	-13.8
Weekday Total Passengers	8,100	41,675	-80.6	344,100	389,996	-11.8
Saturday Total Passengers	640	2,056	-68.9	21,413	22,418	-4.5
Sunday Total Passengers	564	1,313	-57.0	14,878	16,063	-7.4
Weekday Average Passengers	368	1,894	-80.6	1,639	1,875	-12.6
Saturday Average Passengers	160	514	-68.9	456	477	-4.4
Sunday Average Passengers	141	328	-57.0	310	328	-5.5
Vehicle Revenue Hours	2,459.62	3,331.54	-26.2	31,906.12	32,359.80	-1.4
Total Vehicle Hours	2,628.02	3,568.58	-26.4	34,512.33	34,657.83	-0.4
Productivity	3.78	13.50	-72.0	11.92	13.20	-9.7
Revenue Vehicle Miles	39,909.9	61,158.5	-34.7	573,390.2	590,239.3	-2.9
Total Miles	43,202.2	65,616.1	-34.2	625,933.7	632,742.2	-1.1



Monthly Management Report Summary

April, FY 19/20

System & Program Summary

	April FY 19/20	April FY 18/19	% Change	Year-To-Date FY 19/20	Year-To-Date FY 18/19	% Change
Local Fixed Routes Program						
Number of Weekdays	22	22	0.0	210	208	1.0
Number of Saturdays	4	4	0.0	47	47	0.0
Total Passengers	6,156	26,364	-76.6	235,995	252,382	-6.5
Revenue Passengers	0	21,169	-100.0	184,509	204,752	-9.9
Weekday Total Passengers	5,915	25,835	-77.1	230,587	246,553	-6.5
Saturday Total Passengers	241	529	-54.4	5,408	5,829	-7.2
Weekday Average Passengers	269	1,174	-77.1	1,098	1,185	-7.3
Saturday Average Passengers	60	132	-54.5	115	124	-7.3
Vehicle Revenue Hours	2,934.57	3,229.67	-9.1	30,618.30	30,744.53	-0.4
Total Vehicle Hours	3,068.39	3,391.79	-9.5	32,052.32	32,261.81	-0.6
Productivity	2.10	8.20	-74.4	7.71	8.20	-6.0
Revenue Vehicle Miles	45,802.0	49,598.4	-7.7	471,778.8	471,690.7	0.0
Total Miles	48,388.1	52,659.9	-8.1	500,138.7	500,274.5	0.0
Transbay Lynx Program						
Number of Weekdays	22	22	0.0	212	209	1.4
Total Passengers	2,903	29,919	-90.3	263,381	272,627	-3.4
Revenue Passengers	0	28,999	-100.0	253,919	266,869	-4.9
Weekday Total Passengers	2,903	29,919	-90.3	262,245	271,977	-3.6
Saturday Total Passengers				1,136	650	74.8
Weekday Average Passengers	132	1,360	-90.3	1,237	1,301	-4.9
Vehicle Revenue Hours	836.66	1,667.00	-49.8	14,853.65	15,830.00	-6.2
Total Vehicle Hours	913.15	1,763.42	-48.2	15,730.93	16,814.02	-6.4
Productivity	3.47	17.90	-80.6	17.73	17.20	3.1
Revenue Vehicle Miles	23,669.8	44,400.4	-46.7	398,534.6	422,194.4	-5.6
Total Miles	25,261.8	46,262.6	-45.4	415,983.5	441,556.3	-5.8

Preventable Accidents per Miles Driven in 12 Month
Period

April-20

	Miles	Accidents	Frequency 12 Month Period
FR	1,884,665	20	94,233
DAR	208,706	2	104,353

FR=Fixed Route, Martinez Link, Transbay, & Express
DAR=Dial-A-Ride

	Non-Preventable				Preventable			
	Month		FYTD		Month		FYTD	
	Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
FR	1	1	1	7	0	3	11	19
DAR	0	0	3	1	0	1	8	1



Passenger & Productivity Statistical Report

April, FY 19/20

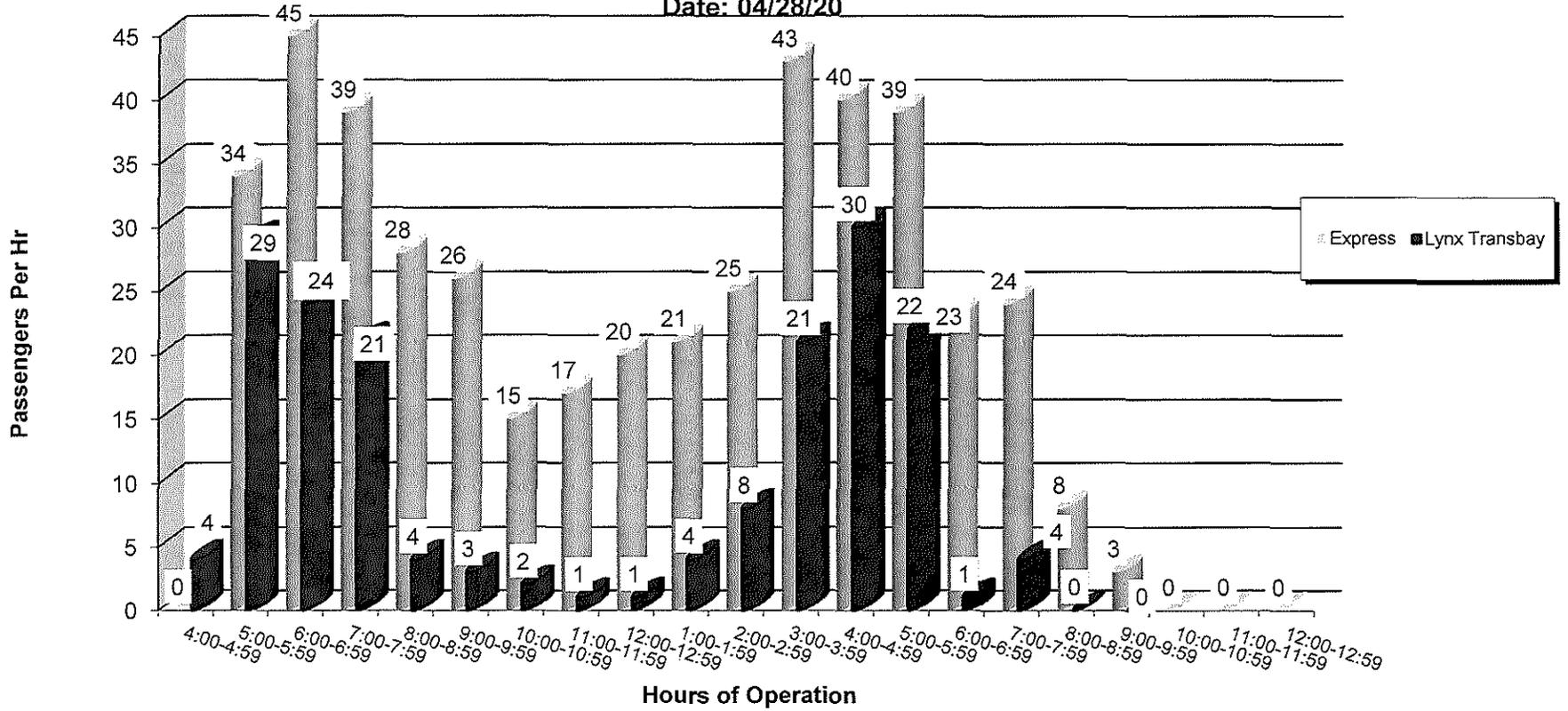
System

All Routes

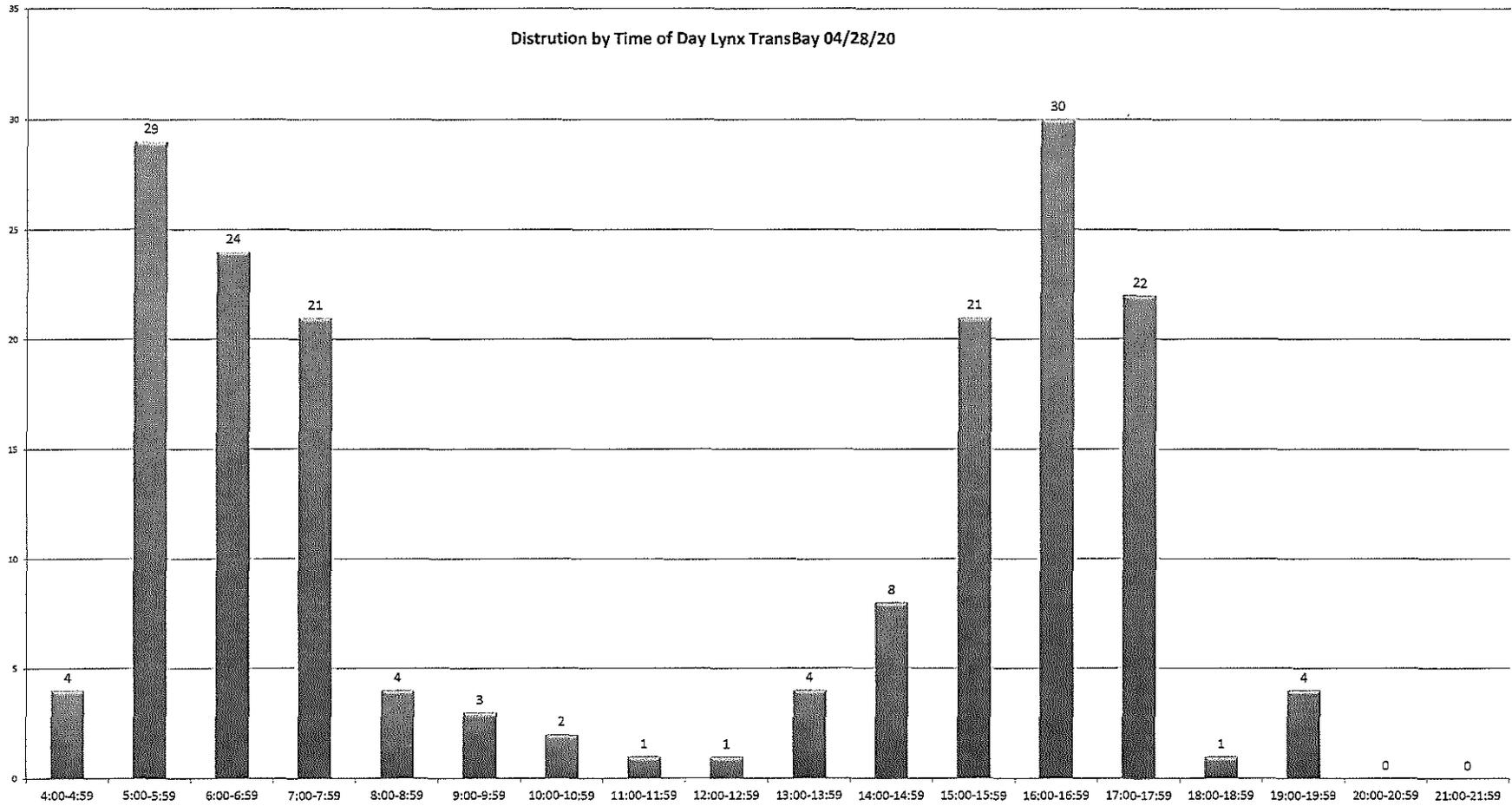
Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	April			Fiscal Year To Date			April			Fiscal Year To Date		
	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change	FY 18/19	FY 19/20	% Change
Route 10 Weekday	2,512	468	-81.4	21,691	21,836	0.7	9.6	2.1	-78.3	8.8	9.0	1.6
Route 11 Weekday	4,615	1,349	-70.8	44,659	42,549	-4.7	10.7	3.4	-68.4	10.9	10.6	-3.2
Route 11 Saturday	243	149	-38.7	2,898	2,759	-4.8	4.9	3.0	-37.6	5.0	4.8	-4.2
Route 11 Total	4,858	1,498	-69.2	47,557	45,308	-4.7	10.1	3.3	-66.9	10.2	9.8	-3.3
Route 12 Weekday	2,942	425	-85.6	28,318	25,255	-10.8	9.5	1.6	-83.0	9.7	8.8	-9.8
Route 15 Weekday	2,079	409	-80.3	17,311	16,402	-5.3	8.4	1.7	-79.9	7.4	6.9	-5.8
Route 16 Weekday	5,203	1,111	-78.6	49,611	46,561	-6.1	8.0	1.7	-78.1	8.1	7.5	-6.7
Route 17 Weekday	706	61	-91.4	5,724	4,135	-27.8	5.5	0.8	-85.4	4.7	3.5	-25.4
Route 18 Weekday	740	125	-83.1	5,981	4,216	-29.5	6.7	1.9	-71.4	5.7	4.2	-26.9
Route 19 Saturday	286	92	-67.8	2,931	2,649	-9.6	5.1	1.7	-66.3	4.5	4.1	-9.4
Route 30Z Weekday	1,807	461	-74.5	22,006	19,745	-10.3	4.1	1.2	-70.6	5.3	4.8	-9.9
Route C3 Weekday	5,231	1,506	-71.2	51,252	49,888	-2.7	9.6	2.8	-71.2	9.9	9.6	-3.4
Route DAR Weekday	2,924	517	-82.3	27,829	24,170	-13.1	2.3	1.5	-35.9	2.4	2.2	-8.6
Route DAR Saturday	186	69	-62.9	1,919	1,886	-1.7	2.3	1.8	-23.5	2.2	2.1	-4.7
Route DAR Total	3,110	586	-81.2	29,748	26,056	-12.4	2.3	1.5	-34.7	2.4	2.2	-8.4
Route J Weekday	20,740	4,650	-77.6	196,098	176,890	-9.8	13.4	3.5	-73.8	13.4	12.0	-10.7
Route J Saturday	2,056	640	-68.9	22,418	21,413	-4.5	10.9	4.0	-63.7	10.1	9.7	-4.6
Route J Sunday	1,313	564	-57.0	16,063	14,878	-7.4	8.4	3.8	-54.4	8.4	7.9	-5.4
Route J Total	24,109	5,854	-75.7	234,579	213,181	-9.1	12.7	3.6	-71.8	12.5	11.3	-9.7
Route JPX Weekday	13,263	3,450	-74.0	123,269	109,584	-11.1	13.5	4.2	-69.3	13.4	11.9	-11.3
Route JX Weekday	7,672			70,629	57,626	-18.4	16.7			16.1	15.2	-5.8
Route LYNX Weekday	29,919	2,903	-90.3	271,977	262,245	-3.6	17.9	3.5	-80.7	17.2	17.7	2.9
Route LYNX Saturday				650	1,136	74.8				16.7	17.8	6.4
Route LYNX Total	29,919	2,903	-90.3	272,627	263,381	-3.4	17.9	3.5	-80.7	17.2	17.7	3.0
Total System-Wide	104,437	18,949	-81.9	983,234	905,823	-7.9	10.9	2.9	-73.8	10.8	10.2	-5.7

Express Routes (J, JX, JPX), and Lynx Transbay Ridership by Time of Day

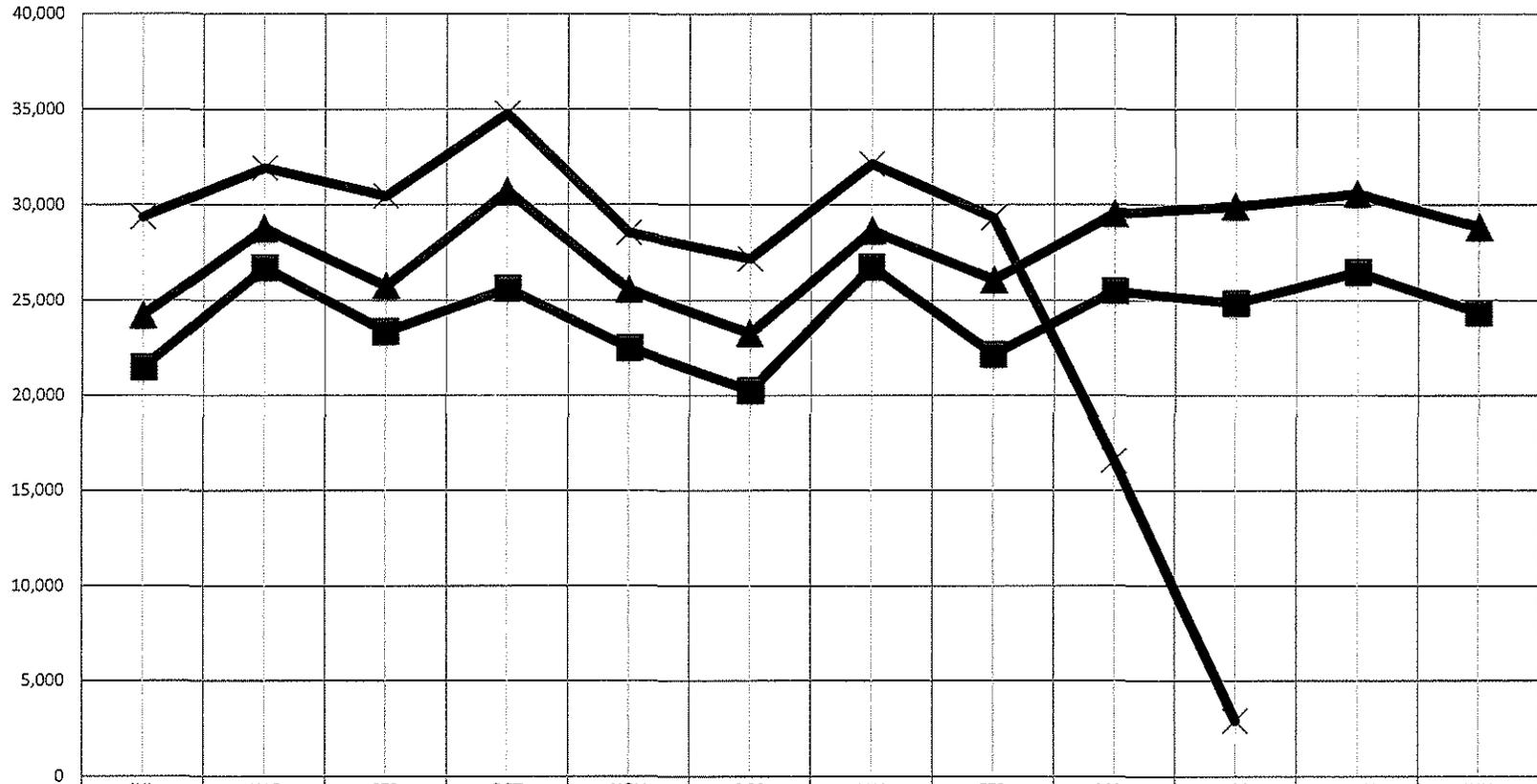
Date: 04/28/20



Distrution by Time of Day Lynx TransBay 04/28/20



WESCAT LYNX TRANSBAY 3YR STATS



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 17-18	21,476	26,751	23,360	25,643	22,501	20,270	26,787	22,149	25,525	24,862	26,509	24,354
ridership 18-19	24,228	28,770	25,776	30,717	25,571	23,265	28,671	26,100	29,548	29,919	30,584	28,839
ridership 19-20	29,377	31,950	30,473	34,801	28,565	27,211	32,156	29,354	16,590	2,903		

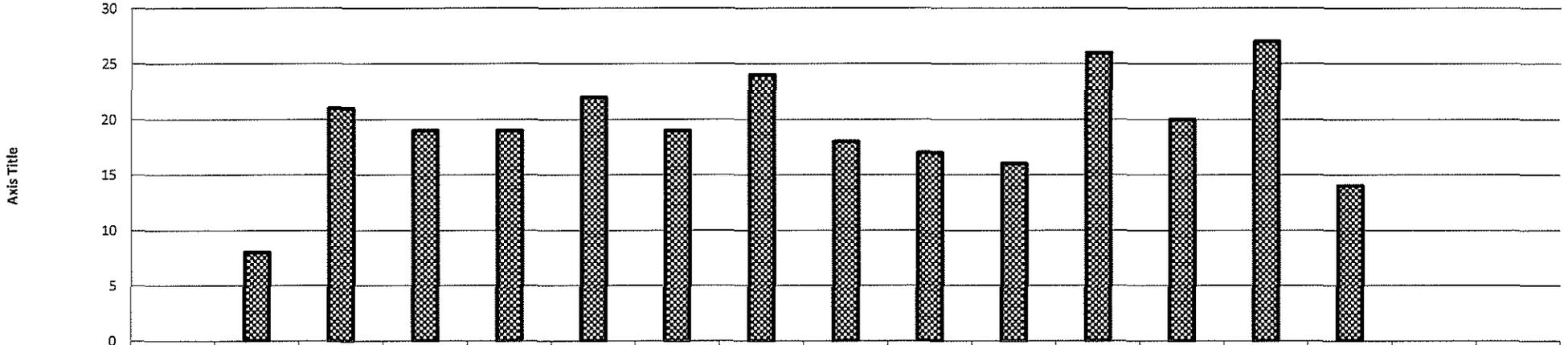
Distribution by Time of Day - Fixed Route

Date: 4/28/2020

	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	0	1	2	1	0	0	1	0	1	1	2	4	2	2	0		
Rte 11	0	0	6	3	5	4	2	2	4	2	3	7	7	5	5	0	0
Rte 12	0	3	1	1	1	3	4	0	0	1	0	1	2	0	1	0	
Rte 15	0	1	2	0	0	0	1	0	1	1	0	1	1	2	1		
Rte 16	0	3	2	3	5	5	4	3	1	3	3	1	2	0	0	0	
Rte 17		0	0	0	0	0			0	0	0	0	0	0			
Rte 18		0	0	0	0			0	0	0	0	0	0				
C3			5	9	5	8	4	17	9	7	6	10	6	16	7	0	
Martinez Link		0	3	2	3	2	3	2	2	2	2	2	0	2	0	0	
Total Passengers	0	8	21	19	19	22	19	24	18	17	16	26	20	27	14	0	0

Total Route 10	17
Total Route 11	55
Total Route 12	18
Total Route 15	11
Total Route 16	35
Total Route 17	0
Total Route 18	0
Total C3	109
Martinez Link	25
Total	270

Distrubution By Time Of Day Fixed Route 04/28/20



	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	0	1	2	1	0	0	1	0	1	1	2	4	2	2	0		
Rte 11	0	0	6	3	5	4	2	2	4	2	3	7	7	5	5	0	0
Rte 12	0	3	1	1	1	3	4	0	0	1	0	1	2	0	1	0	
Rte 15	0	1	2	0	0	0	1	0	1	1	0	1	1	2	1		
Rte 16	0	3	2	3	5	5	4	3	1	3	3	1	2	0	0	0	
Rte 17		0	0	0	0	0			0	0	0	0	0	0			
Rte 18		0	0	0	0			0	0	0	0	0	0				
C3			5	9	5	8	4	17	9	7	6	10	6	16	7	0	
Martinez Link		0	3	2	3	2	3	2	2	2	2	2	0	2	0	0	
<input checked="" type="checkbox"/> Total Passengers	0	8	21	19	19	22	19	24	18	17	16	26	20	27	14	0	0

Distribution by Time of Day - WestCAT Express

Date: 4/28/2020

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
JX		0	0	0	0							0	0	0	0	0	
JPX		25	25	15	15	6	7	8	10	11	15	18	22	23	11	12	6
J	0	9	20	24	13	20	8	9	10	10	10	25	18	16	12	12	2
Total Passengers	0	34	45	39	28	26	15	17	20	21	25	43	40	39	23	24	8

	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX				
JPX				
J	3	0	0	0
Total Passengers	3	0	0	0

JX	0
JPX	229
J	221
Total	450

Distribution by Time of Day -Lynx Transbay

Date: 4/28/2020

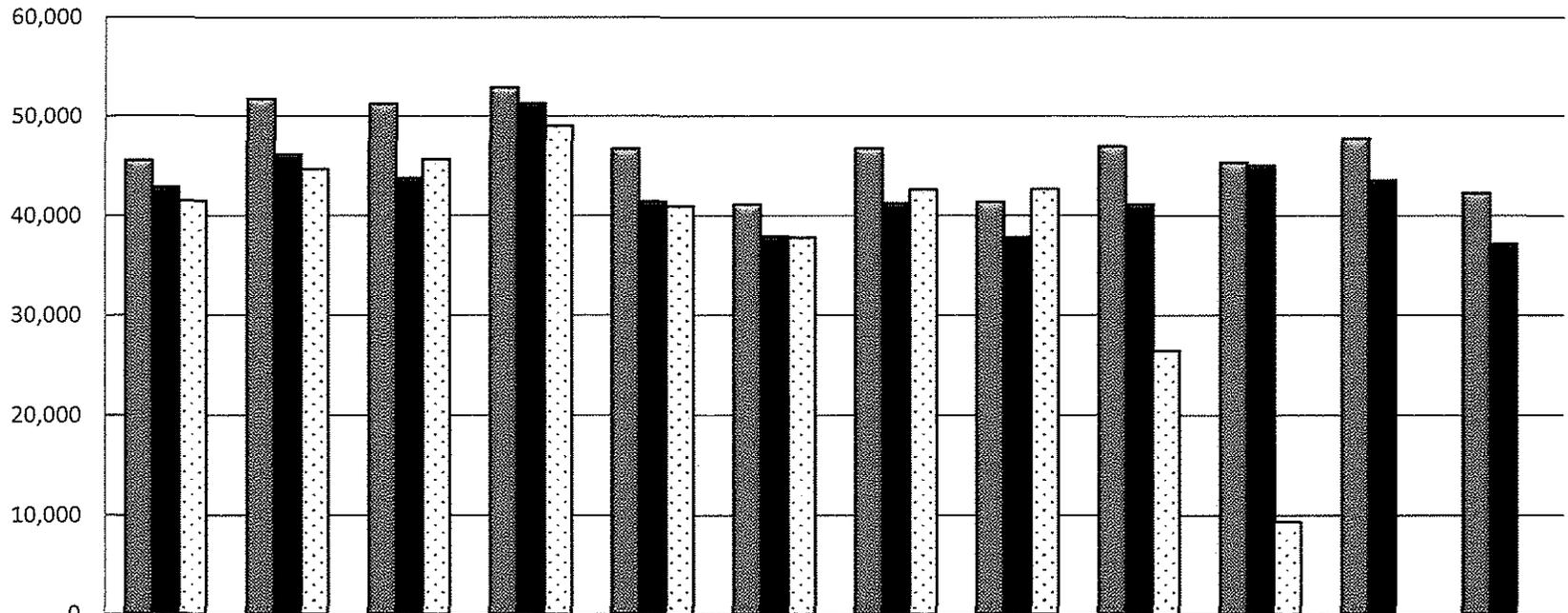
	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
TransBay LYNX	4	29	24	21	4	3	2	1	1	4	8	21	30	22	1	4	0
Total Passengers	4	29	24	21	4	3	2	1	1	4	8	21	30	22	1	4	0

	21:00-21:59
TransBay LYNX	0
Total Passengers	0

Total Lynx	179
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WESTCAT EXPRESS RIDERSHIP Includes Routes J, JX and JPX



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 17-18	45,561	51,750	51,217	52,853	46,692	41,111	46,780	41,380	46,946	45,332	47,729	42,253
ridership 18-19	42,824	46,152	43,773	51,282	41,363	37,882	41,212	37,787	41,158	45,044	43,527	37,130
ridership 19-20	41,469	44,659	45,626	48,958	40,948	37,767	42,598	42,632	26,430	9,304		

WESTERN CONTRA COSTA TRANSIT AUTHORITY
RESOLUTION 2020-04
APPROVING THE PROJECT LIST FOR FY 2020-2021
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM
Local match for purchase of replacement revenue vehicles

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, establishing the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, SGR funds are allocated by the *Metropolitan Transportation Commission*; and

WHEREAS, WCCTA's share of SGR funds for fiscal year 2020-21 is estimated to be \$80,205; and

WHEREAS, these funds will be used for Local match for purchase of replacement revenue vehicles; and

WHEREAS, in order to qualify for these funds, the WCCTA is required to submit a proposed project list to the Metropolitan Transportation Commission on an annual basis; and

NOW, THEREFORE, BE IT RESOLVED that the Western Contra Costa Transit Authority Board of Directors hereby approves the SB1 State of Good Repair Project List for FY 2020-21; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Western Contra Costa Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit capital projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the General Manager is hereby authorized to submit a request for Scheduled Allocation of the SB1 State of Good Repair Funds and to execute the related grant applications, forms and agreements:

Project Name: Local match for purchase of replacement revenue vehicles

Amount of SGR Funds Requested: \$80,205

Regularly passed and adopted this 18th day of June, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chris Kelley, Chair, Board of Directors

ATTEST: _____

Clerk to the Board

Agenda Item 2.3



*Excellence Delivered **As Promised***

June 10, 2020

Charles Anderson
General Manager
Western Contra Costa County Transit Authority
601 Walter Ave
Pinole, CA 94564

Re: WESTCAT Bus Wash Replacement Bid Analysis

Dear Mr. Anderson

The subject project bid opening was conducted on May 28, 2020. There were two bidders – Saboo, Inc (Saboo) and Air and Lube Systems. Saboo was the apparent low bidder with a bid of \$1,036,530.00. Air and Lube Systems submitted a bid of \$1,916,682.00. The independent cost estimate (ICE) for the project, which was originally projected to be bid in 2018, was \$882,527 (after adjusting for removal of bus wash manufacturer costs). The bid documents were revised to take into consideration work compliance with COVID-19 shelter-in-place requirements. The bid documents were reviewed for both bidders and both were found to be responsive and responsible (See Attachment A for bid tab information).

Based on the limited number of bidders and the range of the two bids, a discussion was held with Saboo on June 2, 2020 to validate that there were no substantial errors in the bid. After review of the plans, Saboo indicated some shoring costs were omitted from their bid, but the omission would not cause them to request to withdraw their bid.

Because of the significant difference between the low bid and the ICE, a Construction Cost Estimate to Bidder Reconciliation Report was prepared (See Attachment B). When adjusted for escalation due to the delayed date of the construction bidding, the impacts of COVID-19 on labor costs, and the limited competition from having potential for only a few bidders, Saboo's bid is 1.5% higher than the adjusted ICE.

We further requested the additional information noted below and evaluated Saboo's responses to these requests:

1. Experience having done similar jobs successfully with three references – Saboo provided several projects in similar cost range and many references. We called the reference for full construction of a car wash. The project owner was very pleased with Saboo's work, stating that they had offered value engineering proposals that reduced the project

Gannett Fleming, Inc.

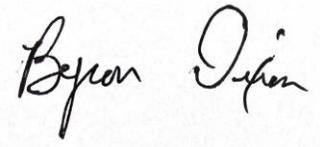
Suite 1900 • 3838 N. Central Avenue • Phoenix, AZ 85012-1957
t: 602.553.8817 • f: 602.553.8816
www.gannettfleming.com

budget, met the schedule, and were a pleasure to work with. The car wash was constructed six years ago, and they are still very happy with the finished project.

2. Name and resume of the PM and superintendent – PM and superintendent appear to be very capable and experienced.
3. Financial statement for the company - Financial statement for the past two years shows a profitable business.
4. Please identify projects with which Saboo, Inc is currently under contract – Saboo appears to have several projects underway but are nearly completing two soon.

Based on the above information, Gannett Fleming recommends award of the Bus Wash Replacement to Saboo, Inc for their bid amount of \$1,036,530.00. If you have any questions, please feel free to contact us.

Sincerely,
GANNETT FLEMING, Inc

A handwritten signature in black ink, appearing to read "Byron Dixon". The signature is written in a cursive, flowing style.

Byron Dixon, P.E.
Senior Project Manager

ATTACHMENT A

WestCAT Bus Wash Replacement – Tabulation of Construction Contract Bids, based on electronically submitted bid proposals received by 2:00 p.m. (PT) May 28, 2020 via Bonfire link

	Bidders	
Requirement	Saboo, Inc. 415 Beatrice Court, Suite H Brentwood, CA 94513 Tel (510) 993-7657	Air & Lube Systems, Inc. 8353 Demetre Ave. Sacramento, CA 95828 Tel (916) 642-7201
Bid Form Dated	Yes	Yes
Bid Items I to IV filled in and sum the Total Bid Price in Item V	Yes	Yes
Total Bid Price	\$1,036,530.00	\$1,916,682.00
Addendum 1 acknowledged	Yes	Yes
Bus Wash System Installation by ?	Subcontractor	Self-perform
Bus Wash System Installation Supervisor identified & acceptable	Yes (Dan Peterson)	Yes (Walter Longmire)
Qual data attached if Installation Supervisor is a R&W employee under Section 11 11 26, para 1.02-B.1.d	Not applicable	Not applicable; Qualification statement was attached though not required w/ bid
Business Information Complete	Yes	Yes
Contractor No. & Classification(s) - Compliant w/ Spec? (B, C-36, or C-61/D-21) - Verified?	896479 A, B, C-10 Compliant Verified	287715 A, B, C-10, C-61/D-21, HAZ Compliant Verified
Bidder Legal Status Bid Form Signed	Corporation; Signed	Corporation; Signed
List of Subcontractors - Reasonable list? - Information Complete? - Certifications for metal building system dealer & installer?	Yes; Verified DIR registrations (info for installing subs attached to Bidder's DIR certification; Welder certification was also included though not required w/ bid)	Yes; Verified DIR registrations
Non-Collusion Declaration	Yes	Yes
Location of Bus Wash Parts & Technical Services	Yes	Yes
10% Bid Security (one of the following) - Bidder's Bond (signed; power of attorney (POA)) - Irrevocable Standby Letter of Credit - Cashier's check (see Add. #1)	Bidder's Bond; Signed; Surety: American Contractors Indemnity Company (Verified A.M. Best A++ Rating & Financial Size XV (\$2B+)); POA looks OK; Listed on the Calif. Contractors State License Board (CSLB) website under Surety Bond Company search; Cert. of Authority from Calif. Dept of Insurance also attached (dated 1994)	Bidder's Bond; Signed; Surety: Fidelity and Deposit Company of Maryland (Verified A.M. Best A+ Rating & Financial Size XV (\$2B+)); POA looks OK; Listed on Calif. Contractors State License Board (CSLB) website under Surety Bond Company search
Certification Regarding Debarment	Yes	Yes
Workers' Compensation Compliance Certification	Yes	Yes
Dept. of Industrial Relations Registration Certification	Yes; Verified	Yes; Verified
Iran Contracting Prohibition Certification	Yes	Yes

Western Contra Costa Transit Authority
Construction Cost Estimate to Bidder Reconciliation

1				
2	Original Cost Estimate		\$ 1,804,553	
3				
4	Bus was equipment		\$ 444,894	
5	Soft costs		\$ 391,200	
6	Contingency		\$ 85,932	
7				
8	Construction Cost Estimate (less above)		\$ 882,527	
9				
10	Cost implication from addendum (excluded from original cost estimate) ¹		\$ -	
11	Escalation from original cost estimate ²	7.0%	\$ 61,777	
12	Congingency from COVID-19 labor impact ³	5.0%	\$ 47,215	
13	Implied impact from few bidders ⁴	3.0%	\$ 29,746	
14				
15	Construction Cost Estimate (adjusted)		\$ 1,021,264	
16				
17	Saboo, Inc. bid		\$ 1,036,530	1.49%
18	Air & Lube Systems, Inc. bid		\$ 1,916,682	87.68%
19	Average bid		\$ 1,476,606	44.59%
20				
21	¹ None considered			
22	² Assumes 3.5% increase annually, escalated from the estimate dated late 2018 to assumed midpoint of construction in late 2020.			
23	³ Based on International Construction Costs 2020 report (for San Francisco)			
24	⁴ Research shows that project cost increase can be expected at 3% for each bidder fewer than standard, assumes 3 bidders as standard			
25				
26	<u>Conclusion</u>			
27				
28	When the factors above are applied to the original construction cost estimate, the estimate			
29	compares within 1.5% of the low bidder. This is within a -5% to +10% expect range, which is			
30	the expected range published by the ASTM Standard Classification for Cost Estimate			
31	Classification System.			
32				
33				

Agenda Item 2.4

Staff Report on Transition of Agreement with TransTrack Data Management System from Contractor to WCCTA.

BACKGROUND

WCCTA and MV Transportation currently use a web-based management platform provided by TransTrack Systems, Inc. to collect and analyze key performance data for individual modes within the WestCAT system. The TransTrack software has been programmed for the direct import of data from WestCAT's Trapeze paratransit scheduling software, GFI fare collection equipment, and other internal data systems, and it consolidates information on system hours, miles and ridership data associated with each unique service we operate. TransTrack has been set up to generate the Monthly Management Report that is the main performance report provided to the Board on system performance.

TransTrack is a Software as a Service (SaaS) application that supports performance reporting as well as National Transit Database (NTD) reporting. The product also has tools built to track customer complaints, safety issues, roadcalls and other transit specific events and statistics. The TransTrack product also comes with full customer support services to assist us when we need their assistance managing the complex data sets within our environment. TransTrack has been continually in place since 2011, and the system maintains all WestCAT operating data and statistics for all fiscal years since installation.

The annual licensing fees for the TransTrack software have been paid by MV Transportation, and passed through to WCCTA as part of the monthly fixed fee portion of the agreement that is expiring June 30, 2020. TransTrack licensing was removed from MV's work scope for the three-month extension because staff felt it best to transition responsibility and clarify the control of the software to WCCTA in anticipation of the award of a new Operations and Maintenance contract that will start October 1, 2020. WCCTA will benefit from a lower annual cost than MV currently pays, and will avoid any additional contractor overhead that could be applied during the bid process.

WCCTA staff is asking for authorization to enter into a three-year licensing agreement with TransTrack Systems which would retain all elements of the current agreement between MV Transportation and TransTrack. The three-year term protects WCCTA from unexpected cost increases during this period, and WCCTA retains to cancel the agreement at any time with 30-days written notice

The pricing quotation for the three years, beginning July 1, 2020 is as follows:

Item	Description	Due	Annual
1a	FY-21 Annual SaaS Fees	7/1/2020	\$ 46,800
1b	FY-22 Annual SaaS Fees	7/1/2021	\$ 48,204
1c	FY-23 Annual SaaS Fees	7/1/2022	\$ 49,650

These fees will be paid monthly as 1/12th of the annual rate.

RECOMMENDATION

Staff believes it is in the best interest of the Authority to transition the license of the TransTrack Data Management system from MV Transportation to WCCTA for a three-year term, effective July 1, 2020, and requests the Finance and Administration to recommend to the full Board that the General Manager be authorized to execute an agreement with TransTrack Systems, Inc. under the terms and pricing outlined above,

.

Agenda Item 2.5

Staff Report on Project to Install Real Time AVL / Voice Annunciation / Automatic Passenger Counter Equipment in Remainder of Active Vehicle Fleet.

WCCTA currently has two different Computer Aided Dispatch / Automatic Vehicle Location (CAD/AVL) systems in its fixed route vehicle fleet. The first is an early 2000's-vintage Digital Recorders system that is installed in the older vehicles in the fleet, and which is now functionally obsolete. The second system, installed in 2017 in the Lynx sub-fleet, is provided by Hanover Displays, Inc.

Recent replacement vehicles manufactured by Gillig for use in local and express fixed route operations have come factory equipped with Hanover "Hawk" CAD/AVL systems to facilitate a transition to a single real-time passenger information platform. This single system is considered to be essential for providing complete and accurate information to the public about arrival and departure information from scheduled stops.

WCCTA staff requested that Hanover prepare a quote to retrofit all remaining vehicles in the fleet with the Hawk system, and to include automatic passenger counters (APC's) at all boarding doors. The APC installation would include all testing and validation work necessary to certify the passenger data for submittal to the Federal Transit Administration's "National Transit Database", thereby eliminating the need for divers to manually perform almost 600 boarding and alighting counts at each stop on surveyed runs throughout the year.

APC's can also give an accurate count of the numbers of passengers onboard a vehicle at a given time. This information is even more critical at this time due to social distancing considerations, and the associated policies we have in place to ensure we do not exceed posted boarding limits for WestCAT buses.

Hanover already supplies our electronic destination signs, therefore the Hawk system offers the advantage of seamlessly interfacing with onboard equipment, without extensive development time and expense.

As previously mentioned, the Board has approved both an initial pilot project that saw the system installed on our Lynx fleet, and subsequent bus replacements of Gillig vehicles that have had the HAWK system factory equipped during manufacture. This project would install HAWK systems on the remaining 26 Gillig vehicles in the fleet and install 42 APC's on the entire fleet of fixed route vehicles.

In addition, pricing to retrofit 14 of our older vehicles with Hanover LED internal and external signs at a cost of approximately \$85,820 is included in the quote. Staff are evaluating if this particular element can be eliminated, given that these vehicles are due to be replaced over the upcoming 2-4 years. Unlike the HAWK and APC elements that can be re utilized in replacement

vehicles, the internal and external signs are a sunk cost and could not be readily reused on a replacement vehicle.

The Board has approved in previous budget cycles the use of FTA 5307 funding for this project in the amount of \$638,619, other funding that has been previously approved for this project has been expended on the first phases of this roll out. We are working on identifying additional capital funding sources to supplement the FTA funds, and anticipate that this is an applicable use of CARES Act funding, especially given the element of the project that will utilize APC's to more accurately monitor the number of passengers on each vehicle.

Staff Recommendation

Staff requests that the Board to authorize the General Manager to enter into an agreement with Hannover Displays, Inc. for the purchase and installation of Computer Aided Dispatch / Automatic Vehicle Location and Automatic Passenger Counting equipment for an amount not to exceed \$760,000.



Quotation for CAD/AVL system

Phase 3 – Retrofit of remaining Fleet with Hawk, APC and
Destination signs.

for

Western Contra Costa Transit Authority

Prepared by:

Chad Huffman, US Technical Sales Manager – North America, Hanover Displays Inc.



QUOTATION

To:	Mr Charles Anderson Mr Rob Thompson Mr James Grimes	Date:	June 10 th , 2020
	WestCAT	Our ref.	Q061020_Westcat
	charlie@westcat.org james@westcat.org rob@westcat.org	Description	CAD/AVL system

Scope of work:

The Original Project scope included the following Phased Approach.

Phase 1 - Tracking – September 2017

Phase 2 - CAD/AVL with Ticketing I/F, Trapeze data I/F, SPLO including destination signs January 2018

Phase 3 - Web feed, APC – April 2018

Phase 4 - Speed violation and Bus Stop sign interface July 2018

During the original Phase of the project, Hanover issued a contract to equip 10 buses with our HAWK system with the above-mentioned phases for a total value of \$310,700.00 of this we invoiced and received payment for \$200,624.50 thus far.

From this contract, we share the following schedule to show what was delivered, invoiced and paid as part of each phase of the project and also what remains open.



Original Contract and Balance:

Item	Description	Time frame and project phase	Amount	Invoiced	Purchased	Remaining
Onboard Hardware x10 buses	Vehicle Hardware	Phase 1	\$113,050.00	x	\$113,050.00	\$0.00
Software	Hawk software	Phase 1	\$50,000.00	x	\$50,000.00	\$0.00
software	SQL Licnese 1	Phase 1	\$2,000.00	x	\$2,000.00	\$0.00
Genfare	GFI Integration	Phase 2	\$15,000.00			\$15,000.00
Data Import	Trapeze/GTFS	Phase 2	\$15,000.00			\$15,000.00
Lumin interface	Was used but special pricing given for Hanover sign system replacement	Phase 1	\$12,000.00	x	\$12,000.00	\$0.00
GTFS/511 Feed	Export of real time info	Phase 2	\$12,000.00			\$12,000.00
Interface IRIS	Backend interface		\$3,750.00			
Speed Violation - Not available	Speed violation		\$22,500.00			
Onboard Installation	10 bus installation	Phase 2	\$15,000.00			\$15,000.00
Hawk commisioning						\$0.00
	Hawk software install	Phase 1	\$3,000.00	x	\$3,000.00	\$0.00
	Software set up and configuration	Phase 2	\$2,000.00			\$2,000.00
	Maintenance training	Phase 2	\$1,000.00			\$1,000.00
	Project Management	Phase 1 & 2	\$18,000.00	x	\$3,000.00	\$15,000.00
	Travel expenses	Phase 1 & 2	\$24,000.00	x	\$5,000.00	\$19,000.00
Data Center	Reporting software the Data base	Phase 1	\$2,400.00	x	\$2,400.00	\$0.00
Tax	Tax for items paid	Phase 1	\$10,174.50	x	\$10,174.50	\$0.00
		Total	\$320,874.50		\$200,624.50	\$94,000.00

As discussed, the APC element was stricken and removed, since this will be handled through a separate invoice and moved before the Phase 3 being executed. In addition, the Speed Violation was removed from the scope.

As you can see, the remaining items (Highlighted in Yellow above) should have been invoiced and are due prior to starting phase 3 of the project. We had presented this invoice on June 12th, 2018 however there was no movement forward on the invoice.

- Schedule Data Import
- Onboard Installation
- Hawk Commissioning
 - Software Setup and Configuration
 - Maintenance Training
 - Project Management remaining portion
 - Travel Expenses remaining portion

Total = \$67,000.00



In addition, the following items are functionalities (Highlighted Green above) currently open will be invoiced as part of Phase 1 and 2 upon completion.

- Genfare
- GTFS/511

Total = \$27,000.00

Phase 3 Proposal

Following discussions, please find our proposal for the Phase 3 - Retrofit of the remaining Fleet with the Hawk vehicle system, APCs, and Destination sign systems.

The Quote below includes a turnkey price for the following systems.

- Pricing for HAWK Vehicle System Retrofit for 26 existing buses:
- Pricing to add Automatic Passenger Counters to 42 existing buses:
- Pricing for 14 Destination sign systems for existing bus retrofit:

The Total Contract Value is identified as the “Total for the Project” Line in the table below.

It is a contract stipulation the first 18 buses installed in Phases 1 and 2 must be accepted and the support and warranty started prior to the start of Phase 3.

Delivery would be phased as follows:

- Phase 3 - Tracking – 6 months to plan, procure, install, test, and train



Phase 3 Pricing for HAWK Vehicle System Retrofit:

WESTCAT Offer for a CAD_AVL system for 17 buses				
DESCRIPTION	Number of Buses :	Quantity per vehicle	Unit Price USD	Total Price USD
HTC - On-board Computer				
HTC - On-board Computer	26	1	\$ 4,200.00	\$ 109,200.00
SD08 (includes HAWK Firmware & TTS license)	26	1	\$ 4,025.00	\$ 104,650.00
GPS/Wi-Fi antenna	26	1	\$ 200.00	\$ 5,200.00
XP 240 Driver Console	26	1	\$ 840.00	\$ 21,840.00
L060 On-board Next Stop Sign	26	1	\$ 875.00	\$ 22,750.00
Ambient Noise Compensation Microphone	26	1	\$ 75.00	\$ 1,950.00
External Speaker	26	1	\$ 190.00	\$ 4,940.00
Wiring loom	26	1	\$ 900.00	\$ 23,400.00
HTC Cover	26	1	\$ 110.00	\$ 2,860.00
APC's				
APC for Gilig 1 door	1	1	\$ 1,752.00	\$ 1,752.00
APC for Gillig Low Floor and Phantom 2 Door	31	1	\$ 2,970.00	\$ 92,070.00
APC for MCI - 1 door	5	1	\$ 1,770.00	\$ 8,850.00
APC for ADL - 2 door	3	1	\$ 2,868.00	\$ 8,604.00
APC for Prevost - 1 door	2	1	\$ 1,770.00	\$ 3,540.00
	Average cost per vehicle including Hawk and APC		\$ 13,167.00	
Destination Signs				
DD028A11N0N50	14	1	\$ 2,000.00	\$ 28,000.00
BK512	14	1	\$ 75.00	\$ 1,050.00
BK2045	14	1	\$ 75.00	\$ 1,050.00
DD054A11N0N52	14	1	\$ 1,280.00	\$ 17,920.00
BK2001	14	1	\$ 100.00	\$ 1,400.00
DD141A11NWJTBD & DD1421A11NWJ77	14	1	\$ 900.00	\$ 12,600.00
E428G	14	1	\$ 510.00	\$ 7,140.00
BK2027	14	1	\$ 20.00	\$ 280.00
CX687(1.0)	14	1	\$ 45.00	\$ 630.00
CX663(2.0)	14	1	\$ 40.00	\$ 560.00
CX664	14	1	\$ 30.00	\$ 420.00
CX665(6.0)	14	1	\$ 35.00	\$ 490.00
CX690(13.0)	14	1	\$ 50.00	\$ 700.00
CX691(2.0)	14	1	\$ 30.00	\$ 420.00
CX838(TYPE02)	14	1	\$ 40.00	\$ 560.00
	Average cost per vehicle for Destination Sign System		\$ 5,230.00	
SUB TOTAL ON BOARD EQUIPMENTS				\$ 484,826.00



ON BOARD EQUIPMENTS COMMISSIONNING				
Installation of the On board Computer equipment	26	1	\$ 1,500.00	\$ 39,000.00
APC for Gilig Install	32	1	\$ 630.00	\$ 20,160.00
APC for MCI install	5	1	\$ 420.00	\$ 2,100.00
APC for ADL install	3	1	\$ 630.00	\$ 1,890.00
APC for Prevost Install	2	1	\$ 420.00	\$ 840.00
Installer Travel expenses One Time fee	1	1	\$ 18,960.00	\$ 18,960.00
Irma/Iris Oversight -	1	1	\$ 6,600.00	\$ 6,600.00
Installation of LED Sign System	14	1	\$ 900.00	\$ 12,600.00
SUB TOTAL ON BOARD EQUIPMENT COMMISSIONNING				\$ 102,150.00

HAWK COMMISSIONNING				
Driver Training / per Day	F	1	\$ 2,000.00	\$ 2,000.00
Project Management (Includes overhead for documentation, Training material, Installation oversight, Project oversight, Bus Pre-inspection, Contract oversight, Drawings, and subcontractor oversight)	F	1	\$ 60,000.00	\$ 60,000.00
NTD certification support (80hours)	F	1	\$ 9,600.00	\$ 9,600.00
SUB TOTAL HAWK PROJECT COMMISSIONNING				\$ 71,600.00
TOTAL for the PROJECT				\$ 658,576.00

Please note:

1. All data transfer will be made via the new cradle point router provided and commissioned by WestCAT – Cradle point Router Wi-Fi & 3G & 4G. WestCAT to forward the full specifications for validation by our technical team.
2. Hanover will be provided full access to the Cradle Point Routers for diagnostic testing and troubleshooting.
3. WestCAT shall provide a safe location to stage the shipped equipment. Equipment ownership will transfer with receipt of materials at the WestCAT facility.
4. WestCAT shall provide a covered area to install the buses Monday – Sunday.
5. WestCAT shall provide the necessary buses in a timely manner in which to install hardware and not adversely affect the installation team.
6. WestCAT shall provide a minimum of 2 buses per day for installations.
7. Each bus will be inspected prior to start of the install. If items are found to be broken or in need of repair or replacement, the bus will be repaired by West CAT and then made available to Hanover, or Hanover may collaborate with WestCat to provide a cost to support the repair.
8. WestCAT will approve each bus as it is installed and tested following installation. WestCAT agrees to supply the resource/personnel to review and witness the test of each bus.
9. WestCAT will provide a resource for supporting installs and questions over the weekend.



Annual Recurring Support and Warranty costs

The following Image shows the Phase 1 Annual Support and Warranty cost for the first 10 buses including the Hawk Hardware and software solution. This annual cost should start approximately Jan 2022.

Phase 1 - Annual Support and Warranty cost (After the 2 yr Warranty period) - This does not include the previous phases of the project.						
Product				Units	Cost	Total
Hawk Software (Annual)				1	\$20,000.00	\$20,000.00
Onboard Equip (Annual)				10	\$1,500.00	\$15,000.00
Linux Support (Annual)				1	\$2,000.00	\$2,000.00
					Total =	\$37,000.00

The following Image shows the Phase 2 Annual Support and Warranty cost for the additional 13 buses that were added to the first 10 with the Hawk solution. This annual cost should start approximately Jan 2022.

Phase 2 - Annual Support and Warranty cost (After the 2 yr Warranty period) - This does not include the previous phases of the project.						
Product				Units	Cost	Total
Onboard Equip (Annual)				13	\$1,500.00	\$19,500.00
					Total =	\$19,500.00

The following Image shows the Phase 3 Annual Support and Warranty cost for the final 26 buses and full fleet APC system that were added in Phase 3 with the Hawk solution. This annual cost should start approximately Jan 2023 if the system acceptance for the final phase occurs before Jan 2021.

Phase 3 - Annual Support and Warranty cost (After the 2 yr Warranty period) - This does not include the previous phases of the project.				
Product		unit	Cost	Total
APC Hardware (Annual)	F	86	\$ 53.90	\$ 4,635.40
Hawk on board equipment (Annual) (reduced from original)	F	26	\$ 1,000.00	\$ 26,000.00
SUB TOTAL SUPPORT AND WARRANTY				\$ 30,635.40

TERMS AND CONDITIONS OF SALE:

Prices quoted herein are valid for 90 days from the above date, and are applicable to the quantities covered by this quotation. Any change in quantity, delivery or elimination of one or more items may require a revision to the prices quoted.

Hardware delivery: Production units: 8-10 weeks (upon receipt of order).



Delivery: Collect.

Prices do not include sales tax or duties, which will be added where applicable.

Payment terms:

- 20% Delivery of project schedule
- 50% Delivery of Equipment
- 10% Completion of 5 Pilot bus installs
- 10% Completion of Install of Scope for Phase 3

All payments are due Net 30 days from invoice, subject to approval with our credit department.

There will be an additional charge applied if a credit card is used to pay for any order. No customer account shall be debited for parts returned without written authorization from HANOVER DISPLAYS.

HANOVER DISPLAYS WARRANTY POLICY

HANOVER DISPLAYS warranty obligations are limited to the terms set forth below:

NEW MANUFACTURED PRODUCTS LIMITED WARRANTY:

HANOVER DISPLAYS guarantees that each product is free from defects in material and workmanship. HANOVER DISPLAYS also guarantees the performance of their products for the following periods from original ship date from HANOVER DISPLAYS:

- *Amber & White LED (on-board & wayside) systems & On-board Next stop signs: 12 years.*
- *Color LED systems: 5 years*
- *HTC Audio-Visual TFT systems: 2 years*
- *XP240 Control head: 2 years*
- *APC sensors: 2 years*
- *Cables are not warrantable items (Considered wear and tear Items)*

If the product fails to operate as specified and has not been tampered with or abused during this warranty period, HANOVER DISPLAYS shall have the option to repair or replace any defective part or the product free of charge. Such services by HANOVER DISPLAYS shall be the original purchaser's sole and exclusive remedy.



HANOVER DISPLAYS WARRANTY POLICY (ctd)

This warranty does not apply: (a) to damage caused by accident, abuse, misuse, misapplication or improper installation (b) to damage caused by conditions outside the manufacturer's specifications including but not limited to vandalism, fire, water, temperature, humidity, dust or other perils (c) to damage caused by service (including upgrades) performed by anyone who is not a HANOVER DISPLAYS authorized technician (d) to a product or a part that has been modified without the written permission of HANOVER DISPLAYS or (e) if any HANOVER DISPLAYS serial number has been removed or defaced.

HANOVER DISPLAYS shall not be liable for the cost of removal or installation of products nor shall HANOVER DISPLAYS be responsible for transportation costs. HANOVER DISPLAYS shall not be liable for any special, incidental or consequential damages for loss, damage directly or indirectly arising from customer's use or inability to use the equipment either separately or in combination with other equipment, or for personal injury or loss or destruction of other property, or from any other cause.

WARRANTY REPAIRS - A replacement or repaired product assumes the remaining warranty of the original product. When a product or part is exchanged, any replacement item becomes the original purchaser's property and the replaced item becomes Hanover Displays property.

OBTAINING WARRANTY SERVICE - The original purchaser is responsible for returning any defective products to HANOVER DISPLAYS upon obtaining a Returned Merchandise Authorization (RMA) number from our Customer Service Department. No items will be accepted without an RMA number. Be sure to have the serial number of the equipment handy.

The original purchaser must package the product properly. HANOVER DISPLAYS is not responsible for any damage to the product caused during transit or for any package lost by the shipping company.

HANOVER DISPLAYS WARRANTY POLICY (ctd)

The original purchaser assumes all cost in shipping the defective product to HANOVER DISPLAYS and HANOVER DISPLAYS will assume the cost in shipping back to the customer. All replacement/repaired products are shipped UPS Ground unless a rush is requested. The cost of shipping using any other mode other than UPS Ground is to be paid by the original purchaser.



Ship to: Hanover Displays Inc.
1601 Tonne Road
Elk Grove Village, IL, 60007

NON-WARRANTY REPAIR POLICY:

Non-warranty repairs made by HANOVER DISPLAYS carry a limited repair warranty of 90 days on services and replacement parts only. Defects in repair work or any parts replaced will be corrected at no charge if the defect occurs within 90 days from shipment from our facility.

FIELD SERVICE:

Field service calls will be made to customer's facility upon request. Time, expenses and materials will be charged at standard rates unless other arrangements are made in advance. Field Service is treated as any repair. All travel must be preapproved and is based upon actual prevailing airfare, hotel/motel rooms and Per Diem rates.

NON-HANOVER DISPLAYS EQUIPMENT RECEIVED FOR REPAIR:

Items received for repair that were not manufactured or supplied by HANOVER DISPLAYS will be logged in and HANOVER DISPLAYS will require that the customer supply us with their shipper number in order to return the item.

SUPPORT AND WARRANTY

The Start of the limited warranty will start at the point of final System Acceptance mutually agreed to by the Hanover and Customer. Once the Limited warranty is expired as described above "NEW MANUFACTURED PRODUCTS LIMITED WARRANTY:" the Support and Warranty efforts will engage at the rate identified in the pricing provided by Hanover Displays Inc.

By signing below, you agree to the Terms and Conditions included as well as the Hanover Software Licence Agreement and Hardware and Software Warranty and Support Agreement.

Customer Signature:

Date:

Agenda Item 2.6

Budget Notes on FY20 Adjusted Operations Budget, Interim Operations Budget for July 1, 2020 through September 30, 2020 and FY21 Capital Budget

The notes below provide information about specific line items in WCCTA's Adjusted FY20 and Proposed Interim FY21 Operating and Capital Budget, which the Board of Directors will consider at the June 18, 2020 Board meeting. The Finance and Administration Committee met on June 11 via Zoom to review the budget in detail, and will present its recommendations for consideration by the full Board.

In past years, the presentation of these budget items has occurred in April or May. This year, because of the unprecedented events surrounding the COVID-19 pandemic, it has proven necessary to delay Board consideration of the budgets until the economic consequences of the shelter in place order on the economy, and more specifically, on WCCTA's primary funding sources, could be better understood.

Even now, the following key questions remain in developing a budget for the upcoming fiscal year:

- Estimated dates for further easing of travel restrictions, and phased reopening of the economy.
- Length of time public health officials will keep social distancing guidance in place.
- The pandemic's effect on demand for public transit services.
- Real dollar losses to WCCTA in key funding categories due to declining sales tax, fuel tax and bridge toll proceeds.
- MTC allocation policy for second tranche of Federal CARES Act funding
- Date when WCCTA will be able to resume cash, Clipper, and/or alternative means of fare collection

Given the uncertainty surrounding these questions, WCCTA staff has developed a three-month interim budget for consideration and adoption by the Board of Directors. This will provide spending authority through September 30, 2020.

The September 30 date coincides with the expiration of the Authority's contract with MV Transportation. WCCTA is currently out to bid for a new operations and maintenance contract, with proposals due June 24th for a contract that would take effect October 1, 2020. Because this contract represents the largest single expense category in the annual operations budget, staff recommends waiting until a preferred bidder is identified and pricing terms are known before preparing the budget for the last three quarters of FY21.

BUDGET PRESENTATION

Although the FY21 budget covers only a three-month period, the budget pages follow the same format that the Board has seen in recent years. The first three pages of the budget spreadsheets detail the Operating Budget by line item within each functional area. The first column presents the Adopted FY20 budget, which was approved in May, 2019. The Board will be asked to approve the Adjusted FY20 (current year) Budget in the second column (reflecting staff's best estimates of actual annual expenses for each budget line item through June 30, 2020), and the Proposed Interim FY21 Budget in the last column on the right. The third page also identifies the

amounts required from each individual funding source to fully support the operating budget.

The final budget page presents the FY21 Capital Budget, and it also details all funding available to WCCTA from both prior-year reserves, and the latest estimates of actual funding levels for each fund source for the entire twelve months of the 2020-2021 fiscal year. These have been adjusted downward according to the latest forecasts from MTC and other funding agencies. It should be noted that the Metropolitan Transportation Commission will take formal action in July to establish funding levels for the funds they administer.

This final budget page also presents the amounts applied from each funding source to the interim (1st Quarter) FY21 Operating Budget and Capital program, while retaining set-asides for three established dedicated reserve accounts (Insurance, facility, and vehicle reserve accounts. For the FY21 budget, staff has carried forward these reserve balances at the levels of \$40,000, \$100,000 and \$300,000 respectively, as initially established by the Board in FY2010-11 budget).

Although prior year Transportation Development Act reserves will be used to fulfill the local match requirement for the purchase of 5 replacement buses that will be delivered in early FY21, staff recommends retaining the full \$300,000 in the vehicle reserve account. This funding will be needed for a 6-vehicle replacement project in FY21.

The final column on the Capital Budget page (“Accrual for Short Range Transit Plan Needs”), contains any net unallocated balances from each fund source that are available to the Board for the remaining three quarters of FY21 and for future agency needs.

BASIC BUDGET ASSUMPTIONS

Staff has placed a high priority on retaining the current workforce for as long as possible, and accordingly had budgeted for continuing MV payments at current levels. Drivers who are not assigned to revenue service are paid to be in standby status, and are used to provide meal deliveries and to assist the maintenance staff with enhanced cleaning of the WestCAT fleet. The drivers will also be available to back up scheduled trips that have reached their maximum passenger load while boarding restrictions are still in place.

Even though the number of scheduled trips has been reduced by roughly 50%, it is unclear how many backup trips will be necessary as shelter in place restrictions are lifted and as demand for service increases. Budget line items associated with vehicle operating costs (fuel, parts, etc.) have been reduced in the Adjusted budget to reflect lower miles operated over the last three months, but mileage and associated costs are assumed to return to near-normal levels for the first quarter of FY21.

WCCTA is proposing to transition the contract for its management data system (TransTrack) from MV as of July 1. A new line item has been added under Operations Services in the FY21 budget to reflect this expense, and an additional \$11,700 has been programmed for the first quarter.

For most other expense categories, costs are assumed to remain fairly consistent from FY20 to FY 21. It is difficult to predict the effect shelter in place orders will have on the economy and on the supply chain. The budget still assumes slight inflationary increases in line items for materials and services that are essential to the operation of the WestCAT system, but actual pricing impacts are likely to be inconsistent and unpredictable for some time to come. Where supply chain impacts are known to be more severe, for example a recent and significant increase in tire prices due to supply chain issues, these are reflected in the budget.

The administration salary line item has been increased by \$25,000 in the Adjusted budget to reflect a required payout of vacation accrual. This is the result of employees being unable to take scheduled vacations as a result of current travel restrictions. For FY21, no increase in compensation for WCCTA staff is assumed in the budget.

Although the 3rd Quarter Financial and Operating Data Report that was discussed at the May 14 Board meeting showed an expected \$500,000 operating surplus through March, 2020, staff cautioned that this would be applied to offset revenue losses in the 4th Quarter. In addition, Federal CARES Act funding will be required in FY20 to supplement usual revenue sources WCCTA uses to support its operations. For the purposes of the Adjusted FY20 budget and the Proposed interim FY21 budget, the first allocation of CARES Act funding is used to backfill revenue losses and to fully cover all anticipated operating expenses.

WestCAT suspended fare collection and implemented rear-door boarding in March to minimize contact between boarding passengers and drivers. For the purposes of the budget, no farebox revenue is assumed for the period March 15 through September 30, 2020. This revenue loss is covered by a combination of California Low Carbon Transit Operation Program (LCTOP) funding that has been approved for reimbursing WestCAT for offering free fare on Spare the Air days, and CARES Act funding. If fare collection is resumed during the budget period, the draw on CARES Act funding will be reduced, though fare revenue will still be significantly depressed by lower demand, and capacity limits on WestCAT vehicles.

Transbay Terminal Fees

In FY20, WCCTA had budgeted \$100,000 in the Lease and Rent line item for fees associated with having a reserved bus bay inside the new Salesforce Transit Center. This amount was an estimated allocation of facility operating expenses to each operator using the Salesforce Center after revenues from leased commercial space were applied to cover some portion of the expenses. WCCTA has not received an updated estimate from AC Transit, which holds the master contract with the Transbay Joint Powers Authority for use of the bus deck. We are retaining the \$100,000 in the Adjusted FY20 budget, and are using the same estimate to allocate this expense to the first quarter of FY21, but both numbers are subject to change after the commercial lease proceeds from the building are calculated and applied.

Capital Program

The proposed Capital Program for FY21 appears on the final page of the budget spreadsheets. Projects and expenditures approved as part of prior year Capital Programs do not appear in the FY21 list, with the exception of the Bus Wash Replacement project which requires additional budget authority.

This year, the Capital Program includes a standard project providing \$70,000 for facility and equipment upgrades (consistent with past annual allocations for this purpose).

We have now received bids from general contracting firms for the construction and installation of the new bus wash and water reclaim system. All bids received exceeded the original engineers' cost estimates that were done when we initially submitted the plans to the City of Pinole in 2017. As a result of numerous project delays, the bidding process is now taking place in a very different construction environment, and pricing has been increased by changes in steel costs, as well as new COVID workplace regulations.

The delays have also increased the workload for our engineering firm, and significantly increased the professional services costs for the project. As a result of these factors, we have added an additional \$525,000 to amounts previously approved for the bus wash project, and have included these expenses in the FY21 Capital budget. Prior year TDA reserve funds will be used to cover the facility and equipment upgrades, and the additional bus wash project costs.

The final project identified in the FY21 Capital Program is a \$200,000 item for equipment and supplies to respond to the COVID crisis. The grant application WCCTA submitted for the first allocation of Federal CARES act funds requests \$200,000 for capital expenditures to cover 100% of this project.

Staff Recommendation

Although funding situation remains somewhat uncertain and volatile for the 12 months of the upcoming 2021 Fiscal Year, staff is confident that revenue and expense projections for the Adjusted FY20 and for the Interim FY21 Operations and Capital budgets will provide the necessary spending authority and financial resources to meet all obligations through September 30, 2020. Staff will return to the Board in August with a budget proposal for the remaining nine months of the fiscal year after the Metropolitan Transportation Commission approves the allocation formula for the second tranche of the CARES Act funds, and after formal approval of the other MTC administered fund sources.

Staff recommends approval of the Adjusted FY20 Operating Budget, and the Proposed Interim FY21 Operating Budget (for the period July 1 through September 30, 2020) and FY21 Capital Budget.

**PROPOSED FY 2020-2021 WCCTA OPERATING AND CAPITAL BUDGET
(WestCAT & Express)**

	ADOPTED WCCTA and Express FY 19-20	ADJUSTED WCCTA and Express FY 19-20	PROPOSED 1st Qtr (July 1-Sept. 30, 2020) WCCTA and Express FY 20-21
OPERATIONS			
Purchased Transportation	6,650,000	6,814,000	1,696,890
Monthly Fixed Fee	2,250,000	2,271,985	616,350
Variable Expense	4,400,000	4,542,015	1,080,540
SUBTOTAL	6,650,000	6,814,000	1,696,890
Services	188,400	202,000	64,500
Security system monitoring	2,400	2,400	700
Mobile Communications (Verizon cell phones/bus & sign modems/ DAR tablets)	60,000	75,000	22,300
Management Information System	0	0	11,700
Printing (ticket books, passes, transfers, etc.)	12,600	17,300	3,300
Clipper fees	57,000	57,000	14,300
Bank fees	2,300	2,300	600
Operations Monitoring (Liaison)	48,000	40,000	10,000
Other (exterminator, CHP & fire equip. inspections, shipping, all other services not in other categories)	6,100	8,000	1,600
SUBTOTAL	188,400	202,000	64,500
Fuel & Oil	1,689,200	1,369,200	303,800
Gasoline & Diesel	1,600,000	1,300,000	275,000
Lubricants	75,000	55,000	25,000
Fees & permits	14,200	14,200	3,800
SUBTOTAL	1,689,200	1,369,200	303,800
Tires	175,000	150,000	52,500
Other Mat. & Supl.	2,100	2,300	600
Postage	1,600	1,600	500
Utilities	93,700	75,200	19,930
PG & E	33,000	27,300	7,200
EBMUD	13,000	9,500	2,500
Storm Drain Monitoring (includes annual storm water permit)	2,400	2,400	630
Sewer Use Fee	2,100	2,300	600
Garbage, and Other	7,200	6,600	1,800
Facility Communications (office phones/fax/internet/alarm/dispatch radio)	36,000	27,100	7,200
SUBTOTAL	93,700	75,200	19,930
Insurance	776,800	775,100	203,775
CALTIP Liability Loss Fund Deposit/Admin/Excess Insurance	528,400	538,400	144,125
CALTIP Physical Damage Premium	37,600	40,000	10,150
MV Liability Coverage Premium	205,000	190,000	47,500
Building fire & contents (oper share)	5,800	6,700	2,000
SUBTOTAL	776,800	775,100	203,775
Lease & Rent (Includes Transbay Terminal Rent)	100,000	100,000	25,000
Marketing/Advertising	70,000	37,500	16,800
Printing / Translation (ex. schedules, brochures)	25,000	11,000	6,300
Website and Schedule Development	15,000	11,500	3,000
General Promotion / Advertising / Driver Incentives	30,000	15,000	7,500
SUBTOTAL	70,000	37,500	16,800
Miscellaneous	1,200	1,200	1,200
TOTAL OPERATIONS	9,748,000	9,528,100	2,385,495
VEHICLE MAINTENANCE			
Services	95,100	92,600	27,500
Outside mechanical work	60,000	55,000	13,800
CARB Filter Cleaning	12,600	10,600	3,300
Towing	1,500	6,000	4,800
Miscellaneous (Includes environmental services such as hazardous waste handling, oil separator cleanout, CC health permit, etc.)	21,000	21,000	5,600
SUBTOTAL	95,100	92,600	27,500

	ADOPTED WCCTA and Express FY 19-20	ADJUSTED WCCTA and Express FY 19-20	PROPOSED 1st Qtr (July 1-Sept. 30, 2020) WCCTA and Express FY 20-21
Other Mat. & Supl.	435,000	385,000	101,100
Purchased Transp.	900,200	930,200	243,650
Salaries	142,000	146,000	35,500
Fringe Benefits	20,345	25,500	6,700
Pension Benefits	22,255	18,500	4,900
TOTAL MAINTENANCE	1,614,900	1,597,800	419,350
NON-VEHICLE MAINTENANCE			
Services	96,200	98,100	26,925
Shelter Cleaning/Signs (Includes work @ bus stops installing signs, running electrical, etc.)	7,600	7,900	2,500
Facility Cleaning	26,900	28,000	7,400
Fuel tanks/pumps (Repair/Maintenance/Annual Testing/Cleaning)	12,300	12,300	3,300
Landscape Maintenance	15,000	10,000	4,000
Miscellaneous Building Repair	7,400	7,400	2,000
Network Maintenance Agreements/Licenses/Contracts	12,000	14,000	2,700
Other (Electrical, etc.)	3,000	3,000	800
Service (Radios)	2,100	2,100	600
Service Contract (HVAC)	4,400	4,400	1,200
Service (Bus Wash)	0	0	0
Service (Hydraulic Lift)	5,000	8,500	2,300
Service (Security System)	500	500	125
SUBTOTAL	96,200	98,100	26,925
Miscellaneous	500	500	125
Other Mat. & Supl.	26,500	25,000	11,700
Facility Supplies (janitorial supplies, etc.)	11,500	14,000	3,700
COVID19 Supplies	0	5,000	4,000
Network Equipment and Other	15,000	6,000	4,000
SUBTOTAL	26,500	25,000	11,700
Salaries	103,500	105,000	25,900
Fringe Benefits	22,600	21,000	5,800
Pension Benefits	8,500	11,000	2,900
TOTAL NON-VEH MAINT	257,800	260,600	73,350
ADMINISTRATION			
Salaries	675,000	700,000	176,300
Fringe Benefits	141,500	165,000	45,400
Pension Benefits	100,000	100,000	26,300
ADA Costs	25,000	25,000	6,250
Salaries	25,000	25,000	6,250
Short Range Transit Plan	55,000	55,000	13,750
Salaries	55,000	55,000	13,750
Planning Services	0	0	0
Express Bus Planning & Administration	50,000	50,000	12,500
Salaries	50,000	50,000	12,500
SUBTOTAL	1,046,500	1,095,000	280,500
Services	70,200	72,200	33,200
Security system monitoring	1,400	1,400	400
Legal expenses	10,000	10,000	2,700
Accounting / Audit	53,000	55,000	28,500
Payroll Fees	2,800	2,800	800
Other (FedEx, Exterminator, PCTV, etc.)	3,000	3,000	800
SUBTOTAL	70,200	72,200	33,200
Materials & Supplies	7,900	9,200	2,500
Utilities	45,700	38,200	12,170
PG&E	16,500	13,500	4,400
EBMUD	6,500	6,500	1,700
Facility Communications (office phones/fax/internet/alarm/dispatch radio)	18,000	13,400	4,800
Garbage, etc.	3,600	3,600	950
Sewer Fee & Other	1,100	1,200	320
SUBTOTAL	45,700	38,200	12,170

	ADOPTED WCCTA and Express FY 19-20	ADJUSTED WCCTA and Express FY 19-20	PROPOSED 1st Qtr (July 1-Sept. 30, 2020) WCCTA and Express FY 20-21
Insurance (building, ERMA)	7,600	8,000	2,300
Dues & Subscriptions	45,000	45,000	11,300
Postage	1,100	1,100	300
Miscellaneous	1,200	1,200	1,200
Leases & Rent	5,400	5,000	1,500
Travel	16,800	13,000	4,500
TOTAL ADMINISTRATION	1,247,400	1,287,900	349,470
TOTAL EXPENDITURES	12,868,100	12,674,400	3,227,665
OPERATING REVENUES			
FAREBOX	2,300,000	1,837,285	0
NON-FAREBOX	5,000	5,000	1,250
SUBTOTAL	2,305,000	1,842,285	1,250
STATE OPERATING ASSISTANCE	4,562,755	4,422,356	605,668
ARTICLE 4.0	2,671,829	2,737,067	463,518
ARTICLE 4.0 PRIOR YEAR	204,972	204,972	0
ARTICLE 4.5	168,337	160,812	24,047
STA POPULATION BASED ^a	216	0	0
STA REVENUE BASED ^a	626,007	463,317	118,103
STA POPULATION BASED COUNTY BLOCK GRANT	891,394	856,188	0
PRIOR YEAR STA	0	0	0
SUBTOTAL	4,562,755	4,422,356	605,668
MEASURE J OPERATING FUNDS	1,622,769	1,705,671	296,904
MEASURE J OPER. PROG 14 (EXPRESS)	479,398	479,398	97,078
MEASURE J OPER. FUNDS 19B (EXPRESS)	337,196	330,480	66,922
MEASURE J OPER. FUNDS 16 (EXPRESS)	320,026	320,026	64,805
PRIOR YEAR MEASURE J	161,513	239,480	0
MEASURE J OPER. FUNDS 20B (PARA)	79,475	79,268	16,052
MEASURE J OPER. PROG. 15 (PARA)	245,161	257,019	52,046
SUBTOTAL	1,622,769	1,705,671	296,904
ADVERTISING REVENUE	25,000	25,105	0
FEDERAL CARES ACT	0	263,404	1,256,824
LCTOP PROGRAM FUNDS	115,028	230,055	234,279
RM2 FUNDS-JPX	249,294	211,900	37,394
RM2 FUNDS-LYNX/JX	819,550	781,618	137,933
FTA PARATRANSIT SET-ASIDE	244,729	244,729	62,121
BART FEEDER BUS FUNDS	2,923,975	2,947,277	595,293
TOTAL OPERATING REVENUES	12,868,100	12,674,400	3,227,665
LESS: TOTAL OPER. EXPENSES	(12,868,100)	(12,674,400)	(3,227,665)
SURPLUS/DEFICIT	0	0	0

Capital Program FY2021

CAPITAL PROGRAM & ANALYSIS OF TOTAL AVAILABLE REVENUES

CAPITAL PROGRAM

FACILITY / EQUIPMENT UPGRADES	70,000
BUS WASH	525,000
COVID19 RESPONSE AND UPGRADES	200,000
TOTAL CAPITAL EXPENSES	795,000

REVENUES CURRENT YEAR FUNDS	TOTAL AVAILABLE FOR CURRENT FY	BUDGETED FOR OPERATIONS	BUDGETED FOR CAPITAL	*INSURANCE RESERVE	FACILITY RESERVE	VEHICLE RESERVE	ACCRUAL FOR SHORT RANGE TRANSIT PLAN NEEDS
TDA ARTICLE 4.0	1,854,071	463,518					1,390,553
TDA ARTICLE 4.5	96,188	24,047					72,141
STA REVENUE BASED	472,412	118,103					354,309
STA-COUNTY BLOCK GRANT	0	0					0
MEASURE J PARATRANSIT	272,392	68,098					204,294
MEASURE J BUS TRANSIT	915,223	228,806					686,417
FAREBOX	0	0					0
NON-FAREBOX	5,000	1,250					3,750
FEDERAL ADA SET-ASIDE	248,485	62,121					186,364
FEDERAL 5307	2,830,854	0					2,830,854
FEDERAL CARES ACT	1,954,800	1,256,824	200,000				497,976
(LCTOP) LOW CARBON TRANSIT OPER.	937,116	234,279					702,837
FEEDER BUS FUNDS	2,381,172	595,293					1,785,879
STATE OF GOOD REPAIR (SB1 CAPITAL)	80,205	0					80,205
RM2 LYNX/JX	551,730	137,933					413,798
RM2 JPX	149,576	37,394					112,182
NET BRIDGE TOLLS	218,797	0					218,797
ADVERTISING REVENUE	0	0					0
TOTAL CURRENT YEAR	12,968,021	3,227,665	200,000	0	0	0	9,540,356
PRIOR YEAR FUNDS							
TDA	4,239,121	0	595,000	40,000	100,000	300,000	3,204,121
STA POPULATION BASED	0						0
STA REVENUE BASED	0						0
STATE OF GOOD REPAIR (SB1 CAPITAL)	0						0
MEASURE J BUS TRANSIT	0						0
MEASURE J PARATRANSIT	0						0
TOTAL PRIOR YEAR	4,239,121	0	595,000	40,000	100,000	300,000	3,204,121
TOTALS	17,207,142	3,227,665	795,000	40,000	100,000	300,000	12,744,477